

# CHIEF CLERK AGENDA

October 20, 2021

## **SPECIAL ORDER OF BUSINESS:**

Proclamation –

National Long-Term Care Residents' Rights Month

Mary Lynn Spilak  
Aging Services Director

## **NEW BUSINESS:**

Chief Clerk respectfully requests the Commissioners approve the appointments of David Kresh, Cathi Kresh, Charlie Watts, Mary Lea Dutton, Harry Dantry, and Kevin Hill to the Canvass Board for the 2021 General Election and the appointment of Bracken Burns to the Human Services Advisory Board.

# MEMORANDUM

October 20, 2021

**TO:** Commissioner Irey Vaughn  
Commissioner Maggi  
Commissioner Sherman

**FROM:** Lisa L. Cessna, Planning Director

**SUBJECT:** Agenda Meeting – October 20, 2021

**1. Liquid Fuels – Chartiers #12 Construction Inspection Supplement**

Planning recommends approval of a contract supplement with Mackin Engineers in the amount of \$25,248.55 for additional inspection hours on the Chartiers #12 bridge due to additional weekends and overtime work being completed by the contractor. Costs will be paid 90% Federal, 5% State and 5% County.



BOARD OF COMMISSIONERS  
**DIANA IREY VAUGHAN**  
CHAIR  
**LARRY MAGGI**  
VICE CHAIR  
**NICK SHERMAN**  
PHONE: 724-228-6724

# County of Washington

## FINANCE DEPARTMENT

COMMONWEALTH OF PENNSYLVANIA  
95 WEST BEAU STREET – SUITE 430  
WASHINGTON, PENNSYLVANIA 15301



**JOSHUA J. HATFIELD**  
FINANCE DIRECTOR

PHONE: 724-228-6894  
FAX: 724-228-6941

## AGENDA MEETING – October 20, 2021

1. Finance, on behalf of Children and Youth Services, respectfully requests the Board of Commissioners ratify a grant request with the Commonwealth of Pennsylvania, Statewide Adoption and Permanency Network for the County's adoption day celebration and permanency awareness event. The grant request is in the amount of \$1,300.
2. Finance respectfully requests the Board of Commissioners approve a lease amendment with the United States of America related to leases at the Crossroads Building that are administered by the Federal Government through the General Services Administration. The amendment recognizes the County of Washington as the Lessor.

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**HUMAN RESOURCES**  
**INTEROFFICE MEMORANDUM**

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**TO:** CINDY GRIFFIN  
**FROM:** SHELLI H. ARNOLD *SA*  
DIRECTOR OF HUMAN RESOURCES  
**SUBJECT:** AGENDA ITEMS FOR 10/20/21 MEETING  
**DATE:** OCTOBER 18, 2021

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Human Resources respectfully requests the Board of commissioners approve the renewal of the Opt-Out rate for health insurance to remain the same at a monthly rate of \$200.00.

Human Resources respectfully requests the Board of Commissioners approve the renewal of the annual contract with Highmark Blue Cross Blue Shield for medical coverage effective January 1, 2022 through December 31, 2022. The premium will increase by 10%. The new monthly rates will be as follows:

- Employee - \$754.68
- Employee & Spouse - \$2,033.85
- Employee & Child (ren) - \$1,817.67
- Family - \$2,334.14

Human Resources respectfully requests the Board of Commissioners approve the renewal of the Highmark Freedom PPO Blue contract for retirees over 65 effective January 1, 2022 through December 31, 2022. The rate will remain the same at \$162 per person per month and will include an additional premium discount equal to four (4) months' premium in December 2021.

Human Resources respectfully requests the Board of Commissioners approve the renewal of the annual contract with Highmark Blue Cross Blue Shield for vision coverage effective January 1, 2022 through December 31, 2022. There is no change in premium.

Human Resources respectfully requests the Board of Commissioners approve the renewal of the annual contract with United Concordia for dental coverage effective January 1, 2022 through December 31, 2022. The premium will decrease by 10%. The reduced monthly rates will be as follows:

- Employee: \$19.57
- Employee Plus One - \$36.96
- Family - \$57.26

Human Resources respectfully requests the Board of Commissioners approve the renewal of the current contract with Colonial Supplemental Insurance for 2022 voluntary benefits effective January 1, 2022 through December 31, 2022.

