

CHIEF CLERK AGENDA

September 14, 2022

SPECIAL ORDER OF BUSINESS:

Proclamation – Suicide Awareness and Prevention Month

Jennifer Scott
BHDS Administrator

Proclamation – Employ the Older Workers Week

Matt Uram
AAA Job Developer

NEW BUSINESS:

Chief Clerk respectfully requests the Commissioners approve the Washington County Emergency Operations Plan (EOP), which is designed to comply with all applicable state and county regulations and provides the policies and procedures to be followed in dealing with emergencies, disasters, and terroristic events.

MEMORANDUM

September 14, 2022

TO: Commissioner Irey Vaughn
Commissioner Maggi
Commissioner Sherman

FROM: Lisa L. Cessna, Planning Director

SUBJECT: Agenda Meeting – September 14, 2022

1. Liquid Fuels – Authorization to Advertise

Planning respectfully requests authorization to advertise for qualified engineering firms to design of the following three bridge projects:

Cross Creek 33, Cross Creek Township (replacement)

Raccoon 23, Burgettstown Borough (replacement)

Pike 1, Coal Center Borough (rehabilitation historic truss)

2. Fairgrounds – Hall 3 Construction Change Order

Planning recommends approval of a change order with Uhl Construction in the amount of \$27,939.17 for additional work items (electrical, plumbing, column repair and concrete) on the rehabilitation of Hall 3. The revised contract total of \$673,423.17 will be paid with LSA grant funds and Fair Gas Lease and Greenways funds.

3. Parks and Recreation – Grant Resolution

Planning respectfully requests authorization to submit a grant to DCNR in the amount of \$1,108,997 for shelters and water line at Thompson Hill in Cross Creek Park. The resolution authorizes the grant submission and the Chair of the Board of Commissioners to sign relative documents as well as documents the 50% match of 1,108,997.



BOARD OF COMMISSIONERS
DIANA IREY VAUGHAN
CHAIR
LARRY MAGGI
VICE CHAIR
NICK SHERMAN
PHONE: 724-228-6724

County of Washington

FINANCE DEPARTMENT

COMMONWEALTH OF PENNSYLVANIA
95 WEST BEAU STREET – SUITE 430
WASHINGTON, PENNSYLVANIA 15301



JOSHUA J. HATFIELD
FINANCE DIRECTOR

PHONE: 724-228-6894
FAX: 724-228-6941

AGENDA MEETING – September 14, 2022

1. Finance, on behalf of Court Administration, respectfully requests the Board of Commissioners approve an amendment with nCourt, LLC to amend minimum thresholds for fees. The amendment is no cost to the County and benefits members of the public making filings.
2. Finance, on behalf of Elections, respectfully requests the Board of Commissioners approve an application and agreement with the Commonwealth of Pennsylvania, Department of State for the 2022 Election Security grant program. The application and agreement is in the amount of \$17,881.31 and is for the period of March 16, 2022 through September 30, 2023.
3. Finance, on behalf of the Redevelopment Authority as agent for Washington County Airport respectfully requests the Board of Commissioners approve an addendum to the lease agreement and memorandum of lease with Skyward Aviation for hangar #1. The addendum recognizes a legal name change of the tenant to RSB Investments, LLC d/b/a Skyward Aviation as well as better defines the leased property description with all other terms and conditions remaining the same. This approval also covers all other related documents to be executed related to the above-mentioned matter.
4. Finance, on behalf of the Redevelopment Authority as agent for Washington County Airport respectfully requests the Board of Commissioners approve an addendum to the lease agreement and memorandum of lease with Skyward Aviation for hangar #3. The addendum recognizes a legal name change of the tenant to RSB Investments, LLC d/b/a Skyward Aviation as well as better defines the leased property description with all other terms and conditions remaining the same. This approval also covers all other related documents to be executed related to the above-mentioned matter.
5. Finance, on behalf of the Redevelopment Authority as agent for Washington County Airport respectfully requests the Board of Commissioners approve a landlord's agreement, consent and subordination with Meridian Bank for hangar #1. The agreement is related to a transaction between Meridian Bank and RSB Investments, LLC, a tenant of the Washington County Airport. This approval also covers all other related documents to be executed related to the above-mentioned matter.
6. Finance, on behalf of the Redevelopment Authority as agent for Washington County Airport respectfully requests the Board of Commissioners approve a landlord's agreement, consent and subordination with Meridian Bank for hangar #3. The agreement is related to a transaction between Meridian Bank and RSB Investments, LLC, a tenant of the Washington County Airport. This approval also covers all other related documents to be executed related to the above-mentioned matter.
7. Finance, on behalf of the Redevelopment Authority as agent for Washington County Airport respectfully requests the Board of Commissioners approve a landlord waiver and consent with Meridian Bank for the terminal building and apron. The agreement is related to a transaction between Meridian Bank and RSB Investments, LLC, a tenant of the Washington County Airport. This approval also covers all other related documents to be executed related to the above-mentioned matter.

