

# CHIEF CLERK AGENDA

November 16, 2022

## **SPECIAL ORDER OF BUSINESS:**

Certificate of Recognition –

Penn State Extension Master Gardeners

Retirement Certificate

Laura Delach, Penn State Ext. Master Gardener

## **NEW BUSINESS:**

Chief Clerk respectfully requests the Commissioners approve the following board appointments:

**Washington County Conservation District Board:** the reappointments of Bill Iams and John Hunter as Farmer Directors and the appointment of Larry Maggi as the County Commissioner.

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**HUMAN RESOURCES**  
**INTEROFFICE MEMORANDUM**

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**TO:** CINDY GRIFFIN  
**FROM:** SHELLI H. ARNOLD *SA*  
DIRECTOR OF HUMAN RESOURCES  
**SUBJECT:** AGENDA ITEMS FOR 11/16/22 MEETING  
**DATE:** NOVEMBER 14, 2022

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Human Resources respectfully requests the Board of Commissioners accept the contract between the County of Washington and SEIU Local 668 (Children & Youth Social Services). The contract is effective from January 1, 2023 through December 31, 2025.

- This is a three-year contract that calls for a 3% annual raise in 2023, 3% annual raise in 2024 and 2.25% annual raise in 2025.

# MEMORANDUM

**TO:** Commissioner Ireya Vaughan, Chair  
Commissioner Maggi, Vice Chair  
Commissioner Sherman

**FROM:** Department of Human Services

**SUBJECT:** Agenda Meeting November 16, 2022

- 1. Behavioral Health and Developmental Services – Provider Agreement Addendum**  
Behavioral Health and Developmental Services is requesting approval of a provider agreement addendum with Transitional Employment Consultants to provide Supported Employment services for the period July 1, 2021 through June 30, 2022. The contract authorization amount will be increased by \$6,505 and no additional county funds are required.
- 2. Behavioral Health and Developmental Services – Grant Application**  
Behavioral Health and Developmental Services is requesting approval to submit a grant application to the Pennsylvania National Strategy for Suicide Prevention for the purchase of gun safety locks and lock boxes. The grant application is for \$3,000 and no county match is required.
- 3. Human Services – Agreement Addendum**  
Human Services is requesting approval of an agreement addendum with Blueprints for the Emergency Shelter Grant to extend the period of the agreement three months to March 31, 2023. The contract authorization amount will remain the same and no additional county funds are required.
- 4. Children and Youth Services – Provider Agreement**  
Children and Youth Services is requesting the approval of a provider agreement with UPMC Western Psychiatric Hospital for the provision of the Partners for Family Empowerment Program for the period of October 1, 2022 through June 30, 2024. The contract authorization amount is \$340,210 and no additional county funds are required.
- 5. Children and Youth Services – Purchase of Service Agreement**  
Children and Youth Services is requesting approval of a purchase of service agreement with Carrie O’Connell, Esq. to represent Children and Youth Services in Juvenile Court for the period of November 17, 2022 through June 30, 2023. Services will be billed at \$65.00 per hour and no additional county funds are required.
- 6. Children and Youth Services – Provider Agreement**  
Children and Youth Services is requesting the approval of a provider agreement with Community Family Advocates for the provision of emergency basic needs for minors for the period of November 1, 2022 through June 30, 2023. The contract authorization amount is \$50,000 and no additional county funds are required.
- 7. Children and Youth Services – Provider Agreement Addendum**  
Children and Youth Services is requesting approval of a provider agreement addendum with Keystone Adolescent Center to add diagnostic services for the period July 1, 2022 through June 30, 2023. The contract authorization amount will remain unchanged and no additional county funds are required.

**8. Children and Youth Services – Provider Agreement Addendum**

Children and Youth Services is requesting approval of a provider agreement addendum with Every Child, Inc. to provide placement services for the period July 1, 2021 through June 30, 2022. The contract authorization amount will be increased by \$5,000 and no additional county funds are required.

**9. Children and Youth Services – 2023 Special Budget**

Children and Youth Services is requesting approval of its 2023 Special Budget in the amount of \$68,000. This budget will be used to cover supportive client services, child specific expenses, expenses related to the recruitment and retention of resource families, ancillary court expenses as well as meeting and event recognition expenses. No additional county funds are required.

BOARD OF COUNTY COMMISSIONERS:

DIANA IREY VAUGHAN, CHAIR,

LARRY MAGGI, VICE CHAIR,

NICK SHERMAN

(724) 228-6724



Randy Vankirk

Director of Purchasing

Phone: 724-228-6729

## COUNTY OF WASHINGTON

PURCHASING DEPARTMENT

COMMONWEALTH OF PENNSYLVANIA

95 WEST BEAU STREET, SUITE 430

WASHINGTON, PA 15301

**TO:** BOARD OF COUNTY COMMISSIONERS

**FROM:** RANDY VANKIRK, DIRECTOR OF PURCHASING

**DATE:** NOVEMBER 10, 2022

**SUBJECT:** AGENDA ITEMS FOR NOVEMBER 16, 2022-MIN#1161 REV#1

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### **I. Authorization to Bid/Request Proposals**

#### **A. Authorization to Bid/Request Proposals**

##### **1. Flags & Markers**

Purchasing, respectfully requests the Board of County Commissioners authorize the **advertising for Bids for Flags & Markers** for Washington County.

##### **2. HVAC**

Purchasing, respectfully requests the Board of County Commissioners authorize the **advertising for HVAC Boiler & Maintenance** for Washington County.

##### **3. Locksmith Services**

Purchasing, respectfully requests the Board of County Commissioners authorize the **advertising for Bids for Locksmith Services** for Washington County.

### **II. AGREEMENTS & CONTRACTS/ADDENDUM**

#### **A. Professional Service Agreements**

##### **1. Campbell Durant Agreement Extension – Professional Services**

Purchasing, on behalf of Shelli Arnold , **Human Resources**, respectfully requests the Board of County Commissioners authorize the new **2023 fee schedule** below with **Campbell Durant**. This is a **month to month Lease**. If approved, the new fee schedule will be effective January 1, 2023.

- Campbell Durant represents the County in **various labor and employment issues and negotiations**.

**2023 hourly rates are as follows:**

- Principals - \$220.00
- Senior Associates - \$195.00
- Associates - \$185.00
- Paralegals and Law Clerks - \$145.00

**2. Greyshift Licensing Agreement – DA**

Purchasing, on behalf of the DA, respectfully requests the Board of County Commissioners approve an agreement with **Greyshift LLC., Atlanta, GA, for GrayKey license, software and hardware for the District Attorney’s Office** at a total cost of \$63,990.00. Funding will be a combination of HIDTA and drug forfeiture monies.

If approved, this agreement will be effective January 1, 2023 through December 31, 2023.

**3. SAVIN Maintenance Agreement Renewal**

Purchasing, respectfully requests the Board of County Commissioners enter into a **Renewal agreement with the PA District Attorneys Institute (PDAI) for the maintenance and continuance of the PA Statewide Automated Victim Information & Notification (SAVIN) program**. The program was provided to the Correctional Facility through PCCD (PA Commission on Crime & Delinquency) grant funds for the purposes of victim notification. The SAVIN program automatically notifies a victim 24/7 of an offender’s escape, subsequent apprehension, date of release, work release, etc.

- PCCD will pay 100% of the maintenance and service fees for ‘2023 with **no cost incurred for Washington County**. Washington County will pay 0% of the maintenance fees. If approved, this agreement will be effective January 1, 2023 through December 31, 2023.

**NOTE: THIS AGREEMENT FOR THE CORRECTIONAL FACILITY IS CONTINGENT UPON PRISION BOARD APPROVAL.**

**4. PrimeCare Medical – Home Care Services Approval - Correctional Facility**

The Purchasing Department, on behalf of **Warden Fewell, Correctional Facility**, respectfully requests the Board of County Commissioners approve PrimeCare, as the facility’s medical provider, to enter into an agreement for home care services for one inmate. The cost is expected to be approximately \$16,000 per month.

**NOTE: THIS APPROVAL FOR THE CORRECTIONAL FACILITY WAS PREVIOUSLY APPROVED BY THE PRISON BOARD ON NOVEMBER 2, 2022, MINUTE NO. 11-2-22.**

**III. STATE CONTRACT/COSTARS PURCHASES**

**1. Costars 13 -Vehicle for Public Safety**

Purchasing, on behalf of Gerald Coleman, Director of **Public Safety**, respectfully requests the Board of County Commissioners approve the following purchase from **Woltz & Wind Ford, Inc., Heidelberg, PA**. The proposed purchase would be made via PA State Contract/COSTARS 13, and therefore does not require bidding. The proposed purchase has been recommended for approval from HAZMAT Funds.

-One (1) 2023 Ford F350 4X4 Crewcab Vehicle with Emergency upgrades = \$81,763.00, including discount.

**Note:** This truck will be replacing an out of service F550 that went to auction.

**MIN #1161, Dated 11/17/2022**



# REDEVELOPMENT AUTHORITY OF THE COUNTY OF WASHINGTON

100 WEST BEAU STREET, SUITE 603, WASHINGTON, PENNSYLVANIA 15301



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STEPHEN T. JOHNSON  
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LAURAL ZIEMBA  
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ROBERT C. GRIFFIN  
EXECUTIVE DIRECTOR

COUNTY COMMISSIONERS  
DIANA IREY VAUGHAN, CHAIR  
LARRY MAGGI, VICE CHAIR  
NICK SHERMAN

## PROJECT ACTIVITY REPORT

DATE: November 16, 2022  
TO: Washington County Commissioners  
FROM: Redevelopment Authority of the County of Washington

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### Canonsburg Sewer Improvements Project No. CD 21-03

This project involves reconstruction of the storm and sewer pipes on East College Street from Adams Avenue to Central Avenue, approximately 2,050 lf.

Estimated Project Cost: \$425,000  
Funding: Canonsburg Community Development Block Grant Funds  
Bid Opening: November 29, 2022

### Leadership Washington County

On October 18, the Business and Economic Development Session for Leadership Washington County was held at CNX headquarters in Southpointe. RACW provided an overview of the Local Share Account Program. The session also included presentations by CNX on the Oil and Gas Industry, Jamie Colecchi on activities being undertaken by the Mon Valley Alliance, and Lisa Neil on Southwest Training Services.

### Washington County Local Share Account Program

Requests for funding under the 2023 Local Share Account (LSA) Program year were due on October 26. We received 90 applications requesting approximately \$27.9 million. The applications were reviewed for completeness by our staff. All application information received will be converted to PDF files and copied to USB flash drives for distribution to the LSA Review Committee members.

The Review Committee will begin their review and evaluation of the applications in November. It is anticipated that the Public Briefing Sessions will be held in January and the Board of Commissioners will take action on the projects selected for submission to DCED in February. Projects will be submitted to DCED before the March 31, 2023 deadline.

SIGNED: \_\_\_\_\_