

(Board's Agenda)

SALARY BOARD MEETING

February 16, 2023
Immediately Following Public Meeting

Chairman calls meeting to order.

MOTION BY SALARY BOARD MEMBER –
To approve Minute No. SB 1-19-23 dated January 19, 2023.

Chairman asks for PUBLIC COMMENTS.

MOTION – (made by Salary Board Member) To approve the personnel requests found on the FOR THE BOARD'S CONSIDERATION chart.

CHAIRMAN – NOTES FOR THE RECORD – All leaves of absence that occurred since January 19, 2023 until the present are to be noted for the record.

CHAIRMAN NOTES FOR THE RECORD – It is the consensus of the Salary Board that any procedural errors in the 2023 salary schedule book may be corrected administratively by Human Resources.

RECESS

The Washington County Salary Board met in session in Public Meeting Room G-16 of the Crossroads Center, 95 West Beau Street, Washington, Pennsylvania, for the purpose of reconvening with the following members being present: Commissioners Diana Irey Vaughan, Larry Maggi, Nick Sherman, and Deputy Controller Heather Sheatler; absent Controller April Sloane. Also present: Chief of Staff Mike Namie; Solicitor Jana Grimm; Finance Director Josh Hatfield; Human Resources Assistant Director Andrea Johnston; President Judge John DiSalle; Court Administrator Patrick Grimm; Treasurer representatives Lisa Rice and Donna Connell; Controller representatives Brittany Mosco and Joelle McWreath; Executive Secretaries Marie Trossman and Randi Marodi; Chief Clerk Cynthia Griffin; Administrative Assistant Joyce Thornburg; Observer-Reporter representative Mike Jones; WJPA representative Joe Jasek and concerned citizens Bruce Bandel, Bonnie Rankin and Corey McConn.

Chairman Vaughan called the meeting to order at approximately 2:49 p.m.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving Minute No. SB 1-9-23 dated January 9, 2023, as written.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes; Mrs. Sheatler – Yes.

Motion carried unanimously.

PUBLIC COMMENT

None.

FOR THE BOARDS CONSIDERATION COURTS

Judge DiSalle presented to the board, Court Administrator, Temporary Employee, \$15.00/hour; create one (1) temporary position, not to exceed 1,000 hours effective 1/19/23 through 12/31/23.

Judge DiSalle presented to the board, Judges, Law Clerk, \$49,832.41/year increased to \$55,000.00/year; increase in annual salary for the full-time salaried positions effective 1/19/23.

Moved by Judge DiSalle, seconded by Mr. Sherman approving the foregoing personnel request.

Roll call vote taken:

Judge DiSalle – Yes; Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes; Mrs. Sheatler – Yes.

Motion carried unanimously.

CONTROLLER

Mrs. Sheatler presented to the board, Controller, Temporary Employee, \$19.50/hour; create one (1) temporary position, not to exceed 39 hours bi-weekly, effective 1/19/23 through 12/31/25.

Mr. Sherman asked Mrs. Sheatler if she would be interested in making a motion to change the part-time, short-term position from 12/31/25 to 12/31/23 and the board would revisit at the end of 2023.

Mrs. Sheatler responded yes.

Mrs. Vaughan stated the motion has been modified as follows:

Controller, Temporary Employee, \$19.50/hour; create one (1) temporary position, not to exceed 39 hours bi-weekly, effective 1/19/23 through 12/31/23.

Moved by Mrs. Sheatler, seconded by Mr. Sherman approving the foregoing personnel request.

Roll call vote taken:

Mrs. Sheatler – Yes; Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

BEHAVIORAL HEALTH & DEVELOPMENTAL SERVICES

BHDS, Fiscal Technician-Supervisory, \$45,500.00/year increased to \$50,000.00/year; increase in annual salary for one (1) vacant full-time salaried position effective 1/19/23.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the foregoing personnel request.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes; Mrs. Sheatler – Yes.

Motion carried unanimously.

LEAVES OF ABSENCES –January 9, 2023 to January 18, 2023

Chairman Vaughan noted for the record the following leaves of absences:

Adam Petris, Financial Analyst I, 01/11/23 to 04/05/23

Jennifer Scott, HS Care/BHDS Director, 01/18/23 to 04/12/23

Chairman Vaughan stated for the record, that all leaves of absence that occurred since January 9, 2023 until the present are to be noted for the record. It is the consensus of the Salary Board that any procedural errors in the 2023 salary schedule book may be corrected administratively by Human Resources.

There being no further business, Chairman Vaughan declared the meeting recessed at approximately 2:52 p.m.

THE FOREGOING MINUTES SUBMITTED FOR APPROVAL:

_____, 2023

ATTEST: _____

CHIEF CLERK

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