

CHIEF CLERK AGENDA

October 5, 2022

SPECIAL ORDER OF BUSINESS:

Proclamation – Domestic Violence Awareness Month

Alexandra Brooks, Dir. Of Prevention
Domestic Violence Svcs. of SWPA

NEW BUSINESS:

Chief Clerk, on behalf of the Coroner, respectfully requests the Commissioners approve the cost of training for three deputy coroners (Billy Jack McKay, Aubrey Onorato, and Rodney Bush) to attend Allegheny County's Office of the Medical Examiner's 2022 Continuing Education Event. The cost will be \$100/per person, plus mileage, and will be paid from their operating budget.

MEMORANDUM

October 5, 2022

TO: Commissioner Irey Vaughn
Commissioner Maggi
Commissioner Sherman

FROM: Lisa L. Cessna, Planning Director

SUBJECT: Agenda Meeting – October 5, 2022

1. Liquid Fuels – Chartiers 30 Supplement

Planning recommends approval of a cost supplement in the amount of \$25,435.42 to Gibson Thomas Engineering for Construction Consultation Services on the Chartiers 30, Hess Bridge in Cecil Township. Costs will be paid 100% federal funds.

2. Planning – SPC Agreement

Planning recommends approval of an agreement with Southwestern Pennsylvania Commission (SPC) for 2022-2024 Unified Planning Work Program in the total amount to be reimbursed of \$35,568. FY2022-2023 and FY 2023-2024 will reflect \$17,784 and \$4,446 in kind match respectively.



BOARD OF COMMISSIONERS
DIANA IREY VAUGHAN
CHAIR
LARRY MAGGI
VICE CHAIR
NICK SHERMAN
PHONE: 724-228-6724

County of Washington

FINANCE DEPARTMENT

COMMONWEALTH OF PENNSYLVANIA
95 WEST BEAU STREET – SUITE 430
WASHINGTON, PENNSYLVANIA 15301



JOSHUA J. HATFIELD
FINANCE DIRECTOR

PHONE: 724-228-6894
FAX: 724-228-6941

AGENDA MEETING – October 5, 2022

1. Finance, on behalf of Aging Services, respectfully requests the Board of Commissioners approve a local match in the amount of \$4,752 for a Local Share Account funded project at Cross Creek Senior Center. The local match will be funded by the 2022-23 capital assistance grant.
2. Finance, on behalf of the Redevelopment Authority of the County of Washington as agent for Washington County Airport, respectfully requests the Board of Commissioners approve a line extension agreement with Columbia Gas of Pennsylvania, Inc. and approve a resolution permitting Finance Director Joshua Hatfield to electronically sign the agreement on behalf of the County. The agreement is in the amount of \$5,296.87 and will be funded by a combination of bureau of aviation capital grant and act 13 monies.
3. Finance respectfully requests the Board of Commissioners approve an application with Commonwealth of Pennsylvania, Pennsylvania Commission on Crime and Delinquency for the local law enforcement support grant program. The application is in development and will not exceed the allowable maximum award amount set by the funding source.
4. Finance respectfully requests the Board of Commissioners approve a resolution to supplement program guidelines for the Washington County C-PACE Program in accordance with amended Title 12 of the Pennsylvania Consolidated Statutes.

MEMORANDUM

TO: Commissioner Irey Vaughan, Chair
Commissioner Maggi, Vice Chair
Commissioner Sherman

FROM: Department of Human Services

SUBJECT: Agenda Meeting October 5, 2022

1. Children and Youth Services – Provider Agreements

Children and Youth Services is requesting approval of the following provider agreements for the period July 1, 2022 through June 30, 2023. No additional county funds are required.

<u>PROVIDER</u>	<u>AMOUNT</u>
City Mission Hope House	\$ 100,000.00
Families United Network, Inc.	\$ 325,000.00
TOTAL	\$ 425,000.00

2. Children and Youth Services – Provider Agreement

Children and Youth Services is requesting the approval of a provider agreement with UPMC Western Behavioral Health for the provision of foster care placement services for the period of September 1, 2022 through June 30, 2023. The contract authorization amount is \$100,000 and no additional county funds are required.

3. Children and Youth Services – Provider Agreement Addendum

Children and Youth Services is requesting approval of a provider agreement addendum with Washington Hospital Teen Outreach to add reimbursable mileage for youths placed outside of the County for the period July 1, 2022 through June 30, 2023. The contract authorization amount will remain unchanged and no additional county funds are required.

4. Human Services – Agreement Addendum

Human Services is requesting approval of an addendum with the Washington County Transportation Authority to administer the Medical Assistance Transportation Program for the period of July 1, 2021 through June 30, 2022. The contract authorization amount will be increased by \$113,534 to \$1,925,000 and no county funds are required.

BOARD OF COUNTY COMMISSIONERS:
DIANA IREY VAUGHAN, CHAIR,
LARRY MAGGI, VICE CHAIR,
NICK SHERMAN

(724) 228-6724



Randy Vankirk
Director of Purchasing
Phone: 724-228-6729

COUNTY OF WASHINGTON

PURCHASING DEPARTMENT
COMMONWEALTH OF PENNSYLVANIA
95 WEST BEAU STREET, SUITE 430
WASHINGTON, PA 15301

TO: BOARD OF COUNTY COMMISSIONERS
FROM: RANDY VANKIRK, DIRECTOR OF PURCHASING
DATE: SEPTEMBER 30, 2022
SUBJECT: AGENDA ITEMS FOR OCTOBER 5, 2022-MIN#1158

Rev #1

I. BIDS/CONTRACT EXTENSIONS/PROPOSALS

A. Bid/RFP Award

1. Bid Award - JMPP – Contract #102820-JMPP

Purchasing, respectfully requests the Board of County Commissioners **award the bid** for products under the “**Joint Municipal Purchasing Program**” for Washington County to the following vendors based on their per unit cost as submitted in their bid proposals:

- Compass Minerals America Inc., Overland Park, KS
- Loral Aggregates, Morgantown, WV
- Hei-Way LLC., Sarver, PA
- Reed Oil, New Castle PA

All items have been awarded to the lowest most responsive and responsible bidders meeting specifications. If approved, this contract will be effective date of approval through September 30, 2023, at a total yearly cost of approximately \$10,000.

B. Bid Contract Extensions

1. Bid extension - Plumbing Services – Contract #101420-1PS

Purchasing, on behalf of **Building & Grounds**, respectfully requests the Board of County Commissioners approve an **extension** of our contract with **McVehil Plumbing, Heating & Supply Co., Inc., Washington PA**. This contract is for plumbing services on a “Time & Material” basis. All material is at a 15% discount from list price.

If approved, this contract extension will be effective November 1, 2022 through October 31, 2023.

2. Mats & Uniforms Service Agreement

Purchasing, on behalf of Justin Welsh, Director of **Building and Grounds**, respectfully requests the Board of County Commissioners approve an extension of our **service agreement for the rental of floor mats and uniforms with Cintas Corporation, Bridgeville PA** at their submitted 2022 “per unit” costs.

The floor mats are for various county buildings and uniforms are for Building Maintenance & Garage Staff. If approved, this extension will continue through December 31, 2023, with options to extend year to year unless canceled by providing a thirty day written notice. Total yearly cost of approximately \$4500/year.

C. Authorization to Bid/Request Proposals

1. Electrical Services

Purchasing, respectfully requests the Board of County Commissioners authorize the **advertising for Electrical work** for Washington County.

2. Kitchen & Housekeeping Supplies

Purchasing, respectfully requests the Board of County Commissioners authorize the **advertising for Kitchen & Housekeeping Supplies** for Washington County.

3. Promotional Items

Purchasing, respectfully requests the Board of County Commissioners authorize the **advertising for Promotional Items** for Washington County.

4. Advertise for RFP’S-Magisterial District 27-3-05 Manfredi

Purchasing, on behalf of Patrick Grimm, Courts, respectfully requests the Board of County Commissioners approve **advertising for RFP’S for MDJ 27-3-5 (Manfredi) for Office space**.

D. Reject All Bids

1. Cross Creek Fence Project - Contract #092722-CCF

Purchasing, on behalf of Lisa Cessna, Director of **Planning**, respectfully requests the Board of County Commissioners **reject all bids** for the **Cross Creek Fence project** and **authorize Re-bidding**. Bids came in over budget.

E. Authorization to Pay

1. Election Support – ES&S

The Purchasing Department, on behalf of Melanie Ostrander, **Elections/Voter Registration**, respectfully requests the Board of County Commissioners approve the payments below for our November 8, 2022 Election to be paid from their Operating budget;

- Support from ES&S for November 8, 2022 Election:

- Logic & Accuracy Testing of Voting Equipment - \$1,795 a day per technician – quoted for quantity of 17 days for total of \$30,515

- Public Testing of Voting Equipment - \$1,795 a day per technician – quoted for quantity of 1 day for total of \$1,795

- Election Day Site Support – \$4,975 per technician – quoted for 2 technicians for a total of \$9,950
- Total Quote - \$42,260

II. AGREEMENTS & CONTRACTS/ADDENDUM

A. Professional Service Agreements

1. Professional Services – Brian Norris Consulting Services, Chapel Hill, NC

Purchasing, on behalf of Ryan Anderson, **Information Technology**, respectfully requests the Board of County Commissioners **approve the renewal of an agreement with Brian Norris Consulting Services**. Mr. Norris provides the **Courts with Web Services** as well as **Maintenance & Support for the Electronic Retrieval System (ERS)**. The ERS provides the ability to accept credit card or ACH payments for online services. If approved the contract would expire on 12/31/2023, with a not to exceed amount of \$25,000.00.

2. Magisterial District 27-3-1- (McMurray)

Purchasing on behalf of **Courts**, respectfully requests the Board of County Commissioners authorize **addendum #2** to our current lease agreement with **Mountain Capital Partners LLC, Pittsburgh, PA, for MDJ 27-3-1 (McMurray)** to eliminate the additional weekly cleaning and disinfecting services effective November 1, 2022, returning to two (2) times per week. If approved, this agreement will continue **through March 31, 2024**, under the current contract terms and conditions.

3. Magisterial District 27-3-07- (Burgettstown)

Purchasing on behalf of **Courts**, respectfully requests the Board of County Commissioners authorize **addendum #2** to our current lease agreement with **ABC&D Properties #28, LLC., Cecil, PA, for MDJ 27-3-7 (Burgettstown)** to eliminate the additional weekly cleaning and disinfecting services effective November 1, 2022, returning to two (2) times per week. If approved, this agreement will continue **through December 31, 2024**, under the current contract terms and conditions.

4. Magisterial District 27-3-10- (Washington)

Purchasing on behalf of **Courts**, respectfully requests the Board of County Commissioners authorize **addendum #4** to our current lease agreement with **Gross Industrial Construction Co. Inc, Washington PA for MDJ Bruner 27-3-10**, to eliminate the additional weekly cleaning and disinfecting services effective November 1, 2022, returning to two (2) times per week. If approved, this agreement will continue **through February 28, 2026**, under the current contract terms and conditions.



REDEVELOPMENT AUTHORITY OF THE COUNTY OF WASHINGTON

100 WEST BEAU STREET, SUITE 603, WASHINGTON, PENNSYLVANIA 15301



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ROBERT C. GRIFFIN
EXECUTIVE DIRECTOR

COUNTY COMMISSIONERS
DIANA IREY VAUGHAN, CHAIR
LARRY MAGGI, VICE CHAIR
NICK SHERMAN

PROJECT ACTIVITY REPORT

DATE: October 5, 2022
TO: Washington County Commissioners
FROM: Redevelopment Authority of the County of Washington

West Pike Run Demolition Project No. LS 20-36

This project involves the environmental remediation, demolition and site clearance of a vacant industrial building located at 466 Pike Run Drive in West Pike Run Township. An asbestos and hazardous materials survey was performed and all materials will be disposed of properly. The structure has been condemned under the Township's Code Enforcement Program.

Estimated Project Cost: \$100,000
Funding: Local Share Account Funds
Bid Opening: September 23, 2022

Canon & Crest Avenue Apartments Roof Replacement Project Nos. PH 21-04 & PH 21-03

This project involves replacing the existing roof at Canon Apartments and Crest Avenue Apartments with a new rubber roofing system, including all aluminum coping and flashing.

Estimated Project Cost: \$522,600
Funding: \$420,000 PHARE Funds
\$102,600 RACW restricted housing funds

Bid Opening: September 27, 2022

Crest Avenue Window Replacement Project No. CV 20-05

This project involves replacement of approximately 200 inoperable windows at Crest Avenue Apartments for the Elderly to create better ventilation. The existing windows are a variety of styles and sizes and will be replaced with in-kind vinyl double hung windows. Drywall repair will be completed as needed.

Contractor: Maxim Construction, LLC
Contract Award: \$659,000
Funding: Community Development Block Grant Coronavirus Funds
Award Date: September 29, 2022

Stockdale Street Reconstruction Project No. CD 22-15

This project involves the reconstruction of Railroad Street from Franklin Street to Chestnut Street (approximately 590 lf).

Estimated Project Cost: \$ 50,000
Funding: Stockdale Community Development Block Grant Funds
Bid Opening: September 30, 2022

Burgettstown Trail Inn Improvements Project Nos. LS 21-02 & LS 22-01

The Burgettstown Trail Inn Project provides a welcome center to bicyclists and hikers on the Panhandle Trail. The welcome center will be open to Panhandle Trail users and will include a snack bar, restrooms, and an information center for people interested in learning more about the Panhandle Trail.

Phase 1 (LS 21-02) of the project involves electrical, HVAC, plumbing, and carpentry work on the Trail Inn Welcome Center.

Phase 2 (LS 22-01) of the project involves installation of a load bearing perimeter wall and reinforcing the existing floor joists on the second floor of the Welcome Center.

Estimated Project Cost: \$ 83,765
Funding: Local Share Account Funds
Bid Opening: October 7, 2022

Monongahela Demolition Project No. CD 18-19

This project involves the demolition and site clearance of a blighted residential structure located at 700 Sheridan Street that has been condemned under the City's Code Enforcement Program as well as other properties to be identified by the City.

Estimated Project Cost: \$ 15,000

Funding: Monongahela Community Development Block Grant Funds

Bid Opening: October 11, 2022

West Pike Run Sewage Treatment Plant Roof Replacement Project No. CD 22-19

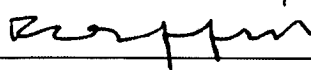
This project involves the replacement of the existing roof on the sewage treatment plant building serving the Abraham Plan of Lots.

Estimated Project Cost: \$ 50,000

Funding: West Pike Run Community Development Block Grant Funds

Bid Opening: October 18, 2022

SIGNED: _____

A handwritten signature in black ink, appearing to read "K. Griffin", is written over a horizontal line.