

# WASHINGTON COUNTY PRISON BOARD AGENDA

Wednesday, November 16, 2022

- I. Invocation
- II. Approval of Minute PB 11-2-22 dated November 2, 2022
- III. Public Comment
- IV. Warden's Report
- V. Bills
- VI. Old Business
- VII. New Business
- VIII. Adjourn Meeting

D. Vaughan  
N. Sherman  
L. Maggi  
President Judge DiSalle  
A. Andronas  
J. Walsh  
A. Sloane

M. Namie  
J. Grimm  
C. Griffin  
S. Arnold  
J. Hatfield  
J. Fewell  
J. Thornburg  
P. Jansante

The meeting of the Washington County Prison Board was held in Suite 100 of Crossroads Center, 95 West Beau Street, Washington, Pennsylvania, with the following members being present: Commissioners Diana Irey Vaughan and Nick Sherman; President Judge John DiSalle; Sheriff Anthony Andronas; District Attorney Jason Walsh; Controller April Sloane. Absent from the meeting was Commissioner Larry Maggi. Also present were: Chief of Staff Mike Namie; Solicitor Jana Grimm; Chief Clerk Cindy Griffin; Human Resources Director Shelli Arnold; Finance Director Josh Hatfield; Warden Jeffrey Fewell; Secretary Paula Jansante; Executive Secretary Randi Marodi; District Court Administrator Patrick Grimm; Major David Coddington; Deputy Warden Chris Cain; Treatment Supervisor Judy Klobucar; Chief Deputy Sheriff Anthony Mosco; Chaplain Mike Pierson and PrimeCare employee Jessica Morris.

Mrs. Vaughan called the meeting to order at approximately 11:00 a.m., and Chaplain Pierson led the meeting with an invocation.

Mrs. Vaughan asked if there were any corrections, additions, or omissions to Minute No. PB 10-19-22 dated 10-19-2022. Mr. Andronas stated that he was not present at the last meeting and the minutes did not state that he was absent.

It was moved by Mr. Sherman and seconded by President Judge DiSalle that Minute No. 10-19-22 be approved with the stated correction. The motion was carried unanimously with the Board signifying their approval by stating "Aye".

#### **PUBLIC COMMENT**

None.

#### **WARDEN'S REPORT**

Warden Fewell requested the Prison Board amend the agenda to include approval of PrimeCare, as the facility's medical provider, to enter into a homecare services contract with an outside vendor.

It was moved by Mr. Sherman and seconded by Ms. Sloane to amend the agenda. The motion was carried unanimously with the Board signifying their approval by stating "Aye".

Warden Fewell requested the Prison Board approve PrimeCare to enter into a home care services agreement with an outside vendor to provide daily health and welfare for one inmate. He further stated that it will be a one-to-one ratio for additional health care for one inmate and that it is expected to be costly. Warden Fewell stated that the agreement is being prepared by the president of PrimeCare and that he will forward to the Prison Board one it has been received.

Mrs. Vaughan asked Warden Fewell to explain to the Prison Board the anticipated cost and the need for the additional care.

Warden Fewell stated the inmate has been in decline since incarceration, with multiple medical deficiencies and requires higher care. Warden Fewell stated that the inmate is not welcome at any area care facilities and that his family is estranged from him. Mrs. Vaughan stated that the Warden has contacted the state for an emergency transfer. Warden Fewell acknowledged the request for transfer to a state facility for a higher level of care but stated the state denied the request. Warden Fewell stated that they are out of options at this time and must seek a higher level of care for the inmate within the facility. Mrs. Vaughan asked if the inmate could be transferred to Westmoreland County since we are holding him for Westmoreland County. President Judge DiSalle asked if the inmate has a detainer for Westmoreland County and Warden Fewell confirmed. Mrs. Vaughan asked if the Warden could reach out to Westmoreland County and asked why Washington County would absorb a high-cost inmate if we are holding the inmate on another county's detainer. Mr. Walsh stated that the inmate probably has concurrent charges in Washington County and that Westmoreland County placed the detainer once he was arrested here. After a brief discussion regarding the inmate's bond, the Prison Board instructed Warden Fewell to reach out to his counterpart in Westmoreland County and discuss the matter.

Mrs. Vaughan asked if there was a motion to approve PrimeCare entering into a contract for the inmate if he is to remain at the correctional facility. Mr. Sherman inquired about the anticipated cost. Warden Fewell stated that it is expected to be around \$16,000 per month.

It was moved by Mr. Andronas and seconded by Ms. Sloane to approve the contract through PrimeCare, as the facility's medicaid provider, for homecare services for one inmate. The motion was carried with a majority of the Board signifying their approval by stating "Aye" and Mr. Walsh abstaining due to a prosecutorial conflict.

Warden Fewell, respectfully request the Prison Board approve the hiring of five part-time Correctional Officers I,

Dimitri Abbot  
Samantha Coffield

Shalyn Berggren

John Campbell  
Noah Davis

and the hiring of Samantha Bailey as a full-time Treatment Counselor. Mrs. Vaughan asked if the positions already exist and Warden Fewell confirmed.

It was moved by Mr. Sherman and seconded by Ms. Sloane to approve the hiring of five part-time Correctional Officers I and one full-time Treatment Counselor. The motion was carried unanimously with the Board signifying their approval by stating "Aye".

