

CHIEF CLERK AGENDA

November 30, 2021

SPECIAL ORDER OF BUSINESS:

Plaque – Blueprints

Jeff Fondelier
Vice President of Operations

NEW BUSINESS:

No new business.

MEMORANDUM

November 30, 2021

TO: Commissioner Irey Vaughn
Commissioner Maggi
Commissioner Sherman

FROM: Lisa L. Cessna, Planning Director

SUBJECT: Agenda Meeting – November 30, 2021

1. Liquid Fuels – Deed of Easement

Planning recommends approval of a deed of easement with Chellise Gray and Carol Lee Gray for construction of the Chartiers #30, Hess Bridge in Cecil Township. The total payment of \$2,400 includes 2,532sf of permanent easement to be paid 80% state and 20% county liquid fuels.



BOARD OF COMMISSIONERS
DIANA IREY VAUGHAN
CHAIR
LARRY MAGGI
VICE CHAIR
NICK SHERMAN
PHONE: 724-228-6724

County of Washington

FINANCE DEPARTMENT

COMMONWEALTH OF PENNSYLVANIA
95 WEST BEAU STREET – SUITE 430
WASHINGTON, PENNSYLVANIA 15301



JOSHUA J. HATFIELD
FINANCE DIRECTOR

PHONE: 724-228-6894
FAX: 724-228-6941

AGENDA MEETING – November 30, 2021

1. Finance, on behalf of the Court of Common Pleas and Children and Youth Services, respectfully requests the Board of Commissioners approve the renewal Memorandum of Understanding between the Court of Common Pleas and Children and Youth Services for the 2021-22 Needs Based Budget allocation. The allocation is in the amount of \$306,100.

HUMAN RESOURCES
INTEROFFICE MEMORANDUM

TO: CINDY GRIFFIN
FROM: SHELLI ARNOLD SA
DIRECTOR OF HUMAN RESOURCES
SUBJECT: AGENDA ITEMS FOR 12/1/21 MEETING
DATE: NOVEMBER 23, 2021

Human Resources respectfully requests the Board of Commissioners approve the renewal of the current General Services Agreement with the Washington Health System Occupational Medicine Center dba Washington Physicians Group. The agreement provides pre-employment exams and related testing for all County employees in job categories subject to PADOT regulations. The rates of the contract will increase as follows and will be effective January 1, 2022 through December 31, 2022:

- Preplacement exam – Increase from \$70 to \$80
- Annual Physical exam – Increase from \$70 to \$80
- Respirator Fitness exam – Increase from \$70 to \$80
- RTW exam – Increase price range from \$70 – \$200 to \$75 -- \$205 (charge depends on complexity)
- DOT Exam with whisper test – Increase from \$85 to \$90
- DOT Exam with Audiogram – Increase from \$117 to \$120
- Hepatitis B Vaccine – Increase from \$78 to \$80

Human Resources respectfully requests the Board of Commissioners approve the renewal of the current Drug and Alcohol Testing Agreement with the Washington Health System Occupational Medicine Center. The agreement provides general drug and alcohol testing services for all County employees in job categories subject to PADOT regulations. The rates of the contract will increase as follows and will be effective January 1, 2022 through December 31, 2022:

- On-site hourly fee for 1st hour for specimen collection urine drug screen – Increase from \$50 to \$100
- On-site urine drug screen collection fee for each additional half hour – Increase from \$25 to \$50

Human Resources respectfully requests the Board of Commissioners approve the renewal of the DOT Drug and Alcohol Testing Consortium with the Washington Hospital Occupational Medicine Center. The agreement provides drug and alcohol testing services for DOT-regulated random lottery draws. The rates of the contract will remain the same and will be effective January 1, 2022 through December 31, 2022.

Human Resources respectfully requests the Board of Commissioners approve the renewal of the Share and Ride Program Consortium with the Washington Hospital Occupational Medicine Center. The agreement provides drug and alcohol testing services for non-regulated random lottery draws. The rates of the contract will remain the same and will be effective January 1, 2022 through December 31, 2022.