Human Resources respectfully requests the Board of Commissioners approve a carrier change for employee life insurance and long term disability insurance with The Standard. The following rates will be effective January 1, 2022 through December 31, 2022:

- Life Insurance (The Standard)
  - Group Life - \$.13 per \$1,000 of benefit
  - Accidental Death & Dismemberment - \$.02 per \$1,000 of benefit
  
- Long Term Disability (The Standard)
  - \$.21 per \$100 of covered benefit

Annual savings for both life insurance and long term disability will be approximately \$41,839.

## MEMORANDUM

**TO:** Commissioner Irey Vaughan, Chair  
Commissioner Maggi, Vice Chair  
Commissioner Sherman

**FROM:** Department of Human Services

**SUBJECT:** Agenda Meeting October 20, 2021

- 1. Behavioral Health and Developmental Services – Provider Agreement**  
Behavioral Health and Developmental Services is requesting the approval of a provider agreement with Centerville Clinics, Inc. for the provision of outpatient services for the period of July 1, 2021 through June 30, 2022. The contract authorization amount will not exceed \$80,000 and no additional county funds are required.
- 2. Behavioral Health and Developmental Services – Provider Agreement**  
Behavioral Health and Developmental Services is requesting the approval of a provider agreement with Pressley Ridge for the provision of family based services for the period of July 1, 2021 through December 31, 2021. The contract authorization amount will not exceed \$10,000 and no additional county funds are required.
- 3. Behavioral Health and Developmental Services – Agreement**  
Behavioral Health and Developmental Services is requesting the approval of an agreement with BHC Advanced Services for Washington County Behavioral Health and Developmental Services to implement the Person-Centered Forensic Services Funding initiative for the period of July 1, 2021 through June 30, 2022. The contract authorization amount will not exceed \$110,180 and no additional county funds are required.
- 4. Behavioral Health and Developmental Services – Provider Agreement Addendum**  
Behavioral Health and Developmental Services is requesting approval of a provider agreement addendum with accessAbilities, Inc. for the period of July 1, 2021 through June 30, 2022. The addendum adds Special Instruction Behavior services and all other provisions will remain unchanged and no additional county funds are required.
- 5. Children and Youth Services – Provider Agreements**  
Children and Youth Services is requesting approval of the following provider agreements for the period July 1, 2021 through June 30, 2022. No additional county funds are required.

<u>PROVIDER</u>	<u>AMOUNT</u>
Washington Hospital Teen Outreach	75,000.00
Perseus House	200,000.00
Southwestern Pennsylvania Legal Services	100,000.00
People R Us	100,000.00
Family United Network, Inc	<u>325,000.00</u>
<b>Total</b>	<b>\$ 800,000.00</b>

6. **Children and Youth Services – 2022 Special Budget**

Children and Youth Services is requesting approval of its 2022 Special Budget in the amount of \$68,000. This budget will be used to cover supportive client services, child specific expenses, expenses related to the recruitment and retention of resource families, ancillary court expenses as well as meeting and event recognition expenses. No additional county funds are required.

7. **Human Services – Homeless Assistance Program (HAP)**

Human Services is requesting approval to enter into agreements with the following providers to provide homeless assistance services for the period of July 1, 2021 through June 30, 2022. No county funds are required.

<u>PROVIDER</u>	<u>AMOUNT</u>
Connect, Inc	
<i>Emergency Shelter Services</i>	\$ 79,700
Domestic Violence Services of Southwestern PA	
<i>Emergency Shelter Services</i>	13,500
Blueprints	
<i>Rental Assistance</i>	<u>55,500</u>
<b>TOTAL</b>	<b>\$ 148,700</b>

BOARD OF COUNTY COMMISSIONERS:  
DIANA IREY VAUGHAN, CHAIR,  
LARRY MAGGI, VICE CHAIR,  
NICK SHERMAN

(724) 228-6724



Randy K. Vankirk  
Director of Purchasing

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## COUNTY OF WASHINGTON

PURCHASING DEPARTMENT  
COMMONWEALTH OF PENNSYLVANIA  
100 WEST BEAU STREET, SUITE 402  
WASHINGTON, PA 15301

**TO:** BOARD OF COUNTY COMMISSIONERS  
**FROM:** RANDY VANKIRK, DIRECTOR OF PURCHASING  
**DATE:** OCTOBER 15, 2021  
**SUBJECT:** AGENDA ITEMS FOR OCTOBER 20, 2021-MIN#1138 Rev #2

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### I. CHANGE ORDER

#### A. Change Order to Bid Contract

Purchasing respectfully requests the Board of County Commissioners approve the following change order.

##### 1. Change Order - Airport Hanger Development – Site Preparation-Contract #091819-Northside

Purchasing, on behalf of Bill McGowen, Director of **Redevelopment Authority** respectfully requests the Board of County Commissioners **approve the listed change order** for the **Airport North Side Hanger Project**.

This Change Order was reviewed and recommended for award by the Redevelopment Authority & L.R. Kimball Engineering.

- Cast and Baker Change Order No. 7 – Deduct (\$38,939.03)

Change Order No. 7 is a deduct of **(\$38,939.03)** that reflects as-bid to as-built (actual) quantities for all work completed to date on the **Northside Hangar Site Preparation project**, including force account work done on slide area #2

### II. AGREEMENTS & CONTRACTS/ADDENDUM

#### A. Professional Service Agreements

##### 1. CAD System Preventative Maintenance/Software Renewal

Purchasing, on behalf of Gerald Coleman, Director of **Public Safety**, respectfully requests the Board of County Commissioners approve the **renewal of the maintenance agreement** for the CAD System from **Intergraph Corporation, of Madison, AL**. If approved, this maintenance agreement will be effective January 1, 2022 through December 31, 2022 at a total amount of



\$273,467.16. The equipment and software were purchased in 2006 at a cost of approximately \$1.8 million. The purpose of this maintenance is to keep the system up to date. The total cost of this maintenance will be paid from the Public Safety operating budget.

**2. Legal Research Agreement - Lexis Nexis**

Purchasing, on behalf of Warden Fewell, **Correctional Facility**, respectfully requests the Board of County Commissioners **approve an agreement** with **Lexis Nexis** to install inmate law library services to all 225 inmate tablets deployed facility-wide at **no additional cost** to our current digital inmate law library service agreement.

**Note:** This is a stand-alone system. There are no books or CD's.

**NOTE: THIS AGREEMENT FOR THE CORRECTIONAL FACILITY IS CONTINGENT UPON PRISION BOARD APPROVAL.**

**3. Guardian Protection Agreement Early Termination**

Purchasing, on behalf of Justin Welsh, Director of **Building & Grounds**, respectfully requests the Board of County Commissioners **approve an early termination agreement with Guardian Protection** at a fee of \$1700.00 in lieu of the standard early termination fee of \$4,047.30.

**4. Ideal Integrations Cloud Services Addendum- Contract#093015-RFP-Server**

Purchasing, on behalf of **Information Technology**, respectfully requests the Board of County Commissioners approve an addendum for **Cloud Services with Ideal Integrations, Pittsburgh PA, to include an SSL Certificate at a rate of \$465.00/year**. This addition is under the same terms and conditions as the original contract.

**5. Keefe Supply - Addendum - Commissary Services-- Contract #040517-CS-RFP**

Purchasing, on behalf of Warden Fewell, **Correctional Facility**, respectfully requests the Board of County Commissioners **approve an addendum** to our agreement with **Keefe Supply Company, Strongsville, Ohio** for the reduction of Commission (Commissary only) from 34.25% to 31%.

All other terms and conditions of the original agreement and previously approved addendum remain unchanged.

**NOTE: THIS AGREEMENT FOR THE CORRECTIONAL FACILITY IS CONTINGENT UPON PRISION BOARD APPROVAL.**

**6. Broadcast Display for WCCF**

The Purchasing Department, on behalf of Warden Fewell, **Correctional Facility**, respectfully requests the Board of County Commissioners **approve a purchase agreement** with **Encartele** for the purchase of five 50" Broadcast Display HDTV's and accessories, including 1 year Campaign Management Services (10 hours of remote services designing, managing and updating campaigns) as directed by Correctional facility staff for reporting, training, P&P, Etc. Total cost is \$4,000 with a \$1,000 annual license payment to be funded from the Inmate trust funds.

**NOTE: THIS AGREEMENT FOR THE CORRECTIONAL FACILITY IS CONTINGENT UPON PRISION BOARD APPROVAL.**

**7. Magisterial District 27-2-01 (MDJ Saieva)- Canonsburg Borough Lease Extension**

Purchasing respectfully requests the Board of County Commissioners authorize a five (5) year extension of our current **lease agreement with Canonsburg Borough** for MDJ 27-2-01 (Saieva). If approved, this agreement will begin January 1, 2022 through December 31, 2022 at a rate of \$2539.79, with a 3% increase annually.

