

CHIEF CLERK AGENDA

September 15, 2021

SPECIAL ORDER OF BUSINESS:

Proclamation – Suicide Awareness and Prevention Month

Jennifer Scott
BHDS Administrator

Proclamation – Employ the Older Workers Week

Matt Uram, Job Developer
SW PA AAA

NEW BUSINESS:

Chief Clerk respectfully requests the Commissioners approve an ordinance of the County of Washington, Pennsylvania, by the Board of Commissioners of Washington County, Pennsylvania, as such, may abandon or vacate county bridges including other bridges that may, from time to time, need to be abandoned or vacated, as per Section 2634 of the County Code.

MEMORANDUM

September 15, 2021

TO: Commissioner Irey Vaughn
Commissioner Maggi
Commissioner Sherman

FROM: Lisa L. Cessna, Planning Director

SUBJECT: Agenda Meeting – September 15, 2021

1. Parks and Recreation – Division Order

Planning recommends approval of an amended division order with Range Resources for the Galaran B Unit in Jefferson Township as associated with the Panhandle Trail. The amendment revises the unit acreage from 640 acres to 633.0625 acres and maintains the decimal interest of 0.00074689

2. Parks and Recreation – Amended Right of Way

Planning recommends approval of the second amendment to the right of way agreement with Mark West for an additional pipeline under the Panhandle Trail within the same footprint of the original right of way. The terms of construction and trail protection remain the same. Mark West will pay Washington County \$8,000 for this additional pipeline.



BOARD OF COMMISSIONERS
DIANA IREY VAUGHAN
CHAIR
LARRY MAGGI
VICE CHAIR
NICK SHERMAN
PHONE: 724-228-6724

County of Washington

FINANCE DEPARTMENT

COMMONWEALTH OF PENNSYLVANIA
95 WEST BEAU STREET – SUITE 430
WASHINGTON, PENNSYLVANIA 15301



JOSHUA J. HATFIELD
FINANCE DIRECTOR
PHONE: 724-228-6894
FAX: 724-228-6941

AGENDA MEETING – September 15, 2021

1. Finance, on behalf of Juvenile Probation, respectfully requests the Board of Commissioners approve a renewal grant agreement and plan with Commonwealth of Pennsylvania, Juvenile Court Judges' Commission for the juvenile probation services grant. The agreement and plan are in the amount of \$250,889 and will be for the period of July 1, 2021 through June 30, 2022.
2. Finance respectfully requests the Board of Commissioners approve an engagement letter with the County's independent auditing firm Maher Duessel for the provision of supplemental auditing services on an as-needed basis. The engagement covers years ended December 31, 2020 through December 31, 2023 at the hourly rates listed in the engagement letter.
3. Finance respectfully requests the Board of Commissioners to adopt a resolution relating to Section 147(f) of the Internal Revenue Code of 1986, as amended, approving the issuance by the Hospital Authority of the City of DuBois of hospital revenue notes in the aggregate of \$50,000,000. The proceeds will be used to refinance all or a portion of certain interim debt of Penn Highlands undertaken to pay all or a portion of the costs of acquiring Mon Valley Hospital, including the refunding of prior obligations of Mon Valley Hospital, the costs of terminating one or more interest rate swaps entered into connection with one or more of prior obligations of Mon Valley Hospital, capital improvement projects, funding any necessary reserves for the issue, the costs of credit enhancements, as necessary or desirable and, the cost of the issuance. The issuance of these bonds by the Hospital Authority of the City of DuBois does not pledge the faith and credit or taxing power of the County of Washington and the documents have been reviewed by the county solicitor.
4. Finance, on behalf of Adult Probation, respectfully requests the Board of Commissioners approve a personal services agreement with Michelle Africa for the provision of court reporting network evaluation services. The contract is in the amount of \$30 per evaluation and will be for the period of September 16, 2021 until terminated by either party with a 30-day notice.
5. Finance, on behalf of the Redevelopment Authority of County of Washington as agent for Washington County Airport, respectfully requests the Board of Commissioners approve a grant offer from the Commonwealth of Pennsylvania, Pennsylvania Department of Transportation, Bureau of Aviation for construction of the northside access road and infrastructure project. The grant is in the amount of \$1,500,000 and requires a \$500,000 local match which will be funded by Act 13 funds.
6. Finance respectfully requests the Board of Commissioner to approve the advertising of Requests for Proposals for general banking services.

