

# WASHINGTON COUNTY PRISON BOARD AGENDA

Wednesday, November 17, 2021

- I. Invocation
- II. Approval of Minute PB 11-3-21 dated November 3, 2021
- III. Public Comment
- IV. Warden's Report
- V. Bills
- VI. Old Business
- VII. New Business
- VIII. Adjourn Meeting

D. Vaughan  
N. Sherman  
L. Maggi  
M. Namie  
S. Romano  
J. Walsh  
President Judge DiSalle  
J. Haynes

J. Grimm  
S. Arnold  
C. Griffin  
J. Hatfield  
J. Fewell  
J. Thornburg  
C. Sams

The meeting of the Washington County Prison Board was held in the 7<sup>th</sup> floor conference room of Courthouse Square, 100 West Beau Street, Washington, Pennsylvania, with the following members being present: Commissioners Diana Irey Vaughan, Nick Sherman and Larry Maggi; President Judge John DiSalle; Controller Mike Namie; and Sheriff Sam Romano. Absent from the meeting was District Attorney Jason Walsh. Also present were First Assistant District Attorney Leslie Ridge; County Solicitor Jana Grimm; Warden Jeffrey Fewell; Chief of Staff John Haynes; Human Resources Director Shelli Arnold; Finance Director Josh Hatfield; Human Services Director Kim Rogers; Chief Clerk Cindy Griffin; Administrative Assistant Joyce Thornburg; Officer Tom Bastian; Chaplain Mike Pierson; Captain Jamie Restanio; and PREA Coordinator Kyrrie Kenyon.

Mrs. Vaughan called the meeting to order at approximately 11:03 a.m., and Warden Fewell led the meeting with the invocation.

Mrs. Vaughan asked if there were any corrections, additions or omissions to Minute No. PB 10-20-21, dated October 20, 2021, each member having received a copy.

It was moved by Mr. Sherman and seconded by Mr. Maggi that Minute No. PB 10-20-21 be approved. The motion was carried unanimously with the Board signifying their approval by stating "Aye".

**PUBLIC COMMENTS**

None.

**WARDEN'S REPORT**

Warden Fewell started off his report to the Board introducing the Employee of the Month for October, Officer Tom Bastian. Warden Fewell stated that Officer Bastian has been with the County for over twenty years and is a great employee

Warden Fewell stated that the population as of November 3, 2021, was down to 330 and that the count had been fairly static over the past few months. Warden Fewell moved on to present the COVID status stating that the inmate vaccination rate was at around 60% and that there were no other items to report to the Board.

Warden Fewell respectfully requested the Prison Board to consider a purchase from EMCOR (Scalise Industries) Services, of Lawrence, PA, our contract of record to replace an air compressor for the rooftop air handling heating/ac unit at the Correctional Facility. The total cost is \$17,842 and has been recommended for Act 13 funding. This service for the Correctional Facility is contingent upon approval at the Board of Commissioners meeting to be held November 4, 2021, Minute No. 1139.

Warden Fewell respectfully requested the Prison Board to consider the following candidates to begin employment with the County as Corrections Officer I with a tentative start date of November 22, 2021:

Meloney Dennis	Ashley Kovalski
Jeremy Emph	Ryan Ruffa
Shawn Evans	Robert Thumm
LaShae Harris	Dustin Van Divner

Warden Fewell updated the Board on the re-entry collaboration that is ongoing with four agencies stating that the pilot program will be initiated identifying ten classified, screened, and approved male minimum-to-medium custody inmates. The ten will be tested and accessed to determine appropriate employment suitability. From assessment goes to GED and or specific career classes to achieve appropriate career educational requirements (barber, CDL, culinary, welding)

Mrs. Vaughan called an executive session at approximately 11:09 a.m. to discuss legal and personnel matters. Mrs. Vaughan reconvened the meeting following executive session at approximately 11:16 a.m.