MEMORANDUM

TO: Commissioner Irey Vaughan, Chair
Commissioner Maggi, Vice Chair
Commissioner Sherman

FROM: Department of Human Services

SUBJECT: Agenda Meeting November 30, 2021

1. Children and Youth Services – Provider Agreements

Children and Youth Services is requesting approval of the following provider agreements for the period July 1, 2021 through June 30, 2022. No additional county funds are required.

<u>PROVIDER</u>	<u>AMOUNT</u>
A Child's Place	230,000.00
Cornell Abraxas Group, LLC	790,000.00
Presley Ridge	<u>600,000.00</u>
Total	\$ 1,620,000.00

2. Children and Youth Services – Purchase of Service Agreement

Children and Youth Services is requesting approval of a purchase of service agreement with Avanco International, Inc. to provide access to the Child Accounting and Profile System (CAPS). This agreement will run from July 1, 2021 through June 30, 2022 for a sum not to exceed \$44,081.28 and no additional county funds are required.

3. Behavioral Health and Developmental Services – Purchase of Service Agreement

Behavioral Health and Developmental Services is requesting approval of a purchase of service agreement with Beacon Health Options of Pennsylvania to provide a fully integrated information reporting system in compliance of the Commonwealth's Consolidated Consumer Reporting Initiative (CCRI). This agreement will run from July 1, 2021 through June 30, 2022 for a sum not to exceed \$43,260 and no additional county funds are required.

4. Human Services – Community Based Care Management Agreement

Human Services is requesting approval to enter into an agreement with Southwest Behavioral Health Management, Inc. for the implementation of a Community Based Care Management program for the period of July 1, 2021 through December 31, 2021. The contract authorization amount is \$119,865 and no county funds are required.

5. Veterans Affairs – Grant Application

Veterans Affairs is requesting approval to submit a grant application to the Pennsylvania Department of Military and Veterans Affairs for a Veteran's Trust Fund grant focused on outreach throughout Washington County. The one year grant application is for \$20,000 and there is no match requirement so no additional county funds are required.

BOARD OF COUNTY COMMISSIONERS:
DIANA IREY VAUGHAN, CHAIR,
LARRY MAGGI, VICE CHAIR,
NICK SHERMAN

(724) 228-6724



Randy K. Vankirk
Director of Purchasing

Phone: 724-228-6729
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COUNTY OF WASHINGTON

PURCHASING DEPARTMENT
COMMONWEALTH OF PENNSYLVANIA
100 WEST BEAU STREET, SUITE 402
WASHINGTON, PA 15301

TO: BOARD OF COUNTY COMMISSIONERS
FROM: RANDY VANKIRK, DIRECTOR OF PURCHASING
DATE: NOVEMBER 24, 2021
SUBJECT: AGENDA ITEMS FOR NOVEMBER 30, 2021-MIN#1141

I. BID CONTRACT/EXTENSIONS

A. Bid Contract Extensions

1. Diagnostics & Repairs - Dams – Contract #042419-Dam Repair

Purchasing, on behalf of Lisa Cessna, **Planning**, respectfully requests the Board of County Commissioners approve the **extension** of our contract with **EnviroScience, Inc., Stow Ohio**. This contract is for **diagnostics & repairs of County owned dams on a “Time & Material” basis**.

If approved, this contract extension will be effective thru April 30, 2023. The purpose of this agreement is to utilize a contracted vendor for **emergency repairs**. This extension is in accordance with the original bid documents.

2. Temporary Staffing Services, Contract #012220-TTSS

The Purchasing Department respectfully requests the Board of County Commissioners approve the **extension** of our contract with **Express Employment Professionals, Washington, PA**, for **Temporary Staffing Services** at a percentage mark up from the current Washington County Employee Rate.

If approved, this contract will be effective DOA through January 31, 2023. This extension is in accordance with the original bid documents.

