

CHIEF CLERK AGENDA

October 19, 2022

SPECIAL ORDER OF BUSINESS:

Certificate of Recognition -

Elizabeth Davidson, Deputy Sheriff
Kristie Salzman, Deputy Sherriff

NEW BUSINESS:

Chief Clerk respectfully requests the Commissioners approve the appointment of Stephanie Paluda to the Southwest Corner Workforce Development Board, and the appointments of David Kresh, Cathi Kresh, Charlie Watts, Mary Lea Dutton, Kevin Hill, and Krys Soukup to the Canvass Board for the 2022 General Election.

MEMORANDUM

October 19, 2022

TO: Commissioner Irey Vaughn
Commissioner Maggi
Commissioner Sherman

FROM: Lisa L. Cessna, Planning Director

SUBJECT: Agenda Meeting – October 19, 2022

1. Liquid Fuels – Concurrence to Award Construction Contracts

Planning recommends concurrence to award the following construction contracts that were advertised by PADOT:

Chartiers #58, City of Washington to Frank Gavlik & Sons, Inc. \$1,124,412.44

Chartier #30, Cecil Township to Advanced Builders, Inc. \$1,318,606

Costs will be paid 100% federal funds.

2. Liquid Fuels – Grant Authorization

Planning respectfully requests authorization to submit a grant in the amount of \$300,000 to PADOT under the Multi-Modal Transportation Fund to replace the Raccoon #28 bridge on Keys Road in Smith Township. Additional costs to complete the project including removal of the existing structure and site preparation will be completed with Act 44/89 funds and in house efforts.

3. Planning – Farmland Preservation Program Appraisal Services

Planning requests authorization to advertise for proposals for an independent state certified general real estate appraiser to determine the conservation easement value for properties submitted for agricultural conservation easements.

4. Planning – Fairgrounds Local Share Grant

Planning requests authorization to submit a grant request in the amount of \$1,120,000 under the Local Share Grant Program for the rehabilitation of two dairy barns and Hall 1 at the Washington County Fairgrounds. The total project cost is estimated to be \$1,600,000 which will require a \$480,000 match from Fair Gas Lease and Act 13 Greenways monies.



BOARD OF COMMISSIONERS
DIANA IREY VAUGHAN
CHAIR
LARRY MAGGI
VICE CHAIR
NICK SHERMAN
PHONE: 724-228-6724

County of Washington

FINANCE DEPARTMENT

COMMONWEALTH OF PENNSYLVANIA
95 WEST BEAU STREET – SUITE 430
WASHINGTON, PENNSYLVANIA 15301



JOSHUA J. HATFIELD
FINANCE DIRECTOR

PHONE: 724-228-6894
FAX: 724-228-6941

AGENDA MEETING – October 19, 2022

1. Finance, on behalf of Public Safety, respectfully requests the Board of Commissioners approve a grant agreement with the Commonwealth of Pennsylvania, Pennsylvania Emergency Management Agency for the 2022 9-1-1 Statewide Interconnectivity grant program. The agreement is in the amount of \$21,970 and will be for the period of January 1, 2023 through December 31, 2023.
2. Finance, on behalf of Court Administration, respectfully requests the Board of Commissioners approve an addendum to the agreement with Tyler Technologies, Inc. (as successor-in-interest to Courthouse Technologies Ltd.) for the jury software. The addendum increases the number of annual summons production from 6,500 to 10,000 to reflect actual usage and decreases the per summons fee from \$4.02 to \$3.60 with an estimated annual cost of \$36,000. The addendum will be effective October 20, 2022.
3. Finance, on behalf of the Redevelopment Authority of the County of Washington, respectfully requests the Board of Commissioners approve a resolution to amend the grant agreement with the Pennsylvania Housing Finance Agency for the Pennsylvania Housing Affordability and Rehabilitation Enhancement program. The resolution allocates unspent monies totaling \$307,256 to three existing projects for the 2021 and 2022 grant years.
4. Finance, on behalf of Tax Revenue, respectfully requests the Board of Commissioners approve a resolution reflecting required changes to the Local Tax Collection Law per Act 57 of 2022.