**8. Information Technology – eDocs Technologies**

Purchasing, on behalf of Information Technology, respectfully requests the Board of County Commissioners authorize an increase in the yearly not to exceed amount for eDocs Technologies to \$45,000 per year for Professional Services. Information Technology will be the ongoing support for Onbase. eDocs will be engaged at the beginning of each project. The scope of work will determine the amount of time eDocs is involved.

**III. STATE CONTRACT/COSTARS PURCHASES**

**1. AT&T/Firstnet - State Contract #4400013854 Wireless Communication Exp. 3/31/2022**

Purchasing on behalf of Gerald Coleman, Director of **Public Safety**, respectfully requests the Board of County Commissioners approve a **purchase of** new cellular internet access at 3 tower sites from FirstNet. Total cost for each unit - **Cradlepoint** IBR600c modem is \$302.09 per unit with a monthly charge of \$36.99/month per unit. The total cost will be funded through the 911 Operating budget.

**Note:** This service will support secure remote access for configuration, maintenance, and support of the microwave backhaul network for the 911 radio system. They will be located at the Mount Wheeler, Washington Park, and Scenery Hill tower sites.

**2. Coroner Vehicle – CoStars 13**

Purchasing, on behalf of Jason Bercini, Human Services, respectfully requests the Board of County Commissioners **approve the purchase** of the following vehicle:

- **2021 Ford Escape** in the amount \$27,610.00

The proposed vendor is **Woltz & Wind Ford** of Heidelberg, PA. The purchase would be made via CoStars 13, and therefore does not require bidding. Proposed funding will be from the Community Based Care Management Grant through OMSHAS.



# REDEVELOPMENT AUTHORITY OF THE COUNTY OF WASHINGTON

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LAURAL ZIEMBA

COUNTY COMMISSIONERS  
DIANA IREY VAUGHAN, CHAIR  
LARRY MAGGI, VICE CHAIR  
NICK SHERMAN

## PROJECT ACTIVITY REPORT

DATE: OCTOBER 20, 2021

TO: WASHINGTON COUNTY COMMISSIONERS

FROM: WASHINGTON COUNTY REDEVELOPMENT AUTHORITY

### PROJECT

### ACTIVITY

WASHINGTON DEMOLITION PROJECT NOS. CD 19-18  
AND LS 18-14E

Preconstruction Conference  
and Contract Award  
October 15, 2021

This project involves the demolition and site clearance of the following blighted residential structures that have been condemned under the City's Code Enforcement Program:

290 E. Prospect Avenue  
340½ E. Prospect Avenue  
575 Maple Avenue  
120 Grove Avenue  
455 Extension Avenue  
706 Broad Street

Contractor: Ritenour & Sons Construction Inc.  
Contract Amount: \$58,500.00  
Funding: \$49,466.80 Washington CDBG Funds  
\$ 9,033.20 Washington LSA Funds

PROJECT

ACTIVITY

BENTLEYVILLE AND HOUSTON SIDEWALK AND  
SPEERS ADA PARK IMPROVEMENTS PROJECT  
NOS. CD 21-01, CD 21-13, AND CD 21-23

Bid Opening  
October 29, 2021

Bentleyville Borough

This project involves the reconstruction of approximately 1,056 lf of sidewalk on Main Street from Washington Street to Johnston Road.

Houston Borough

This project involves modifying corners at the following intersections to comply with the Americans with Disabilities Act Accessibility Guidelines:

- East Pike Street & South Cleveland Street (2)
- East Pike Street & Cummins Street (2)
- East Pike Street & North Cleveland Street (2)
- East Pike Street & South Cleveland Street (2)
- East Grant Street & North Cleveland Street (2)
- East Grant Street & Cherry Avenue (4)

Speers Borough

This project involves improvements at Speers Park to make two pavilions compliant with the Americans with Disabilities Act (ADA) Accessibility Guidelines. The improvements will include ADA compliant pathways, parking, and other related improvements in and around the pavilions.

Estimated Construction Cost: \$148,500  
Funding:                   \$ 49,500 Bentleyville CDBG Funds  
                                  \$ 49,500 Houston CDBG Funds  
                                  \$ 49,500 Speers CDBG Funds

SIGNED: 