8. Finance, on behalf of the Redevelopment Authority as agent for Washington County Airport respectfully requests the Board of Commissioners approve a landlord waiver and consent with Meridian Bank for the fuel farm. The agreement is related to a transaction between Meridian Bank and RSB Investments, LLC, a tenant of the Washington County Airport. This approval also covers all other related documents to be executed related to the above-mentioned matter.
9. Finance, on behalf of the Redevelopment Authority as agent for Washington County Airport respectfully requests the Board of Commissioners approve a landlord waiver and consent with Meridian Bank for the ABC hangar. The agreement is related to a transaction between Meridian Bank and RSB Investments, LLC, a tenant of the Washington County Airport. This approval also covers all other related documents to be executed related to the above-mentioned matter.
10. Finance respectfully requests the Board of Commissioners approve an addendum to the revised engagement letter with Maher Duessel to reflect updated agreed upon procedures as required by the Commonwealth of Pennsylvania, Department of Human Services. The examination period and professional fees remain unchanged from the existing revised engagement letter.

MEMORANDUM

TO: Commissioner Irey Vaughan, Chair
Commissioner Maggi, Vice Chair
Commissioner Sherman

FROM: Department of Human Services

SUBJECT: Agenda Meeting September 14, 2022

1. Behavioral Health and Developmental Services – Provider Agreements

Behavioral Health and Developmental Services is requesting approval of the following provider agreements for the period July 1, 2022, through June 30, 2023. No additional county funds are required.

<u>PROVIDER</u>	<u>AMOUNT</u>
Arc Human Services, Inc.	\$ 91,617.00
The CARE Center, Inc. dba SPS CARE Center	\$ 24,072.00
TOTAL	\$ 115,689.00

2. Behavioral Health and Developmental Services – Provider Agreement Addendum

Behavioral Health and Developmental Services is requesting approval of a provider agreement addendum with The Care Center for the period July 1, 2021 through June 30, 2022. The contract authorization amount will be decreased by \$20,000 to \$24,072 and no additional county funds are required.

3. Children and Youth Services – Provider Agreements

Children and Youth Services is requesting approval of the following provider agreements for the period July 1, 2022 through June 30, 2023. No additional county funds are required.

<u>PROVIDER</u>	<u>AMOUNT</u>
UPMC – Children’s Hospital of Pittsburgh	\$ 100,000.00
Washington Drug and Alcohol Commission	\$ 249,600.00
Wesley Family Services	\$ 140,000.00
TOTAL	\$ 489,600.00

4. Children and Youth Services – Provider Agreement

Children and Youth Services is requesting the approval of a provider agreement with Familylinks for the provision of trauma informed care and residential services for the period of October 1, 2022 through June 30, 2024. The contract authorization amount is \$380,258 and no additional county funds are required.

5. Children and Youth Services – Provider Agreement Addendums

Children and Youth Services is requesting approval of the following provider agreement addendums for a total increase of \$235,000 for the period July 1, 2021 through June 30, 2022 and no additional county funds are required.

<u>PROVIDER</u>	<u>ORIGINAL AMOUNT</u>	<u>ADJUSTED AMOUNT</u>
Adelphoi Placement	\$2,100,000.00	\$2,250,000.00
Justice Works	\$ 400,000.00	\$ 475,000.00
UPMC	\$ 12,000.00	\$ 22,000.00

6. Children and Youth Services – Grant Application

Children and Youth Services is requesting approval to submit a grant application to the Statewide Adoption and Permanency Network (SWAN) in the amount of \$1,300.00 to assist with costs associated with National Adoption Day. The one-time grant application does not have a match requirement so no additional county funds are required.

