

OLD BUSINESS

July 21, 2022

A.	<p><u>BID AWARD</u> Purchasing, on behalf of Information Technology, respectfully requests the Commissioners award the proposal for internet services to Lumos Networks of West Virginia Inc., dba Segra, Atlanta, GA. at an annual monthly cost of \$9,583. This contract will be effective for three years, with automatic annual renewal unless terminated by either party providing a 30-day notice.</p>
B.	<p><u>BID AWARD</u> Purchasing respectfully requests the Commissioners award the bid for elevator maintenance for all county facilities to Otis Elevator Co., Pittsburgh, PA in the amount of \$41,460 for the first year. This contract will be effective July 1, 2022 through June 30, 2023, with the option to extend for nine additional one-year periods through June 30, 2032.</p>
C.	<p><u>BID CONTRACT EXTENSION</u> Purchasing respectfully requests the Commissioners extend the bid contract for new and used furniture to the following vendors:</p> <ul style="list-style-type: none">• TriState Office Furniture, Inc., McKees Rocks, PA• Office Furniture Warehouse, Pittsburgh, PA <p>This contract extension will be effective from September 1, 2022, through August 31, 2024, with the option to extend for two additional two-year periods. All other terms and conditions of the current contract remain in full force.</p>
D.	<p><u>BID CONTRACT EXTENSION</u> Purchasing respectfully requests the Commissioners extend the bid contract for printing services and printed forms to the following vendors:</p> <ul style="list-style-type: none">• Blanc Printing Company, Bridgeville, PA• Consolidated Graphics, Bridgeville, PA• Five Thousand Forms, Fogelsville, PA• MPB Print & Sign Superstore, Morgantown, WV <p>This contract extension will be effective from September 1, 2022 through August 31, 2023 and is under the same terms and conditions as the original bid documents.</p>
E.	<p><u>BID CONTRACT PURCHASES</u> Purchasing respectfully requests the Commissioners approve the leasing of nine 2023 Ford Inceptors and one 2023 Ford Transit Prisoner Van for the Sheriff's Department under our ongoing Fleet Management contract with BBL Fleet, Bridgeville, PA.</p>

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July 21, 2022

A.	<p><u>BOARD APPOINTMENTS – CHIEF CLERK</u> Chief Clerk respectfully requests the Commissioners approve the following board appointments: Elizabeth Glowark to the Children and Youth Advisory Board, and the appointment of Tricia Rutherford and reappointments of Brandon Schaffer, Ben Hays, and Mark Beichner to the Southwest Corner Workforce Development Board.</p>
B.	<p><u>ASSOCIATION APPROVAL – CHIEF CLERK</u> Chief Clerk, on behalf of the Controller, respectfully requests the Commissioners approve the addition of the Western Pennsylvania Election Personal Association (WPEPA) to the approved list of county associations.</p>
C.	<p><u>RESOLUTION – CHIEF CLERK</u> Chief Clerk respectfully requests the Commissioners adopt a resolution of the County of Washington, Commonwealth of Pennsylvania, supporting the Pennsylvania Commission for the United States Semiquincentennial (America250PA) anniversary.</p>
D.	<p><u>RESOLUTION – CHIEF CLERK</u> Chief Clerk respectfully requests the Commissioners adopt a resolution approving the plan amendment to the FY2021 Local Share Account (LSA) Program.</p>
E.	<p><u>DEED OF EASEMENT – PLANNING</u> Planning respectfully requests the Commissioners approve a permanent and temporary construction easement with the City of Washington at a payment of \$7,600 for the replacement of the Chartiers Creek Bridge #58. Costs will be paid 80% federal, 15% state, and 5% county.</p>
F.	<p><u>DEED OF EASEMENT – PLANNING</u> Planning respectfully requests the Commissioners approve a temporary construction easement with David L. and Leslie J. Pryor (Povich) at a payment of \$500 for the replacement of the Chartiers Creek Bridge #58. Costs will be paid 80% federal, 15% state, and 5% county.</p>
G.	<p><u>DEED OF EASEMENT – PLANNING</u> Planning respectfully requests the Commissioners approve a permanent and temporary construction easement with Cecily P. and Gregory P. Sesler at a payment of \$2,400 for the replacement of the Chartiers Creek Bridge #58. Costs will be paid 80% federal, 15% state, and 5% county.</p>
H.	<p><u>DEED OF EASEMENT – PLANNING</u> Planning respectfully requests the Commissioners approve a permanent and temporary construction easement with Guttman Realty Company at a payment of \$1,300 for the replacement of the Chartiers Creek Bridge #58. Costs will be paid 80% federal, 15% state, and 5% county.</p>
I.	<p><u>LETTER OF AMENDMENT – PLANNING</u> Planning respectfully requests the Commissioners approve a letter of amendment to the reimbursement agreement with the Pennsylvania Department of Transportation (PADOT) for the replacement of the Chartiers Creek Bridge #30 in Cecil and Chartiers Townships. Costs will increase from \$1,555,000 to \$2,115,000. Design and project development invoices to be cost-shared 80% federal, 15% state, and 5% county. Construction phase invoices are to be reimbursed 100% federal funds. This motion also authorizes the Chair to execute the agreement and serve as authorized signature on the agreement.</p>

