

CHIEF CLERK AGENDA

December 14, 2022

SPECIAL ORDER OF BUSINESS:

Retirement Certificate

Jerry Jericho
Sheriff Deputy II

NEW BUSINESS:

Chief Clerk respectfully requests the Commissioners approve the reappointments of Frank Howard to the Washington County Authority Board, William Iams and Earl Sadler to the Farmland Preservation Board, Ken Kulak to the Planning Commission Board, Suzanne Campbell to the BHDS Advisory Board; Jodi Noble, Lisa Scarmazzi, Phil Fiumara, Sheila Gombita, Bob Griffin, Kim Rogers, Ben Brown, Mike Kutsek, Brian Schill, Mary Lynn Spilak, Leanna Spada, Ned Williams, Joe Thomas, and Shona Eakin to the SPC Public Participation Panel Board, Larry Maggi to the SPC Commission Board and Jim McDonald to the Housing Authority Board, and the appointment of Josh Hatfield to the Hospital Authority Board.

Chief Clerk, on behalf of the Redevelopment Authority of the County of Washington, respectfully requests the Commissioners adopt a resolution approving the plan amendment to the Local Share Account (LSA) program for FY 2022.

MEMORANDUM

December 14, 2022

TO: Commissioner Irey Vaughn
Commissioner Maggi
Commissioner Sherman

FROM: Lisa L. Cessna, Planning Director

SUBJECT: Agenda Meeting – December 14, 2022

1. Liquid Fuels – Buffalo #29 Change Order

Planning recommends approval of a change order with J5 construction in the amount of \$2,400 for additional guide rail on the Buffalo #29 bridge in Blaine Township. The increased total contract amount of \$829,395 will be paid with Act 13 bridge funds.

2. Liquid Fuels – Authorization to Bid

Planning respectfully requests authorization to bid for the removal of the Raccoon #5 bridge in Hanover Township.



BOARD OF COMMISSIONERS
DIANA IREY VAUGHAN
CHAIR
LARRY MAGGI
VICE CHAIR
NICK SHERMAN
PHONE: 724-228-6724

County of Washington

FINANCE DEPARTMENT

COMMONWEALTH OF PENNSYLVANIA
95 WEST BEAU STREET – SUITE 430
WASHINGTON, PENNSYLVANIA 15301



JOSHUA J. HATFIELD
FINANCE DIRECTOR

PHONE: 724-228-6894
FAX: 724-228-6941

AGENDA MEETING – December 14, 2022

1. Finance respectfully requests the Board of Commissioners approve a tax levy and appropriation resolution fixing the tax rate for 2023 at 2.43 mills for county purposes and appropriating specific sum estimates to be required for the specific purposes of county government for the year 2023
2. Finance respectfully requests the Board of Commissioners approve the annual supplemental appropriation.
3. Finance respectfully requests the Board of Commissioners approve a policy renewal for aviation general liability coverage with Aviation Insurance Resources. The policy premium is in the amount of \$5,796 and will be effective January 1, 2023 through January 1, 2024.
4. Finance respectfully requests the Board of Commissioners approve a policy renewal for accident coverage with Philadelphia Indemnity Insurance Company for program attendees for community service/FITS, alternative sentencing, volunteers and seasonal juveniles. The policy premium is in the amount of \$4,339 and will be effective January 1, 2023 through January 1, 2024.
5. Finance, on behalf of the Solicitor, respectfully requests the Board of Commissioners approve an agreement with Marshall Dennehey Warner Coleman and Goggin PC for specialized litigation for the Jolliffe matter involving the Correctional Facility. The agreement will mirror the approved rates with the County's insurer PCoRP at \$215/hour for partners, \$115/hour for associates and \$115/hour for paralegals. The matter will be submitted to the County's insurer PCoRP for potential coverage and if approved, all costs incurred by the County will be applied towards the County's deductible.
6. Finance, on behalf of the Courts, respectfully requests the Board of Commissioners add the Pennsylvania Court Reporters Association (PCRA) to the approved list of County associations.
7. Finance, on behalf of Public Safety, respectfully requests the Board of Commissioners approve an agreement with North Bethlehem Township and Pittsburgh SMSA Limited Partnership d/b/a Verizon Wireless for the 911 communications tower lease and tower sublease for the County's tower located on Township owned property. The agreement will provide \$6,000 in rental revenue to the County and \$18,000 in rental revenue to the Township with an additional one-time rental payment to the Township in the amount of \$10,000. This agreement is no cost to the County or Township with all rents being paid by Verizon Wireless.