7. Human Services – Agreement Addendum

Human Services is requesting approval of an addendum with Domestic Violence Services of Southwestern Pennsylvania to provide emergency housing to victims of domestic violence for the period of July 1, 2020 through June 30, 2022. The contract authorization amount will be increased by \$10,000 to \$52,000 and no county funds are required.

8. Human Services – Emergency Rental Assistance

Human Services is requesting approval to enter into a provider agreement with Blueprints for the administration of the Pennsylvania State Emergency Rental Assistance Program COVID-19 grant to provide rental and utility assistance for the period of July 1, 2022 through September 30, 2025. The contract authorization amount is \$6,464,909.05 and no county funds are required.

9. Human Services – Agreement Addendum

Human Services is requesting approval of an addendum with Connect Inc. to provide emergency housing for the period of January 29, 2020 through September 30, 2022. The contract authorization amount will be increased by \$25,000 to \$300,000 and no county funds are required.

10. Aging Services – Memorandum of Understanding

Aging Services is requesting the approval of a memorandum of understanding with the Southwestern Pennsylvania Area Agency on Aging for Covid-19 vaccine education as well as vaccines for homebound seniors for the period of July 1, 2022 through September 30, 2022. The contract authorization amount is \$31,500 and no additional county funds are required.

BOARD OF COUNTY COMMISSIONERS:
DIANA IREY VAUGHAN, CHAIR,
LARRY MAGGI, VICE CHAIR,
NICK SHERMAN

(724) 228-6724



Randy Vankirk
Director of Purchasing
Phone: 724-228-6729

COUNTY OF WASHINGTON

PURCHASING DEPARTMENT
COMMONWEALTH OF PENNSYLVANIA
95 WEST BEAU STREET, SUITE 430
WASHINGTON, PA 15301

TO: BOARD OF COUNTY COMMISSIONERS

FROM: RANDY VANKIRK, DIRECTOR OF PURCHASING

DATE: SEPTEMBER 9, 2022

SUBJECT: AGENDA ITEMS FOR SEPTEMBER 14, 2022-MIN#1157 (REVISION #2)

I. BIDS/CONTRACT EXTENSIONS/PROPOSALS

A. Bid/RFP Award

1. No Bids - Lumber Supplies & Service - Lumber #082322-LU

Lumber Supplies & Service items have been advertised twice and no bids were received. Therefore, in accordance with 73 P.S. Section 1641, the County may make a direct purchase for these items & services.

B. Bid Contract Extensions

1. Bid Extension - Bread Products – Contract#082218-Bread

The Purchasing Department, on behalf of **Warden Fewell**, respectfully requests the Board of County Commissioners approve the **extension of our bid award for Bread Products and new pricing list with Bimbo Bakeries USA Inc, Albany NY.**

If approved, this extension will be effective October 1, 2022 through September 30, 2024, under the same contract terms & conditions.

NOTE: THIS EXTENSION IS CONTINGENT UPON PRISON BOARD APPROVAL.

C. Reject All Bids

1. Washington County Courthouse - Courtrooms #6 and #7 Renovations -WCCH082322

Purchasing, respectfully requests the Board of County Commissioners **reject all bids** for the **Courthouse, Courtrooms #6 and #7 Renovations** and **authorize Re-bidding**. There were errors in the submitted bid prices.

II. AGREEMENTS & CONTRACTS/ADDENDUM

A. Professional Service Agreements

1. Addendum - Printing Services & Printed Forms-Contract #082620-PF

Purchasing, respectfully requests the Board of County Commissioners approve the new price list for **Printing Services & Printed Forms** with **Blanc Printing Company, Bridgeville, PA** for the period of September 1, 2022 through August 31, 2023.

2. Professional Services – Ideal Investigations & Security Group, LLC.

Purchasing, on behalf of Jeff Fewell, **Warden**, respectfully requests the Board of County Commissioners enter into an **agreement with Ideal Investigations & Security Group, LLC., White Oak, PA,** for the purpose of providing Canine narcotic searches on various days/times of the month with 1-2 sweeps planned. Total cost is \$200.00 per sweep to be paid from Inmate welfare funds.

NOTE: This Service was approved at the August 30th Prison Board Meeting.