COUNTY COMMISSIONERS

DIANA IREY VAUGHAN
CHAIR
LARRY MAGGI
VICE CHAIR
NICK SHERMAN

(724) 228-6724



COUNTY OF WASHINGTON
COMMONWEALTH OF PENNSYLVANIA
95 WEST BEAU STREET, SUITE 400
WASHINGTON, PA 15301

HUMAN RESOURCES
DEPARTMENT

SHELLI H. ARNOLD
DIRECTOR

(724) 228-6738
FAX: (724) 250-6570

To: Cindy Griffin, Chief Clerk
From: Shelli Arnold, Director of Human Resources *SA*
Re: Agenda Items for 10/19/2022 Meeting
Date: October 17, 2022

Human Resources respectfully requests the Board of Commissioners approve the renewal of the Opt-Out rate for 2023 health insurance to remain the same at a monthly rate of \$200.00.

Human Resources respectfully requests the Board of Commissioners approve the renewal of the annual contract with Highmark Blue Cross Blue Shield for medical coverage effective January 1, 2023 through December 31, 2023. The premium will increase by 4%. The new monthly rates for the Highmark PPO Plan will be as follows:

- Employee Only - \$785.67
- Employee & Spouse - \$2,117.49
- Employee & Child(ren) - \$1,892.79
- Family - \$2,429.85

In addition, the contract will include a Performance Blue plan that salaried employees and Elected Officials may choose. The monthly premium for this plan will be as follows:

- Employee Only - \$783.60
- Employee & Spouse - \$2,111.92
- Employee & Child(ren) - \$1,887.63
- Family - \$2,423.45

Human Resources respectfully requests the Board of Commissioners approve the renewal of the Highmark Freedom PPO Blue contract for retirees over 65 effective January 1, 2023 through December 31, 2023. The rate will increase by 3%. The new monthly rate will be \$167 per member.

Human Resources respectfully requests the Board of Commissioners approve the renewal of the annual contract with Highmark Blue Cross Blue Shield for vision coverage effective January 1, 2023 through December 31, 2023. The premium will increase by 20%. The new monthly rates will be as follows:

- Employee Only - \$4.78
- Employee & Spouse - \$13.80
- Employee & Child(ren) - \$13.80
- Family - \$13.80

Human Resources respectfully requests the Board of Commissioners approve the renewal of the annual contract with United Concordia for dental coverage effective January 1, 2023 through December 31, 2023. There will be no change in premium. The contract will also include an option for salaried and Elected Officials to purchase an enhanced plan at the employee's expense.

Human Resources respectfully requests the Board of Commissioners approve the renewal of the current contract with Colonial Supplemental Insurance for 2023 voluntary benefits effective January 1, 2023 through December 31, 2023.

Human Resources respectfully requests the Board of Commissioners approve the renewal of the annual contract with The Standard for life, AD&D, and long-term disability insurance effective January 1, 2023 through December 31, 2023. There is no change in the premium.

MEMORANDUM

TO: Commissioner Irey Vaughan, Chair
Commissioner Maggi, Vice Chair
Commissioner Sherman

FROM: Department of Human Services

SUBJECT: Agenda Meeting October 19, 2022

1. **Behavioral Health and Developmental Services – Provider Agreement Addendums**
Behavioral Health and Developmental Services is requesting approval of the following provider agreement addendums for a total increase of \$138,180 for the period July 1, 2021, through June 30, 2022. No additional county funds are required.