HUMAN RESOURCES
INTEROFFICE MEMORANDUM

TO: CINDY GRIFFIN
FROM: SHELLI ARNOLD SA
DIRECTOR OF HUMAN RESOURCES
SUBJECT: AGENDA ITEMS FOR 12/14/22 MEETING
DATE: DECEMBER 9, 2022

Human Resources respectfully requests the Board of Commissioners approve the renewal of the current General Services Agreement with the Washington Health System Occupational Medicine Center dba Washington Physicians Group. The agreement provides pre-employment exams and related testing for all County employees in job categories subject to PADOT regulations. The rates of the contract will remain the same and will be effective January 1, 2023 through December 31, 2023.

Human Resources respectfully requests the Board of Commissioners approve the renewal of the current Drug and Alcohol Testing Agreement with the Washington Health System Occupational Medicine Center. The agreement provides general drug and alcohol testing services for all County employees in job categories subject to PADOT regulations. The rates of the contract will remain the same and will be effective January 1, 2023 through December 31, 2023.

Human Resources respectfully requests the Board of Commissioners approve the renewal of the DOT Drug and Alcohol Testing Consortium with the Washington Hospital Occupational Medicine Center. The agreement provides drug and alcohol testing services for DOT-regulated random lottery draws. The rates of the contract will remain the same and will be effective January 1, 2023 through December 31, 2023.

Human Resources respectfully requests the Board of Commissioners approve the renewal of the Share and Ride Program Consortium with the Washington Hospital Occupational Medicine Center. The agreement provides drug and alcohol testing services for non-regulated random lottery draws. The rates of the contract will remain the same and will be effective January 1, 2023 through December 31, 2023.

Human Resources respectfully requests the Board of Commissioners approve the renewal of the current Employee Assistance Program (EAP) agreement with the Gateway Rehabilitation Center doing business as Washington EAP Services. The agreement provides services to all full-time employees and eligible family members. EAP services will be compensated at an annual contract fee of \$16,143.00. The monthly fee per employee remains the same at \$1.69. The effective date of this contract is January 1, 2023 – December 31, 2023.

MEMORANDUM

TO: Commissioner Ireya Vaughan, Chair
Commissioner Maggi, Vice Chair
Commissioner Sherman

FROM: Department of Human Services

SUBJECT: Agenda Meeting December 14, 2022

1. Children and Youth Services – Provider Agreement

Children and Youth Services is requesting the approval of a provider agreement with American Expediting for the provision of concrete good and services to promote reunification or to prevent out of home placement for the period of July 1, 2022 through June 30, 2023. The contract authorization amount is \$100,000 and no additional county funds are required.

2. Children and Youth Services – Purchase of Service Agreement

Children and Youth Services is requesting approval of a purchase of service agreement with Stephen Dittmer, Esq. to represent Children and Youth Services in Juvenile Court for the period of December 15, 2022 through June 30, 2023. Services will be billed at \$65.00 per hour and no additional county funds are required.

3. Aging Services – Grant Application

Aging Services is requesting approval to submit a grant application to the Pennsylvania Department of Aging to replace the flooring at the Canonsburg Senior Center. The grant request is for \$28,000 with no match requirement so no additional county funds are required.

4. Aging Services – Grant Application

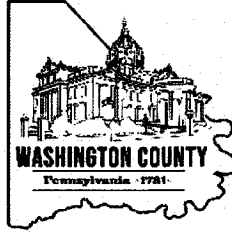
Aging Services is requesting approval to submit a grant application to the Pennsylvania Department of Aging to install a pavilion, walking path and fence at the Burgettstown Senior Center. The grant request is for \$120,000 with no match requirement so no additional county funds are required.

5. Aging Services – Grant Application

Aging Services is requesting approval to submit a grant application to the Pennsylvania Department of Aging to replace commercial kitchen equipment at eight senior centers. The grant request is for \$45,000 with no match requirement so no additional county funds are required.