J.	<p><u>LETTER OF AMENDMENT – PLANNING</u> Planning respectfully requests the Commissioners approve a letter of amendment to the reimbursement agreement with the Pennsylvania Department of Transportation (PADOT) for the replacement of the Chartiers Creek Bridge #58 in the City of Washington. Costs will increase from \$531,000 to \$2,231,000. Design and project development invoices to be cost-shared 80% federal, 15% state, and 5% county. Construction phase invoices are to be reimbursed 100% federal funds. This motion also authorizes the Chair to execute the agreement and serve as authorized signature on the agreement.</p>
K.	<p><u>CONTRACT – PLANNING</u> Planning respectfully requests the Commissioners approve, pending PADOT review and concurrence, a construction contract with Plum Contracting, Inc. for the replacement of Chartiers Creek Bridge #53. The total amount is \$1,184,329.67 and funding is 100% federal with no county match.</p>
L.	<p><u>CONTRACT – PLANNING</u> Planning respectfully requests the Commissioners approve a contract with Mackin Engineering in an amount not to exceed \$30,000 for the completion of the Greenways Plan Update. Costs will be paid \$15,000 DCNR grant and \$15,000 county funds. Costs will be paid from their operating budget.</p>
M.	<p><u>GRANT– FINANCE</u> Finance, on behalf of the Redevelopment Authority of the County of Washington as agent for Washington County Airport, respectfully requests the Commissioners approve a grant offer with the Commonwealth of Pennsylvania, Bureau of Aviation for aviation block grant monies derived from the American Recovery Plan Act. The grant offer is in the amount of \$59,000.</p>
N.	<p><u>ADDENDUM– FINANCE</u> Finance, on behalf of the Redevelopment Authority of the County of Washington as agent for Washington County Airport, respectfully requests the Commissioners approve a second addendum with RSB Aviation LLC doing business as Skyward Aviation FBO for the terminal building and apron lease. The addendum extends the lease through August 31, 2035 and sets the triennial adjustment to the base rent to be adjusted upward according to the United States Consumer Price Index for all Urban Consumers (CPI-U) beginning on September 1, 2025. All other terms and conditions of the current lease and first addendum remain unchanged and in full force and effect.</p>
O.	<p><u>ADDENDUM– FINANCE</u> Finance, on behalf of the Redevelopment Authority of the County of Washington as agent for Washington County Airport, respectfully requests the Commissioners approve a first addendum with Skyward Aviation FBO for the agreement for hangar #3. The addendum sets the triennial adjustment for the monthly privilege fee to be adjusted upward according to the United States Consumer Price Index for all Urban Consumers (CPI-U) beginning on September 1, 2022. All other terms and conditions of the current agreement remain unchanged and in full force and effect.</p>
P.	<p><u>ADDENDUM– FINANCE</u> Finance, on behalf of the Redevelopment Authority of the County of Washington as agent for Washington County Airport, respectfully requests the Commissioners approve a first addendum with Skyward Aviation for the agreement for hangar #1. The addendum sets the triennial adjustment for the monthly privilege fee to be adjusted upward according to the United States Consumer Price Index for all Urban Consumers (CPI-U) beginning on November 1, 2022. All other terms and conditions of the current agreement remain unchanged and in full force and effect.</p>