<u>PROVIDER</u>	<u>ORIGINAL AMOUNT</u>	<u>ADJUSTED AMOUNT</u>
accessAbilities, Inc.	\$ 184,370.00	\$ 214,214.00
Crossroads Speech & Hearing, Inc.	\$ 16,995.00	\$ 17,552.00
Diversified Human Services, Inc. (EI)	\$ 225,055.00	\$ 244,062.00
Diversified Human Services, Inc. (ID)	\$ 15,000.00	\$ 15,112.00
Pediatric Therapy Professionals, Inc.	\$ 78,060.00	\$ 114,905.00
Therapeutic Early Intervention Service Provider	\$ 118,400.00	\$ 144,610.00
Washington Communities Human Services, Inc.	\$ 32,000.00	\$ 57,605.00

2. **Children and Youth Services – Provider Agreements**
Children and Youth Services is requesting approval of the following provider agreements for the period July 1, 2022 through June 30, 2023. No additional county funds are required.

<u>PROVIDER</u>	<u>AMOUNT</u>
Children’s Institute of Pittsburgh – Care Coordination	\$ 150,000.00
People R Us	\$ 100,000.00
Children’s Institute of Pittsburgh – In Home Family Services	\$ 400,000.00
TOTAL	\$ 650,000.00

3. **Children and Youth Services – Provider Agreement Addendum**
Children and Youth Services is requesting approval of a provider agreement addendum with Three Rivers Adoption Council dba TRAC Services for Families to add Generalized Recruitment and Retention Services for the period July 1, 2022 through June 30, 2023. The contract authorization amount will remain unchanged and no additional county funds are required.

4. **Children and Youth Services – CWEL Agreement**
Children and Youth Services is requesting approval of an agreement with Debra Eckels-Boles and the University of Pittsburgh’s School of Social Work for Debra to become a part-time student at the University’s graduate education program, Child Welfare Education for Leadership (CWEL). This agreement will commence on August 3, 2022 and will end upon Debra’s graduation or withdrawal from the program and no additional county funds are required.

BOARD OF COUNTY COMMISSIONERS:
DIANA IREY VAUGHAN, CHAIR,
LARRY MAGGI, VICE CHAIR,
NICK SHERMAN

(724) 228-6724



Randy Vankirk
Director of Purchasing
Phone: 724-228-6729

COUNTY OF WASHINGTON

PURCHASING DEPARTMENT
COMMONWEALTH OF PENNSYLVANIA
95 WEST BEAU STREET, SUITE 430
WASHINGTON, PA 15301

TO: BOARD OF COUNTY COMMISSIONERS
FROM: RANDY VANKIRK, DIRECTOR OF PURCHASING
DATE: OCTOBER 14, 2022
SUBJECT: AGENDA ITEMS FOR OCTOBER 19, 2022-MIN#1159

Rev#1

I. Bid/Request Proposals

A. Authorization to Bid/Request Proposals

1. Engineering Services

Purchasing, respectfully requests the Board of County Commissioners authorize the **advertising for RFQ for Engineering Services, Consulting & Bid Specs** for Washington County.

II. AGREEMENTS & CONTRACTS/ADDENDUM

A. Professional Service Agreements

1. Payment Processing Software/Services – Professional Services

Purchasing on behalf of Tom Flickinger, **Treasurer**, respectfully requests the Board of County Commissioners enter into an **agreement for credit card terminal pay processing integration** for their MSB pay terminal with RBA's online payment modules. This integration will be completed by **RBA Professional Data Ststems, Inc., State College, PA**. Total cost will be \$8,500.00 and funded from their Operating budget.

Note: Per Tom, with the differences between MSB's online payment API and the terminal pay API, RBA has to create additional online payment screens and program a new API. Implementation to be completed by 2/1/23.

2. CAD System Preventative Maintenance/Software Renewal

Purchasing, on behalf of Gerald Coleman, Director of **Public Safety**, respectfully requests the Board of County Commissioners approve the **renewal of the maintenance agreement** for the **CAD System with Intergraph Corporation, of Madison, AL.**

If approved, this maintenance agreement will be effective DOA through December 31, 2023 at a total amount of \$295,343.52. The equipment and software were purchased in 2006 at a cost of approximately \$1.8 million. The purpose of this maintenance is to keep the system up to date. The total cost of this maintenance will be paid from the Public Safety Operating budget.

3. Coroner - Cohero Agreement

Purchasing, on behalf of Tim Warco, **County Coroner**, respectfully requests the Board of County Commissioners **approve an Agreement with Cohero, San Diego, CA** for implementation of a task and project management system upgrade within the software they currently utilize.

If approved, the Task Tracker Agreement will be effective DOA at a total amount of \$29,550.00. All services will be charged to the Coroner's Budget. IT has reviewed and recommended this System upgrade.

4. Internet Services- Addendum - Contract #062122-Internet - RFP

The Purchasing Department, on behalf of **Ryan Anderson, IT**, respectfully requests the Board of County Commissioners approve **an Addendum to add SD-WAN and Hosted Firewalls** to our **Internet Services agreement with Lumos Networks** of West Virginia Inc. dba Segra, Atlanta, GA. If approved, total cost will be \$13,372.00 per month paid from their Operating Budget and effective 10/1/2022 for a four year term.

This addendum replaces section 4, page 16 of 77 of our original agreement. In essence this is an increase per month of \$3789 from the original RFP being referenced.

Note: Per Ryan **SD-WAN** – “gives the county the ability to if the internet is down at any location fail-over to another location and with the existing Core switching reaching 10 years of age this would be the most cost-effective solution for the county to get the aging equipment replaced. **Hosted Firewalls** – We would use firewalls that would be provided by the vendor and again not have the large expense of replacing aged equipment.”



REDEVELOPMENT AUTHORITY OF THE COUNTY OF WASHINGTON

100 WEST BEAU STREET, SUITE 603, WASHINGTON, PENNSYLVANIA 15301



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EXECUTIVE DIRECTOR

COUNTY COMMISSIONERS
DIANA IREY VAUGHAN, CHAIR
LARRY MAGGI, VICE CHAIR
NICK SHERMAN

PROJECT ACTIVITY REPORT

DATE: October 19, 2022
TO: Washington County Commissioners
FROM: Redevelopment Authority of the County of Washington

Stockdale Street Reconstruction Project No. CD 22-15

This project involves the reconstruction of Railroad Street from Franklin Street to Chestnut Street (approximately 590 lf).

Contractor: Morgan Excavating
Contract Award: \$44,300.13
Funding: Stockdale Community Development Block Grant Funds

Award Date: October 19, 2022

Canon & Crest Avenue Apartments Roof Replacement Project Nos. PH 21-04 & PH 21-03

This project involves replacing the existing roof at Canon Apartments and Crest Avenue Apartments with a new rubber roofing system, including all aluminum coping and flashing.

Contractor: Ramp Construction Company, Inc.
Contract Award: \$675,00.00
Funding: PHARE Funds
RACW Restricted Housing Funds

Award Date: October 27, 2022

Independence and North Franklin Demolition Project Nos. CD 18-15 & CD 21-21

This project involves the demolition and site clearance of the following blighted residential and commercial structures that have been condemned under each Township's Code Enforcement Program:

Independence Township

2329 Avella Road (residential)
1871 Avella Road (residential)

North Franklin Township

22 Mill Street (residential)
640 McElree Road (residential)
0 North Ring Road (commercial)

Contractor: David J. Woodhouse
Contract Award: \$60,000.00
Funding: Independence Community Development Block Grant Funds
North Franklin Community Development Block Grant Funds

Award Date: October 28, 2022

Burgettstown Trail Inn Improvements Project Nos. LS 21-02 & LS 22-01

This project will provide a welcome center to bicyclists and hikers on the Panhandle Trail. The welcome center will be open to Panhandle Trail users and will include a snack bar, restrooms, and an information center for people interested in learning more about the Panhandle Trail.

Phase 1 (LS 21-02) of the project involves electrical, HVAC, plumbing, and carpentry work on the Trail Inn Welcome Center.

Phase 2 (LS 22-01) of the project involves installation of a load bearing perimeter wall and reinforcing the existing floor joists on the second floor of the Welcome Center.

Contractor: Fleehler Construction
Contract Award: \$84,163.00
Funding: Local Share Account Funds
Burgettstown Community Development Corporation Funds

Award Date: November 1, 2022

SIGNED: _____