B. Authorization to Bid/Request Proposals/Qualifications

1. Dams Inspections

Purchasing, on behalf of **Planning**, respectfully requests the Board of County Commissioners authorize the **advertising for Dams Inspections**.

II. DONATION

A. Donation Resolution- Washington County Historical Society

1. Donation of Metal Shelving

The Purchasing Department, as per Section 1805 of the County Code governing the sale or disposition of personal property of the County, respectfully requests the Board of County Commissioners authorize the resolution for the donation of **Old Metal Shelving** to the **Washington County Historical Society**, who has formerly requested the donation & have completed the “Application for Donation” application and have met all required criteria.

Note: The shelving is for the purpose of housing 57 Veteran Discharge Dockets that currently have a zero value on our books.

III. AGREEMENTS & CONTRACTS/ADDENDUM

A. Professional Service Agreements

1. Addendum- Temporary Staffing Services, Contract #012220-TTSS

Purchasing, on behalf of Shelli Arnold, **Human Resources**, respectfully requests the Board of County Commissioners **approve an Addendum to our current agreement with Express Employment Professionals, Washington, PA.**, to include **Temporary Staffing Services** for Human Resources and other County Departments at a percentage mark up from current Washington County Employee Rate. This addition is under the same terms and conditions as the original contract. If approved, this addendum will be effective November 22, 2021 through January 31, 2023.

2. Addendum -Fleet Management Services– Contract #112520-Fleet

Purchasing, respectfully requests the Board of County Commissioners **approve an Addendum to our current agreement for Fleet Management Services with BBL Fleet, Bridgeville, PA., to reduce the requirement for Auto Liability of \$3,000,000 to \$2,000,000 for the County.**

If approved, this agreement will be effective DOA.

MIN #1141, Dated 12/01/2021



REDEVELOPMENT AUTHORITY OF THE COUNTY OF WASHINGTON

100 WEST BEAU STREET, SUITE 603, WASHINGTON, PENNSYLVANIA 15301



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EXECUTIVE DIRECTOR

COUNTY COMMISSIONERS
DIANA IREY VAUGHAN, CHAIR
LARRY MAGGI, VICE CHAIR
NICK SHERMAN

PROJECT ACTIVITY REPORT

DATE: NOVEMBER 30, 2021

TO: WASHINGTON COUNTY COMMISSIONERS

FROM: WASHINGTON COUNTY REDEVELOPMENT AUTHORITY

PROJECT

ACTIVITY

FY 2022 ANNUAL ACTION PLAN

The Annual Action Plan is a one-year plan that identifies the sources, uses, and planned distribution of the County's allocation of Community Development Block Grant (CDBG), Home Investment Partnerships (HOME), and Emergency Solutions Grants (ESG) funds. The Annual Action Plan also establishes goals to be achieved as a result of the projects and programs that are undertaken with these funds.

We have begun the planning process for the upcoming FY 2022 Plan, which will cover the one-year period from July 1, 2022 through June 30, 2023. We administer the CDBG and HOME Programs and the County Human Services Department administers the ESG Program.

HUD requires that public hearings be held as part of the planning process for the CDBG, HOME, and ESG programs. The purpose of these hearings is to obtain the views of citizens on community development and housing needs, to review the range of eligible program activities, to present anticipated funding levels for the fiscal year 2022 programs, to provide a timetable for publishing the proposed programs, and other related matters. The details for the needs hearings are as follows:

PROJECT

ACTIVITY

December 14, 2021 at 10:00 A.M.

Link to join from computer, tablet or smartphone:

<https://global.gotomeeting.com/join/859113789>

Number to join by phone: 872-240-3412

Access Code: 859-113-789

December 14, 2021 at 2:00 P.M.

Link to join from computer, tablet or smartphone:

<https://global.gotomeeting.com/join/301249365>

Number to join by phone: 669-224-3412

Access Code: 301-249-365

SIGNED: William R. Mylove