Q.	<p><u>ADDENDUM– FINANCE</u> Finance, on behalf of the Redevelopment Authority of the County of Washington as agent for Washington County Airport, respectfully requests the Commissioners approve a first addendum with Skyward Aviation for the Christman hangar and land lease. The addendum extends the lease through August 31, 2035, adjusts the monthly base rent to \$788.33 beginning September 1, 2022 and sets the triennial adjustment to the base rent to be adjusted upward according to the United States Consumer Price Index for all Urban Consumers (CPI-U) beginning on September 1, 2025. All other terms and conditions of the current lease remain unchanged and in full force and effect.</p>
R.	<p><u>ADDENDUM– FINANCE</u> Finance, on behalf of the Redevelopment Authority of the County of Washington as agent for Washington County Airport, respectfully requests the Commissioners approve a fourth addendum with Skyward Aviation for the Skyward Aviation hangar #1 land lease. The addendum extends the lease through October 31, 2035 and sets the triennial adjustment to the base rent to be adjusted upward according to the United States Consumer Price Index for all Urban Consumers (CPI-U) beginning on November 1, 2022. All other terms and conditions of the current lease and prior addendums remain unchanged and in full force and effect.</p>
S.	<p><u>ADDENDUM– FINANCE</u> Finance, on behalf of the Redevelopment Authority of the County of Washington as agent for Washington County Airport, respectfully requests the Commissioners approve a first addendum with RSB Aviation LLC doing business as Skyward Aviation FBO for the ABC hangar lease. The addendum extends the lease through May 1, 2033 and sets the triennial adjustment to the base rent to be adjusted upward according to the United States Consumer Price Index for all Urban Consumers (CPI-U) beginning on June 1, 2023. All other terms and conditions of the current lease remain unchanged and in full force and effect.</p>
T.	<p><u>RESOLUTION– FINANCE</u> Finance, on behalf of the Redevelopment Authority of the County of Washington, respectfully requests the Commissioners adopt a resolution authorizing the execution of a conditional award of funds and grant agreement with the Pennsylvania Housing Finance Agency for the 2022 Pennsylvania Housing Affordability and Rehabilitation Enhancement (PHARE) fund. The award and grant agreement are in the amount of \$750,000 and are for the previously approved projects.</p> <ul style="list-style-type: none"> • \$250,000 – WCHA John Lignelli Manor Elevator Safety Upgrade and Roof Replacement • \$100,000 – Reentry Housing and Self-Sufficiency Program • \$400,000 – Canon House Roof Replacement
U.	<p><u>ADDENDUM– FINANCE</u> Finance, on behalf of the Treasurer, respectfully requests the Commissioners approve an addendum to the contract with Lisa Carpenter for consulting services to the Treasurer’s Office. The addendum increases the hourly rate from \$75 to \$90 and removes the not to exceed hours of service while maintaining the not to exceed amount of \$3,750 for the term of the agreement. All other terms and conditions of the current agreement remain unchanged and in full force and effect.</p>
V.	<p><u>AGREEMENT– FINANCE</u> Finance, on behalf of the Treasurer, respectfully requests the Commissioners approve an agreement with Fairfield Computer Services LLC for the provision of an online dog licensing system. The agreement provides setup and training at a cost of \$1,000 and a monthly fee of \$275 for up to 10 GB of upload space. Any work outside of the scope is billed at \$100/hour and additional storage is billed at \$10/month. The monthly service fee will be free for the first six months of the agreement.</p>

