



Washington County Board of Elections

Yellow Return Security Bag End of Night Checklist

- ☐ Media Stick from DS200 Precinct Scanner - place in clear pocket
- *If you forget the media stick you will be asked to return to Polling Place to retrieve it***
- ☐ Coil Ring with keys
- ☐ Envelopes containing Election Codes
- ☐ Poll Worker Pay Folder with Completed Pay Vouchers inside
- ☐ White Provisional Ballot Envelope containing voted Provisional Ballots and unused Provisional Ballot supplies
- ☐ Election Return Envelope "A"
- ☐ Affirmation of Elector Envelope
- ☐ Spoiled Ballot Envelope with any spoiled ballot activation cards
- ☐ Supplemental paper poll book, if used
- ☐ Emergency back-up paper poll book, if used
- ☐ Clear tamper evident bag sealed with surrendered absentee and mail in ballots and completed declarations

Attach a security seal to the Yellow Return Security Bag and return to the Elections Office along with the Blue Ballot Bag on Election Night.