

(Board's Agenda)

SALARY BOARD MEETING

February 3, 2022
Immediately Following Public Meeting

Chairman calls meeting to order.

MOTION BY SALARY BOARD MEMBER –
To approve Minute No. SB 1-20-22 dated January 20, 2022.

Chairman asks for PUBLIC COMMENTS.

**ELECTED OFFICIAL: (COMMISSIONER TO CALL OR MAKE MOTION OF BEHALF OF
PUBLIC DEFENDER GLENN ALTERIO IN HIS ABSENCE)**

BOARD'S CONSIDERATION

Glenn Alterio – Public Defender

MAKE MOTION PER AGENDA

**MOTION – (made by Salary Board Member) To approve the remaining personnel requests found on the
FOR THE BOARD'S CONSIDERATION chart.**

**CHAIRMAN – NOTES FOR THE RECORD – All leaves of absence that occurred since January 20, 2022
until the present are to be noted for the record.**

**CHAIRMAN NOTES FOR THE RECORD – It is the consensus of the Salary Board that any procedural
errors in the 2022 salary schedule book may be corrected administratively by Human Resources.**

RECESS

The Washington County Salary Board met in session in the Public Meeting Room of the Courthouse Square Office Building, Washington, Pennsylvania, for the purpose of reconvening with the following members being present: Commissioners Diana Irey Vaughan, Larry Maggi, Nick Sherman, and Controller April Sloane. Also being present: Chief of Staff Mike Namie; Solicitor Jana Grimm; Executive Secretaries Marie Trossman and Randi Marodi; Chief Clerk Cynthia Griffin; Secretary Paula Jansante; Human Resources Director Shelli Arnold; Finance Director Josh Hatfield; Register of Wills James Roman; WJPA representative Joe Jasek and concerned citizen Lauren Mathews.

Chairman Vaughan called the meeting to order at approximately 2:51 p.m.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving Minute No. SB 1-3-22 dated January 3, 2022, as written.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes; Ms. Sloane – Yes.

Motion carried unanimously.

PUBLIC COMMENT

None.

FOR THE BOARD'S CONSIDERATION

REGISTER OF WILLS

Register of Wills, Deputy Register of Wills, \$43,709.09/year increased to \$54,252.66/year; increase in annual salary for one (1) full-time salaried position effective 1/20/22.

Moved by Mr. Roman, seconded by Mr. Sherman approving the foregoing personnel request.

Roll call vote taken:

Mr. Roman – Yes; Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes; Ms. Sloane – Yes.

Motion carried unanimously.

CONTROLLER

Controller, Office Manager, \$53,560.00/year increased to \$55,691.58/year; increase in annual salary for one (1) full-time salaried position effective 1/20/22.

Moved by Ms. Sloane, seconded by Mr. Sherman approving the foregoing personnel request.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes; Ms. Sloane – Yes.

Motion carried unanimously.

BEHAVIORAL HEALTH & DEVELOPMENTAL SERVICES

BHDS, Deputy Administrator, \$66,248.34/year; create one (1) full-time salaried position effective 1/20/22.

BHDS, Mental Health Program Specialist II, \$53,378.39/year; abolish one (1) vacant full-time salaried position effective 1/20/22.

BHDS, Mental Health Program Director, \$66,248.34/year reduced to \$53,378.39/year; reduction in annual salary for one (1) vacant full-time salaried position effective 1/20/22.

Moved by Mr. Sherman, seconded by Mr. Maggi approving the foregoing personnel request.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes; Ms. Sloane – Yes.

Motion carried unanimously.

LEAVES OF ABSENCES –January 3, 2022 to January 19, 2022

Chairman Irely Vaughan noted for the record the following leaves of absences:

Kayla Martin, Legal Secretary, FMLA, 12/22/21 to 12/31/21

Laura Radcliffe, Treatment Counselor, FMLA, 12/27/21 to 02/08/22

Chairman Irely Vaughan stated for the record, that all leaves of absence that occurred since January 3, 2022 until the present are to be noted for the record. It is the consensus of the Salary Board that any procedural errors in the 2022 salary schedule book may be corrected administratively by Human Resources.

There being no further business, Chairman Irely Vaughan declared the meeting recessed at approximately 2:53 p.m.

THE FOREGOING MINUTES SUBMITTED FOR APPROVAL:

_____, 2022

ATTEST: _____

CHIEF CLERK

FOR THE BOARD'S CONSIDERATION - FEBRUARY 3, 2022

DEPARTMENT	EMPLOYEE	CURRENT POSITION	CURRENT SALARY	NEW POSITION	REQUESTED SALARY	NOTES
Emergency Services		Fire, Police, EMS Coordinator		Logistics Manager		Title change for one (1) full-time salaried position effective 2/3/22
Emergency Services		Emergency Management Operations Officer	\$64,240.77/year		\$67,000.00/year	Increase in annual salary for one (1) vacant full-time salaried position effective 2/4/22.
Emergency Telephone - 911		CAD Manager		CAD & Systems Manager		Title change for one (1) full-time salaried position effective 2/3/22
Emergency Telephone - 911		911 Systems Manager	\$59,178.42/year			Abolish one (1) vacant full-time salaried position effective 2/3/22
Emergency Telephone - 911				QA Specialist	\$56,738.68/year	Create one (1) full-time salaried position effective 2/3/22.
Emergency Telephone - 911				Deputy Director, 911 Operations	\$70,000.00/year	Create one (1) full-time salaried position effective 2/3/22.
Children & Youth		Casework Manager	\$65,000.00/year		\$71,027.27/year	Increase in annual salary for one (1) vacant full-time salaried position effective 2/3/22.
Children & Youth		Deputy Administrator	\$81,954.55/year		\$78,000.00/year	Reduction in annual salary for one (1) vacant full-time salaried position effective 2/3/22.
BHDS		MR Caseworker I				Abolish three (3) vacant full-time salaried positions effective 2/3/22.
BHDS		MR Caseworker II				Abolish three (3) vacant full-time salaried positions effective 2/3/22.

FOR THE BOARD'S CONSIDERATION - FEBRUARY 3, 2022

BHDS		Casework Supervisor				Abolish one (1) vacant full-time salaried positions effective 2/3/22.
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