

CHIEF CLERK AGENDA

February 2, 2022

SPECIAL ORDER OF BUSINESS:

Proclamation –

Teen Dating Violence Awareness and Prevention Month

Alexandra Brooks

DVSSP's Dir. of Prevention

NEW BUSINESS:

Chief Clerk respectfully requests the Commissioners approve the appointment of Will Minor to the Planning Commission Board and Bob Bazant to the Southwest Corner Workforce Development Board.

Chief Clerk respectfully requests the Commissioners adopt a resolution approving the 2022 Local Share Account (LSA) program.

Chief Clerk, on behalf of the Recorder of Deeds, respectfully requests the Commissioners approve an agreement with Lane Turturice, Esq. to provide solicitor services for the Recorder of Deeds office. The agreement is in the amount of \$200/month, is effective January 4, 2022, and shall be continuous until terminated by either party.

Chief Clerk, on behalf of the Sheriff, respectfully requests the Commissioners approve an agreement with Christopher Blackwell, Esq. to provide solicitor services for the Sheriff's office. The agreement is in the amount of \$200/month, is effective January 3, 2022 and shall be continuous until terminated by either party.

MEMORANDUM

February 2, 2022

TO: Commissioner Irey Vaughn
Commissioner Maggi
Commissioner Sherman

FROM: Lisa L. Cessna, Planning Director

SUBJECT: Agenda Meeting – February 2, 2022

1. Liquid Fuels – Chartiers #53 Utility Relocation Agreement

Planning recommends approval of an agreement with West Penn Power to relocate the power line out of the new right of way for the Chartiers #53 bridge in Canton Township. The total cost of \$26,107 will be paid 80% federal, 15% state and 5% county liquid fuels.

2. Parks and Recreation – Grant Ratification

Planning requests ratification of a grant submission in the amount of \$23,874.96 to the Pennsylvania Lake Management Society for shoreline stabilization at Cross Creek Lake. County match includes \$21,839.38 in kind services and \$3,000 material cost.

3. Parks and Recreation – Mingo Hay Lease

Planning recommends approval of a hay lease with Barbara Campbell for designated field in Mingo Creek County Park. The hay must be cut by October 15, 2022 and for every 4 bales of hay, Washington County will receive 1 bale. The term of the lease is January 1, 2022 to December 31, 2022.



BOARD OF COMMISSIONERS
DIANA IREY VAUGHAN
CHAIR
LARRY MAGGI
VICE CHAIR
NICK SHERMAN
PHONE: 724-228-6724

County of Washington

FINANCE DEPARTMENT

COMMONWEALTH OF PENNSYLVANIA
95 WEST BEAU STREET – SUITE 430
WASHINGTON, PENNSYLVANIA 15301



JOSHUA J. HATFIELD
FINANCE DIRECTOR

PHONE: 724-228-6894
FAX: 724-228-6941

AGENDA MEETING – February 2, 2022

1. Finance, on behalf of Public Safety respectfully requests the Board of Commissioners approve a grant agreement with the Commonwealth of Pennsylvania, Pennsylvania Emergency Management Agency for 9-1-1 statewide interconnectivity funding. The grant agreement is in the amount of \$102,044.32 and will be for the time period of August 1, 2021 through December 31, 2022.
2. Finance, on behalf of Planning, respectfully requests the Board of Commissioner approve the 2022 Certification of County Funds for the farmland preservation program. The amount to be certified is \$79,059.56 and reflects Clean and Green rollback tax penalties collected during calendar year 2021.

MEMORANDUM

**TO: Commissioner Irey Vaughan, Chair
Commissioner Maggi, Vice Chair
Commissioner Sherman**

FROM: Department of Human Services

SUBJECT: Agenda Meeting February 2, 2022

1. **Behavioral Health and Developmental Services – Provider Agreement**
Behavioral Health and Developmental Services is requesting the approval of a provider agreement with Psychiatric Care Systems, PC for the provision of emergency inpatient services at Monongahela Valley Hospital for the period July 1, 2021 through June 30, 2022. The contract authorization amount is \$66,000 and no additional county funds are required
2. **Behavioral Health and Developmental Services – Provider Agreement Addendum**
Behavioral Health and Developmental Services is requesting the approval of a provider agreement addendum with The Academy for Adolescent Health, Inc. to extend the term six months through June 30, 2022. The contract authorization amount will also increase by \$25,000 and no additional county funds are required.
3. **Children and Youth Services – Provider Agreements**
Children and Youth Services is requesting approval of the following provider agreements for the period July 1, 2021 through June 30, 2022. No additional county funds are required.