**OLD BUSINESS**

None.

**NEW BUSINESS**

There being no further business, Mrs. Vaughan declared the meeting adjourned at approximately 11:10 a.m.

THE FOREGOING MINUTES SUBMITTED FOR APPROVAL:

\_\_\_\_\_, 2022

ATTEST: \_\_\_\_\_

SECRETARY

Warden's Agenda  
November 16, 2022

**PROPOSAL #1 SAVIN Maintenance Agreement Renewal**

I, Warden Fewell, respectfully request the Prison Board to enter into a **Renewal agreement with the PA District Attorneys Institute (PDAI) for the maintenance and continuance of the PA Statewide Automated Victim Information & Notification (SAVIN) program.** The program was provided to the Correctional Facility through PCCD (PA Commission on Crime & Delinquency) grant funds for the purposes of victim notification. The SAVIN program automatically notifies a victim 24/7 of an offender's escape, subsequent apprehension, date of release, work release, etc.

PCCD will pay 100% of the maintenance and service fees for '2023 with **no cost incurred for Washington County.** Washington County will pay 0% of the maintenance fees. If approved, this agreement will be effective January 1, 2023, through December 31, 2023.

**NOTE: THIS AGREEMENT FOR THE CORRECTIONAL FACILITY IS CONTINGENT UPON BOARD OF COMMISSIONERS APPROVAL.**

//////////////////////////////////**END OF REPORT**//////////////////////////////////

**Washington County Correctional Facility  
Invoices - November 16, 2022**

|                                      |  |    |           |
|--------------------------------------|--|----|-----------|
| *A Z Janitorial Services LLC         | Housekeeping Supplies Bid                | \$ | 1,039.19  |
| *Access Information Protected        | Secure Waste Removal                     | \$ | 66.22     |
| AIS Commercial Parts & Service       | Kitchen Repairs Bid                      | \$ | 1,352.17  |
| Albano's                             | Produce Bid                              | \$ | 1,695.12  |
| Belfiore's Coffee & Food Service Co. | Coffee Bid                               | \$ | 3,074.40  |
| *Big's Sanitation                    | Waste Removal                            | \$ | 820.00    |
| Bimbo Bakeries USA                   | Bread Bid                                | \$ | 2,637.88  |
| *Colt Plumbing                       | Plumbing Bid                             | \$ | 67.64     |
| *Columbia Gas of PA Inc.             | Energy Utility Services - Sep/22         | \$ | 2,917.41  |
| *Druciak, Edward                     | WCCF Travel                              | \$ | 685.42    |
| *FBM Capital LLC                     | Cost Per Copy Bid                        | \$ | 232.71    |
| Grainger W W Inc.                    | Industrial Commodities Bid               | \$ | 219.44    |
| *HiTouch Business Services LLC       | Office Supplies Bid                      | \$ | 389.99    |
| Jack Frye Sales and Service          | Housekeeping Bid                         | \$ | 2,394.00  |
| *Janitor's Supply Co.                | Housekeeping Bid                         | \$ | 624.59    |
| *Lexis Nexis                         | Law Library                              | \$ | 541.00    |
| MSC Industrial Supply Co.            | Industrial Commodities Bid               | \$ | 438.84    |
| *Observer-Reporter                   | Advertising                              | \$ | 485.36    |
| *Pennsylvania American Water         | Water Utility - 8/31-9/29/22             | \$ | 8,385.87  |
| Primecare Medical Inc.               | Contracted Medical Services              | \$ | 560.70    |
| *Reed, Kimberly                      | WCCF Travel                              | \$ | 752.15    |
| *Ricoh USA Inc.                      | Cost Per Copy Bid                        | \$ | 713.60    |
| *Scalise Industries                  | General Contracting Bid                  | \$ | 35,326.89 |
| Schneider's Dairy                    | Milk Bid                                 | \$ | 2,767.33  |
| *Sprague Operating Resources         | Liquid Fuels Utility Service - 9/1-30/22 | \$ | 1,429.82  |
| *Super Laundry Equipment Corp.       | PO# 45147                                | \$ | 315.82    |
| *Sysco Pittsburgh LLC                | COSTARS Food Contract                    | \$ | 8,207.54  |
| Trapuzzano's Uniforms                | Uniform Bid                              | \$ | 3,013.00  |
| *US Foods Inc.                       | Food Bid                                 | \$ | 13,551.41 |

|  |   |           |                   |
|--|---|-----------|-------------------|
| *Verizon Wireless                        | Telecommunication Utility - 9/17-10/16/22 | \$        | 160.04            |
| *W B Mason Co. Inc.                      | Office Supplies Bid                       | \$        | 997.09            |
| *Washington E Washington Joint Authority | Sewage Utility Service - 8/30-9/29/22     | \$        | 15,120.00         |
| *Washington Physician Services           | Employment Screening                      | \$        | 75.00             |
| *West Penn Power                         | Power Utility - 9/22-10/20/22             | \$        | 9,350.25          |
|  | <b>Total 11/16/22 Meeting</b>             | <b>\$</b> | <b>120,407.89</b> |
| *Paid as required by due date            |   |           |                   |