3. Professional Services – Security Systems of America, Pittsburgh, PA

Purchasing, on behalf of Jerry Coleman, Director of **Public Safety**, respectfully requests the Board of County Commissioners **approve an agreement** with **Security Systems of America, Pittsburgh, PA.** for the purpose of a necessary upgrade for our 3G Starlink fire communicator on the fire alarm panel at 150 Airport Road which is scheduled to reach end-of-life late this year.

If approved, this agreement will be a 36 month agreement effective DOA, 2022, and shall automatically renew on a month to month basis unless written notice is provided 30 days prior to expiration of any term. The cost of the upgrade is \$270.00 with a \$10.00 fuel surcharge being added to each service call and \$36.40/mo. for monitoring services to be funded from their Operating budget.

NOTE: This upgrade is necessary in order to comply with a nationwide requirement before the end of the year.

III. STATE CONTRACT/COSTARS PURCHASES

1. State Contract #4400023687 Wireless Communication Exp. 8/11/2024

Purchasing, respectfully requests the Board of County Commissioners **approve the purchase of (1) smartphone** with activation from **AT&T for Ryan Anderson, Information Technology.** The iphone will be 99.99 with activation. The monthly cost of service for the iphone is \$40.00, including unlimited talk, text, data, mobile hot spot and will be charged to the IT Operating budget.

2. Costars 13 -Vehicle for Community Services

Purchasing, on behalf of Patrick Grimm, **Court Administrator**, respectfully requests the Board of County Commissioners approve the following purchase from **Woltz & Wind Ford, Inc., Heidelberg, PA.** for the purpose for **Inmate Transportation and Jury Transports.** The proposed purchase would be made via PA State Contract/COSTARS 13, and therefore does not require bidding. The proposed purchase has been recommended for approval from Act 13 Funds.

-One (1) 2023 Ford Transit 14 Passenger Vehicle =
\$55,000.00, including discount.

3. State Contract #4400004760 ArcGIS Software Maintenance & Licences

Purchasing, on behalf of **IT & Public Safety**, respectfully requests the Board of County Commissioners approve the payment for software maintenance & Licences from **Environmental Systems Research Institute (ESRI), Redlands, CA** in the amount of \$67,014.00. This maintenance is for the software to maintain and update the **GIS software** utilized by IT, Public Safety, Tax Assessment, and Planning. The maps developed through this software are the foundation of the computer aided dispatch system. Funding for this support will be paid from the 911 account and funded by PEMA Statewide Interconnectivity Funding from the 2019-66 Beaver Washington Shared CAD System project.

The proposed purchase is in accordance with the pricing on the **PA State Contract** and therefore does not require bidding.

MIN #1157, Dated 09/15/2022



REDEVELOPMENT AUTHORITY OF THE COUNTY OF WASHINGTON

100 WEST BEAU STREET, SUITE 603, WASHINGTON, PENNSYLVANIA 15301



JEAN P. WATSON, CHAIRPERSON
STEPHEN T. JOHNSON
DARYL W. PRICE
LAURAL ZIEMBA
PAUL SCARMAZZI

PHONE 724-228-6875
TOLL FREE 1-888-731-2154
FAX 724-228-6829
www.racw.net
redevelopment@racw.net

ROBERT C. GRIFFIN
EXECUTIVE DIRECTOR

COUNTY COMMISSIONERS
DIANA IREY VAUGHAN, CHAIR
LARRY MAGGI, VICE CHAIR
NICK SHERMAN

PROJECT ACTIVITY REPORT

DATE: September 14, 2022
TO: Washington County Commissioners
FROM: Redevelopment Authority of the County of Washington

Washington County FY 2022 Annual Action Plan

The Washington County FY 2022 Annual Action Plan was approved by U.S. Department of Housing and Urban Development on August 23. The Action Plan includes the \$3,520,435 Community Development Block Grant Program and the \$655,656 Home Investment Partnerships Program, which are administered by RACW as well as the \$302,297 Emergency Solutions Grants Program, which is administered by the County Department of Human Services.

Washington County Local Share Account Program

The 2023 Local Share Account (LSA) application information is available to interested applicants by mail or on our website. We will conduct two informational public workshops virtually through a GoToMeeting platform. The workshops will allow interested applicants to learn about the 2023 LSA application process and provide an opportunity to ask questions. The dates and instructions to join the meetings are below.

