

CHIEF CLERK AGENDA

July 20, 2022

SPECIAL ORDER OF BUSINESS:

Proclamation – Pretrial, Probation, and Parole Supervision Week

Jon Ridge, Chief APO

Amanda Gallagher, Chief JPO

NEW BUSINESS:

Chief Clerk respectfully requests the Commissioners approve the following board appointments: Elizabeth Glowark to the Children and Youth Advisory Board, and the appointment of Tricia Rutherford and reappointments of Brandon Schaffer, Ben Hays, and Mark Beichner to the Southwest Corner Workforce Development Board.

Chief Clerk, on behalf of the Controller, respectfully requests the Commissioners approve the addition of the Western Pennsylvania Election Personal Association (WPEPA) to the approved list of county associations.

Chief Clerk respectfully requests the Commissioners adopt a resolution of the County of Washington, Commonwealth of Pennsylvania, supporting the Pennsylvania Commission for the United States Semiquincentennial (America250PA) anniversary.

Chief Clerk respectfully requests the Commissioners adopt a resolution approving the plan amendment to the FY2021 Local Share Account (LSA) Program.

MEMORANDUM

July 20, 2022

TO: Commissioner Irey Vaughn
Commissioner Maggi
Commissioner Sherman

FROM: Lisa L. Cessna, Planning Director

SUBJECT: Agenda Meeting – July 20, 2022

1. Liquid Fuels – Chartiers Bridge 58 Deed(s) of Easement:

Planning recommends approval of a permanent and temporary construction easement with the City of Washington, PA at a payment of \$7,600 for the replacement of the Chartiers Creek Bridge No. 58. Costs will be paid 80% Federal, 15% State, and 5% County.

(Note that this is pending the City of Washington's acquisition of the parcel from the Bruno estate.)

Planning recommends approval of a temporary construction easement with the David L. Pryor and Leslie J. Pryor (Povich) at a payment of \$500 for the replacement of the Chartiers Creek Bridge No. 58. Costs will be paid 80% Federal, 15% State, and 5% County.

Planning recommends approval of a permanent and temporary construction easement with the Cecily P. Sesler and Gregory P. Sesler at a payment of \$2,400 for the replacement of the Chartiers Creek Bridge No. 58. Costs will be paid 80% Federal, 15% State, and 5% County.

Planning recommends approval of a permanent and temporary construction easement with the Guttman Realty Co. at a payment of \$1,300 for the replacement of the Chartiers Creek Bridge No. 58. Costs will be paid 80% Federal, 15% State, and 5% County.

2. Liquid Fuels – Chartiers 30 RA Letter of Amendment:

Planning recommends approval of a letter of amendment to the reimbursement agreement with PADOT for the replacement of the Chartiers Creek 30 Bridge in Cecil and Chartiers Townships.

Costs will be increased from \$1,555,000 to \$2,115,000. Design and project development invoices to be cost shared 80% federal and 15% State and 5% county. Construction phase invoices to be reimbursed 100% Federal funds. The increase is for construction costs not previously programmed.

This motion also authorizes the Chair to execute the agreement as well as Authorizes the Chair as authorized signature on the agreement.

3. Liquid Fuels – Chartiers 58 RA Letter of Amendment:

Planning recommends approval of a letter of amendment to the reimbursement agreement with PADOT for the replacement of the Chartiers Creek 58 Bridge in the City of Washington. Costs will be increased from \$531,000 to \$2,231,000. Design and project development invoices to be cost shared 80% federal and 15% State and 5% county. Construction phase invoices to be reimbursed 100% Federal funds. The increase is for construction costs not previously programmed.

This motion also authorizes the Chair to execute the agreement as well as Authorizes the Chair as authorized signature on the agreement.

4. Liquid Fuels – Chartiers 53 Construction Contract:

Planning recommends approval, pending Pa DOT review and concurrence, of a construction contract with Plum Contracting, Inc. for the replacement of Chartiers Creek No. 53 Bridge in the amount of \$1,184,329.67. Funding is 100% Federal with no County match.

5. Planning – Greenways Plan Engineering Contract

Planning recommends approval of a contract with Mackin Engineering in the amount not to exceed \$30,000 for the completion of the Greenways Plan Update. This work can be initiated concurrently with the Comprehensive Plan to reduce costs and time to complete. Costs will be paid \$15,000 DCNR grant and \$15,000 county funds (planning budget).



