

CHIEF CLERK AGENDA

November 2, 2022

SPECIAL ORDER OF BUSINESS:

Proclamation – Adoption Awareness Month

Anne Schlegel, Director
Children and Youth Services

NEW BUSINESS:

Chief Clerk respectfully requests the Commissioners approve the reappointment of Brandi Miller to the Children and Youth Services Advisory Board.

MEMORANDUM

November 2, 2022

TO: Commissioner Irey Vaughn
Commissioner Maggi
Commissioner Sherman

FROM: Lisa L. Cessna, Planning Director

SUBJECT: Agenda Meeting – November 2, 2022

1. Parks and Recreation – Authorization to Bid

Planning requests authorization to bid the Cross Creek Park Lakeshore Trail project. Approval to bid was received from DCNR per the grant award of \$250,000 of the anticipated \$900,000 project. Costs will be paid from DCNR grant and Cross Creek Gas Lease Funds.

2. Fairgrounds – Authorization to Bid

Planning requests authorization to bid for repairs to the Draft Horse barn at the Washington County Fairgrounds including support post replacement, roof replacement, 2 new cupolas for venting. Costs will be paid with LSA grant and fair gas lease/greenways funds.

3. Liquid Fuels – Abandonment Ordinance

Planning recommends the abandonment and removal of the following two bridges that no longer carry vehicular traffic:

Raccoon 5, Witherspoon, Bigger Road, Hanover Township (BMS 62 7212 0861 4005). The advertisement of this bridge removal is recommended prior to recording

Peters 1, Estep, Snee Road, Union Township (BMS 62 7228 0844 4001). The advertisement of this bridge removal is recommended prior to recording.

4. Planning – Farmland Preservation Program Survey Contract Extension

Planning recommends approval of a one year contract renewal with Harshman CE Group for survey services on farms being preserved under the Farmland Preservation Program. The original contract expires 1/21/2023 whereby exercising the option to renew will extend the contract to 1/21/2024 allowing for continuity on farms currently going through the easement process. All terms and conditions of the original contract remain in effect.

5. Liquid Fuels – Chartiers #58 Supplement

Planning recommends a supplement with Herbert, Rowland and Grubic, Inc. in the amount of \$30,657.31 for construction consultation services (Part 3) in the construction of the Chartiers #58, W. Wheeling Arch in the City of Washington. Costs will be paid 100% federal funds.



BOARD OF COMMISSIONERS
DIANA IREY VAUGHAN
CHAIR
LARRY MAGGI
VICE CHAIR
NICK SHERMAN
PHONE: 724-228-6724

County of Washington

FINANCE DEPARTMENT

COMMONWEALTH OF PENNSYLVANIA
95 WEST BEAU STREET – SUITE 430
WASHINGTON, PENNSYLVANIA 15301



JOSHUA J. HATFIELD
FINANCE DIRECTOR

PHONE: 724-228-6894
FAX: 724-228-6941

AGENDA MEETING – November 2, 2022

1. Finance, on behalf of the Redevelopment Authority of the County of Washington as agent for Washington County Airport, respectfully requests the Board of Commissioners approve a land lease with Chapman Corporation for the defined land area of Hangar #16. The lease is for an initial term of 20 years beginning on June 1, 2022 and will be in the amount of \$922.96 per month. Triennially, rent will be adjusted based on CPI-U but will never be less than the previous period.
2. Finance respectfully requests the Board of Commissioners to approve an application for Local Assistance & Tribal Consistency Fund monies made available under the American Rescue Plan Act. The predetermined allocation for Washington County is \$50,000 for fiscal year 2022 and \$50,000 for fiscal year 2023.

MEMORANDUM

TO: Commissioner Irey Vaughan, Chair
Commissioner Maggi, Vice Chair
Commissioner Sherman

FROM: Department of Human Services

SUBJECT: Agenda Meeting November 2, 2022

1. Behavioral Health and Developmental Services – Provider Agreement Addendums

Behavioral Health and Developmental Services is requesting approval of the following provider agreement addendums for a total increase of \$526,386 for the period July 1, 2021, through June 30, 2022. No additional county funds are required.

<u>PROVIDER</u>	<u>ORIGINAL AMOUNT</u>	<u>ADJUSTED AMOUNT</u>
Arc Human Services, Inc.	\$1,298,955.00	\$1,602,390.00
Mental Health Association of Washington County	\$1,933,000.00	\$2,136,553.00
SPHA-CARE Center-LTSR	\$ 5,150.00	\$ 5,722.00
Specialized Therapy and Related Services	\$ 35,000.00	\$ 48,912.00
Washington Communities Human Services	\$ 12,000.00	\$ 16,914.00

2. Behavioral Health and Developmental Services – Provider Agreement Addendum

Behavioral Health and Developmental Services is requesting approval of a provider agreement addendum with accessAbilities, Inc. to add the Early Intervention service of Special Instruction Behavior for the period July 1, 2022 through June 30, 2023. The contract authorization amount will remain unchanged and no additional county funds are required.