W.	<p><u>AGREEMENT– FINANCE</u> Finance, on behalf of Adult Probation, respectfully requests the Commissioners approve an agreement with John M. Pankopf for the provision of court-ordered pre-sentence investigations. The agreement will be from August 1, 2022 through July 30, 2023, will renew automatically until terminated by either party and is in the amount of \$500 per completed pre-sentence investigation.</p>
X.	<p><u>APPROVAL– FINANCE</u> Finance, on behalf of Adult Probation, respectfully requests of Commissioners approve the financial statements with the Pennsylvania Board of Probation and Parole for funds expended for improved adult probation services for the periods of July 1, 2019 through June 30, 2020 and July 1, 2020 through June 30, 2021.</p>
Y.	<p><u>RENEWAL GRANT APPLICATION– FINANCE</u> Finance, on behalf of the District Attorney, respectfully requests the Commissioners approve a renewal grant application with the Commonwealth of Pennsylvania, Pennsylvania Commission on Crime and Delinquency (PCCD) for RASA and VOJO grant funds for crime victim services. The total grant application is in the amount of \$370,309 and will be for the period of January 1, 2023 through December 31, 2024.</p>
Z.	<p><u>RENEWAL GRANT APPLICATION– FINANCE</u> Finance, on behalf of Public Safety, respectfully requests the Commissioners approve a renewal grant agreement with the Commonwealth of Pennsylvania, Pennsylvania Emergency Management Agency (PEMA) for the hazardous materials response fund program. The grant agreement is in the amount of \$36,810 and will be for the period of July 1, 2022 through July 30, 2023. Per the resolution, the agreement will be electronically signed by the Finance Director.</p>
AA.	<p><u>AMENDMENT – HUMAN RESOURCES</u> Human Resources respectfully requests the Commissioners approve an amendment to the current agreement with the Employee Assistance Program (EAP) of the Washington Health System to now identify Gateway Rehabilitation Center as the service provider. The agreement is hereby amended such that all references to Washington EAP Services shall refer to Gateway Rehabilitation Center doing business as Washington EAP Services. All other terms and conditions of the agreement will remain in full force and effect.</p>
BB.	<p><u>AGREEMENTS – BEHAVIORAL HEALTH & DEVELOPMENTAL SERVICES</u> Behavioral Health and Developmental Services respectfully requests the Commissioners approve provider agreements in the amount of \$698,749 for the period of July 1, 2022, through June 30, 2023, with the list of previously approved providers. No county funds are required.</p>
CC.	<p><u>GRANT APPLICATION – BEHAVIORAL HEALTH & DEVELOPMENTAL SERVICES</u> Behavioral Health and Developmental Services respectfully requests the Commissioners approve and ratify a grant application to the Pennsylvania Commission on Crime and Delinquency (PCCD) for up to \$20,000 for a staff member to be trained to provide Crisis Intervention Team training to the law enforcement community in Washington County. This is a one-year grant application with no match requirement, and no additional county funds are required.</p>
DD.	<p><u>AGREEMENTS – HUMAN SERVICES</u> Human Services respectfully requests the Commissioners enter into agreements with the Department of Housing and Urban Development (HUD) to provide housing and supportive services to homeless individuals and families for the period of June 1, 2022 through June 30, 2023. The contract authorization amount is \$265,714 and no county funds are required.</p>

EE.	<u>AGREEMENTS – HUMAN SERVICES</u> Human Services respectfully requests the Commissioners enter into agreements with the list of previously approved providers in the amount of \$254,399 for housing and supportive services to homeless individuals and families. No county funds are required.
FF.	<u>AGREEMENTS – CHILDREN & YOUTH SERVICES</u> Children and Youth Services respectfully requests the Commissioners approve provider agreements in the amount of \$10,021,000 for the period of July 1, 2022, through June 30, 2023, with the list of previously approved providers. No county funds are required.
GG.	<u>AGREEMENT – CHILDREN & YOUTH SERVICES</u> Children and Youth Services respectfully requests the Commissioners approve a provider agreement with Dr. Michael Crabtree for the provision of psychological evaluations for the period of July 1, 2022 through June 30, 2023. The contract authorization amount is \$100,000 and no county funds are required.
HH.	<u>ADDENDUM – CHILDREN & YOUTH SERVICES</u> Children and Youth Services respectfully request the Commissioners approve a provider agreement addendum with Donnelly-Boland and Associates for the period of May 20, 2022 through May 19, 2023. The contract authorization amount will decrease by \$35,000 to \$187,250 and no county funds are required.
II.	<u>ADDENDUM – CHILDREN & YOUTH SERVICES</u> Children and Youth Services respectfully requests the Commissioners approve a provider agreement addendum with Every Child, Inc. for placement services for the period of July 1, 2021 through June 30, 2022. The contract authorization amount will increase by \$10,000 to \$30,000 and no county funds are required.
JJ.	<u>AGREEMENT – CHILDREN & YOUTH SERVICES</u> Children and Youth Services respectfully requests the Commissioners approve a purchase of service agreement with Avanco International, Inc. to provide consulting and ad hoc IT services and support. This agreement will be effective July 1, 2022 through June 30, 2023 for an amount not to exceed \$45,000. No county funds are required.
KK.	<u>AGREEMENT – CHILDREN & YOUTH SERVICES</u> Children and Youth Services respectfully requests the Commissioners approve a purchase of service agreement with Avanco International, Inc. for the Child Welfare Information Solution (CWIS). This agreement will be effective July 1, 2022 through June 30, 2023 for an amount not to exceed \$7,896.03. No county funds are required.
LL.	<u>AGREEMENT – CHILDREN & YOUTH SERVICES</u> Children and Youth Services respectfully requests the Commissioners approve a purchase of service agreement with Avanco International, Inc. for the maintenance and security of the Child Accounting and Profile System (CAPS). This agreement will be effective July 1, 2022 through June 30, 2023 for an amount not to exceed \$47,116.97. No county funds are required.
MM.	<u>AGREEMENT – CHILDREN & YOUTH SERVICES</u> Children and Youth Services respectfully requests the Commissioners approve an agreement with Avanco International, Inc. to protect and provide for the security of protected health information pursuant to the Health Insurance Portability and Accountability Act (HIPAA). This agreement will be effective July 1, 2022 through June 30, 2023 and no county funds are required.

NN.	<p><u>AGREEMENTS – CHILDREN & YOUTH SERVICES</u> At the request of the Court, Children and Youth Services, respectfully requests the Commissioners approve purchase of service agreements with Guardian ad Litem Megan Patrick, Esq., MariAnn Hathaway, Esq., Erin Dickerson, Esq., Jessica Roberts, Esq., Benita Thompson, Esq. and Christina DeMarco-Breedon, Esq. for the provision of legal service/counsel to children involved with Children and Youth Services. Each of these agreements is in the amount of \$4,166.67/month and will be effective from August 1, 2022 through June 30, 2023. No county funds are required</p>
OO.	<p><u>AGREEMENT – CHILDREN & YOUTH SERVICES</u> At the request of the Court, Children and Youth Services, respectfully requests the Commissioners approve a purchase of service agreement with Parent Counsel Crystal McCune, Esq. for the provision of legal service/counsel to parents involved with Children and Youth Services. This agreement is in the amount of \$4,166.67/month and will be effective from August 1, 2022 through June 30, 2023. No county funds are required.</p>
PP.	<p><u>AUTHORIZATION TO PAY – PURCHASING</u> Purchasing, on behalf of Elections/Voter Registration, respectfully requests the Commissioners authorize payment to Election Systems & Software for our 2022 Primary Election Support. The total amount is \$53,030 and will be paid from their operating budget.</p>
QQ.	<p><u>ADDENDUM – PURCHASING</u> Purchasing respectfully requests the Commissioners approve the previously approved APO price increases for the automated drug testing system. <u>Microgenics:</u></p> <ul style="list-style-type: none"> • Plastic Reagent Vessel 20ml from \$97.85 to \$107 • Tubing Maintenance Solution Kit from \$57.08 to \$66.50 <p><u>Advanced Computer Technologies, LLC</u></p> <ul style="list-style-type: none"> • Para/Forms-Barcode Warehouse Premium Direct 2.25x1.25-1” Core – 13.57% increase from \$83.65 to \$95
RR.	<p><u>AGREEMENT – PURCHASING</u> Purchasing, on behalf of the Correctional Facility, respectfully requests the Commissioners enter into an agreement with Lehigh County for the provision of housing Washington County’s youthful inmates on an as-needed basis as per the contract conditions including \$150 per youthful inmate/per day, plus medical expenses. Costs will be paid from their operating budget.</p>
SS.	<p><u>CONTRACT EXTENSION – PURCHASING</u> Purchasing, on behalf of Information Technology, respectfully requests the Commissioners extend the current software license contract with Service Express, Inc. for the purpose of providing maintenance on our HP and Cisco hardware components. This extension will be effective September 1, 2022 through August 1, 2025. The total cost per year is \$22,258.20 and will be paid from their operating budget.</p>
TT.	<p><u>AGREEMENT – PURCHASING</u> Purchasing, on behalf of the Planning Commission, respectfully requests the Commissioners approve an agreement with GAI Consultants for yearly inspections of ten (10) Washington County dams effective through 2026. The total amount for year one is \$8,000 with a five-year total amount of \$42,540. Costs will be paid from their operating budget.</p>