BOARD OF COMMISSIONERS
DIANA IREY VAUGHAN
CHAIR
LARRY MAGGI
VICE CHAIR
NICK SHERMAN
PHONE: 724-228-6724

County of Washington

FINANCE DEPARTMENT

COMMONWEALTH OF PENNSYLVANIA
95 WEST BEAU STREET – SUITE 430
WASHINGTON, PENNSYLVANIA 15301



JOSHUA J. HATFIELD
FINANCE DIRECTOR

PHONE: 724-228-6894
FAX: 724-228-6941


AGENDA MEETING – July 20, 2022

1. Finance, on behalf of the Redevelopment Authority of the County of Washington as agent for Washington County Airport, respectfully requests the Board of Commissioners approve a grant offer with the Commonwealth of Pennsylvania, Bureau of Aviation for aviation block grant monies derived from the American Recovery Plan Act. The grant offer is in the amount of \$59,000.
2. Finance, on behalf of the Redevelopment Authority of the County of Washington as agent for Washington County Airport, respectfully requests the Board of Commissioners approve a second addendum with RSB Aviation LLC doing business as Skyward Aviation FBO for the terminal building and apron lease. The addendum extends the lease through August 31, 2035 and sets the triennial adjustment to the base rent to be adjusted upward according to the United States Consumer Price Index for all Urban Consumers (CPI-U) beginning on September 1, 2025. All other terms and conditions of the current lease and first addendum remain unchanged and in full force and effect.
3. Finance, on behalf of the Redevelopment Authority of the County of Washington as agent for Washington County Airport, respectfully requests the Board of Commissioners approve a first addendum with Skyward Aviation FBO for the agreement for hangar #3. The addendum sets the triennial adjustment for the monthly privilege fee to be adjusted upward according to the United States Consumer Price Index for all Urban Consumers (CPI-U) beginning on September 1, 2022. All other terms and conditions of the current agreement remain unchanged and in full force and effect.
4. Finance, on behalf of the Redevelopment Authority of the County of Washington as agent for Washington County Airport, respectfully requests the Board of Commissioners approve a first addendum with Skyward Aviation for the agreement for hangar #1. The addendum sets the triennial adjustment for the monthly privilege fee to be adjusted upward according to the United States Consumer Price Index for all Urban Consumers (CPI-U) beginning on November 1, 2022. All other terms and conditions of the current agreement remain unchanged and in full force and effect.
5. Finance, on behalf of the Redevelopment Authority of the County of Washington as agent for Washington County Airport, respectfully requests the Board of Commissioners approve a first addendum with Skyward Aviation for the Christman hangar and land lease. The addendum extends the lease through August 31, 2035, adjusts the monthly base rent to \$788.33 beginning September 1, 2022 and sets the triennial adjustment to the base rent to be adjusted upward according to the United States Consumer Price Index for all Urban Consumers (CPI-U) beginning on September 1, 2025. All other terms and conditions of the current lease remain unchanged and in full force and effect.
6. Finance, on behalf of the Redevelopment Authority of the County of Washington as agent for Washington County Airport, respectfully requests the Board of Commissioners approve a fourth addendum with Skyward Aviation for the Skyward Aviation hangar #1 land lease. The addendum extends the lease through October 31, 2035 and sets the triennial adjustment to the base rent to be adjusted upward according to the United States Consumer Price Index for all Urban Consumers (CPI-U) beginning on November 1, 2023. All other terms and conditions of the current lease and prior addendums remain unchanged and in full force and effect.