HUMAN RESOURCES
INTEROFFICE MEMORANDUM

TO: CINDY GRIFFIN

FROM: SHELLI ARNOLD SA
DIRECTOR OF HUMAN RESOURCES

SUBJECT: AGENDA ITEMS FOR 9/16/21 MEETING

DATE: SEPTEMBER 10, 2021

- Human Resources respectfully requests the Board of Commissioners approve a Donated Sick Time Policy for Teamsters Local 249 - PD & DA (Public Defenders and District Attorneys). This policy will allow employees to voluntarily donate accrued sick time to employees within the PD & DA bargaining unit who meet certain criteria. This policy mirrors the Donated Sick Time Policies for SEIU contracts.

MEMORANDUM

TO: Commissioner Irey Vaughan, Chair
Commissioner Maggi, Vice Chair
Commissioner Sherman

FROM: Department of Human Services

SUBJECT: Agenda Meeting September 15, 2021

1. Behavioral Health and Developmental Services – Provider Agreements

Behavioral Health and Developmental Services is requesting approval of the following provider agreements for the period July 1, 2021 through June 30, 2022. No additional county funds are required.

<u>PROVIDER</u>	<u>AMOUNT</u>
AMI, Inc.	\$ 452,000.00
Allegheny HealthChoices, Inc.	\$ 5,000.00
Blueprints	\$ 168,000.00
The CARE Center, Inc. dba SPHS CARE Center	\$1,348,000.00
Medical Decision Logic, Inc. (mdlogix)	\$ 3,500.00
SPHS Southwest Behavioral Care, Inc.	\$ 480,588.00
Transitional Employment Consultants	\$ 161,643.00
Total	\$2,618,731.00

2. Behavioral Health and Developmental Services – Provider Agreement Addendums

Behavioral Health and Developmental Services is requesting approval of the following provider agreement addendums for the period July 1, 2020 through June 30, 2021 and no additional county funds are required.

<u>PROVIDER</u>	<u>ORIGINAL AMOUNT</u>	<u>ADJUSTED AMOUNT</u>
accessAbilities	\$168,996.00	\$190,690.00
JG Early Intervention Services, Inc.	\$185,427.00	\$188,639.00
Specialized Therapy and Related Services	\$ 4,111.00	\$ 6,635.00
Therapeutic Early Intervention Service Provider	\$ 67,465.00	\$ 82,183.00

3. Human Services – Human Services Development Fund (HSDF) Agreements

Human Services is requesting approval to enter into agreements with the following providers to provide HSDF services for the period of July 1, 2021 through June 30, 2022 and no county funds are required.

<u>PROVIDER</u>	<u>AMOUNT</u>
Catholic Charities	\$ 25,000
Washington County Transportation Authority	29,800
TOTAL	\$ 63,800

4. **Children and Youth Services – Provider Agreement Addendum**

Children and Youth Services is requesting approval of an agreement addendum with Harborcreek Youth Services for the period of July 1, 2020 through June 30, 2021. The contract authorization amount will increase by \$40,000.00 and no additional county funds are required.

5. **Children and Youth Services – Provider Agreements**

Children and Youth Services is requesting approval of the following provider agreements for the period July 1, 2021 through June 30, 2022. No additional county funds are required.

<u>PROVIDER</u>	<u>AMOUNT</u>
Erie County	50,000.00
Pressley Ridge - Family Behavior Therapy	221,000.00
Pressley Ridge - Homebuilders	450,000.00
SPHS, Connect, Inc.	<u>120,000.00</u>
Total	\$841,000.00

6. **Human Services – Purchase of Service Agreement**

Human Services is requesting the approval of a purchase of service agreement with Aunt Bertha for the provision of their Enterprise Platform that provides a comprehensive network of community resources and a referral and tracking system for the period of September 17, 2021 through September 16, 2022. The contract authorization amount is \$50,000 and no additional county funds are required.

