

CHIEF CLERK AGENDA

April 6, 2022

SPECIAL ORDER OF BUSINESS:

Proclamation – Child Abuse Prevention Month

Hilary Burchett, Prevention Supr.
Wash. Co. Children and Youth Svcs.

Proclamation –PA 811 Safe Digging Month

Brandon Dujmic
Damage Prevention Liaison

Proclamation – Sexual Assault Awareness Month

Joanna Dragan, Supervisor
Sexual Violence Services (STTARS)

Proclamation – 412Thrive Day

Samantha Moatz
Beverly Cwalina

NEW BUSINESS:

Chief Clerk respectfully requests the Commissioners approve the purchase of service credit for retirement purposes for Robert Lonick for the period of February 17, 1998, to July 20, 1999, and September 7, 2004, to November 8, 2004. The total cost will be \$2,848.32.

Chief Clerk respectfully requests the Commissioners approve the reappointment of Joanna Dragan to the Children and Youth Services Advisory Board.

Chief Clerk, on behalf of the Coroner, respectfully requests the Commissioners approve the cost of training for four deputy coroners (Billy Jack McKay, Aubrey Onorato, S. Timothy Warco II, Emma Racz, and Rodney Bush) to attend Cambria County's Law Enforcement Seminar on April 22, 2022, in Johnstown, PA. The cost will be \$70/person, plus mileage and meals, and will be paid from their operating budget.

Chief Clerk, on behalf of the Coroner, respectfully requests the Commissioners approve the cost of training for deputy coroner Park Crosier to attend the PA State Coroner's Association's Best Practices Seminar on April 18 - 21, 2022 in Johnstown, PA. The cost will be approximately \$420, plus mileage and meals, and will be paid from their operating budget.

MEMORANDUM

April 6, 2022

TO: Commissioner Irey Vaughn
Commissioner Maggi
Commissioner Sherman

FROM: Lisa L. Cessna, Planning Director

SUBJECT: Agenda Meeting – April 6, 2022

1. Liquid Fuels – Chartiers #53 Engineering Supplement

Planning recommends approval of a supplement with GAI Consultants for revisions to design plans to reflect new guiderail guidelines for the Chartiers #53 bridge in Canton Township. The total cost of \$28,769.34 will be paid 80% federal, 15% state and 5% county liquid fuels.

2. Parks and Recreation – Division Order

Planning recommends approval of a Moore Richard Unit 1H division order with Range Resources for the non-surface lease associated with the Panhandle Trail in Smith Township at a decimal interest of 0.00001468.

3. Liquid Fuels – NBIS No Cost Supplement

Planning recommends approval of a no cost supplement with Dawood Engineers to eliminate some units of work to add additional hours of direct cost to other units. The total contract amount of \$1,285,085.06 for 3 inspection cycles over 6 years remains unchanged. Costs are paid 80% federal and 20% county liquid fuels.