7. Finance, on behalf of the Redevelopment Authority of the County of Washington as agent for Washington County Airport, respectfully requests the Board of Commissioners approve a first addendum with RSB Aviation LLC doing business as Skyward Aviation FBO for the ABC hangar lease. The addendum extends the lease through May 1, 2033 and sets the triennial adjustment to the base rent to be adjusted upward according to the United States Consumer Price Index for all Urban Consumers (CPI-U) beginning on June 1, 2023. All other terms and conditions of the current lease remain unchanged and in full force and effect.
8. Finance, on behalf of the Redevelopment Authority of the County of Washington, respectfully requests the Board of Commissioners approve a resolution authorizing the execution of a conditional award of funds and grant agreement with the Pennsylvania Housing Finance Agency for the 2022 Pennsylvania Housing Affordability and Rehabilitation Enhancement Fund. The award and grant agreement are in the amount of \$750,000 for the following projects:
 - a. \$250,000 – WCHA John Lignelli Manor Elevator Safety Upgrade and Roof Replacement
 - b. \$100,000 – Reentry Housing and Self-Sufficiency Program
 - c. \$400,000 – Canon House Roof Replacement
9. Finance, on behalf of the Treasurer, respectfully requests the Board of Commissioners approve an addendum with Lisa Carpenter for the agreement for consulting services for the Treasurer's Office. The addendum increases the hourly rate from \$75 to \$90, removes the not to exceed hours of service while maintaining the not to exceed amount of \$3,750 for the term of the agreement. All other terms and conditions of the current agreement remain unchanged and in full force and effect.
10. Finance, on behalf of the Treasurer, respectfully requests the Board of Commissioners approve an agreement with Fairfield Computer Services LLC for the provision of an online dog licensing system. The agreement provides setup and training at a cost of \$1,000 and a monthly fee of \$275 for up to 10 GB of upload space. Any work outside of the scope is billed at \$100/hour and additional storage is billed at \$10/month. The monthly service fee will be free for the first six months of the agreement.
11. Finance, on behalf of Adult Probation, respectfully requests the Board of Commissioners approve an agreement with John M. Pankopf for the provision of court ordered pre-sentence investigations. The agreement will be from August 1, 2022 through July 30, 2023, will renew automatically until terminated by either party and is in the amount of \$500 per completed pre-sentence investigation.
12. Finance, on behalf of Adult Probation, respectfully requests the Board of Commissioners approve the financial statements with the Pennsylvania Board of Probation and Parole for funds expended for improved adult probation services for the periods of July 1, 2019 through June 30, 2020 and July 1, 2020 through June 30, 2021.
13. Finance, on behalf of the District Attorney, respectfully requests the Board of Commissioners approve a renewal grant application with the Commonwealth of Pennsylvania, Pennsylvania Commission on Crime and Delinquency for RASA and VOJO grant funds for crime victim services. The total grant application is in the amount of \$370,309 and will be for the period of January 1, 2023 through December 31, 2024.
14. Finance, on behalf of Public Safety, respectfully requests the Board of Commissioners approve a renewal grant agreement with the Commonwealth of Pennsylvania, Pennsylvania Emergency Management Agency for the hazardous materials response fund program. The grant agreement is in the amount of \$36,810 and will be for the period of July 1, 2022 through July 30, 2023. Per resolution, the agreement will be electronically signed by the Finance Director.

HUMAN RESOURCES
INTEROFFICE MEMORANDUM

TO: CINDY GRIFFIN

FROM: SHELLI ARNOLD 
DIRECTOR OF HUMAN RESOURCES

SUBJECT: AGENDA ITEMS FOR 7/21/22 MEETING

DATE: JULY 15, 2022

Human Resources respectfully requests the Board of Commissioners approve an amendment to the current agreement with the Employee Assistance Program (EAP) of the Washington Health System to now identify Gateway Rehabilitation Center as the service provider. The agreement is hereby amended such that all references to Washington EAP Services shall refer to Gateway Rehabilitation Center doing business as Washington EAP Services. All other terms and conditions of the agreement will remain in full force and effect.

MEMORANDUM (Revised)

TO: Commissioner Irey Vaughan, Chair
Commissioner Maggi, Vice Chair
Commissioner Sherman

FROM: Department of Human Services

SUBJECT: Agenda Meeting July 20, 2022

1. Behavioral Health and Developmental Services – Provider Agreements

Behavioral Health and Developmental Services is requesting approval of the following provider agreements for the period July 1, 2022 through June 30, 2023. No additional county funds are required.

<u>PROVIDER</u>	<u>AMOUNT</u>
ACHIEVA Support	\$ 62,000.00
Arc Human Services (ID – OBRA)	\$ 10,000.00
Beacon Health Options of Pennsylvania, Inc.	\$ 45,000.00
Pathways of Southwestern PA, Inc. – Early Intervention	\$ 442,000.00
Pathways of Southwestern PA, Inc. – Intellectual Disabilities	\$ 31,000.00
Pathways of Southwestern PA, Inc. – Intellectual Disabilities (ARPA)	\$ 96,749.00
Pressley Ridge	\$ 10,000.00
Wesley Family Services	\$ 2,000.00
TOTAL	\$ 698,749.00

2. Behavioral Health and Developmental Services – Ratification of a Grant Application

Behavioral Health and Developmental Services is requesting the ratification of the approval to submit a grant application to the Pennsylvania Commission on Crime and Delinquency (PCCD) for up to \$20,000 for a staff member to be trained as a trainer to provide Crisis Intervention Team training to the law enforcement community in Washington County. This is one-year grant application with no match requirement, so no additional county funds are required.

3. Human Services - Supportive Housing Agreements

Human Services is requesting approval to enter into agreements with the Department of Housing and Urban Development (HUD) to provide housing and supportive services to homeless individuals and families in the amount of \$265,714. The contracts are for the period of June 1, 2022 through June 30, 2023 and no county funds are required.