<u>PROVIDER</u>	<u>AMOUNT</u>
Hope's Haven	150,000.00
Wesley Family Services	<u>140,000.00</u>
Total	\$ 290,000.00

4. **Children and Youth Services – Provider Agreement Addendum**
Children and Youth Services is requesting the approval of a provider agreement addendum with A Second Chance, Inc. for the provision of placement services for the period of July 1, 2020 through June 30, 2021. The contract authorization amount will increase by \$25,000 and no additional county funds are required.
5. **Children and Youth Services – Provider Agreement**
Children and Youth Services is requesting the approval of a provider agreement with Pressley Ridge for the provision of placement services for the period of July 1, 2020 through June 30, 2022. The contract authorization amount is \$200,000 and no additional county funds are required.
6. **Aging Services – Agreement**
Aging Services is requesting approval of an agreement with Southwestern Pennsylvania Area Agency on Aging for a Senior Center Capital Assistance grant for the period of July 1, 2021 through June 30, 2022. The contract authorization amount will increase by \$36,264 and no additional county funds are required.

7. Human Services – Emergency Shelter Grant Agreement

Human Services is requesting approval to enter into agreements with the Washington City Mission for COVID-19 related emergency shelter services for the period of January 1, 2022 through September 30, 2022. The grant funds are provided by the U.S. Department of Housing and Urban Development and no county funds are required.

8. Human Services – Provider Agreement

Human Services is requesting approval of a provider agreement with Donnelly-Boland and Associates to provide administrative and supervisory support services for the period of February 1, 2022 through June 30, 2023. The contract authorization amount is \$208,964 and no additional county funds are required.

BOARD OF COUNTY COMMISSIONERS:
DIANA IREY VAUGHAN, CHAIR,
LARRY MAGGI, VICE CHAIR,
NICK SHERMAN

(724) 228-6724



Randy K. Vankirk
Director of Purchasing
Phone: 724-228-6729

COUNTY OF WASHINGTON

PURCHASING DEPARTMENT
COMMONWEALTH OF PENNSYLVANIA
95 WEST BEAU STREET, SUITE 430
WASHINGTON, PA 15301

TO: BOARD OF COUNTY COMMISSIONERS
FROM: RANDY VANKIRK, DIRECTOR OF PURCHASING
DATE: JANUARY 31, 2022
SUBJECT: AGENDA ITEMS FOR FEBRUARY 02, 2022-MIN#1145 Rev#1

I. BIDS/CONTRACT EXTENSIONS/PROPOSALS

A. Bid Contract Extensions

1. Radio Equipment & ETC. - Contract#021220-Radio

Purchasing respectfully requests the Board of County Commissioners **extend the bid award** for the provision, installation and repair of **radio equipment** and other equipment for **law enforcement vehicles** to **Crystal Sound Systems, Inc., McMurray, PA**. If approved, this extension shall continue through February 28, 2023, under the same contract terms and conditions.

2. Outdoor Equipment, Maintenance & Supplies- Contract#021220-OER

The Purchasing Department respectfully requests the Board of County Commissioners **extend the bid award** for "**Outdoor Equipment, Maintenance & Supplies** to the listed vendors.

- Contractors Connection, Washington, PA
- Middletown, Washington, PA
- Murphy Family Inc., Washington, PA
- Power Pro Equipment, New Holland, PA

If approved, this contract will be effective through February 28, 2023, under the same contract terms and conditions with the option to extend for two additional one year periods.

3. Bid Extension - Welding Services – Contract #021418-Bridge Maint/Welding Services

Purchasing, on behalf of Lisa Cessna, **Planning**, respectfully requests the Board of County Commissioners **extend our current bid for Welding services to Maccabee Industrial, Inc., Belle Vernon, PA**. All work is to be done based on a "Time & Material" rate on an "as needed" basis.

If approved, this contract will be effective April 1, 2022 through March 31, 2024, with the option to renew for one additional two year period. This extension is in accordance with the terms and conditions of the original contract.

4. Elections-Pick up & Delivery, Contract #012220-Move

The Purchasing Department, on behalf of Melanie Ostrander, **Elections/Voter Registration**, respectfully requests the Board of County Commissioners **extend the bid** award for **Pick up & Delivery Services to Always Moving, Washington, PA**, at a rate of \$135/hr. per truck/2 movers.

