(Board's Agenda)

SALARY BOARD MEETING

April 7, 2022
Immediately Following Public Meeting

Chairman calls meeting to order.

MOTION BY SALARY BOARD MEMBER –
To approve Minute No. SB 3-17-22 dated March 17, 2022.

Chairman asks for PUBLIC COMMENTS.

ELECTED OFFICIALS:

CHAIRMAN CALLS EACH SEPARATELY –

COMMISSIONER TO MAKE MOTION ON BEHALF OF DISTRICT ATTORNEY JASON WALSH IN HIS ABSENCE

COMMISSIONER TO CALL CONTROLLER APRIL SLOANE

	BOARD'S CONSIDERATION
Jason Walsh – District Attorney	MAKE MOTION PER AGENDA
April Sloane – Controller	MAKE MOTION PER AGENDA

MOTION – (made by Salary Board Member) To approve the remaining personnel request found on the FOR THE BOARD'S CONSIDERATION chart.

CHAIRMAN – NOTES FOR THE RECORD – All leaves of absence that occurred since March 17, 2022 until the present are to be noted for the record.

CHAIRMAN NOTES FOR THE RECORD – It is the consensus of the Salary Board that any procedural errors in the 2022 salary schedule book may be corrected administratively by Human Resources.

RECESS

FOR THE BOARD'S CONSIDERATION - APRIL 7, 2022

DEPARTMENT	EMPLOYEE	CURRENT POSITION	CURRENT SALARY	NEW POSITION	REQUESTED SALARY	NOTES
District Attorney		Victim Advocate	$36,787.22/year		$35,715.76/year	Reduction in annual salary for one (1) full-time salaried position effective 4/11/22.

FOR THE BOARD'S CONSIDERATION - APRIL 7, 2022

DEPARTMENT	EMPLOYEE	CURRENT POSITION	CURRENT SALARY	NEW POSITION	REQUESTED SALARY	NOTES
Controller		Deputy Controller	$81,716.78/year		$72,000.00/year	Reduction in annual salary for one (1) full-time salaried position effective 4/11/22.
Controller		Payroll Supervisor	$61,568.96/year		$55,000.00/year	Reduction in annual salary for one (1) full-time salaried position effective 4/11/22.

FOR THE BOARD'S CONSIDERATION - APRIL 7, 2022

DEPARTMENT	EMPLOYEE	CURRENT POSITION	CURRENT SALARY	NEW POSITION	REQUESTED SALARY	NOTES
Children & Youth		Attorney	$81,861.79/year		$76,220.00/year	Reduction in annual salary for one (1) vacant full-time salaried position effective 4/7/22.

Salary Board Minute No. SB 3-17-22

Washington County Commissioners
Washington, Pa., March 17, 2022

The Washington County Salary Board met in session in the Public Meeting Room of the Courthouse Square Office Building, Washington, Pennsylvania, for the purpose of reconvening with the following members being present: Commissioners Diana Irey Vaughan, Larry Maggi, Nick Sherman, and Controller April Sloane. Also being present: Solicitor Jana Grimm; Chief of Staff Mike Namie; Executive Secretaries Marie Trossman and Randi Marodi; Chief Clerk Cynthia Griffin; Administrative Assistant Joyce Thornburg; Human Resources Director Shelli Arnold; Finance Director Josh Hatfield; Observer-Reporter representative Mike Jones and WJPA representative Joe Jasek.

Chairman Vaughan called the meeting to order at approximately 3:15 p.m.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving Minute No. SB 3-3-22 dated March 3, 2022, as written.
Roll call vote taken:
Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.
Motion carried unanimously.

PUBLIC COMMENT
None.

FOR THE BOARD'S CONSIDERATION
BEHAVIORAL HEALTH & DEVELOPMENTAL SERVICES
BHDS, Mental Health Program Specialist I, $36,606.92/year increased to $37,705.13/year; increase in annual salary for one (1) vacant full-time salaried position effective 3/17/22.

BHDS, Mental Health Program Specialist I, $42,727.41/year reduced to $37,705.13/year; reduction in annual salary for one (1) vacant full-time salaried position effective 3/17/22.

Moved by Mr. Sherman, seconded by Mr. Maggi approving the foregoing personnel request.
Roll call vote taken:
Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes; Ms. Sloane – Yes.
Motion carried unanimously.

LEAVES OF ABSENCES – March 3, 2022, to March 16, 2022
Mrs. Vaughan noted for the record the following leaves of absence:
Elijah Currie, Correctional Officer I, Military leave, 03/12/22 to 03/17/22
Dianna Miller, Data Analyst II, FMLA-intermittent, 03/14/22 to 03/14/23

Chairman Irey Vaughan stated for the record, that all leaves of absence that occurred since March 3, 2022, until the present, are to be noted for the record. It is the consensus of the Salary Board that any procedural errors in the 2022 salary schedule book may be corrected administratively by Human Resources.

There being no further business, Chairman Irey Vaughan declared the meeting recessed at approximately 3:16 p.m.

THE FOREGOING MINUTES SUBMITTED FOR APPROVAL:

_____, 2022

ATTEST: _____
CHIEF CLERK

DRAFT