3. Behavioral Health and Developmental Services – Grant Application

Behavioral Health and Developmental Services is requesting approval to submit a grant application to the Office of Mental Health and Substance Abuse to assist with meeting new federal crisis regulations, the addition of 988 and national best practices. The grant will run until June 30, 2025 with awards up to \$300,000. There is no match requirement so no additional county funds are required.

4. Behavioral Health and Developmental Services – Grant Agreement

Behavioral Health and Developmental Services is requesting approval to enter into an agreement with the Pennsylvania Commission on Crime and Delinquency for the implementation of a Crisis Intervention Team Train the Trainer program for the period of October 1, 2022 through September 30, 2023. The contract authorization amount is \$19,413 and no additional county funds are required.

5. Human Services – Emergency Shelter Grant Agreements

Human Services is requesting approval to enter into agreements with the following providers for emergency shelter services for the period of July 1, 2022 through December 31, 2023. The funds are provided by the U.S. Department of Housing and Urban Development and no county funds are required.

<u>PROVIDER</u>	<u>AMOUNT</u>
Connect, Inc.	\$133,000
Domestic Violence Services of Southwestern PA	41,500
Blueprints	<u>114,000</u>
Total	\$ 288,500

6. Children and Youth Services – Provider Agreement

Children and Youth Services is requesting the approval of a provider agreement with Life Span Family Services for the provision of foster care placement services for the period of July 1, 2022 through June 30, 2023. The contract authorization amount is \$400,000 and no additional county funds are required.

7. Children and Youth Services – Provider Agreement

Children and Youth Services is requesting the approval of a provider agreement with Blueprints for the provision of the Mockingbird Foster Care delivery model for children with complex needs in foster care placement for the period of July 1, 2022 through June 30, 2023. The contract authorization amount is \$200,000 and no additional county funds are required.

BOARD OF COUNTY COMMISSIONERS:
DIANA IREY VAUGHAN, CHAIR,
LARRY MAGGI, VICE CHAIR,
NICK SHERMAN

(724) 228-6724



Randy Vankirk
Director of Purchasing
Phone: 724-228-6729

COUNTY OF WASHINGTON

PURCHASING DEPARTMENT
COMMONWEALTH OF PENNSYLVANIA
95 WEST BEAU STREET, SUITE 430
WASHINGTON, PA 15301

TO: BOARD OF COUNTY COMMISSIONERS

FROM: RANDY VANKIRK, DIRECTOR OF PURCHASING

DATE: OCTOBER 28, 2022

SUBJECT: AGENDA ITEMS FOR NOVEMBER 2, 2022-MIN#1160

I. BIDS/CONTRACT EXTENSIONS/PROPOSALS

A. Bid Awards

1. Courthouse Renovation Bid – Contract #102222

Purchasing, respectfully requests the Board of County Commissioners award the bid for the **Courthouse Courtrooms 6 & 7 renovations to Stonemile Group, Inc., Canonsburg, PA** in the amount of \$2,466,834.00 Base bid and \$150,000.00 Alternate #3, for a total project cost of \$2,616,834.00. This project will be paid from ARPA Funds.

This bid is being awarded to the lowest most responsive and responsible bidder meeting specifications and has been recommended for award by Justin Welsh, Director of Building and Grounds, Buchart Horn Architects and MacBracey Corporation.

B. Bid Extensions

1. Wiring Services–Contract #100520-Wiring

Purchasing, on behalf of **Information Technology**, respectfully requests the Board of County Commissioners approve the **Wiring Services contract extensions** for the listed vendors on a “Time & Material” basis per their submitted hourly rates.

- **Computec Technical Solutions Inc, Eighty Four PA**
- **Information Technologies Services, Carnegie PA**

- **North Star Communications Inc, Pittsburgh PA**

If approved, the contract extensions will be effective January 1, 2023 through December 31, 2023.

2. Temporary Staffing Services, Contract #012220-TTSS

The Purchasing Department on behalf of Shelli Arnold, **Human Resources**, respectfully requests the Board of County Commissioners approve the **extension** of our contract with **Express Employment Professionals, Washington, PA**, for **Temporary Staffing Services** at a percentage mark up from the current Washington County Employee Rate. If approved, this contract will be effective January 1, 2023 through December 31, 2023.

II. AGREEMENTS & CONTRACTS/ADDENDUM

A. Professional Service Agreements

1. Time Savers Inc.

Purchasing on behalf of Shelli Arnold, **Human Resources**, respectfully requests the Board of County Commissioners **extend** our agreement with **Time Savers Inc, of Waynesburg PA**, for the purpose of providing **after hours drug and alcohol screening of employees** on an as needed basis. If approved, this renewal will be effective January 1, 2023 through December 31, 2023.