If approved, this contract will be effective February 1, 2022 through January 31, 2023, under the same contract terms and conditions with the option to extend for two additional one year periods.

5. Elections-Temporary Staffing Services, Contract #012220-TTSS

Purchasing, respectfully requests the Board of County Commissioners **extend the bid award** for **Temporary Staffing Services to Express Employment Professionals, Washington, PA**, at a percentage mark up from current Washington County Employee Rate.

If approved, this contract will be effective February 1, 2022 through January 31, 2023, under the same contract terms and conditions with the option to extend for two additional one year periods.

B. Authorization to Bid/Request Proposals

1. Historical Courthouse Renovation/Construction

Purchasing, respectfully requests the Board of County Commissioners authorize the **advertising for Historical Courthouse Renovations/Construction** for Courtrooms and related offices.

2. JMPP – Joint Municipal Purchasing Program

Purchasing, respectfully requests the Board of County Commissioners authorize the **advertising for the Summer “Joint Municipal Purchasing Program”** for Washington County.

3. Concrete and Concrete Products

Purchasing, respectfully requests the Board of County Commissioners authorize the **advertising for Concrete and Concrete Products** for Washington County.

4. Vehicle Repair & Maintenance, Towing

Purchasing, on behalf of Justin Welsh, **Building & Grounds**, respectfully requests the Board of County Commissioners authorize the **advertising for Vehicle Repairs & Maintenance** on a “time and material” basis.

II. AGREEMENTS & CONTRACTS/ADDENDUM

A. Professional Service Agreements

1. Professional Services – Chiller Tube Cleaning - Daikin Applied

Purchasing, on behalf of Justin Welsh, **Buildings and Grounds**, respectfully requests the Board of County Commissioners authorize the **Acid Cleaning of Chiller Tubes in the FCC & Courthouse**. The work is to be performed by **Daikin Applied, Pittsburgh, PA**, our

contract of record. Cost is \$9,425 and will be funded from the Building & Grounds Operating budget.

2. Professional Services – Hot Water Pump Repair - Daikin Applied

Purchasing, on behalf of Justin Welsh, **Buildings and Grounds**, respectfully requests the Board of County Commissioners authorize the **Hot Water Pump Repair in the Courthouse**. The work is to be performed by **Daikin Applied, Pittsburgh, PA**, our contract of record. Cost is \$2,752 and will be funded from the Building & Grounds Operating budget.

3. Combustion Services Agreement - Building & Grounds

Purchasing, on behalf of Justin Welsh, **Buildings and Grounds**, respectfully requests the Board of County Commissioners authorize a yearly “Preventive Maintenance Service Agreement” with **Combustion Service & Equipment Company (CS&E), Pittsburgh, PA** for services related to the Schneider Electric Andover Continuum Automation Controls at the Crossroads Building. Services would be performed on a monthly basis, commencing on DOA, 2022 and continuing for a period of Five years on a year to year basis. The yearly cost is \$5,071.00 payable quarterly in the amount of \$1,267.75 to be funded from the Building and Grounds Department Operating Budget.

4. Addendum - Janitorial Supplies – Contract #092221-JMPP

Purchasing, respectfully requests the Board of County Commissioners **approve the following cost increase for Janitorial Supplies from A-Z Janitorial, Washington, PA.**

- Kimberly Clark Products – 7.85% average increase

If approved, this addendum will be effective through December 31, 2022.

5. Canon Business Solutions Agreement for Recorder of Deeds

Purchasing, on behalf of Carrie Perrell, **Recorder of Deeds**, respectfully requests the Board of County Commissioners authorize an **extension** of our yearly maintenance agreement with **Canon Business Solutions Inc.** for an Océ TDS450 scanner printer. The yearly cost is \$3,252.12 plus \$0.06335 per copy over the 2000 per month allotted copy amount. If approved, this agreement will be effective through May 31, 2023.

6. Rental of Self-Storage Unit – 84 Self Storage

Purchasing respectfully requests the Board of County Commissioners enter into an agreement for the rental of a **Self-Storage Unit for the Washington County District Attorney with 84 Self Storage, Eighty Four, PA**, at a per unit rate of \$150.00/mth. If approved, the contract will begin March 1, 2022, and will continue on a month to month basis.

