

WASHINGTON COUNTY PRISON BOARD AGENDA

Wednesday, December 15, 2021

- I. Invocation
- II. Approval of Minute PB 11-17-21 dated November 17, 2021
- III. Public Comment
- IV. Warden's Report
- V. Bills
- VI. Old Business
- VII. New Business
- VIII. Adjourn Meeting

D. Vaughan
N. Sherman
L. Maggi
M. Namie
S. Romano
J. Walsh
President Judge DiSalle

J. Grimm
S. Arnold
C. Griffin
J. Hatfield
J. Fewell
J. Thornburg
C. Sams

Warden's Agenda

December 13, 2021

Bid Contract Purchases

HVAC Maintenance – Contract #112118-HVAC

Purchasing, respectfully requests the Board of County Commissioners **extend the contract** for the provision of **HVAC/Boiler Maintenance with Scalise Industries Corporation, Lawrence, PA.**

- **Preventative Maintenance – WCCF - \$15,558.00; Airport - \$6873.00**
- **All time & material repairs** are to be done on an “as needed” basis at the rates of between \$110.50 & \$173.65/hr. emergency rate, Material is vendor's cost plus a 16-20% markup.

If approved, this contract will be effective January 01, 2022 through December 31, 2022. year.

NOTE: THIS AWARD FOR THE CORRECTIONAL FACILITY IS CONTINGENT UPON PRISION BOARD APPROVAL.

The meeting of the Washington County Prison Board was held in the 7th floor conference room of Courthouse Square, 100 West Beau Street, Washington, Pennsylvania, with the following members being present: Commissioners Diana Irey Vaughan, Larry Maggi and Nick Sherman; President Judge John DiSalle; Mike Namie; District Attorney Jason Walsh; and Sheriff Sam Romano. Also present were County Solicitor Jana Grimm; Warden Jeffrey Fewell; Deputy Warden Chris Cain; Adult Probation Director Jon Ridge; Chief of Staff John Haynes; Human Resources Director Shelli Arnold; Deputy Controller Cathy Sams; Chief Clerk Cindy Griffin; Secretary Paula Jansante; Human Resources employee, April Jones; WCCF employee, Victoria Hallmark; Susan Woznichak of PrimeCare; and Chaplain Mike Pierson.

Mrs. Vaughan called the meeting to order at approximately 11:02a.m., and Chaplain Pierson led the meeting with the invocation.

Mrs. Vaughan asked if there were any corrections, additions or omissions to Minute No. PB 11-3-21 dated November 3, 2021, each member having received a copy.

It was moved by Mr. Romano and seconded by Mr. Sherman that Minute No. PB 11-3-21 be approved. The motion was carried unanimously with the Board signifying their approval by stating "Aye".

PUBLIC COMMENTS

None.

WARDEN'S REPORT

Income from Other Units for the Maintenance of Inmates for October 2021

Administrative Fee	\$6,962.69
Social Security	\$800.00
Tylenol	<u>\$11.23</u>
Monthly sub-total	\$7,773.92
Year-to-date grand total	\$101,209.07

Program Fees and Room and Board Income for October 2021

	<u>Billed</u>	<u>Collected</u>
Work Release Inmates	-0-	-0-
Weekend Inmates	-0-	-0-
Monthly sub-total	-0-	-0-
Year-to-date grand total	-0-	-0-

Status of Inmates Confined at the End of October 2021

	<u>Male</u>	<u>Female</u>	<u>Total</u>
Full-time Inmates	63	11	74
Work Release Inmates	0	0	0
Weekend Inmates	0	0	0
	<u>Male</u>	<u>Female</u>	<u>Total</u>
Inmates Awaiting Trial and/or Sentencing	<u>214</u>	<u>44</u>	<u>258</u>
Total Inmates	277	55	332

Examinations Performed by the Physician	363
New Commitments	110
Dental Extractions	13
Medical Transports Performed by the Sheriff	17
Contracted Housing Fee/Month	\$0.00

Warden Fewell notified the Board that he contacted the Justice Planners and that they will tentatively begin meetings at the County with various departments including the offices of the District Attorney and Sheriff, APO, WCCF, other criminal justice partners from the County and possibly Human Services. Moving to the statistics, Warden Fewell stated that the population as of November 18, 2021, was up to 336 including the special management inmates one of which has returned from UPMC.