BOARD OF COUNTY COMMISSIONERS:
DIANA IREY VAUGHAN, CHAIR,
LARRY MAGGI, VICE CHAIR,
NICK SHERMAN

(724) 228-6724



Randy K. Vankirk
Director of Purchasing

Phone: 724-228-6729
Fax: 724-250-6555

COUNTY OF WASHINGTON

PURCHASING DEPARTMENT
COMMONWEALTH OF PENNSYLVANIA
100 WEST BEAU STREET, SUITE 402
WASHINGTON, PA 15301

TO: BOARD OF COUNTY COMMISSIONERS
FROM: RANDY VANKIRK, DIRECTOR OF PURCHASING
DATE: SEPTEMBER 10, 2021
SUBJECT: AGENDA ITEMS FOR SEPTEMBER 15, 2021-MIN#1136

Rev #3

I. BIDS/BID CONTRACT/EXTENSIONS

A. Bid/RFP Award

1. RFP-Election Night Reporting – Contract #090921-Election Report

The Purchasing Department, on behalf of Melanie Ostrander, **Director of Elections**, respectfully requests Board of County Commissioners **award the RFP contract to SOE Software/Db a Scytl US, Tampa Fl**, for the purposes of providing **Election night reporting** at the listed costs:

Section I – Reporting System - \$4,957.00

Section II – Yearly Maintenance/Licensing Fee - \$7,690.00

If approved, initial term shall be for one year with automatic yearly renewals unless terminated by either party with a thirty day written notice. Submissions have been reviewed and recommended by Melanie Ostrander and Purchasing. Initial charges and yearly fees will be funded by Elections operating budget.

B. Bid Contract Purchases

1. McVehil Plumbing & Heating – Contract 101420-1PS

Purchasing, on behalf of Justin Welsh, **Building & Grounds** respectfully requests the Board of County Commissioners authorize McVehil Plumbing, Heating & Supply Co., Inc., Washington PA, our contract of record, to perform work installing new water and drain lines on the 6th floor of the Crossroads Building. Cost is estimated at \$24,841.54, including labor, equipment & material. Act 13 has been recommended.

C. Authorization to Pay

1. 2021 November Election Support – Election Systems & Software

The Purchasing Department, on behalf of Melanie Ostrander, **Elections/Voter Registration**, respectfully requests the Board of County Commissioners approve the listed item for our 2021 November Election Support to be paid from their Operating budget;

- **Election Systems & Software**, Chicago, IL for the 2021 Primary Election Support at a cost of \$53,550.00

Note: Per Melanie, ES&S (Election Systems & Software) will provide support services for the November 2021 Election. It includes L&A (logic & accuracy) testing for the voting machines and electronic poll books and site support for Election Day.

D. Authorization to Bid/Request Proposals/Qualifications

1. Flooring

Purchasing, respectfully requests the Board of County Commissioners authorize the **advertising for Bids** for Repair or replacement of Flooring for all County Facilities on a Time & Material basis.

E. Change Order to Bid Contract

Purchasing respectfully requests the Board of County Commissioners approve the following change order.

1. Change Order - Courthouse Tile Roof Repair - Contract #022719-Tile Roof

Purchasing, on behalf of Justin Welsh, **Building & Grounds** respectfully requests the Board of County Commissioners **approve the following change order** with **Bryn Enterprises, LLC., Pittsburgh, PA.**

Change Order #2, Add in the amount of \$7,583.06 to provide wood blocking, polyisocyanurate insulation and wood deck per unit costs and quantities.

This will **increase the amount** of their current contract from \$396,358.00 to \$403,941.06 This Change Order was reviewed and recommended by Justin Welsh, Building & Grounds & Florida Consulting, LLC.

2. Change Order -Courthouse Repointing - Contract #120920- Repointing

Purchasing, on behalf of Justin Welsh, **Building & Grounds**, respectfully requests the Board of County Commissioners **approve the following change order, #4**, with **Allegheny Restoration Inc., Pittsburgh, PA** at a total cost of \$82,250.00. This Change Order will increase the amount of their current contract to \$1,648,250.00.