7. Cummins Preventive Maintenance Agreement – Public Safety

Purchasing, on behalf of **Public Safety**, respectfully requests the Board of County Commissioners authorize a yearly “**Preventive Maintenance Service Agreement**” with **Cummins Inc., Pittsburgh, PA** for services related to our Generator at 150 Airport Road. Services would be performed on a semi-annual basis, commencing on April 1, 2022 and continuing for a period of one year. The yearly cost is \$5,697.900 to be funded from the 911 Operating Budget.

8. Professional Services - Mission Critical Partners

Purchasing, on behalf of **Public Safety**, respectfully requests the Board of County Commissioners **approve Professional Services Agreement with Mission Critical Partners, Wexford, PA** for the purpose of providing **Geographic Information Systems (GIS) Services**. The Total cost is \$45,000.00 and will be funded from 2018 Innerconnectivity Grant Monies.

9. Professional Services - Mission Critical Partners

Purchasing, on behalf of **Public Safety**, respectfully requests the Board of County Commissioners approve a **Professional Services Agreement with Mission Critical Partners, Wexford, PA** for the purpose of providing **Facility Programming Study Services**. The Total cost is \$32,312.00 and will be funded from 2021 Innerconnectivity Grant Monies.

10. DQE Communications, LLC

Purchasing, on behalf of **Public Safety**, respectfully requests the Board of County Commissioners approve a one time charge of \$3,000 with **DQE Communications LLC, of Pittsburgh, PA** for the purpose of splicing dark fiber, including the lease fee and all ongoing maintenance services. Funding will be from their PEMA Grant.

11. Professional Services – Facility Study - Courthouse Square Building Plaza & Garage

Purchasing, respectfully requests the Board of County Commissioners enter into a **Professional Services Agreement with Walker Consultants, Pittsburgh, PA, for a Facility Study of the Courthouse Square Building, Plaza & Garage** at a cost of \$36,660.00 to be funded from Act 13 Funds.

12. Water Treatment Program –Chem Aqua

Purchasing, on behalf of Justin Welsh, Director of **Building and Grounds**, respectfully requests the Board of County Commissioners enter into a **Water Treatment Program Agreement with Chem-Aqua Inc., Irving, TX, with local offices, for the Crossroads Building** at an annual cost of \$6,792.00 to be funded from their Operating budget.

Note: Supplies as needed.

If approved, this agreement will be effective March 1, 2022 through February 28, 2023.

III. PA STATE CONTRACT/ COSTARS

Purchasing respectfully requests the Board of County Commissioners approve the following purchases from the PA State Contract/Costars.

1. State Contract #4400023686 Wireless Communication Exp. 8/11/2024

The Purchasing Department, on behalf of the **Public Defender’s Office**, respectfully request **two (2) Verizon jetpacks**. The Cost of service is \$39.99/mth and will be paid from their Operating budget. Equipment is free with activation.

2. State Contract #4400015964 – Mailroom Equipment EXP. 07/31/2022

Purchasing on behalf of Sharon Francis, **Domestic Relations**, respectfully requests the Board of County Commissioners enter into a **Lease/Purchase agreement with Pitney Bowes, Inc., Harrisburg, PA** for a new Pitney Bowes mail machine.

This is a 60 month Lease/Purchase agreement at \$295.53 per month which includes the equipment, maintenance, software updates and rate increases. This machine will replace their end of life machine. This lease/purchase is being made on the PA State Contract, therefore it does not require bidding.



REDEVELOPMENT AUTHORITY OF THE COUNTY OF WASHINGTON

100 WEST BEAU STREET, SUITE 603, WASHINGTON, PENNSYLVANIA 15301



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EXECUTIVE DIRECTOR

COUNTY COMMISSIONERS
DIANA IREY VAUGHAN, CHAIR
LARRY MAGGI, VICE CHAIR
NICK SHERMAN

PROJECT ACTIVITY REPORT

DATE: FEBRUARY 2, 2022

TO: WASHINGTON COUNTY COMMISSIONERS
FROM: WASHINGTON COUNTY REDEVELOPMENT AUTHORITY

PROJECT

EAST WASHINGTON RECREATION IMPROVEMENTS
PROJECT NO. CD 18-33

This project involves improvements to Thayer Street Park including Americans with Disabilities Act compliant parking and walkways.

Estimated Project Cost: \$39,500
Funding: East Washington CDBG Funds

ACTIVITY

Bid Opening
February 17, 2022

SIGNED: W. R. McGowen