BOARD OF COMMISSIONERS
DIANA IREY VAUGHAN
CHAIR
LARRY MAGGI
VICE CHAIR
NICK SHERMAN
PHONE: 724-228-6724

County of Washington

FINANCE DEPARTMENT

COMMONWEALTH OF PENNSYLVANIA
95 WEST BEAU STREET – SUITE 430
WASHINGTON, PENNSYLVANIA 15301



JOSHUA J. HATFIELD
FINANCE DIRECTOR

PHONE: 724-228-6894
FAX: 724-228-6941

AGENDA MEETING – April 6, 2022

1. Finance, on behalf of the District Attorney's Office, respectfully requests the Board of Commissioners approve a project modification request with the Commonwealth of Pennsylvania, Pennsylvania Commission on Crime and Delinquency for the quantitative analysis grant. The project modification request extends the grant period to September 30, 2022.
2. Finance, on behalf of Adult Probation, respectfully requests the Board of Commissioners approve a renewal agreement with Commonwealth of Pennsylvania, Pennsylvania Parole Board for the state offender supervision fund. The agreement is for the period of July 1, 2021 through June 30, 2022 and will enable the County to continue to receive offender supervision fees received by the Department of Revenue from the County for the period of May 1, 2021 through April 30, 2022.
3. Finance, on behalf of Human Services, respectfully requests the Board of Commissioners approve a renewal agreement with SPHS Connect, Inc. for permanent supportive housing services to eligible homeless individuals and families. The agreement is in the amount of \$49,000, will be for the period of January 1, 2022 through December 31, 2022 and include unreimbursed costs for the period of December 1, 2021 through December 31, 2021, and will be funded by Act 13 funds.
4. Finance respectfully requests the Board of Commissioners approve an ordinance authorizing non-electoral debt in the presently estimated maximum amount of \$36,705,000. The issuance of bonds will be for the purpose of refunding, for debt service savings, the county's 2012B, 2016 and 2107 Bonds, and paying the costs of issuance.

MEMORANDUM

TO: Commissioner Ireya Vaughan, Chair
Commissioner Maggi, Vice Chair
Commissioner Sherman

FROM: Department of Human Services

SUBJECT: Agenda Meeting April 6, 2022

1. Human Services – Agreement

Human Services is requesting the approval of an agreement with the Pennsylvania Commission on Crime and Delinquency for a Prevention and Diversion Care Manager for the period of January 1, 2022 through December 31, 2023. The contract authorization amount is \$145,824 and no additional county funds are required.

2. Children and Youth Services – Provider Agreement

Children and Youth Services is requesting the approval of a provider agreement with Human Services Administration Organization for the provision of enhanced service coordination for the period of March 1, 2022 through June 30, 2023. The contract authorization amount is \$100,000 and no additional county funds are required.

3. Children and Youth Services – Provider Agreement

Children and Youth Services is requesting the approval of a provider agreement with Kathy's Care Adult Homes, LLC. for placement services for the period of March 1, 2022 through June 30, 2023. The contract authorization amount is \$150,000 and no additional county funds are required.

4. Children and Youth Services – Provider Agreement

Children and Youth Services is requesting the approval of a provider agreement with Three Rivers Adoption Council for placement services for the period of January 1, 2022 through June 30, 2023. The contract authorization amount is \$49,384 and no additional county funds are required.

5. Children and Youth Services – Provider Agreement Addendum

Children and Youth Services is requesting the approval of a provider agreement addendum with Corporate Security and Investigations to add process service for the period of July 1, 2021 through June 30, 2022. The contract authorization amount is unchanged and no additional county funds are required.

6. Children and Youth Services – Memorandum of Understanding

Children and Youth Services is requesting the approval of a memorandum of understanding with Washington County Court of Common Pleas that provides an opportunity to access federal title IV-E funding for administrative and training costs for the period of February 28, 2022 through June 30, 2023. The authorization amount is \$250,000 and no additional county funds are required.

7. Children and Youth Services – Grant Application

Children and Youth Services is requesting approval to submit a grant application to the Statewide Adoption and Permanency Network for \$1,300 to host a foster care recruitment event in partnership with Servants Towel. The one-time grant application does not have a match requirement so no additional county funds are required.

BOARD OF COUNTY COMMISSIONERS:
DIANA IREY VAUGHAN, CHAIR,
LARRY MAGGI, VICE CHAIR,
NICK SHERMAN

(724) 228-6724



Randy K. Vankirk
Director of Purchasing
Phone: 724-228-6729

COUNTY OF WASHINGTON

PURCHASING DEPARTMENT
COMMONWEALTH OF PENNSYLVANIA
95 WEST BEAU STREET, SUITE 430
WASHINGTON, PA 15301

TO: BOARD OF COUNTY COMMISSIONERS
FROM: RANDY VANKIRK, DIRECTOR OF PURCHASING
DATE: APRIL 01, 2022
SUBJECT: AGENDA ITEMS FOR APRIL 06, 2022-MIN#1149

Rev#2

I. BIDS/CONTRACT EXTENSIONS/PROPOSALS

A. Bid/RFP Contract Awards/Extensions

1. Bid award – Contract #032922-FG Hall 3

Purchasing, on behalf of Lisa Cessna, **Planning**, respectfully requests the Board of County Commissioners authorize awarding the bid for the **WC Fairgrounds Hall 3 to Uhl Construction Company, Inc., of Allison Park, PA**, for a total amount of \$638,620.00. Award is being made to the lowest most responsible and responsive bidder meeting requirements.

The total cost will be funded from the LSA Grant and Fair Gas Lease/Greenways funds.

B. Bid Contract Extensions

1. Bid Extension - Firearms – Contract #042121-Firearms

Purchasing, on behalf of the **Sheriff**, respectfully requests the Board of County Commissioners **extend the bid contract for Firearms, Ammunition and Tasers** to the following vendors.

- a. Atlantic Tactical, New Cumberland PA.
- b. Axon Enterprises, Inc., Scottsdale, AZ
- c. Kiesler Police Supply, Jefferson IN

If approved, this contract will be effective July 1 through June 30, 2023, with the option to extend for one additional year under the same contract terms & conditions.

C. Authorization to Bid/Request Proposals

1. Public Safety - Land/Mobil Radio Network

Purchasing, on behalf of **Public Safety**, respectfully requests the Board of County Commissioners authorize the **advertising for proposals for a Land/Mobil Radio Network**.

2. Law Enforcement Uniforms

Purchasing, respectfully requests the Board of County Commissioners authorize the **advertising for bids for Law Enforcement Uniforms**.

D. Change Order to Bid Contract

Purchasing respectfully requests the Board of County Commissioners approve the following change order.

1. Change Order - Courthouse Renovation - Contract #060618-A/E

Purchasing, on behalf of Justin Welsh, **Building & Grounds** respectfully requests the Board of County Commissioners **approve the following change order with Buchart Horn Architects, Pittsburgh, PA.**

Change Order #1, Add in the amount of \$25,250.00, for work outside the original project scope for phase 2-6, including mechanical, electrical and plumbing for Schematic Design, Design Development, Construction Documents, Bidding & Construction Admin/Management.

E. Reject All Bids

1. Cross Creek Discovery Cove Project - Contract #032222-CCDC

Purchasing, on behalf of Lisa Cessna, Director of **Planning**, respectfully requests the Board of County Commissioners **reject all bids** for the **Cross Creek Discovery Cove project** and **authorize Re-bidding**. Bids came in well over budget.

II. AGREEMENTS & CONTRACTS/ADDENDUM

A. Professional Service Agreements

1. Professional Services – BTM Software Solutions, LLC., Penndel, PA

Purchasing, on behalf of Glen Alterio, **Public Defenders Office**, respectfully requests the Board of County Commissioners approve an **agreement** with **BTM Software Solutions, LLC., Penndel, PA**, for the implementation of a **client tracking system** at a total cost of \$19,500.00 of which \$10,000.00 is a one time implementation fee and \$9,500.00 the annual fee.

If approved, this Agreement will be effective DOA through December, 31, 2022, with auto renewals each year beginning on January 1, 2023. Funding will be from their Operating Budget.

2. Johnson Controls Addendum- Fire Alarm Inspections–Contract #021021-Fire Alarm

Purchasing, on behalf of Justin Welsh, **Building & Grounds**, respectfully requests the Board of County Commissioners approve an **addendum** to our **Fire Alarm Inspections** contract with **Johnson Controls, Pittsburgh, PA**, to include the following changes.

- Remove the Dry System line inspection from the **Caldwell Building** – Credit \$1,258.37.
- Add Quarterly inspections
- **Crossroads Building** 1 year Inspections - **\$3,832.23**

If approved, this addendum will be effective DOA thru December 31, 2022, with options to extend for three-one year periods.

