

CHIEF CLERK AGENDA

November 17, 2021

SPECIAL ORDER OF BUSINESS:

No special order of business.

NEW BUSINESS:

Chief Clerk respectfully requests the Commissioners approve the board appointments of Michael Lusk and Larry Maggi, as the County Commissioner Director appointee, to the Washington County Conservation District Board.

Chief Clerk respectfully requests the Commissioners adopt a resolution appointing the Washington County Director of Revenue/Chief Assessor and Director of Tax Claim Bureau.

MEMORANDUM

November 17, 2021

TO: Commissioner Irey Vaughn
Commissioner Maggi
Commissioner Sherman

FROM: Lisa L. Cessna, Planning Director

SUBJECT: Agenda Meeting – November 17, 2021

1. Flood Control – Range Resources Non-Surface Lease

Planning recommends approval of a non-surface oil and gas lease with Range Resources for 67.684 acres in Hanover and Smith Townships associated with PA-481 flood control dam. Range will pay \$3,000 per acre and 18% royalty for this lease.

2. Liquid Fuels – Deed of Easement

Planning recommends approval of a deed of easement with Russell Yost and Dian Yost for construction of the Chartiers #30, Hess Bridge in Cecil Township. The total payment of \$20,000 includes 0.131 acres of permanent easement and 0.081 acres of temporary easement to be paid 80% state and 20% county liquid fuels.



BOARD OF COMMISSIONERS
DIANA IREY VAUGHAN
CHAIR
LARRY MAGGI
VICE CHAIR
NICK SHERMAN
PHONE: 724-228-6724

County of Washington

FINANCE DEPARTMENT

COMMONWEALTH OF PENNSYLVANIA
95 WEST BEAU STREET – SUITE 430
WASHINGTON, PENNSYLVANIA 15301



JOSHUA J. HATFIELD
FINANCE DIRECTOR

PHONE: 724-228-6894
FAX: 724-228-6941

AGENDA MEETING – November 17, 2021

1. Finance respectfully requests the Board of Commissioners approve a budget modification with the Commonwealth of Pennsylvania, Department of Transportation for the District 12-0 Community Traffic Safety Grant. The modification transfers unused funds from FFY20-21 to FFY 21-22 in the amount of \$24,719.60.
2. Finance, on behalf of Adult Probation, respectfully requests the Board of Commissioners approve a renewal grant agreement with the Commonwealth of Pennsylvania, Pennsylvania Commission on Crime and Delinquency for the County Adult Probation Grant-in-Aid. The agreement is in the amount of \$152,568 and will be for the period of July 1, 2022 through June 30, 2023.

HUMAN RESOURCES
INTEROFFICE MEMORANDUM

TO: CINDY GRIFFIN
FROM: SHELLI ARNOLD *SA*
DIRECTOR OF HUMAN RESOURCES
SUBJECT: AGENDA ITEMS FOR 11/18/21 MEETING
DATE: NOVEMBER 15, 2021

Human Resources respectfully requests the Board of Commissioners approve the renewal of the current Employee Assistance Program (EAP) agreement with the Washington Health System. The agreement provides services to all full-time employees and eligible family members. EAP services will be compensated at an annual contract fee of \$16,143.00. The monthly fee per employee remains the same at \$1.69. The effective date of this contract is January 1, 2022 – December 31, 2022.

MEMORANDUM

**TO: Commissioner Irey Vaughan, Chair
Commissioner Maggi, Vice Chair
Commissioner Sherman**

FROM: Department of Human Services

SUBJECT: Agenda Meeting November 17, 2021

1. Children and Youth Services – Provider Agreements

Children and Youth Services is requesting approval of the following provider agreements for the period July 1, 2021 through June 30, 2022. No additional county funds are required.

<u>PROVIDER</u>	<u>AMOUNT</u>
Adoption Connection - Placement	350,000.00
American Expediting Company	100,000.00
Childrens’s Institute of Pittsburgh – Care Coordination	150,000.00
Childrens’s Institute of Pittsburgh – In-Home Family Services	400,000.00
Childrens’s Institute of Pittsburgh – d/b/a Project Star – Foster Care	300,000.00
City Mission – Living Stones	100,000.00
Harborcreek Youth Services	200,000.00
Keystone Adolescent Center	600,000.00
King and Associates	<u>100,000.00</u>
Total	\$ 2,300,000.00

2. Children and Youth Services – Purchase of Service Agreement

Children and Youth Services is requesting approval of a purchase of service agreement with Avanco International, Inc. for the Version 17 mandatory update of the Child Accounting and Profile System (CAPS). This agreement will run from July 1, 2021 through June 30, 2022 for a sum not to exceed \$9,553.11 and no additional county funds are required.

BOARD OF COUNTY COMMISSIONERS:
DIANA IREY VAUGHAN, CHAIR,
LARRY MAGGI, VICE CHAIR,
NICK SHERMAN

(724) 228-6724



Randy K. Vankirk
Director of Purchasing

Phone: 724-228-6729
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COUNTY OF WASHINGTON

PURCHASING DEPARTMENT
COMMONWEALTH OF PENNSYLVANIA
100 WEST BEAU STREET, SUITE 402
WASHINGTON, PA 15301

TO: BOARD OF COUNTY COMMISSIONERS
FROM: RANDY VANKIRK, DIRECTOR OF PURCHASING
DATE: NOVEMBER 12, 2021
SUBJECT: AGENDA ITEMS FOR NOVEMBER 17, 2021-MIN#1140

I. BIDS/BID CONTRACT/EXTENSIONS

A. Bid Extensions

1. Wiring Services—Contract #100520-Wiring

Purchasing, on behalf of **Information Technology**, respectfully requests the Board of County Commissioners approve the **Wiring Services** contract extensions for the listed vendors on a "Time & Material" basis per their submitted hourly rates.

- **Computec Technical Solutions Inc, Eighty Four PA**
- **Information Technologies Services, Carnegie PA**
- **North Star Communications Inc, Pittsburgh PA**

If approved, the contract extensions will be effective January 1, 2022 through December 31, 2022, w/option to extend for two additional one-year periods.

B. Bid Contract Purchases

1. Fire Alarm Control Panel Upgrade –Contract #021021-Fire Alarm

Purchasing, on behalf of Justin Welsh, **Building & Grounds**, respectfully requests the Board of County Commissioners approve a purchase from **Johnson Controls**, our contract of record, **Pittsburgh PA**, for a fire alarm control panel upgrade at the Washington County 911 Facility. The total cost is \$7,900.00 to be funded from their Operating budget.

Note: Johnson Controls will provide a fire alarm panel upgrade to the existing Simplex 4002 panel. No replacement field devices are included in the quote. The existing notification devices will remain and be tied into the new panel.

2. Wiring Services—Contract #100520-Wiring

Purchasing, on behalf of **Information Technology**, respectfully requests the Board of County Commissioners approve the following **Wiring Services Purchases, from Information Technologies Services, Carnegie PA**, our contract of record. The total cost will be funded from their respective Operating budgets.

- Badge Security System \$12,000.00
- Domestic \$6,828.00
- Courthouse \$1,548.00
- Crossroads 5th Floor Phase 1 Cabling \$15,006.00
- Crossroads 6th Floor Phase 1 Cabling \$14,095.00
- Crossroads Building \$10,340.00 & \$11,095.00 Time & Material incl. 28 camera cables.
- Human Resources-CCTV NVR Cams/Hard drive & Licenses \$19,378.50 & \$21,107.00 (Grant Funding)
- Judge's Chambers \$3,320.00
- Juvenile Courtroom Upgrades \$18,642.00
- Public Defenders Office \$8,975.00 & \$23,981.00
- Treasurer's Office \$12,060.00 & \$14,984.00

C. Authorization to Bid/Request Proposals/Qualifications

1. Storage Space

Purchasing, on behalf of Jamie Knizner, **Law Library/Records Center Director**, respectfully requests the Board of County Commissioners authorize the **advertising for storage space**.

II. AGREEMENTS & CONTRACTS/ADDENDUM

A. Professional Service Agreements

1. Time Savers Inc.

Purchasing on behalf of Shelli Arnold, **Human Resources** respectfully requests the Board of County Commissioners **extend our agreement with Time Savers Inc, of Waynesburg PA**, for the purpose of providing **after hours drug and alcohol screening of employees** on an as needed basis. If approved, this renewal will be effective January 1, 2022 through December 31, 2022.

2. Maintenance Agreement- IP Based 911 System-RFP #041818-E9-1-1

Purchasing, on behalf of **Public Safety**, respectfully requests the Board of County Commissioners approve the **Software License/maintenance/call center support renewal Agreements** for the **NG 9-1-1 Ready Hardware & Software**, with **Motorola Solutions, Linthieum, MD**, in the amount of \$77,677.12, for the period of January 1, 2022 through December 31, 2022.

The total cost of this contract will be funded from the 9-1-1 Fund.

III. STATE CONTRACT/COSTARS PURCHASES

1. Costars 6 Net Motion/CDW-G – CAD Licensing and Conversion – Public Safety

Purchasing, on behalf of **Public Safety**, respectfully requests the Board of County Commissioners **approve** the following purchase:

The **purchase of licensing and conversion from a yearly maintenance to a subscription-based model** of the **VPN** that connects mobile units to the **CAD System** in the Public Safety

department. The initial cost for this endeavor is \$13,194.00 for software, which is recommended for approval by Public Safety to be paid via their Operating budget.

Note: Per Public Safety: “With the change from maintenance to SaaS, looking forward, at the end of 2022, we will either be dropping Net motion or moving these costs to the shared Beaver/Washington CAD system.

2. CoStars – IT Virus Protection & Software/Support Agreement-AEC Group

Purchasing, on behalf of Ryan Anderson, **Information Technology**, respectfully requests the Board of Commissioners approve a one (1) year virus protection subscription for software and support with **AEC Group, LLC., Oakdale, PA** at a total cost of \$39,838.24 to be paid from their Operating budget.

Note: This is the Antivirus protection for all County/Courts Computer Systems.

MIN #1140, Dated 11/18/2021