Warden Fewell recognized April Jones of Human Resources as being an integral part in keeping the Correctional Facility operational. She was presented with a certificate of accommodation for all her hard work and dedication to the Correctional Facility.

It was moved by Mr. Namie and seconded by Mr. Maggi to accept the Warden's Report. The motion was carried unanimously with the Board signifying their approval by stating "Aye".

Mr. Namie presented to the Board for their consideration and approval of the bills dated November 17, 2021, in the amount of \$211,372.98.

It was moved by Mr. Namie and seconded by Mr. Sherman, approving the bills dated November 17, 2021. The motion was carried unanimously with the Board signifying their approval by stating "Aye". (See list of bills attached hereto and made a part hereof.)

OLD BUSINESS

None

NEW BUSINESS

John Haynes stated that he is resigning his position as Chief of Staff and thanked everyone for their support and assistance while employed with the County of Washington.

There being no further business, Mrs. Vaughan declared the meeting adjourned at approximately 11:11 a.m.

THE FOREGOING MINUTES SUBMITTED FOR APPROVAL:

_____, 2021

ATTEST: _____
SECRETARY

**Washington County Correctional Facility
Invoices - December 15, 2021**

A Z Janitorial Services LLC	Housekeeping Supplies Bid	\$	2,662.67
AIS Commercial Parts & Service	Kitchen Equipment Repairs Bid	\$	1,596.61
Albano's	Produce Bid	\$	2,590.00
*Big's Sanitation Inc.	Contracted Waste Removal - Dec/21	\$	820.00
Bimbo Bakeries USA	Bread Bid	\$	2,634.30
*Buckholt, Jack	Employee Training	\$	1,021.20
*Colt Plumbing	Plumbing Supplies Bid	\$	1,932.79
*Columbia Gas of PA Inc.	Energy Utility Services Oct/21	\$	3,012.03
*Cornerstone Detention Products Inc.	PO# 44345 - Electronic Hardware	\$	50.00
*Ecolab Inc.	PO# 44371 - Cleaning Products	\$	428.55
*FBM Capital LLC	Cost Per Copy Bid	\$	477.72
*Fireman's Friend	Fire Alarm Inspection Bid	\$	472.00
Grainger W W Inc.	Industrial Commodities Bid	\$	1,187.90
Janitor's Supply	Housekeeping Bid	\$	263.81
J.D. Marra Hotel and Restaurant SVC	Coffee Bid	\$	796.80
Jack Frye Sales and Service	Housekeeping Bid	\$	876.00
Johnson Controls Inc.	Fire Alarm Inspection Bid	\$	1,275.25
*Lexis Nexis	Law Library	\$	616.00
MSC Industrial Supply Co.	Industrial Commodities Bid	\$	35.75
PrimeCare Medical Inc.	Contracted Medical Services - Jan/21	\$	140,517.98
Schneider's Dairy Inc.	Milk Bid	\$	2,961.37
*Sprague Operating Resources LLC	Liquid Fuels Utility Service - Oct/21	\$	1,876.30
*Super Laundry Equipment Corp.	PO# 44325 - Repairs	\$	244.46
*Tri-Community South EMS	PO# 44365, 44398 - Heart Saver Cards	\$	298.00
*Tri Dim Filter Corp.	PO# 44330 - Filter Pads	\$	371.76
*Verizon Wireless	Telecom Service - 11/17-12/16/21	\$	160.04
*Washington E Washington Joint Authority	Sewage Utility Service - 09/29-10/28/21	\$	11,256.00
*Washington Physicians Services	Employment Screening	\$	1,835.00
*West Penn Power	Power Utility - 10/21-11/18/21	\$	9,126.32
	Total 12/15/21 Meeting	\$	191,396.61
*Paid as required by due date			