4. Human Services – Supportive Housing Agreements

Human Services is requesting approval to enter into agreements with the following providers for housing and supportive services to homeless individuals and families and no county funds are required.

<u>AGENCY</u>	<u>AMOUNT</u>	<u>GRANT YEAR</u>
Connect, Inc.	\$107,810.00	7/1/2022 – 6/30/2023
Connect, Inc.	\$146,589.00	6/1/2022 – 5/31/2023
TOTAL	\$ 254,399.00	

5. Children and Youth Services – Provider Agreements

Children and Youth Services is requesting approval of the following provider agreements for the period July 1, 2022 through June 30, 2023. No additional county funds are required.

<u>PROVIDER</u>	<u>AMOUNT</u>
Adelphoi - FGDM	\$ 200,000.00
Adelphoi – ART	\$ 50,000.00
Adelphoi – Family Finding	\$ 150,000.00
Adelphoi – IHPTA	\$ 425,000.00
Adelphoi – MST	\$ 140,000.00
Adelphoi - SO Assessment	\$ 25,000.00
Alternative Living Solutions	\$ 425,000.00
Auberle	\$ 750,000.00
Beverly’s Birthdays	\$ 85,000.00
Blueprints – Foster Care	\$ 3,000,000.00
Children’s Aid Society of Mercer County	\$ 20,000.00
Community Specialist Corporation	\$ 175,000.00
Cornell Abraxas Group, LLC.	\$ 790,000.00
Family Care for Children & Youth	\$ 200,000.00
Formative Outcomes	\$ 35,000.00
Hope’s Haven Residential Services	\$ 150,000.00
Intercare Psychiatric Services	\$ 25,000.00
Justice Works – Visitation	\$ 100,000.00
Justice Works – Why Try	\$ 105,000.00
Justice Works – STOPP	\$ 1,300,000.00
Justice Works – VIP Kids	\$ 160,000.00
Keystone Adolescent Center	\$ 600,000.00
Pentz Run Youth Services, Inc.	\$ 60,000.00
Pressley Ridge – Homebuilders	\$ 450,000.00
Pressley Ridge – Family Behavioral Therapy	\$ 221,000.00
Summit School, Inc.	\$ 180,000.00
Turning Points for Children	\$ 100,000.00
Ward Homes	\$ <u>100,000.00</u>
TOTAL	\$ 10,021,000.00

6. Children and Youth Services – Provider Agreement

Children and Youth Services is requesting the approval of a provider agreement with Dr. Michael Crabtree for the provision of psychological evaluations for the period of July 1, 2022 through June 30, 2023. The contract authorization amount is \$100,000 and no additional county funds are required.

- 7. Children and Youth Services – Provider Agreement Addendum**
Children and Youth Services is requesting approval of a provider agreement addendum with Donnelly-Boland and Associates for the period May 20, 2022 through May 19, 2023. The contract authorization amount will decrease by \$35,000 to \$187,250 and no additional county funds are required.
- 8. Children and Youth Services – Provider Agreement Addendum**
Children and Youth Services is requesting approval of a provider agreement addendum with Every Child, Inc. for placement services for the period July 1, 2021 through June 30, 2022. The contract authorization amount will be increased by \$10,000 to \$30,000 and no additional county funds are required.
- 9. Children and Youth Services – Consulting Agreement**
Children and Youth Services is requesting approval of a purchase of service agreement with Avanco International, Inc. to provide consulting and ad hoc IT services and support. This agreement will run from July 1, 2022 through June 30, 2023 for a sum not to exceed \$45,000.00 and no additional county funds are required.
- 10. Children and Youth Services – Provider Agreement**
Children and Youth Services is requesting approval of a purchase of service agreement with Avanco International, Inc. for the Child Welfare Information Solution (CWIS). This agreement will run from July 1, 2022 through June 30, 2023 for a sum not to exceed \$7,896.03 and no additional county funds are required.
- 11. Children and Youth Services – Provider Agreement**
Children and Youth Services is requesting approval of a purchase of service agreement with Avanco International, Inc. for the maintenance and security of the Child Accounting and Profile System (CAPS). This agreement will run from July 1, 2022 through June 30, 2023 for a sum not to exceed \$47,116.97 and no additional county funds are required.
- 12. Children and Youth Services – HIPPA Agreement**
Children and Youth Services is requesting approval of an agreement with Avanco International, Inc. to protect and provide for the security of Protected Health Information pursuant to the Health Insurance Portability and Accountability Act. The agreement is for the period of July 1, 2022 through June 30, 2023 and no county funds are required.
- 13. Children and Youth Services – Purchase of Service Agreement**
Children and Youth Services is requesting approval of a purchase of service agreement with Guardian ad Litem Megan Patrick, Esq. for the provision of legal service/counsel to children involved with the CYS agency. The agreement will run from August 1, 2022 through June 30, 2023 and the contractor will be paid at a monthly rate of \$4,166.67 per month and no additional county funds are required.
- 14. Children and Youth Services – Purchase of Service Agreement**
Children and Youth Services is requesting approval of a purchase of service agreement with Guardian ad Litem MariAnn Hathaway, Esq. for the provision of legal service/counsel to children involved with the CYS agency. The agreement will run from August 1, 2022 through

June 30, 2023 and the contractor will be paid at a monthly rate of \$4,166.67 per month and no additional county funds are required.

15. Children and Youth Services – Purchase of Service Agreement

Children and Youth Services is requesting approval of a purchase of service agreement with Guardian ad Litem Erin Dickerson, Esq. for the provision of legal service/counsel to children involved with the CYS agency. The agreement will run from August 1, 2022 through June 30, 2023 and the contractor will be paid at a monthly rate of \$4,166.67 per month and no additional county funds are required.

16. Children and Youth Services – Purchase of Service Agreement

Children and Youth Services is requesting approval of a purchase of service agreement with Guardian ad Litem Jessica Roberts, Esq. for the provision of legal service/counsel to children involved with the CYS agency. The agreement will run from August 1, 2022 through June 30, 2023 and the contractor will be paid at a monthly rate of \$4,166.67 per month and no additional county funds are required.

17. Children and Youth Services – Purchase of Service Agreement

Children and Youth Services is requesting approval of a purchase of service agreement with Guardian ad Litem Benita Thompson, Esq. for the provision of legal service/counsel to children involved with the CYS agency. The agreement will run from August 1, 2022 through June 30, 2023 and the contractor will be paid at a monthly rate of \$4,166.67 per month and no additional county funds are required.

18. Children and Youth Services – Purchase of Service Agreement

Children and Youth Services is requesting approval of a purchase of service agreement with Guardian ad Litem Christina DeMarco-Breeden, Esq. for the provision of legal service/counsel to children involved with the CYS agency. The agreement will run from August 1, 2022 through June 30, 2023 and the contractor will be paid at a monthly rate of \$4,166.67 per month and no additional county funds are required.

19. Children and Youth Services – Purchase of Service Agreement

Children and Youth Services is requesting approval of a purchase of service agreement with Parent Counsel, Crystal McCune, Esq. for the provision of legal service/counsel to parents involved with the CYS agency. The agreement will run from August 1, 2022 through June 30, 2023 and the contractor will be paid at a monthly rate of \$4,166.67 per month and no additional county funds are required.

BOARD OF COUNTY COMMISSIONERS:
DIANA IREY VAUGHAN, CHAIR,
LARRY MAGGI, VICE CHAIR,
NICK SHERMAN

(724) 228-6724



Randy K. Vankirk
Director of Purchasing
Phone: 724-228-6729

COUNTY OF WASHINGTON

PURCHASING DEPARTMENT
COMMONWEALTH OF PENNSYLVANIA
95 WEST BEAU STREET, SUITE 430
WASHINGTON, PA 15301

TO: BOARD OF COUNTY COMMISSIONERS

FROM: RANDY VANKIRK, DIRECTOR OF PURCHASING

DATE: JULY 15, 2022

SUBJECT: AGENDA ITEMS FOR JULY 20, 2022-MIN#1155

Rev#1

I. BIDS/CONTRACT EXTENSIONS/PROPOSALS

A. Bid/RFP Award

1. Internet Services- Contract #062122-Internet - RFP

The Purchasing Department, on behalf of **Ryan Anderson, IT**, respectfully requests the Board of County Commissioners **award the proposal for Internet Services to Lumos Networks of West Virginia Inc. dba Segra, Atlanta, GA**. If approved, this will be a 3 Year Agreement w/automatic annual renewal unless terminated by either party providing 30 days notice. Annual Per Month Cost \$9,583.00 (\$114,996/year.)

Note: Per Ryan "By entering into agreement with Segra the county will gain bandwidth at all locations, with a couple of the locations doubling their current speeds, this will also provide a cost savings to the county of nearly \$40 Thousand dollars, and as the county moves to more "Cloud" based software or solutions these speeds will make this a smoother transition to Cloud computing."

2. Elevator Maintenance- Contract#062122-EM

Purchasing respectfully requests the Board of County Commissioners **award the bid for the Elevator Maintenance** for all county facilities to **Otis Elevator Co., Pittsburgh, PA**. This is a one year contract effective July 1, 2022 through June 30, 2023, with the option to extend for (9) additional one year periods through June 30, 2032.