Note: Allegheny Restoration Inc. shall provide all Labor, Material and Equipment to complete the following scope of work:

Stone Repair

1. Patching of all damaged and deteriorating decorative stone.
 2. Patching of all damaged and deteriorating columns
 3. Patching of all damaged and deteriorated flat stone
- Total Cost: \$75,000.00

Spot Caulking

1. Remove all split or deteriorating caulking from window perimeter.
 2. Install new backer rod and caulking (Sika 15LM) tooled a neat and uniform finish. Color to match existing caulking.
- Total Cost: \$7,250.00 (500 LF @\$14.50)

F. SURPLUS PROPERTY SALE

1. Section 1805 Sale of Personal Property and Surplus Farm Products

Purchasing, respectfully requests the Board of County Commissioners **approve** a Surplus Auction for the purpose of advertising and selling the listed items to the highest bidder.

- **Cars:**

2008 Dodge Ram, stripped spark plugs holes

2009 Crown Vic, engine blown

2009 Crown Vic, Body Holes, won't pass inspection

2005 Ford Explorer, Drug Task Force seize from 2008

- **From the Crossroad purchase:**

In total over 200 cubicle sections

4 fire safes from Crossroad Building, no keys one is locked

About 75 light fixtures (large, about 5 feet in diameter)

Doors and Doorframes, aprox 30 or so in total

- **Tractors/tractor parts (Parks)**

G. PROPERTY SALE

1. Sale of Real Property – Airport Hangar #24, Contract #082521-Hangar 24

Purchasing on behalf of Bill McGowan, **Redevlopement Authority**, respectfully requests the Board of County Commissioners accept the offer made by **RSB Investments, Inc dba Skyward Aviation for the Purchase of Airport Hangar #24** in the amount of \$111,500.00. This Sale will be contingent on the approval of a Land/Commercial Lease agreement.

II. AGREEMENTS & CONTRACTS/ADDENDUM

A. Professional Service Agreement

1. Forensic Pathologist Services

Purchasing, on behalf of Tim Warco, **County Coroner**, respectfully requests the Board of County Commissioners approve a **Forensic Pathologist Services Agreement with Dr. Todd Luckasevic, Bridgeville PA**. The County shall compensate the Forensic Pathologist by paying fee's as follows:

- a. \$1,150.00 for each autopsy and protocol.
- b. \$1,500.00 for each court appearance.
- c. Mileage at stated IRS rate.

If approved, this Agreement will continue through August 31, 2024, with an option to extend for two (2) three (3) year periods by mutual consent of both parties, unless otherwise terminated pursuant to the terms of this Agreement. All services will be charged to the Coroner's Budget.

2. Salary Survey Services - #052720-RFP-Salary

Purchasing, on behalf of Shelli Arnold, Director of **Human Resources**, respectfully requests the Board of County Commissioners approve **an addendum to our agreement with The Archer Company, LLC., Dublin, OH**, to conduct additional **Salary Study Services** for Washington County at a total cost of \$5,000.00, to be funded from their Operating Budget.

3. Status Solutions Agreement

Purchasing, on behalf of **IT**, respectfully requests the Board of County Commissioners approve an Agreement with **Status Solutions** to transition from our **SMART Plan** to the **Innovation Program** with unlimited software applications on the listed solutions, including cellular enabled panic buttons.

If approved, this agreement will be effective DOA for a twelve (12) month period at a **total project cost of \$18,000.00**, (Panic buttons at an additional fee) to be funded from their Operating budget.

Note: The site license approach includes what we are using currently, the traditional support plan, plus a site license to all of Status Solutions software. The mass notification module in particular is something that could be leveraged immediately.

4. Mission Critical Partners – Addendum - Contract #032421-Radio Consultant

Purchasing, respectfully requests the Board of County Commissioners **approve an addendum to our Professional Services RFP for Radio Communications Consulting & Engineering Services with Mission Critical Partners, Wexford, PA**. This addendum is for the purpose of providing a **Facility programming study** to identify the space and technology requirements for a Primary Public Safety Answering Point (PSAP) Center.

The Total cost is \$22,500.00 and will be funded from the **American Rescue Plan Act Fund**.

5. Comcast Circuit Agreement

Purchasing, on behalf of Patrick Grimm, **Court Administrator**, respectfully requests the Board of County Commissioners enter into a **24-month agreement with Comcast for the following MDJ offices to replace their Verizon DSL with a Comcast Business Internet (Static IP)**. The static IP would be more stable than the DSL for the existing Polycom system. The Monthly cost for the Comcast service will be \$118.39 plus a \$99.95 installation charge.

- MDJ Redlinger (27-1-01), Washington PA
- MDJ Saieva (27-2-01), Canonsburg PA
- MDJ Wilson (27-1-02), Monongahela PA

Terms of this agreement shall continue year to year unless cancelled by providing a 30 day written notice.

Note: Upon approval, IT will work with Comcast to schedule install, and after installation we will request the termination of the Verizon circuit. To avoid an outage we will have a one-month overlap in service.

6. Professional Services – Thomson Reuters – Investigative Application Subscription

Purchasing on behalf of Jason Walsh, **District Attorney**, respectfully requests the Board of County Commissioners enter into a **monthly subscription with Thomson Reuters, Minnesota** for the purposes of providing an **on-line investigative tool** to assist in locating suspects/victim's addresses, telephone numbers, along with relatives of household members. Also to assist in locating vehicles or potential vehicles involved in criminal activity. The monthly subscription will cost \$180.00 and will be funded by their Operating budget.

7. Payment Processing Software/Services – Professional Services

Purchasing on behalf of Tom Flickinger, **Treasurer** respectfully requests the Board of County Commissioners **enter into an agreement for an on-premise Payment Processing Software /Services with Creditron Corporation, Rockville MD** for the following amounts:

Purchase price - \$32,540.00
Annual Subscription/Maintenance - \$8,325.00
Hosting Fee - \$1200.00/month

If approved, this agreement is for one (1) year from execution and shall automatically renew yearly thereafter unless terminated by either party with ninety (90) days written notice prior to the contract renewal date. This proposal was reviewed and recommended for award by Tom Flickinger and Purchasing.

Note: We are agreeing to the 90 days as it will take this long to award and implement a new system. The Treasurer's office cannot be without a system.

8. Comcast Business Internet Agreement- District Attorney

Purchasing, on behalf of Jason Walsh, **District Attorney**, respectfully requests the Board of County Commissioners enter into a **24-month agreement with Comcast** for internet services (Static IP) for three cameras located at three different intersections. The Monthly cost for the Comcast service will be \$138.39 plus a \$69.95 installation charge. The three agreements will replace existing agreements that have been utilized for crime investigations.

Terms of this agreement shall continue year to year unless cancelled by providing a 30 day written notice.

9. Professional Service – Legal Counsel

Purchasing on behalf of Shelli Arnold, Director of **Human Resources** respectfully requests the Board of County Commissioners **amend** our current agreement with Walsh, Barnes & Zumpella to include travel charges based on the current hourly rates as noted in original agreement. Current rates - \$155.00/hour for work performed by Attorney Robert J. Grimm or other partner attorney, \$140.00/hour by an associate attorney, and \$90.00/hour for paralegal work related to consultation services.

B. General Release Agreement

1. Frick Financial Federal Credit Union - Crossroads Building

Purchasing, respectfully requests the Board of County Commissioners **approve a General Release Agreement with Frick Financial Federal Credit Union** based upon the General Release Conditions.

C. ATM Space Lease Agreement

1. Frick Financial Federal Credit Union - ATM Space Lease Agreement - Crossroads Building

Purchasing, respectfully requests the Board of County Commissioners **approve an ATM Space Lease Agreement with Frick Financial Federal Credit Union** for the sole purpose of operating an automated teller machine (ATM).

If approved this agreement shall continue for three years from date of execution at a rate of \$250 per month.

MIN #1136, Dated 09/15/2021



REDEVELOPMENT AUTHORITY OF THE COUNTY OF WASHINGTON

100 WEST BEAU STREET, SUITE 603, WASHINGTON, PENNSYLVANIA 15301



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EXECUTIVE DIRECTOR

COUNTY COMMISSIONERS
DIANA IREY VAUGHAN, CHAIR
LARRY MAGGI, VICE CHAIR
NICK SHERMAN

PROJECT ACTIVITY REPORT

DATE: SEPTEMBER 15, 2021

TO: WASHINGTON COUNTY COMMISSIONERS

FROM: WASHINGTON COUNTY REDEVELOPMENT AUTHORITY

PROJECT

ACTIVITY

FY 2020 CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT (CAPER)

The Washington County CAPER is a year-end report that explains how the County carried out its housing and community development strategies, projects, and activities under the Community Development Block Grant (CDBG), HOME Investment Partnerships (HOME), and Emergency Solutions Grants (ESG) Programs from July 1, 2020 through June 30, 2021. As required, the FY 2020 CAPER is on display for public review and comment from September 6-20. The public hearing is September 15 to obtain citizens' comments on the document. The CAPER document will be submitted to the U.S. Department of Housing and Urban Development by September 28. RACW administers the CDBG and HOME Programs and the County Department of Human Services administers the ESG Program.

In FY 2020, over \$3.2 million in CDBG funds were expended to benefit over 21,000 county residents. Additionally, over \$172,000 in HOME funds were expended to assist 6 households through the Home Rehabilitation and Homebuyer Assistance Programs.

PROJECT

ACTIVITY

Below are some highlights of the FY 2020 program year accomplishments:

- Affordable Housing (includes LSA and FHLB matching funds)
 - Homeowner Rehabilitation – Provided improvements for 33 homeowners
 - Homebuyer Assistance – Provided downpayment assistance and rehabilitation improvements for 3 homebuyers
 - Access Assistance – Provided home modification improvements for 2 county residents with permanent, physical disabilities
- Public Infrastructure
 - Street Improvements – 13 projects completed reconstructing over 25,000 LF of streets
- 6 blighted structures demolished

Additionally, the following projects were underway in FY 2020:

- 16 Parks & Recreational Facilities
- 7 Street Improvements
- 3 Sidewalk Improvements
- 3 Fire Station/Equipment
- 6 Public Facility Improvements
- Demolition and Blight Clearance

CANONSBURG AND MONONGAHELA SIDEWALK IMPROVEMENTS PROJECT NOS. CD 20-04 AND CD 20-12

Preconstruction Conference
and Contract Award

This project involves modifying corners at the following intersections to comply with the Americans with Disabilities Act Accessibility Guidelines:

August 26, 2021

Canonsburg Borough

- 1) Como Avenue at Gum Alley (4 corners)
- 2) Como Avenue at Elm Alley (4 corners)
- 3) Grace Avenue at Spruce Street (4 corners)
- 4) Grace Avenue at Lotus Alley (4 corners)
- 5) Como Avenue at Fir Alley (NE, NW & SW corners)
- 6) Grace Avenue at White Lane (SE, SW & NW corners)

PROJECT

ACTIVITY

City of Monongahela

- 1) Third Street and Railroad Street (4 corners)
- 2) Second Street and Railroad Street (3 corners)
- 3) Second Street and Chess Street (4 corners)
- 4) Third Street and Chess Street (3 corners)

Contractor: Excaliber Construction
Contract Amount: \$64,400
Funding: \$37,100 Canonsburg CDBG Funds
\$27,300 Monongahela CDBG Funds

WEST MIDDLETOWN PUBLIC FACILITY
IMPROVEMENTS PROJECT NO. CD 20-23

Preconstruction Conference
and Contract Award

This project involves the installation of a concrete ramp to provide physically disabled residents access into the borough building to meet Americans with Disabilities Act compliance standards.

September 8, 2021

Contractor: El Grande Industries, Inc.
Contract Amount: \$23,250
Funding: West Middletown CDBG Funds

WEST MIDDLETOWN RECREATION IMPROVEMENTS
PROJECT NO. CD 20-24

Preconstruction Conference
and Contract Award

This project involves improvements in West Middletown Park to meet Americans with Disabilities Act compliance standards including installation of an asphalt walkway and parking space to provide physically disabled residents access to an existing pavilion.

September 8, 2021

Contractor: El Grande Industries, Inc
Contract Amount: \$26,080
Funding: West Middletown CDBG Funds

PROJECT

ACTIVITY

CALIFORNIA RECREATION IMPROVEMENTS PROJECT
NOS. CD 19-01 AND LS 20-02

Preconstruction Conference
and Contract Award

This project involves the construction of a new California Borough park at the former Hollywood Theater site located at 311 Third Street. The improvements include construction of a 100' by 50' pavilion with sound system and lighting, retaining wall, concrete patio area, new restroom with water and sewer, walkways and landscaping.

August 31, 2021

Contractor: MacBracey Corporation
Contract Amount: \$646,790
Funding: \$474,308 California CDBG Funds
\$172,482 Local Share Account Funds

SIGNED: 