Thursday, September 15, 2022 at 10:00 AM

Join from computer, tablet or smartphone: <https://meet.goto.com/968972949>

Dial in using phone: (786) 535-3211

Access Code: 968-972-949

✓ Tuesday, September 20, 2022 at 2:00 PM

Join from computer, tablet or smartphone: <https://meet.goto.com/916510941>

Dial in using phone: (408) 650-3123

Access Code: 916-510-941

LSA applications for the 2023 program year are due by October 26. Our staff will review the applications for completeness and the requesting entities will be asked to submit any missing documentation. All application information received will be converted to PDF files for distribution to the LSA Review Committee members in November.

FY 2021 Consolidated Annual Performance and Evaluation Report (CAPER)

The Washington County CAPER is a year-end report that explains how the County carried out its housing and community development strategies, projects, and activities under the Community Development Block Grant (CDBG), HOME Investment Partnerships (HOME), and Emergency Solutions Grants (ESG) Programs from July 1, 2021 through June 30, 2022. As required, the FY 2021 CAPER is on display for public review and comment from September 9-26. The public hearing is September 26 to obtain citizens' comments on the document. The CAPER document will be submitted to the U.S. Department of Housing and Urban Development by September 28. RACW administers the CDBG and HOME Programs and the County Department of Human Services administers the ESG Program.

In FY 2021, over \$3.7 million in CDBG funds were expended to benefit over 47,700 county residents. Additionally, over \$218,600 in HOME funds were expended to assist 19 households through the Home Rehabilitation and Homebuyer Assistance Programs.

Below are some highlights of the FY 2021 program year accomplishments:

- Affordable Housing (includes LSA and FHLB matching funds)
 - Homeowner Rehabilitation – Provided improvements for 30 homeowners
 - Homebuyer Assistance – Provided downpayment assistance and rehabilitation improvements for 6 homebuyers
 - Access Assistance – Provided home modification improvements for 7 county residents with permanent, physical disabilities
- Public Infrastructure
 - Street Improvements – 7 projects completed reconstructing over 7,700 LF of streets
 - Sidewalk Improvements – 1 project completed reconstructing over 800 LF of sidewalks
 - Neighborhood Facilities – 1 project complete
 - Parks & Recreational Facilities – 2 projects complete
 - Fire Station/Equipment – 1 project complete
 - Public Facility Improvements – 3 projects complete
- 21 blighted structures demolished

Canonsburg Street and Sewer Improvements Project No. CD 21-03 (Sidewalks)

This project involves reconstruction of the existing sidewalks on East College Street from Adams Avenue to Central Avenue, approximately 2,050 lf.

Contractor: Excaliber Construction
Contract Award: \$227,773.00
Funding: Canonsburg Community Development Block Grant Funds

Award Date: August 24, 2022

McDonald Recreation Improvements Project No. CD 21-16

This project involves improvements to the Borough's Heritage Park including modifications to the parking and walkways to comply with the Americans with Disabilities Act (ADA) Accessibility Guidelines.

Project Activity Report – September 14, 2022

Contractor: El Grande Industries, Inc.
Contract Award: \$ 71,348.50
Funding: McDonald Community Development Block Grant Funds

Award Date: August 30, 2022

Charleroi Demolition Project No. LS 22-03

This project involves the demolition and site clearance of the following blighted residential structures which have been condemned under the Borough's Code Enforcement Program, as well as other properties to be identified by the Borough:

118 Fallowfield Avenue	501 Meadow Avenue
608 Fifth Street	828 Oakland Avenue
403 Lookout Avenue	1213 Lower Meadow Avenue
520 Third Street	133 Lincoln Avenue Ext.
123 Prospect Avenue	137 Lincoln Avenue Ext.

Estimated Project Cost: \$ 80,000.00
Funding: Local Share Account Funds

Bid Opening: September 15, 2022

Independence and North Franklin Demolition Project Nos. CD 18-15 & CD 21-21

This project involves the demolition and site clearance of the following blighted residential and commercial structures that have been condemned under each Township's Code Enforcement Program:

Independence Township

2329 Avella Road (residential)
1871 Avella Road (residential)

North Franklin Township

22 Mill Street (residential)
640 McElree Road (residential)
0 North Ring Road (commercial)

Estimated Project Cost: \$ 56,500.00
Funding: \$ 20,000.00 Independence Community Development Block Grant Funds
\$ 36,500.00 North Franklin Community Development Block Grant Funds

Bid Opening: September 9, 2022

SIGNED: _____