This is a full service maintenance contract which covers elevators at the Courthouse, Courthouse Square, Family Court Center, Correctional Facility and Crossroads Building. The total cost for the first year is \$41,460.00. This bid has been reviewed by all user departments as well as purchasing and is being awarded to the lowest most responsive and responsible bidder.

B. Bid/RFP Extensions

1. Bid Extension- New & Used Furniture - Contract#081220-Furniture

The Purchasing Department, respectfully requests the Board of County Commissioners approve the bid extension for New & Used Furniture to the following vendors.

- **TriState Office Furniture Inc, McKees Rocks, PA**
- **Office Furniture Warehouse, Pittsburgh, PA**

If approved, this contract will be effective September 1, 2022 through August 31, 2024, with the option to extend for two additional two year periods. All other terms and conditions of the current agreement remain in full force.

2. Printing Services & Printed Forms-Contract #082620-PF

Purchasing, respectfully requests the Board of County Commissioners extend the bid for **Printing Services & Printed Forms** to the following vendors for the period of September 1, 2022 through August 31, 2023.

1. Blanc Printing Company, Bridgeville, PA
2. Consolidated Graphics, Bridgeville, PA
3. Five Thousand Forms, Fogelsville, PA
4. MPB Print & Sign Superstore, Morgantown, WV

This contract extension is under the same terms and conditions as the original bid documents.

C. Bid Contract Purchases

1. Fleet Management Services– Contract #112520-Fleet

Purchasing, respectfully requests the Board of County Commissioners approve the leasing of nine (9) 2023 Ford Interceptors and one (1) 2023 Ford Transit Prisoner Van for the Sheriff's Department under our ongoing (round 2) Fleet Management Contract with **BBL Fleet, Bridgeville, PA.**

D. Authorization to Pay

1. 2022 Primary Election Support

The Purchasing Department, on behalf of Melanie Ostrander, **Elections/Voter Registration**, respectfully requests the Board of County Commissioners approve the payment below for our **2022 Primary Election Support** to be paid from their Operating budget;

- **Election Systems & Software, Chicago, IL** for the 2022 Primary Election Support at a cost of \$53,030.00.

Note: This is a **corrected amount** as presented on MIN#1150 4/21/22. Elections originally estimated 2 people at 9 days for Logic and Accuracy Testing; however because of the length of the ballots the L&A Testing took 2 people at 12 days.

E. Contract Price Increases

1. Automated Drug Testing System – Contract #013118-ADTS

Purchasing , respectfully requests the Board of County Commissioners approve the following **APO price increases for Microgenics and Advanced Computer Technologies, LLC** on Contract 013118-ADTS-Automated Drug Testing System.

Microgenics:

1. Plastic Reagent Vessel 20 ML (16 PCS) from \$97.85 to \$107.00 (last purchased 10/13/21)
2. Tubing Maint. Solution Kit from \$57.08 to \$66.50 (last purchased 8/23/21)

Advanced Computer Technologies, LLC

1. Para/Forms-Barcode Warehouse Premium Direct 2.25x1.25-1” Core – 13.57% increase from \$83.65 to \$95.00 (last purchased 3/31/21)

II. AGREEMENTS & CONTRACTS/ADDENDUM

A. Professional Service Agreements

1. Washington County Correctional Facility – Lehigh County Agreement

Purchasing, on behalf of **Warden Fewell**, respectfully requests the Board of County Commissioners enter into an **agreement with the County of Lehigh** for the provision of **housing Washington County’s Youthful inmates** on an as needed basis as per the contract conditions including, \$150.00 per youthful inmate, per day, plus medical expenses to be paid from their Operating budget.

2. Service Express, Inc.

Purchasing, on behalf of Ryan Anderson, **Information Technology**, respectfully requests the Board of County Commissioners **extend our current Software License agreement** with **Service Express, Inc.**, Grand Rapids, MI for the purpose of providing maintenance on our **HP & Cisco Hardware Components** from September 1, 2022 through August 1, 2025. The total cost per year will be \$22,258.20 and will be funded from their Operating budget.

3. Dam Inspections -GAI Consultants

Purchasing, on behalf of **Lisa Cessna, Planning**, respectfully requests the Board of County Commissioners approve an agreement with **GAI Consultants, Homestead, PA**, for the **purpose of yearly inspections of ten (10) Washington County Dams**. If approved, this agreement will be effective through 2026. The total lump sum cost for year 1 is \$8,000.00, with a five year total of \$42,540.00 to be funded from their Operating Budget..

4. Dam Repair- EnviroScience, Inc

Purchasing, on behalf of **Planning**, respectfully requests the Board of County Commissioners approve a rate increase with **EnviroScience, Inc., Stow, OH** to \$400/hr. (with hourly rates based on 3-person dive crew) for dam repairs.

All work is to be done based on a “Time & Material” rate on an “as needed” basis. The cost for diagnostics and repairs will be paid out of oil and gas lease funds.

5. Bid Award Extension- Unified Payment System-Contract#053117-RFP-UPS

Purchasing, on behalf of the **Treasurer**, respectfully requests the Board of County Commissioners **approve an extension** of our current agreement for the **Unified Payment System with Gila LLC dba Municipal Services Bureau, Austin TX**. If approved, this contract will continue through August 31, 2023, **There is no charge to the County**. All

credit/debit card payments to the **Treasurer** at the counter or over the internet will have a 1.25 – 2.30% (based on volume) convenience fee added to the Payee’s total amount owed. All electronic checks will have a \$.18 charge added to the payee’s total.

6. Real Estate Tax Notices- Contract #081419-Tax

The Purchasing Department respectfully requests the Board of County Commissioners **approve an extension** of our current agreement for **“Providing, Printing & Mailing of Real Estate Tax Notices for the Washington County Treasurer to The Master’s Touch LLC, Spokane WA.** If approved, this bid contract extension will be in effect from September, 1, 2022 through August 31, 2023 at a yearly cost of approximately \$9,974.50, plus postage. Prices may be increased at each anniversary date based upon comprehensive documentation received from the vendor.

7. UPS System Battery Replacement

Purchasing, on behalf of **Ryan Anderson, IT**, respectfully requests the Board of County Commissioners approve a **battery replacement purchase agreement** from **Vertiv Services, Inc. of McKees Rock, PA.**, for both the Courthouse and Courthouse Square Liebert UPS System’s.

Total cost including installation is \$13,727.05 for the Courthouse and \$14,266.42 for Courthouse Square. If approved, funding will be Act 13.

8. nCourt LLC – Court/Prothonotary/Register of Wills

Purchasing, on behalf of the Court, respectfully requests the Board of County Commissioners enter into an agreement with nCourt at **no cost** to the County for providing the Court, the Prothonotary, and the Register of Wills an electronic payment processing system. If approved, this contract will continue unless provided a 60-day written termination notice. Cost to the end user is approximately 3%, or \$2.95 minimum, per transaction for payments processed online or over the counter. nCourt is an approved, out-of-the-box integration with the Thomson Reuters Case Management System to allow for payments for in-person and electronic filing transactions.

Note: nCourt is a courts specific program and has a presence in nearly all PA county courts.

The longstanding relationship with the largest county courts in PA speaks to the trustworthiness of their product. Another added advantage of nCourt is that a payor can make payments to cases in multiple counties from a single office or online without paying separate transaction fees. It will benefit the public to be able to take advantage of that feature. This payment processor is already successfully used by the Washington County Domestic Relations Office.

Advantages for the Court, Prothonotary, and Register of Wills in particular are:

- The nCourt contract can be cancelled at any point with a 60 day notice.
- Multiple nCourt Point of Service credit card readers are provided at no charge.
- nCourt will enable the court and the filing offices using the system to take payment over the internet and over the counter.
- Payments can be processed by credit card, debit card, ACH, PayPal, and Venmo.

- This system integrates out-of-the-box with the Thomson Reuters C-Track Case Management System soon to be used by the Court, the Prothonotary, and the Register of Wills
- There is **no cost or risk** to the Court, Prothonotary, or Register of Wills for any services offered by nCourt. No cost means that we do not need to take bids and the contract is really based on offering the best options to the public.
- The **funds are guaranteed immediately** and never held in interest bearing accounts or co-mingled with non IV-D funds.
- There are **no chargebacks** and therefore no 'wait period' for posting payments.

B. Agreement Termination

1. Washington County Public Defender – CRM/UCM System Termination

Purchasing, on behalf of **Glenn Alterio, Public Defender**, respectfully requests the Board of County Commissioners approve the termination of our **UCM Agreement (Offender Management Program)** as they will be switching to **BTM Software Solutions**.

III. STATE CONTRACT/COSTARS PURCHASES

1. CoStars 3 – AEC Group - Pure Storage Solution

Purchasing, on behalf of Ryan Anderson, **Information Technology**, respectfully requests the Board of County Commissioners approve the purchase of a **Pure Storage Flash Array**, Extended Service Agreement, including install. The total cost is \$31,095.52, and the proposed vendor is **AEC Group** of Oakdale, PA. If approved, the proposed purchase would be paid via ACT-13 funding. The proposed purchase is covered under the Costars 3 contract, and therefore does not require bidding.

2. CoStars 3 – IT Software

Purchasing, on behalf of Ryan Anderson, **Information Technology**, respectfully requests the Board of County Commissioners approve the purchase of **IT Software** for the purpose of moving to one platform. The total cost is \$37,554.14, and the proposed vendor is **CDW-G, Inc. of Vernon Hills, IL**. The proposed purchase is in accordance with the pricing on PA State Contract/CoStars 3 and therefore does not require bidding. The funding source will be the IT Operating Budget.

Note: Per Ryan, “ The consolidation of IT software to “ONE” platform: by moving to Ninja one, we are looking at saving roughly 8 thousand dollars. Ninja one would replace the following application with “one” screen for all aspects of IT.

- Solarwinds currently used for Monitoring.
- Sophos antivirus
- Simplehelp
- Spiceworks Ticketing



REDEVELOPMENT AUTHORITY OF THE COUNTY OF WASHINGTON

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ROBERT C. GRIFFIN
EXECUTIVE DIRECTOR

COUNTY COMMISSIONERS
DIANA IREY VAUGHAN, CHAIR
LARRY MAGGI, VICE CHAIR
NICK SHERMAN

PROJECT ACTIVITY REPORT

DATE: July 20, 2022
TO: Washington County Commissioners
FROM: Redevelopment Authority of the County of Washington

EAST FINLEY, ELLSWORTH, JEFFERSON AND WEST BETHLEHEM STREET AND SIDEWALK RECONSTRUCTION PROJECT NOS. CD 21-08, CD 21-10, CD 21-14 AND CD 21-26

East Finley Street Reconstruction Project No. CD 21-08

This project involves the reconstruction and related improvements of a section of Mosier Hill Road between East Finley Drive and Valley View Drive (approximately 1,000 lf).

Ellsworth Street and Sidewalk Reconstruction Project No. CD 21-10

This project involves the reconstruction, sidewalk replacement, and related improvements of Cedar Street from Birch Street to terminus (approximately 500 lf).

Jefferson Street Reconstruction Project No. CD 21-14

This project involves the reconstruction and related improvements of Bert Street from Miller Road to terminus (approximately 1,500 lf).

West Bethlehem Street Reconstruction Project No. CD 21-26

This project involves the reconstruction and related improvements of the following streets:

1. 2nd Street from Gayman Avenue to Elm Avenue (approximately 500 lf)
2. 4th Street from Gayman Avenue to Elm Avenue (approximately 500 lf)

Preconstruction Conference and Contract Award - June 20, 2022

Project Activity Report – July 20, 2022

Contractor: Morgan Excavating LP
Contract Award: \$273,039.35
Funding: Community Development Block Grant Funds
\$60,474.00 - East Finley
\$97,135.75 - Ellsworth
\$58,931.70 - Jefferson
\$56,497.90 - West Bethlehem

FINLEYVILLE SIDEWALK RECONSTRUCTION PROJECT NO. CD 21-12

This project involves the reconstruction of two sections of sidewalk on Washington Avenue from Center Avenue to Lawson Plaza and Extension Avenue to Short Street (approx. 700 lf).

Preconstruction Conference and Contract Award – July 13, 2022

Contractor: El Grande Industries, Inc.
Contract Award: \$52,620.00
Funding: Finleyville Community Development Block Grant Funds

CREST AVENUE WINDOW REPLACEMENT PROJECT NO. CV 20-05

This project will involve replacement of approximately 200 inoperable windows at Crest Avenue Apartments for the Elderly to create better ventilation. The existing windows are a variety of styles and sizes and will be replaced with in-kind vinyl double hung windows. Stationary windows will remain and will not be replaced, unless an economical option is available to provide a window that opens and closes. Drywall repair will be necessary, as some windows have been covered.

Estimated Project Cost: \$662,500.00
Funding: Community Development Block Grant Coronavirus Funds

Bid Opening – July 15, 2022

WASHINGTON DEMOLITION PROJECT LS 18-14E & LS 21-13B

This project involves the demolition and site clearance of the following blighted residential structures that have been condemned under the City's Code Enforcement Program, as well as other structures to be identified by the City:

- 765 Addison Street
- 239 N. Main Street
- 840 Ewing Street
- 1195 Bruce Street
- 495 Ewing Street
- 18 Short Street
- 450 ½ E. Hallam Avenue

Project Activity Report – July 20, 2022

Estimated Demolition Costs: \$ 70,000.00
Funding: Local Share Account Funds

Bid Opening – July 22, 2022

SIGNED: 