2. Records Storage Center -Contract #041614-1Storage

Purchasing, respectfully requests the Board of County Commissioners **approve the renewal agreement for Records Storage to Joyce & Aaron Stimmell, Washington, PA**. If approved, in accordance with the rent schedule of 2014, this agreement will be effective July 1, 2021 through June 31, 2023 at the rate of \$4.64 per sq. ft. for a total monthly rent of \$5,548.66 for 14,350 total sq. ft., with the option to renew for additional one year terms.

3. 051221-SCAN-RFP Scanning, Storage & File Retrieval Services

Purchasing, on behalf of Jamie Knizer, **Law Library/Records Center Director**, respectfully requests the Board of County Commissioners **approve a proposal for Scanning, Storage and File Retrieval with Scantek, Inc., Willow Grove, PA, our contract of record, in the amount of \$14,310.00, plus \$2.50 per box for retrieval and .25 per page for scanning (includes prep, scan, index, upload to Sftp and re-assembly).**

Scan-on-demand services are utilized to fulfill Prothonotary and Register of Wills file requests that are stored at the Scantek facility. Project expenses will be satisfied using **American Rescue Plan Act Funds**.

4. LobbyGuard

Purchasing, on behalf of Jon Ridge, **Adult Probation**, respectfully requests the Board of County Commissioners **approve an extension of our agreement** with **Lobbyguard, Houston, TX.**, for a kiosk based scheduling system. Original cost was \$6,060.00 with annual recurring costs of \$3,060.00 for software & support. If approved, this extension will be effective for a 12month term through December 31st, 2023 and funded via Act 35 Funds with no tax payers dollars being spent.

Note: LOBBYGUARD is designed to work through outlook to allow individuals to self-register at which time the appropriate unit, i.e. intake, drug testing, or house arrest to know

that an individual has registered and is awaiting service. A good example would be if you experienced self-registering kiosks at a doctor's office, same concept just a different environment.

5. Professional Services - Statewide Radio Network or "PA STARNet"

Purchasing, on behalf of **Public Safety**, respectfully requests the Board of County Commissioners **approve a Professional Services Agreement** with the **Commonwealth of Pennsylvania, acting by and through the Pennsylvania State Police, Harrisburg, Pennsylvania**, for the purpose of developing, managing, and maintaining a wireless communications network throughout the Commonwealth, known as the **Statewide Radio Network or "PA STARNet"**; and the County emergency dispatch system.

The term of this Agreement shall commence on the date of the last required Commonwealth signature and shall remain in effect for a period of twenty (20) years thereafter (the "Initial Term"), unless terminated earlier by notifying the other in writing at least one hundred eighty (180) days prior to the expiration of the Agreement of the intent to terminate. There is no cost to the County.

Note: This agreement allows the County to share sites on the State system. It does NOT commit us to any sites.

III. STATE CONTRACT/COSTARS PURCHASES

1. State Contract #4400023686, Wireless Communication Exp 8/11/2024

Purchasing, on behalf of Jason Bercini, Deputy Director, **Human Services**, respectfully requests the Board of County Commissioners **approve the purchase** of one I-phone from **Verizon** for their Outreach Specialist in Human Services.

The Cost of service is \$39.99/mth and will be paid from their Operating budget.

2. Costars 13 -Vehicle for Public Safety

Purchasing, on behalf of Gerald Coleman, Director of **Public Safety**, respectfully requests the Board of County Commissioners approve the following purchase from **Tri State Ford, Inc., Kittanning, PA**. The proposed purchase would be made via PA State Contract/COSTARS 13, and therefore does not require bidding. The proposed purchase has been recommended for approval from HAZMAT Funds.

-One (1) 2022 Ford F250 Crewcab Vehicle with Emergency upgrades = \$76,745.00, including \$7,800 discount.

Note: This truck will be replacing our existing F250 with 150K Miles which will go to auction.



REDEVELOPMENT AUTHORITY OF THE COUNTY OF WASHINGTON

100 WEST BEAU STREET, SUITE 603, WASHINGTON, PENNSYLVANIA 15301



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EXECUTIVE DIRECTOR

COUNTY COMMISSIONERS
DIANA IREY VAUGHAN, CHAIR
LARRY MAGGI, VICE CHAIR
NICK SHERMAN

PROJECT ACTIVITY REPORT

DATE: November 2, 2022
TO: Washington County Commissioners
FROM: Redevelopment Authority of the County of Washington

Washington County Consolidated Entitlement Program

RACW requests that the County Commissioners adopt a resolution approving the proposed Action Plan amendments and revisions to the Community Development Block Grant (CDBG) Program.