It was moved by Mr. Sherman and seconded by Mr. Maggi to approve the Warden's Report. The motion was carried unanimously with the Board signifying their approval by stating "Aye".

**OLD BUSINESS**

None

**NEW BUSINESS**

During the previous Prison Board meeting there were discussions held with regard to a wedding which would have been performed with no contact. Warden Fewell explained that it was his understanding that an inmate has a constitutional right to marry, and President Judge DiSalle concurred. President Judge DiSalle explained that marriages are performed quite often in the State system. Mr. Maggi expressed that he was not in favor of the practice, and Warden Fewell stated that unless there was a custody, care, control, safety or security issue that the inmate has the right to marry while incarcerated. In response, President Judge DiSalle stated that the COVID situation would be a valid reason for delaying a marriage request. It was noted that the marriage ceremony was cancelled, but Solicitor Grimm stated that she would look into the matter further in response to the Board's inquiries on how to appropriately manage potential future requests.

There being no further business, Mrs. Vaughan declared the meeting adjourned at approximately 11:20 a.m.

THE FOREGOING MINUTES SUBMITTED FOR APPROVAL:

\_\_\_\_\_, 2021

ATTEST: \_\_\_\_\_

SECRETARY

# **Warden's Prison Board Agenda- November 17, 2021**

## **1. Jail statistics**

**Washington County Correctional Facility  
Invoices - November 17, 2021**

A Z Janitorial Services LLC	Housekeeping Supplies Bid	\$ 3,464.92
*Access Information Protected	Secure Waste Removal	\$ 165.91
AIS Commercial Parts & Service	Kitchen Equipment Repairs Bid	\$ 4,958.93
Albano's	Produce Bid	\$ 1,117.73
*Big's Sanitation Inc.	Contracted Waste Removal - Oct-Nov/21	\$ 1,640.00
Bimbo Bakeries USA	Bread Bid	\$ 2,405.64
*Columbia Gas of PA Inc.	Energy Utility Services Sep/21	\$ 2,489.41
County of Greene	Contracted Inmate Holding	\$ 7,500.00
*FBM Capital LLC	Cost Per Copy Bid	\$ 103.90
Grainger W W Inc.	Industrial Commodities Bid	\$ 1,589.91
*The Hite Company	Electrical Supplies Bid	\$ 75.00
*Icebox Refrigeration of Ohio Inc.	PO# 44367 - Trailer Rental	\$ 2,888.89
Janitor's Supply	Housekeeping Bid	\$ 364.68
J.D. Marra Hotel and Restaurant SVC	Coffee Bid	\$ 1,799.30
Johnson Controls Inc.	Fire Alarm Systems Bid	\$ 725.00
*Lexis Nexis	Law Library	\$ 616.00
MSC Industrial Supply Co.	Industrial Commodities Bid	\$ 82.34
*Novacare Outpatient Rehabilitation	Employment Screenings	\$ 1,200.00
*Pennsylvania American Water Co.	Water Utility - 09/30-10/28/21	\$ 8,931.77
PrimeCare Medical Inc.	Contracted Medical Services - Dec/21	\$ 141,961.55
*Ricoh USA Inc.	Document Imaging Services Bid	\$ 667.96
Schneider's Dairy Inc.	Milk Bid	\$ 2,567.40
*Sprague Operating Resources LLC	Liquid Fuels Utility Service - Sep/21	\$ 1,404.41
*Verizon Wireless	Telecom Service - 10/17-11/16/21	\$ 160.04
*Washington E Washington Joint Authority	Sewage Utility Service - 08/30-09/29/21	\$ 11,463.60
The Washington Hospital	Guard Meals	\$ 125.00
*Washington Physicians Services	Employment Screening	\$ 351.00
*West Penn Power	Power Utility - 09/22-10/20/21	\$ 10,552.69
	<b>Total 11/17/21 Meeting</b>	<b>\$ 211,372.98</b>
*Paid as required by due date		