UU.	<p><u>ADDENDUM – PURCHASING</u> Purchasing, on behalf of the Planning Commission, respectfully requests the Commissioners approve a rate increase with EnviroScience, Inc. to \$400/hour for dam repairs. Costs will be paid with oil and gas lease funds.</p>
VV.	<p><u>CONTRACT EXTENSION – PURCHASING</u> Purchasing, on behalf of the Treasurer, respectfully requests the Commissioners approve an extension of our current contract with Gila, LLC, dba Municipal Services Bureau, for the unified payment system effective through August 31, 2023.</p>
WW.	<p><u>CONTRACT EXTENSION – PURCHASING</u> Purchasing respectfully requests the Commissioners approve an extension to the current contract for the printing and mailing of real estate tax notices for the Washington County Treasurer to The Master’s Touch LLC. This contract extension will be effective September 1, 2022 through August 31, 2023 at an approximate yearly cost of \$9,974.50, plus postage.</p>
XX.	<p><u>AGREEMENT – PURCHASING</u> Purchasing, on behalf of Information Technology, respectfully requests the Commissioners approve a battery replacement purchase agreement from Vertiv Services, Inc. for both the Courthouse and Courthouse Square Liebert UPS Systems. The total cost including installation is \$13,727.05 for the Courthouse and \$14,266.42 for Courthouse Square. Costs will be paid with Act 13 funds.</p>
YY.	<p><u>AGREEMENT – PURCHASING</u> Purchasing, on behalf of the Courts, respectfully requests the Commissioners enter into an agreement with nCourt, at no cost to the County, to provide the Courts, Prothonotary, and Register of Wills with an electronic payment processing system. Costs are approximately 3%, or \$2.95 minimum, per transaction for payments processed online or over the counter. This contract will continue unless provided a 60-day written termination notice.</p>
ZZ.	<p><u>AGREEMENT TERMINATION – PURCHASING</u> Purchasing, on behalf of the Public Defender, respectfully requests the Commissioners approve the termination of our UCM agreement (Offender Management Program) as they will be switching to BTM Software Solutions.</p>
AAA.	<p><u>STATE CONTRACT – PURCHASING</u> Purchasing, on behalf of Information Technology, respectfully requests the Commissioners approve the purchase of a Pure Storage Flash Array extended service agreement, including installation, from AEC Group. The total cost is \$31,095.52 and will be paid with ACT-13 funds.</p>
BBB.	<p><u>STATE CONTRACT – PURCHASING</u> Purchasing, on behalf of Information Technology, respectfully requests the Commissioners approve the purchase of IT Software from CDW-G, Inc. for the purpose of moving to one platform. The total cost is \$37,554.14, which will be paid from their operating budget.</p>