A summary of the proposed plan amendments and revisions was provided to the Board of Commissioners for review on September 15, 2022. As required by the U.S. Department of Housing and Urban Development, a public notice appeared in the Observer Reporter on September 29, 2022 to notify the public of the proposed changes and begin the 30-day review period. A public hearing was held on October 17, 2022 for citizens to present comments concerning the proposed changes. No comments were received.

Action

- Approval of proposed CDBG amendments and revisions dated November 3, 2022
- Resolution attached

Monongahela Demolition Project No. CD 18-19

This project involves the demolition and site clearance of a blighted residential structure located at 700 Sheridan Street that has been condemned under the City's Code Enforcement Program.

Contractor: David J. Woodhouse
Contract Award: \$9,950.00
Funding: Monongahela Community Development Block Grant Funds

Award Date: November 9, 2022

Cross Creek Demolition Project No. CD 20-08

This project involves the demolition and site clearance of four blighted residential structures which have been condemned under the Township's Code Enforcement Program.

10 Cross Creek Road
53 Peterson Street
94 Lynn Portal Road
65 Gardner Street

Estimated Project Cost: \$49,500.00
Funding: Cross Creek Community Development Block Grant Funds

Bid Opening: November 10, 2022

SIGNED:  _____

RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE COUNTY OF WASHINGTON APPROVING THE AMENDMENTS AND REVISIONS TO THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM WHICH ARE PART OF THE COUNTY'S CONSOLIDATED AND ANNUAL ACTION PLANS

WHEREAS, under Title I of the Housing and Community Development Act of 1974, as amended, the Secretary of the U.S. Department of Housing and Urban Development is authorized to extend financial assistance to communities for activities which will benefit low- and moderate-income persons, eliminate or prevent slums or urban blight, or address other urgent community development needs; and

WHEREAS, the County of Washington is an eligible grantee under the CDBG Program; and

WHEREAS, in the course of administering the CDBG Program, certain Amendments and Revisions are required for Fiscal Years 2018 – 2021; and

WHEREAS, the County of Washington has prepared the Amendments and Revisions for the County's 2018 – 2021 Consolidate and Annual Action Plans; and

WHEREAS, the County of Washington has advertised a notice regarding its intention to act upon the Amendments and has made them available for public inspection prior to the public meeting at which it is to be considered; and

WHEREAS, having given the citizens of Washington County an opportunity to make known their position with regard to the Amendments and Revisions and further having given thorough consideration to their applicability to continued program implementation, the Board of Commissioners of the County of Washington, Pennsylvania, wishes to approve the proposed Amendments and Revisions.

NOW, THEREFORE, BE IT RESOLVED by the Board of Commissioners of the County of Washington, Pennsylvania, that the Amendments and Revisions dated November 3, 2022 for Fiscal Years 2018 – 2021 of the Community Development Block Grant Program which are part of the County's Consolidated and Annual Action Plans are hereby approved and furthermore the Chairman of the Board of Commissioners is authorized to execute on behalf of the County all documents relating to the approved Amendments and Revisions.

Resolved and adopted this 3rd day of November, 2022.

Diana Ireya Vaughan, Chair

Larry Maggi, Vice Chair

Nick Sherman, Commissioner

Cynthia B. Griffin, Chief Clerk

Legality and Form:
Vorys, Sater, Seymour and Pease LLP

Per minute # _____

Jana Phillis Grimm, Esq.
Washington County Solicitor

Dated _____

COUNTY OF WASHINGTON, PENNSYLVANIA
Amendments & Revisions to the 2018-2021 Annual Action Plans
 November 3, 2022

Project Number	Municipality	Activity	Original Budget	Budget Change	New Budget	Explanation	Revision/Amendment
Community Development Block Grant (CDBG) Program							
CD 18-08	Charlton	Recreation Improvements	\$140,700.00	\$95,700.00	\$236,400.00	Program additional funds for project	Amendment
CD 19-07	Donora	Recreation Improvements	\$90,000.00	\$19,486.40	\$109,486.40	Additional funds needed to complete project	Revision
CD 19-28	Carroll	Demolition	\$10,000.00	(\$5,000.79)	\$4,999.21	Project complete - final budget revision	Revision
CD 20-07	Cokeburg	Sidewalk Reconstruction	\$70,306.98	\$2,001.37	\$72,308.35	Additional funds needed to complete project	Revision
CD 20-19	Washington	Demolition	\$50,000.00	\$209.88	\$50,209.88	Additional funds needed to complete project	Revision
CD 21-02	California	Recreation Improvements	\$106,400.00	\$40,000.00	\$146,400.00	Program additional funds for project	Amendment
CD 21-19	Monongahela	Fire Station Improvements	\$80,000.00	(\$16,428.30)	\$63,571.70	Project complete - final budget revision	Revision