BOARD OF COUNTY COMMISSIONERS:
DIANA IREY VAUGHAN, CHAIR,
LARRY MAGGI, VICE CHAIR,
NICK SHERMAN

(724) 228-6724



Randy Vankirk
Director of Purchasing
Phone: 724-228-6729

COUNTY OF WASHINGTON

PURCHASING DEPARTMENT
COMMONWEALTH OF PENNSYLVANIA
95 WEST BEAU STREET, SUITE 430
WASHINGTON, PA 15301

TO: BOARD OF COUNTY COMMISSIONERS
FROM: RANDY VANKIRK, DIRECTOR OF PURCHASING
DATE: DECEMBER 09, 2022
SUBJECT: AGENDA ITEMS FOR DECEMBER 14, 2022 - MIN#1163

I. BIDS/CONTRACT EXTENSIONS/PROPOSALS

A. Bid/RFP Awards/Contract Extensions

1. Bid award - Electrical Service Contract#120622-ES

The Purchasing Department respectfully requests the Board of County Commissioners **award** the bid for **Electrical Service Work** to the following lowest most responsive and responsible bidder meeting requirements.

- **Schultheis Electric, Latrobe PA**

All work is to be done based on a "Time & Material" rate on an "as needed" basis. The bid will also include hourly rates for emergency repairs on a time and material basis. Bid responses were reviewed and recommended for award by Justin Welsh, Building & Grounds, and the Purchasing Department. If approved, this contract will be effective January 1, 2023 through December 31, 2023, with the option to extend for two additional one year periods.

2. RFP Award -Farmland Appraisal Services - Contract 120622

Purchasing, on behalf of Lisa Cessna, **Planning**, respectfully requests the Board of County Commissioners **award the bid proposal for Farmland Appraisal Services to Trustmark Real Estate Services, Aliquippa, PA**, at a total cost of **\$3,000.00 per appraisal**. If approved, this contract will be effective DOA through December 31, 2024, with the option to extend for an additional one year period. Bid proposal responses were reviewed and

recommended for award by Lisa Cessna & Vince Ley, Washington County Planning Department.

II. DONATION

A. Donation Resolution- Washington County Historical Society

1. Donation of Furniture

The Purchasing Department, as per Section 1805 of the County Code governing the sale or disposition of personal property of the County, respectfully requests the Board of County Commissioners authorize the resolution for the donation of **Old Furniture, desk, shelving units and Countertops from the Courthouse to the Washington County Historical Society**, who has formerly requested the donation & have completed the "Application for Donation" application and have met all required criteria.

III. AGREEMENTS & CONTRACTS/ADDENDUM

A. Professional Service Agreements/Contracts

1. Forensic Pathologist Services

Purchasing, on behalf of Tim Warco, **County Coroner**, respectfully requests the Board of County Commissioners approve a **Forensic Pathologist Services Agreement with Dr. Courtney Healy, Pittsburgh, PA**. The County shall compensate the Forensic Pathologist by paying a fee as follows:

- a. \$1150.00 for each autopsy and protocol
- b. \$100.00 for each appearance at a Coroner's inquest
- c. \$100.00 for each appearance at a magistrate's hearing
- d. \$500.00 for each court appearance
- e. Mileage at the current stated IRS rate.

If approved, this Agreement will be effective January 1, 2023 through December 31, 2024, with an option to extend for two (2) three (3) year periods by mutual consent of both parties, unless otherwise terminated pursuant to the terms of this Agreement. All services will be charged to the Coroner's Budget.

2. Real Auction - Sheriff

Purchasing, on behalf of **Sheriff Andronas**, respectfully requests the Board of County Commissioners approve an agreement with **Real Auction.Com, LLC., Plantation, Florida**, for an **Internet-based online sale of Foreclosure Properties** sold by the Sheriff's Department.

If approved, this Agreement will be effective DOA for a three (3) year period at **No Cost to the County**. This request has been reviewed and approved by RyanAnderson, IT.

Note: "Real Auctions will build and host the web site, they will not have any access to our County computer network. Real Auctions currently has York County and Fayette live in Pa and is the process of getting Lebanon County going. They also have the entire state of Ohio (88 counties), majority of Florida's 67 counties and 20 Counties in Texas."

- Going with Real Auctions would increase exposure of our Sheriff Sales opening them up to more people
- Exposure to more people means the amount of property's sold would increase, increasing the poundage collected
 - Our Sheriff sales are limited to the amount of people who can attend in person
- The Sheriff sale would be more efficient, freeing up staff to complete other tasks
- During closures such as COVID Sheriff Sales could still operate without interruption
- No cost to the Sheriff's office or the County

3. Washington County/ Washington County Authority Agreement

Purchasing respectfully requests the Board of County Commissioners approve addendum #4 to our current lease agreement between **Washington County & Washington County Authority** for office space in Courthouse Square.

If approved, this lease term will be effective January 1, 2023 for an initial term of three years and thereafter from year to year until either party provides at least a three hundred sixty-five (365) days prior written notice. This lease agreement is under the same terms and conditions as the original contract.

4. Washington County/ George Junior Republic Agreement

Purchasing, on behalf of the **WCCF, Children & Youth & JPO**, respectfully requests the Board of County Commissioners approve an **addendum** to our current agreement with **George Junior Republic** to house Direct File juvenile offenders.

If approved, this Addendum will be effective DOA and continue until either party provides a 30 day written notice to terminate at a rate of \$755.54/day on an as needed basis. This lease addendum is under the same terms and conditions as the original contract.

Note: This agreement is contingent upon Prison Board approval. "Washington County is contracting for secure detention beds, as available, at a rate of \$755.54 per day to house juveniles charged as adults under Pennsylvania Direct File Statute. These detention beds are to be invoiced separately from the current contract with the Juvenile Probation Department and sent with monthly probation invoices to the Washington County Juvenile Probation Department for processing. These Direct File offenders shall be the responsibility of the Warden of the Washington County Correctional Facility.

5. Maintenance Agreement- IP Based 911 System-RFP #041818-E9-1-1

Purchasing, on behalf of **Public Safety**, respectfully requests the Board of County Commissioners approve the **Software License/maintenance/call center support renewal Agreements** for the **NG 9-1-1 Ready Hardware & Software**, with **Motorola Solutions, Linthicum, MD**, in the amount of \$79,000.00, for the period of January 1, 2023 through December 31, 2023.

The total cost of this contract will be funded from the 9-1-1 Fund.

6. Software Support & Maintenance

Purchasing, on behalf of the **Ryan Anderson, IT**, respectfully requests the Board of County Commissioners **approve** the following RBA payments for Annual Software Maintenance Renewals and Services.

- **RBA Professional Data Systems – Tax Software Maintenance and Upgrades-** \$23,016.60, Information Technology uses this software for Informix and RBA software. If approved, this agreement will be effective January 1, 2023 through December 31, 2023.
- **RBA Professional Data Systems – GUI Client Software Maintenance** \$4,455.00, Information Technology uses this software for Informix and RBA

software. If approved, this agreement will be effective January 1, 2023 through December 31, 2023.

- **RBA Professional Data Systems- Tax Assessment Maintenance, \$3,967.00,** Information Technology uses this software for Informix and RBA software. If approved, this agreement will be effective January 1, 2023 through December 31, 2023.

III. STATE CONTRACT/COSTARS PURCHASES

1. AT&T/FirstNet - State Contract #4400023687 Wireless Communication Exp. 8/11/2024

Purchasing on behalf of Gerald Coleman, Director of **Public Safety**, respectfully requests the Board of County Commissioners approve a **purchase of 4 Cradlepoint IBR900 modems with FirstNet service to provide internet connectivity in DPS vehicles** to access the Computer Aided Dispatch system and hazmat reference resources. The modems will be installed in PS Truck 9120, 92-3, and the two new Ford vehicles pending delivery. Cradlepoint cost is \$786.00 per unit with a monthly charge of \$36.99/month per unit. The equipment and service costs will be paid from the Hazmat fund.

2. State Contract #4400023687, Wireless Communication Exp 8/11/2024

Purchasing, on behalf of Tammy Reese, **Domestic Relations Director**, respectfully requests the Board of County Commissioners approve the purchase of one **I-phone from Verizon.**

The Cost of service is \$39.99/mth and will be paid from their Operating budget.

MIN #1163, Dated 12/15/2022



REDEVELOPMENT AUTHORITY OF THE COUNTY OF WASHINGTON

100 WEST BEAU STREET, SUITE 603, WASHINGTON, PENNSYLVANIA 15301



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ROBERT C. GRIFFIN
EXECUTIVE DIRECTOR

COUNTY COMMISSIONERS
DIANA IREY VAUGHAN, CHAIR
LARRY MAGGI, VICE CHAIR
NICK SHERMAN

PROJECT ACTIVITY REPORT

DATE: December 14, 2022
TO: Washington County Commissioners
FROM: Redevelopment Authority of the County of Washington

Washington County Consolidated Entitlement Program

RACW requests that the County Commissioners adopt a resolution approving the proposed Action Plan amendments and revision to the Community Development Block Grant (CDBG) Program.

A summary of the proposed plan amendments and revision was provided to the Board of Commissioners for review on November 10. As required by the U.S. Department of Housing and Urban Development, a public notice appeared in the Observer Reporter on November 14 to notify the public of the proposed changes and begin the 30-day review period. A public hearing was held on November 30 for citizens to present comments concerning the proposed changes. No comments were received.

Action

- Approval of proposed CDBG amendments and revisions dated December 15, 2022
- Resolution attached

West Pike Run Sewage Treatment Plant Roof Replacement Project No. CD 22-19

This project involves the replacement of the existing roof on the sewage treatment plant building serving the Abraham Plan of Lots.

Contractor: Grahamboys, LLC d/b/a Graham Construction
Contract Award: \$42,545.36
Funding: West Pike Run Community Development Block Grant Funds
Award Date: December 7, 2022

SIGNED: 

COUNTY OF WASHINGTON, PENNSYLVANIA
Amendments & Revisions to the 2020 & 2021 Annual Action Plans

December 15, 2022

Project Number	Municipality	Activity	Original Budget	Budget Change	New Budget	Explanation	Revision/ Amendment
Community Development Block Grant (CDBG) Program							
CD 20-05	Canonsburg	Demolition	\$78,000.00	(\$78,000.00)	\$0.00	Cancel project - reprogram funds to CD 21-03	Amendment
CD 21-03	Canonsburg	Street Reconstruction	\$308,000.00	\$414,000.00	\$722,000.00	Additional funds needed (including reprogram of CD 20-05)	Amendment
CD 21-20	New Eagle	Sewer Improvements	\$50,000.00	(\$50,000.00)	\$0.00	Cancel project - Borough unable to proceed with project as planned	Amendment
CD 21-27	Countywide	Home Rehabilitation Program	\$651,000.00	(\$351,000.00)	\$300,000.00	Reduce funding to reprogram funds for 2021 CDBG projects	Amendment
CD 21-28	CDBG Program	Planning	\$40,000.00	(\$40,000.00)	\$0.00	Cancel project - reprogram funds for 2021 CDBG projects	Amendment
CD 21-29	CDBG Program	Administration	\$674,000.00	\$120,000.00	\$794,000.00	Additional CDBG program income funds available for administration of 2021 projects	Revision

RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE COUNTY OF WASHINGTON APPROVING THE AMENDMENTS AND REVISION TO THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM WHICH ARE PART OF THE COUNTY'S CONSOLIDATED AND ANNUAL ACTION PLANS

WHEREAS, under Title I of the Housing and Community Development Act of 1974, as amended, the Secretary of the U.S. Department of Housing and Urban Development is authorized to extend financial assistance to communities for activities which will benefit low- and moderate-income persons, eliminate or prevent slums or urban blight, or address other urgent community development needs; and

WHEREAS, the County of Washington is an eligible grantee under the CDBG Program; and

WHEREAS, in the course of administering the CDBG Program, certain Amendments and one Revision are required for Fiscal Years 2020 & 2021; and

WHEREAS, the County of Washington has prepared the Amendments and Revision for the County's 2020 & 2021 Consolidated and Annual Action Plans; and

WHEREAS, the County of Washington has advertised a notice regarding its intention to act upon the Amendments and has made them available for public inspection prior to the public meeting at which it is to be considered; and

WHEREAS, having given the citizens of Washington County an opportunity to make known their position with regard to the Amendments and Revision and further having given thorough consideration to their applicability to continued program implementation, the Board of Commissioners of the County of Washington, Pennsylvania, wishes to approve the proposed Amendments and Revision.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the County of Washington, Pennsylvania, that the Amendments and Revision dated December 15, 2022 for Fiscal Years 2020 & 2021 of the Community Development Block Grant Program which are part of the County's Consolidated and Annual Action Plans are hereby approved and furthermore the Chairman of the Board of Commissioners is authorized to execute on behalf of the County all documents relating to the approved Amendments and Revision.

Resolved and adopted this 15th day of December, 2022.

Diana Irey Vaughan, Chair

Larry Maggi, Vice Chair

Nick Sherman, Commissioner

Cynthia B. Griffin, Chief Clerk

Per minute # _____

Dated _____

Legality and Form:

Vorys, Sater, Seymour and Pease LLP

Jana Phillis Grimm, Esq.

Washington County Solicitor