3. Professional Services – Automated Logic, Pittsburgh, PA- Addendum

Purchasing, on behalf of Justin Welsh, Director of **Building & Grounds**, respectfully requests the Board of County Commissioners approve an Addendum to our **Preventative Maintenance Agreement with Automated Logic, Pittsburgh, PA**, for multiple County automation equipment and systems for a total cost of \$24,470.00 for year 1 and \$26,917.00 for year 2 with a \$187/hr. for On Site System Specialist Labor, Normal Business Hours.

If approved, this Agreement will be effective March 1, 2022, continuing for a 1 year term and automatically renewing for year two. Funding will be from their Operating Budget.

4. Professional Services – Chilled Water Pump Repair - Daikin Applied

Purchasing, on behalf of Justin Welsh, **Buildings and Grounds**, respectfully requests the Board of County Commissioners authorize the **Chilled Water Pump Rebuild for the Courthouse**. The work is to be performed by **Daikin Applied, Pittsburgh, PA**, our contract of record. Cost is \$9,870.00 and will be funded from the Building & Grounds Operating budget.

5. WCCF Facility Needs Assessment Addendum – Contract #092221

The Purchasing Department, respectfully requests Board of County Commissioners approve an Addendum for the **Facility Needs Assessment for the Correctional Facility with Justice Planners, Columbia, SC, to include additional Confidentiality terms**.

6. Steel Fusion Laboratory Professional Services Contract Addendum

Purchasing, on behalf of John Ridge, Chief Adult Probation Officer, respectfully requests the Board of County Commissioners approve a price increase with Steel Fusion Laboratory, Monessen, PA, for the purpose of providing the following professional service.

SERVICES AND COSTS:

- Test Confirmation: - \$46.00/per confirmation with a 24 - 48 Hour Turnaround

The funding source will be ACT 35 funds.

7. Professional Services Addendum – Cintas

Purchasing, on behalf of Justin Welsh, **Buildings and Grounds**, respectfully requests the Board of County Commissioners authorize an addendum to our professional service contract with **Cintas, Bridgeville, PA** for the purpose of adding the following three Mat & Uniforms items.

- 3x5 Active Scraper \$0.78
- 3x5 XTRAC MAT ONYX \$2.79
- 4x6 XTRAC MAT ONYX \$6.000
- 3x10 XTRAC MAT ONYX \$6.250

III. TRAINING

1. Juvenile Probation - Real Colors Temperament Training

Purchasing, on behalf of **Juvenile Probations**, respectfully requests the Board of County Commissioners approval for “**Real Colors Temperament Training**” scheduled for May 25,

2022, provided by National Curriculum Training Institute, Inc., Phoenix, AZ at a cost of \$3,960.00 and a not to exceed amount of \$2,000 for Travel Related Expenses.

Training will be for all JPO staff and on-site. Funding will be paid from their state training funds.

This training program, “**Real Colors Temperament Training**” is a curriculum developed by the National Curriculum Training Institute that concentrates on professionals examining who they are and how they relate to others teaching them effective communication skills and helping them understand their own behavior and the behavior of others which leads to a better understanding of personalities of people allowing them to perform tasks in a more efficient manner that results in higher quality of work and more satisfied workers.

IV. PA STATE CONTRACT/ COSTARS

Purchasing respectfully requests the Board of County Commissioners approve the following purchases from the PA State Contract/Costars.

1. Costars 13 -Vehicles for APO

Purchasing, on behalf of Jon Ridge, Adult Probation, respectfully requests the Board of County Commissioners approve the following purchase from **Woltz & Wind Ford, Inc., Heidelberg, PA**. The proposed purchase would be made via PA State Contract/COSTARS 13, and therefore does not require bidding. The proposed purchase has been recommended for approval from Act 35 Funds.

-Three (3) 2022 Ford Interceptor Utility Model K8A AWD \$37,675.00 x 3 =
\$113,025.00.

2. State Contract #4400023686 Wireless Communication Exp. 8/11/2024

Purchasing, on behalf of **Adult Probation**, respectfully requests the Board of County Commissioners **approve the purchase of seven (7) Mi-Fi Jetpacks and one (1) smartphone** through **Verizon Wireless**.

The funding will come from their Operating budget. The monthly cost of the jetpacks will be \$39.99/month and the smartphone \$44.99 (free with activation), which includes unlimited talk, text, data and mobile hot spot.

MIN #1149, Dated 04/07/2022



REDEVELOPMENT AUTHORITY OF THE COUNTY OF WASHINGTON

100 WEST BEAU STREET, SUITE 603, WASHINGTON, PENNSYLVANIA 15301



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LAURAL ZIEMBA

COUNTY COMMISSIONERS
DIANA IREY VAUGHAN, CHAIR
LARRY MAGGI, VICE CHAIR
NICK SHERMAN

PROJECT ACTIVITY REPORT

DATE: APRIL 6, 2022
TO: WASHINGTON COUNTY COMMISSIONERS
FROM: WASHINGTON COUNTY REDEVELOPMENT AUTHORITY

PROJECT	ACTIVITY
WASHINGTON DEMOLITION (WALL RESTORATION) PROJECT NOS. LS 19-12 & LS 21-13	Bid Opening April 18, 2022

This project involves the restoration of the north wall of 96 North Main Street in the City of Washington.

Estimated Project Cost: \$100,000
Funding: Local Share Account Funds (LSA)

EAST FINLEY, ELLSWORTH, JEFFERSON AND WEST BETHLEHEM STREET AND SIDEWALK RECONSTRUCTION PROJECT NOS. CD 21-08, CD 21-10, CD 21-14 AND CD 21-26	Bid Opening April 20, 2022
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East Finley Street Reconstruction Project No. CD 21-08

This project involves the reconstruction and related improvements of a section of Mosier Hill Road between East Finley Drive and Valley View Drive (approximately 1,000 lf).

Ellsworth Street and Sidewalk Reconstruction Project No. CD 21-10

This project involves the reconstruction, sidewalk replacement, and related improvements of Cedar Street from Birch Street to terminus (approximately 500 lf).

Jefferson Street Reconstruction Project No. CD 21-14

This project involves the reconstruction and related improvements of Bert Street from Miller Road to terminus (approximately 1,500 lf).

West Bethlehem Street Reconstruction Project No. CD 21-26

This project involves the reconstruction and related improvements of the following streets:

1. 2nd Street from Gayman Avenue to Elm Avenue (approximately 500 lf)
2. 4th Street from Gayman Avenue to Elm Avenue (approximately 500 lf)

Estimated Project Cost: \$199,400
Funding: Community Development Block Grant Funds (CDBG)
\$49,850 - East Finley
\$49,850 - Ellsworth
\$49,850 - Jefferson
\$49,850 - West Bethlehem

**DONORA AND MONONGAHELA STREET RECONSTRUCTION PROJECT
NOS. CD 20-11, CD 21-07 AND CD 21-17**

Bid Opening
April 20, 2022

Donora Street Reconstruction Project No. CD 21-07

This project involves the reconstruction and related improvements of the following streets:

1. 12th St. from McKean Ave. to Thompson Avenue. (approximately 250 lf)
2. Thompson Avenue from 12th Street to 13th Street (approximately 500 lf)
3. 13th Street from Thompson Avenue to Fayette Street (approximately 250 lf)

Monongahela Street Reconstruction Project Nos. CD 20-11 and CD 21-17

This project involves the reconstruction of the following streets:

1. Fifth Avenue from Fourth Street to terminus (approximately 1,200 lf)
2. Third Street from Union Street to terminus (approximately 600 lf)
3. Hodgson Street from Louisiana Street to Fourth Street (approximately 300 lf)
4. Short Street from Third Street to Fourth Street (approximately 100 lf)
5. Howard Street from Meade Street to Ninth Street (approximately 250 lf)
6. Marne Avenue from 4th Street to Jackson Street (approximately 450 l.f.)

Estimated Project Cost: \$251,650
Funding: Community Development Block Grant Funds (CDBG)
\$ 68,000 - Donora
\$183,650 - Monongahela

SIGNED:

