

CHIEF CLERK AGENDA

March 16, 2022

SPECIAL ORDER OF BUSINESS:

Proclamation –Dev. Disabilities Awareness Month

Sheila Fullerton, Director
BHDS Intellectual Dis.

Proclamation – National Library Week

Melinda Tanner, Dist. Svcs. Mgr.
and Library Consultant

NEW BUSINESS:

Chief Clerk, on behalf of the Register of Wills, respectfully requests the Commissioners approve an agreement with Sean Logue, Esq. to provide solicitor services for the Register of Wills' office. The agreement is in the amount of \$200/month, is effective March 8, 2022, and shall be continuous until terminated by either party.

Chief Clerk, on behalf of Domestic Relations, respectfully requests the Commissioners approve out-of-state travel for Sharon Francis, Domestic Relations Director, to the Eastern Regional Interstate Child Support Association (ERICSA) Conference in New Orleans, LA. The travel period will be May 21-26, 2022, at an estimated cost of \$2,400, inclusive of all transportation, room and board, training, and meals. Costs will be paid from her operating budget.

MEMORANDUM

March 16, 2022

TO: Commissioner Irey Vaughn
Commissioner Maggi
Commissioner Sherman

FROM: Lisa L. Cessna, Planning Director

SUBJECT: Agenda Meeting – March 16, 2022

1. Planning – Memorandum of Understanding

Planning recommends approval of a Memorandum of Understanding with the Pennsylvania Resources Council (PRC) for the Household Hazardous Waste Collection scheduled for June 25 from 9 to 1 at the WildThings parking lot. Washington County will pay PRC \$6500 in addition to providing the site, signage and volunteers. PRC will hire and pay the contractor, apply for and administer a DEP grant, provide food and beverages for the volunteers and contractor, advertise and collect fees at the event.



BOARD OF COMMISSIONERS
DIANA IREY VAUGHAN
 CHAIR
LARRY MAGGI
 VICE CHAIR
NICK SHERMAN
 PHONE: 724-228-6724

County of Washington

FINANCE DEPARTMENT

COMMONWEALTH OF PENNSYLVANIA
 95 WEST BEAU STREET – SUITE 430
 WASHINGTON, PENNSYLVANIA 15301



JOSHUA J. HATFIELD
 FINANCE DIRECTOR
 PHONE: 724-228-6894
 FAX: 724-228-6941

AGENDA MEETING – March 16, 2022

1. Finance, on behalf of the Redevelopment Authority of the County of Washington as agent for Washington County Airport, respectfully requests the Board of Commissioners approve an access road right of way and easement agreement and a memorandum of access road agreement with Range Resources-Appalachia LLC for a well pad on property adjacent to county owned property. The agreements provide a minimum \$10,000 payment.
2. Finance, on behalf of the Redevelopment Authority of the County of Washington as agent for Washington County Airport, respectfully requests the Board of Commissioners approve a grant agreement with the Commonwealth of Pennsylvania, Bureau of Aviation for the hangar development on the northside of the airport. The grant agreement is in the amount of \$472,698.92 with \$354,478 in federal/state grant monies and \$118,160.92 in local match monies. The local match will be paid from airport operating revenues.
3. Finance, on behalf of the Washington County Hospital Authority, respectfully requests the Board of Commissioners approve a resolution approving an amendment to paragraph 4(f) of their articles of incorporation and extending the term of the Authority's existences for an additional 20 years. The documents have been reviewed by the county solicitor.
4. Finance respectfully requests the Board of Commissioners approve a pending agreement with The Washington Hospital for reimbursement of eligible COVID related costs in an amount not to exceed \$4,088,556.36. The agreement will be funded by the county's American Rescue Plan Act funds.
5. Finance respectfully requests the Board of Commissioners approve a pending agreement with Penn Highlands Mon Valley (Mon Valley Hospital) for reimbursement of eligible COVID related costs in an amount not to exceed \$1,990,117.43. The agreement will be funded by the county's American Rescue Plan Act funds.

MEMORANDUM

(Revised)

TO: Commissioner Irey Vaughan, Chair
Commissioner Maggi, Vice Chair
Commissioner Sherman

FROM: Department of Human Services

SUBJECT: Agenda Meeting March 17, 2022

1. Children and Youth Services – Out of State Travel

Children and Youth Services is requesting approval of out of state travel for Robyn Kennedy to attend a conference in Virginia from April 5th through April 6th, 2022. The conference and all related travel expenses will be approximately \$867.82 and no additional county funds are required.

2. Children and Youth Services – Provider Agreement Addendum

Children and Youth Services is requesting the approval of a provider agreement addendum with Keystone Adolescent Center to add diagnostic services for the period of July 1, 2021 through June 30, 2022. The contract authorization amount is unchanged and no additional county funds are required.

3. Behavioral Health and Developmental Services – Provider Agreement

Behavioral Health and Developmental Services is requesting approval of an agreement with SPHS Care Center for a Long-Term Structured Residence services for the period March 1, 2022 through June 30, 2022. The contract amount is \$5,149.80 and no additional county funds are required.

4. Behavioral Health and Developmental Services – Provider Agreement

Behavioral Health and Developmental Services is requesting approval of an agreement with BehaviorWorx of Southwestern PA for training on holistic approaches to behavioral assessments for the period March 1, 2022 through June 30, 2022. The contract amount is \$1,600.00 and no additional county funds are required.

5. Behavioral Health and Developmental Services – Provider Agreements

Behavioral Health and Developmental Services is requesting approval of the following provider agreements for the period July 1, 2021 through June 30, 2022. No additional county funds are required.

PROVIDER

Center for Community Resources
The Care Center – Crisis Services
Arc Human Services, Inc.
The Care Center – Forensic Services
Total

AMOUNT

\$ 50,000.00
\$ 84,600.00
\$ 66,108.00
\$ 44,072.00
\$ 244,780.00

6. **Behavioral Health and Developmental Services – Provider Agreement Addendums**
 Behavioral Health and Developmental Services is requesting approval of the following provider agreement addendums for a total increase of \$86,200 for the period July 1, 2021 through June 30, 2022 and no additional county funds are required.

<u>PROVIDER</u>	<u>ORIGINAL AMOUNT</u>	<u>ADJUSTED AMOUNT</u>
Global Wordsmiths	\$ 1,600.00	\$ 2,600.00
Pediatric Therapy Professionals, Inc.	\$ 53,560.00	\$ 78,060.00
Specialized Therapy and Related Services	\$ 10,300.00	\$ 35,000.00
Therapeutic Early Intervention Service Provider	\$ 82,400.00	\$118,400.00

7. **Behavioral Health and Developmental Services – Provider Agreement**
 Behavioral Health and Developmental Services is requesting approval of an agreement with the Sprout Center for Emotional Growth and Development, LLC for a trauma informed care training for the period April 1, 2022 through June 30, 2022. The contract amount is \$2,075.00 and no additional county funds are required.

8. **Human Services – Agreement Addendums**
 Human Services is requesting approval of two agreement addendum with the Department of Housing and Urban Development (HUD) to provide emergency housing services to homeless individuals and families. The addendum is for a major budget revision that reflects the service needs of the provider. The contract authorization amount will remain unchanged and no county funds are required.

9. **Human Services – Agreement Addendum**
 Human Services is requesting approval of an agreement addendum with Connect, Inc. for the period of March 1, 2020 through September 30, 2022. The contract authorization amount will increase by \$75,000 to \$275,000 and no additional county funds are required.

BOARD OF COUNTY COMMISSIONERS:
DIANA IREY VAUGHAN, CHAIR,
LARRY MAGGI, VICE CHAIR,
NICK SHERMAN

(724) 228-6724



Randy K. Vankirk
Director of Purchasing
Phone: 724-228-6729

COUNTY OF WASHINGTON

PURCHASING DEPARTMENT
COMMONWEALTH OF PENNSYLVANIA
95 WEST BEAU STREET, SUITE 430
WASHINGTON, PA 15301

TO: BOARD OF COUNTY COMMISSIONERS
FROM: RANDY VANKIRK, DIRECTOR OF PURCHASING
DATE: MARCH 11, 2022
SUBJECT: AGENDA ITEMS FOR MARCH 16, 2022-MIN#1148

Rev#1

I. BIDS/CONTRACT EXTENSIONS/PROPOSALS

A. Bid/RFP Contract Awards/Extensions

1. Vehicle Repairs & Maintenance - 030922- R-M

Purchasing, on behalf of Justin Welsh, Director of **Building & Grounds**, respectfully requests the Board of County Commissioners **award Sections I & III for the Vehicle Repairs & Maintenance bid** on a "time and material" basis to the following vendor & authorize rebidding of all other sections.

- **Fox Ford, Waynesburg, PA**

Section I - Transmission Repairs - \$119.00/hr., 20% discount parts.

Section III – Vehicle Detail - \$79.00 Complete Package Car/Truck, \$40 Interior Car/Truck.

If approved, this contract will be effective DOA, 2022 thru March 31, 2023, with the option to renew for 1 additional year. All items have been awarded to the lowest most responsive and responsible bidder meeting the specifications.

B. Bid Contract Extensions

1. Bid Extension–General Construction Services – Contract #042121-GC

Purchasing, on behalf of Justin Welsh, Director of **Building & Grounds**, respectfully requests the Board of County Commissioners **extend the bid contract for General Construction Services** on an as needed basis to **Waller Corporation, Washington, PA**

If approved, this contract will be effective May 1, 2022 through April 30, 2023, with the option to extend for 3 – 1 year periods

2. Bid Extension- Diagnostics & Repairs Dams-Contract#042419-Dam Repair

The Purchasing Department respectfully requests the Board of County Commissioners **extend the bid contract for diagnostics & repair of County dams to EnviroScience, Inc., Stow, OH.**

All work is to be done based on a “Time & Material” rate on an “as needed” basis. If approved, this contract will be effective May, 1, 2022 through April 30, 2023, with the option to extend for two additional one year periods.

3. Bid Contract Extension - RMC Sanitation/Rental of Portable Toilets/Contract #050218-Johns

Purchasing, on behalf of Lisa Cessna, Director of **Planning**, respectfully requests the Board of County Commissioners approve the **contract extension with RMC Sanitation, Burgettstown PA**, for an additional two year period through to May 31, 2024.

4. Bid Contract Extension –Kitchen Equipment Repair – Contract #042121-KER

Purchasing, respectfully requests the Board of County Commissioners **extend the bid contract for Kitchen & Laundry Equipment Repair** for the WCCF to the following vendors.

- **AIS Commercial Parts & Service, Pittsburgh PA – 8-5, M-F - \$94.50/hr; 5-8, M-F – WE - \$141.75**
- **Hobart Service, Troy, OH – 8-5, M-F - \$127.00/hr; 5-8, M-F – WE - \$191.00**

All work will be done on a time and material basis as needed. If approved, this extension will be effective May 1, 2022 through April 30, 2023, w/option to extend for 1 additional year.

NOTE: THIS AWARD IS CONTINGENT UPON PRISON BOARD APPROVAL.

C. Bid Contract Purchases

1. Wiring Services–Contract #100520-Wiring

The Purchasing Department, on behalf of **Information Technology**, respectfully requests the Board of County Commissioners authorize the **Intermediate Distribution Facility (wiring room) move at the Courthouse**. The work is to be performed by **Information Technologies Services, Carnegie PA**, our contract of record. Cost is estimated at \$7,277.00, including labor, equipment & material. Act 13 Funding has been recommended.

2. Daikin Applied – Preventative Maintenance Work order

Purchasing, on behalf of **Buildings and Grounds**, respectfully requests the Board of County Commissioners **approve a work order** under our Preventative maintenance agreement with **Daikin Applied, Monroeville, PA**, to disconnect our Chilled Water Pump for machine shop evaluation and repair recommendations at a total cost of \$2,752.

If approved, the total charges will be paid via the Building Maintenance Operating budget.

D. Change Order to Bid Contract

Purchasing respectfully requests the Board of County Commissioners approve the following change order.

1. Change Order - Facility Study - Courthouse Square Building Plaza & Garage

Purchasing, on behalf of Justin Welsh, **Building & Grounds** respectfully requests the Board of County Commissioners **approve the following change order with Walker Consultants, Pittsburgh, PA.**

Change Order #1, Add in the amount of \$4,200.00, including all labor, materials and equipment for concrete removal for the purpose of examining elements of the parking garage to aid in repairs design and engineering.

E. Reject All Bids

1. Landscaping Supplies & Service Contract #030922-LSS

Purchasing, on behalf of **Building & Grounds & Planning**, respectfully requests the Board of County Commissioners **reject all bids for Landscaping Supplies & Service and authorize Re-bidding.** The only bid did not meet criteria.

F. CONSERVATION BUILDING PROPERTY

1. Conservation Building Property Agreement/Permit Termination

Purchasing, respectfully requests the Board of County Commissioners Approve the following Conservation Building Property Documents from HMT Engineering, Project Engineer.

- The **Declaration of Covenants** confirming the County will maintain the stormwater pond on the site.
- **Permit Termination Certification** confirming the project has been completed.

II. AGREEMENTS & CONTRACTS/ADDENDUM

A. Professional Service Agreements

1. Professional Services – Automated Logic, Pittsburgh, PA- Air Handler Project

Purchasing, on behalf of Justin Welsh, Director of **Building & Grounds**, respectfully requests the Board of County Commissioners approve a **Preventative Maintenance Agreement** with **Automated Logic, Pittsburgh, PA**, for multiple County automation equipment and systems for a total cost of \$22,950.

If approved, this Agreement will be effective April 1, 2022, continue for a 1 year term and funded from their Operating Budget.

2. 051221-SCAN-RFP Scanning & Indexing Services

Purchasing, on behalf of Jamie Knizer, **Law Library/Records Center Director**, respectfully requests the Board of County Commissioners **approve a proposal for Scanning and Indexing with Scantek, Inc., Willow Grove, PA, our contract of record, in the amount of \$84,186.15** for all **Register of Wills historic books** stored in the basement filing room. Project expenses will be satisfied using **American Rescue Plan Act Funds.**

3. Comcast Circuit Agreement- Magisterial District 27-1-3 Charleroi (M.D.J. Porter)

Purchasing, on behalf of Ryan Anderson, **Information Technology**, respectfully requests the Board of County Commissioners enter into a **36-month lease agreement with Comcast for MDJ Porter for a Comcast Circuit & associated equipment.** The Monthly cost for the Circuit & equipment will be \$111.85.

If approved, this Agreement will be effective for three (3) years from the date of the contract execution.

4. KoolKleen –Kitchen Hood Cleaning

Purchasing, on behalf of **Aging Services**, respectfully requests the Board of County Commissioners enter into an **agreement** with **KoolKleen, Murrysville, PA for Kitchen Hood Cleaning** at a rate of \$400.00 per cleaning/inspection and \$15.00 to submit our paperwork to the Fire Marshall.

5. Washington County – Washington County Authority Project Management Agreement

Purchasing, respectfully requests the Board of County Commissioners approve an **Agreement** between **Washington County and Washington County Authority** for the purpose of providing **Broadband Project Management** at a total cost of \$25,000.00 per month. Total cost will be funded from the American Rescue Plan Act Fund.

If approved, this Agreement will be effective DOA and shall extend through project completion unless sooner terminated in accordance with the terms and conditions of the agreement.

III. PA STATE CONTRACT/ COSTARS

Purchasing respectfully requests the Board of County Commissioners approve the following purchases from the PA State Contract/Costars.

1. State Contract #4400023686 Wireless Communication Exp. 8/11/2024

The Purchasing Department, on behalf **Courts**, respectfully requests **one (1)** Verizon Hotspot, free with activation, \$39.99 a month. The Cost of service will be paid from their Operating budget.

MIN #1148, Dated 03/17/2022



REDEVELOPMENT AUTHORITY OF THE COUNTY OF WASHINGTON

100 WEST BEAU STREET, SUITE 603, WASHINGTON, PENNSYLVANIA 15301



JEAN P. WATSON, CHAIRPERSON
RICHARD M. HALL
STEPHEN T. JOHNSON
DARYL W. PRICE
LAURAL ZIEMBA

PHONE 724-228-6875
TOLL FREE 1-888-731-2154
FAX 724-228-6829
www.racw.net
redevelopment@racw.net

WILLIAM R. MCGOWEN
EXECUTIVE DIRECTOR

COUNTY COMMISSIONERS
DIANA IREY VAUGHAN, CHAIR
LARRY MAGGI, VICE CHAIR
NICK SHERMAN

PROJECT ACTIVITY REPORT

DATE: MARCH 16, 2022

TO: WASHINGTON COUNTY COMMISSIONERS
FROM: WASHINGTON COUNTY REDEVELOPMENT AUTHORITY

PROJECT

ACTIVITY

**Burgettstown, Carroll, Monongahela and Washington Demolition
Project Nos. CD 20-02, CD 19-28, CD 18-19 and CD 20-19**

Contract Award
March 18, 2022

This project involves demolition and site clearance of the following nine blighted structures that have been condemned under the municipality's respective Code Enforcement Program.

Burgettstown Borough
45 North Main Street (commercial structure)

Carroll Township
59 Hoon Street (residential structure)

City of Monongahela
700 Sheridan Street (residential structure)

City of Washington
96 Burton Avenue (residential structure)
114 Burton Avenue (residential structure)
212 Linn Avenue (residential structure)
220½ Linn Avenue (residential structure)
356 Grove Avenue (residential structure)
710 Broad Street (residential structure)

Contractor: American Demo, LLC
Estimated Costs: \$92,945
Funding: \$35,000 - Burgettstown (CDBG Funds)
\$ 4,793 - Carroll (CDBG Funds)
\$ 8,552 - Monongahela (CDBG Funds)
\$44,600 - Washington (CDBG Funds)

East Washington Recreation Improvements Project No. CD 18-33

Contract Award
March 29, 2022

This project involves improvements to Thayer Street Park including Americans with Disabilities Act compliant parking and walkways.

Contractor: Bioni Drilling, Inc
Estimated Cost: \$40,705
Funding: East Washington (CDBG Funding)

SIGNED:


