

PLEASE BE ADVISED THAT THIS PUBLIC MEETING OF THE WASHINGTON COUNTY COMMISSIONERS IS VIDEO AND AUDIO LIVE-STREAMED ON THE COMMISSIONERS' FACEBOOK PAGE.

IF YOU HAVE NOT SIGNED IN AND ARE PRESENT AT THIS MEETING, PLEASE DO SO, SO THAT WE HAVE ACCURATE RECORDS.

AGENDA

THURSDAY, JANUARY 19, 2023

1. Opening of Meeting

a. Prayer

The Rev. Benjamin Libert
First United Presbyterian Church

b. Pledge of Allegiance

Austin Murphy
United States Marine Corps

2. Approval of Meeting Minutes

Minute No. 1163 December 15, 2022

Minute No. 1164 December 20, 2022

Special Order of Business

Certificate of Recognition

Austin J. Murphy, Retired
House of Representatives

Proclamation – Human Trafficking Awareness Month

Leslie Ridge, First Assistant D.A.

(RECESS FOR PHOTOS)

3. Public Comments

THE VIEWS AND OPINIONS EXPRESSED BY THE SPEAKERS DURING PUBLIC COMMENT ARE EXCLUSIVELY THOSE OF THE SPEAKERS AND DO NOT REFLECT OR REPRESENT THOSE OF THE WASHINGTON COUNTY BOARD OF COMMISSIONERS AND HAVE NOT BEEN VERIFIED.

4. The Board of Commissioners' Response

5. Old Business

Bid Award

a. Flags

b. Drug Test Kits

c. Fairgrounds Barn Roof

d. Cross Creek Trail

e. HVAC Maintenance

Bid Contract Extensions

a. Elections – Pickup & Delivery Services

b. Outdoor Equipment, Maintenance & Supplies

c. Temporary Staffing Services

d. Vehicle Repair & Maintenance

Change Order

- a. Courthouse – Courtrooms 6 & 7 Renovations

6. New Business

- a. Board Appointments – Chief Clerk
- b. Agreement – Chief Clerk
- c. Contract – Planning
- d. Contract – Planning
- e. Certification – Planning
- f. Authorization to Bid – Planning
- g. Authorization to Bid – Planning
- h. Revised Grant Agreement – Finance
- i. Approval – Finance
- j. Renewal Agreement – Finance
- k. Agreement – Finance
- l. Resolution – Finance
- m. Renewal Agreement – Finance
- n. Agreements – Children & Youth Services
- o. Grant Application – Behavioral Health & Developmental Services
- p. Authorization to Advertise – Purchasing
- q. Authorization to Advertise – Purchasing
- r. Authorization to Advertise – Purchasing
- s. Authorization to Advertise – Purchasing
- t. Agreement – Purchasing
- u. Agreement – Purchasing
- v. Addendum – Purchasing
- w. License Renewal – Purchasing
- x. Agreement – Purchasing
- y. State Contract – Purchasing
- z. State Contract – Purchasing

7. Announcements

An Executive Session was held at 10 a.m. on Wednesday, January 18, 2023, following the agenda meeting to discuss personnel and litigation. The regularly scheduled Salary Board meeting and Sinking Fund meeting will be immediately following today's meeting.

8. Solicitor

Tax refunds in the amount of \$696.30

9. Adjournment

The Washington County Commissioners met in regular session in the Public Meeting Room, Courthouse Square, Washington, Pa., with the following members being present: Commissioners Diana Irey Vaughan, Larry Maggi, and Nick Sherman. Also present are Solicitor Jana Grimm; Chief of Staff Mike Namie; Finance Director Josh Hatfield; Human Resources Director Shelli Arnold; Veterans representative Leigh Mawhinney; Sheriff Anthony Andronas, Chief Deputy Sheriff Anthony Mosco, Captain Robert Vaughan, Captain Anthony Interval; Corporal Jerry Jericho, Sheriff Deputies Wesley Hartman, Matt McDaniel, Jason Luci, Ken Eicher, Jerry Cavanaugh, Ed Schell, Ron Catrain, Ryan McWreath, Ron Aiello and employees Danielle Quattro and Robin Hamilton; Executive Secretaries Marie Trossman and Randi Marodi; Chief Clerk Cynthia B. Griffin; Administrative Assistant Joyce Thornburg; Planning representative Kalie Chasko; The Rev. William Younger of The Church of the Covenant; Marine Corps League representative Jason Brown; WJPA representative Joe Jasek and concerned citizens Pamela Jericho, Amber Jericho, Fred Bender, Susan Bender, Annie Shaner, Camile Papia, Christina Proctor, Donn Henderson, Jeannine Motycki and Mark Alterici.

Mrs. Vaughan called the meeting to order at approximately 2 p.m. and announced this meeting is video and audio live-streamed via Facebook.

The Rev. William Younger led the meeting with a prayer.

Mr. Brown led the Pledge of Allegiance.

Mrs. Vaughan entertained a motion approving Minute No. 1162 dated November 30, 2022.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving Minute No. 1162 as written.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

SPECIAL ORDER OF BUSINESS

Mrs. Vaughan read and presented a retirement plaque honoring Corporal Jerry Jericho for more than 39 years of devoted service to the Sheriff's department.

Sheriff Tony Andronas thanked Jerry for his years of service to our County and to the residents of Washington County.

Jerry thanked the Board of Commissioners, Sheriff Andronas, and Frank Mascara for giving him his start with the County. He has enjoyed his time with the County and his fellow co-workers.

RECESS FOR PHOTOS

PUBLIC COMMENT

Mrs. Vaughan stated that the views and opinions expressed by the speakers during public comment are exclusively those of the speakers and do not reflect or represent those of the Washington County Board of Commissioners and have not been verified.

The following Washington County residents addressed the Commissioners during public comment:

Camile Papia, who was accompanied to the podium by her young grandson, mentioned that the ladies at the door had asked him what he wanted Santa to bring him for Christmas. This question prompted her to think about how she would like to ask Santa for a sandbox that everyone can play in.

Anne Shaner responded to a letter read by Bruce Bandel and James Roman at the last meeting about election night November 8, 2022. She said election watchers Dr. Jeffrey S. Elias and Erica Chauvet were allowed to watch the return of ballot boxes and scanning from an observation room. She maintains that there weren't 11 other poll watchers waiting outside the office and that the 40-minute wait they experienced was voluntary. due to their issue with the procedure. She believes this was an attempt to erode election integrity.

THE BOARD OF COMMISSIONER'S RESPONSE

Commissioner Irey Vaughan announced that the Board of Commissioners meetings will be held in the Crossroads building in 2023.

OLD BUSINESS

BID AWARD

Solicitor Grimm recommended the Board, on behalf of Purchasing, award the bid for electrical service work to Schultheis Electric, Latrobe, PA. All work will be done on a time and material rate and on an as-needed basis including hourly rates for emergency repairs. The contract will be effective January 1, 2023 through December 31, 2023, with the option to renew for two additional one-year periods. This bid has been awarded to the lowest, most responsive, and responsible bidder meeting the requirements.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving the bid for electrical service work to Schultheis Electric.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Solicitor Grimm recommended the Board, on behalf of Purchasing and the Planning Commission, award the bid proposal for farmland appraisal services to Trustmark Real Estate Services, Aliquippa, PA at a total cost of \$3,000 per appraisal. This contract will be effective December 15, 2022 through December 31, 2024, with the option to renew for an additional one-year period.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving the bid proposal for farmland appraisal services to Trustmark Real Estate Services.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

DONATION RESOLUTION

Solicitor Grimm recommended the Board, on behalf of Purchasing, to adopt a resolution, in compliance with Section 1805 of the county code governing the sale or disposition of personal property, for the donation of old furniture, desk, shelving units, and countertops from the Courthouse to the Washington County Historical Society, who has formerly requested the donation and has met all required criteria.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving the resolution.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

NEW BUSINESS

Chief Clerk presented to the Board for their consideration and approval, of the reappointments of Frank Howard to the Washington County Authority Board; William Iams and Earl Sadler to the Farmland Preservation Board; Ken Kulak to the Planning Commission Board; Suzanne Campbell to the BHDS Advisory Board; Jodi Noble, Lisa Scarmazzi, Phil Fiumara, Sheila Gombita, Bob Griffin, Kim Rogers, Ben Brown, Mike Kutsek, Brian Schill, Mary Lynn Spilak, Leanna Spada, Ned Williams, Joe Thomas, and Shona Eakin to the SPC Public Participation Panel Board; Larry Maggi to the SPC Commission Board; Jim McDonald to the Housing Authority Board; and the appointments of Josh Hatfield and Andrew Walz to the Hospital Authority Board.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the board appointments.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Redevelopment Authority of the County of Washington, to adopt a resolution approving the plan amendment to the Local Share Account (LSA) program for FY 2022.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the resolution.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of a change order with J5Construction in the amount of \$2,400 for additional guide rail on the Buffalo #29 bridge in Blaine Township. The increased total contract amount is \$829,395 and will be paid with Act 13 bridge funds.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the change order with J5 Construction.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of authorization to bid for the removal of the Raccoon #5 Bridge in Hanover Township.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving authorization to bid.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Finance, of a tax levy and appropriation resolution fixing the tax rate for 2023 at 2.43 mills for county purposes and appropriating specific sum estimates to be required for the specific purposes of county government for the year 2023.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the 2023 budget.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Finance, of the annual supplemental appropriation.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the annual supplemental appropriation.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Finance, of a policy renewal for aviation general liability coverage with Aviation Insurance Resources. The policy premium is in the amount of \$5,796 and will be effective January 1, 2023 through January 1, 2024.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the policy renewal for aviation general liability coverage with Aviation Insurance Resources.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Finance, of a policy renewal for accident coverage with Philadelphia Indemnity Insurance Company for program attendees for Community Service/FITS, alternative sentencing, volunteers, and seasonal juveniles. The policy premium is in the amount of \$4,339 and will be effective January 1, 2023 through January 1, 2024.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the policy renewal for accident coverage with Philadelphia Indemnity Insurance Company.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Finance and the Solicitor, of an agreement with Marshall, Dennehey, Warner, Coleman, and Goggin PC for specialized litigation for the Jolliffe matter involving the Correctional Facility. The agreement will mirror the approved rates with the County's insurer PCoRP at \$215/hour for partners, \$115/hour for associates, and \$115/hour for paralegals. The matter will be submitted to the County's insurer PCoRP for potential coverage and if approved, all costs incurred by the County will be applied toward the County's deductible.

Moved by Mr. Sherman; seconded by Mrs. Vaughan, approving the agreement with Marshall, Dennehey, Warner, Coleman, and Goggin PC.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – abstain; Mrs. Vaughan – Yes.

Motion carried.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Finance and the Courts, of the adoption of the Pennsylvania Court Reporters Association (PCRA) to the approved list of County associations.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the addition of the Pennsylvania Court Reporters Association (PCRA) to the approved list of County associations.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Finance and Public Safety, of an agreement with North Bethlehem Township and Pittsburgh SMSA Limited Partnership d/b/a Verizon Wireless for the 911 communications tower lease and tower sublease for the County's tower located on Township owned property. The agreement will provide \$6,000 in rental revenue to the County and \$18,000 in rental revenue to the Township with an additional one-time rental payment to the Township in the amount of \$10,000. This agreement is at no cost to the County or Township with all rents being paid by Verizon Wireless.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the agreement with North Bethlehem Township and Pittsburgh SMSA Limited Partnership d/b/a Verizon Wireless.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Finance and the Sheriff, of a renewal maintenance agreement with AutoClear, LLC for the County's two x-ray machines. The agreement is in the amount of \$8,400 and will be for the period of November 1, 2022 through October 31, 2023.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the agreement with AutoClear, LLC for the County's two x-ray machines.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Finance and the Redevelopment Authority of the County of Washington as agent for Washington County Airport, of a grant agreement with the Commonwealth of Pennsylvania, Department of Transportation, Bureau of Aviation for

the airport master plan update. The grant agreement is in the amount of \$381,330 and will be for the period of the date of acceptance through June 30, 2025.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the grant agreement with the Commonwealth of Pennsylvania, Department of Transportation, Bureau of Aviation for the airport master plan update.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Finance, of a policy renewal for workers' compensation coverage with Encova. The policy premium will not exceed \$300,000 and will be effective January 1, 2023 through January 1, 2024. In addition to the premium, the policy renewal will require the renewal of the letter of credit from Washington Financial.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the policy renewal for workers' compensation coverage with Encova.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Resources, of the renewal of our current general services agreement with the Washington Health System Occupational Medicine Center d/b/a Washington Physicians Group for pre-employment exams and related testing for all county employees in job categories subject to Pennsylvania Department of Transportation (PADOT) regulations. The rates of the agreement will remain the same and will be effective January 1, 2023 through December 31, 2023.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the renewal of our current agreement with Washington Health System Occupational Medicine Center d/b/a Washington Physicians Group.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Resources, of the renewal of our current agreement with the Washington Health System Occupational Medicine Center for general drug and alcohol testing services for all county employees in job categories subject to Pennsylvania Department of Transportation (PADOT) regulations. The rates of the agreement will remain the same and will be effective January 1, 2023 through December 31, 2023.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the agreement with the Washington Health System Occupational Medicine Center for general drug and alcohol testing services.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Resources, of the renewal of the DOT Drug and Alcohol Testing Consortium with the Washington Hospital Occupational Medicine Center for drug and alcohol testing services for DOT-regulated random lottery draws. The rates of the agreement will remain the same and will be effective January 1, 2023 through December 31, 2023.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the agreement with Washington Hospital Occupational Medicine Center for drug and alcohol testing services for DOT-regulated random lottery draws.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Resources, of the renewal of the Share and Ride Program Consortium with Washington Hospital Occupational Medicine Center for drug and alcohol testing services for non-regulated random lottery draws. The rates of the agreement will remain the same and will be effective January 1, 2023 through December 31, 2023.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the agreement with Washington Hospital Occupational Medicine Center for drug and alcohol testing services for non-regulated random lottery draws.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Resources, of the renewal of the current Employee Assistance Program (EAP) agreement with Gateway Rehabilitation Center d/b/a Washington EAP Services to provide services to all full-time employees and eligible family members. This agreement will be effective January 1, 2023 through December 31, 2023. The annual contract authorization amount is \$16,143 and the monthly fee for employees remains the same at \$1.69.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the agreement with Gateway Rehabilitation Center d/b/a Washington EAP Services.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Children and Youth Services, of a provider agreement with American Expediting for the provision of concrete goods and services to promote reunification or to prevent out-of-home placement for the period of July 1, 2022 through June 30, 2023. The contract authorization amount is \$100,000 and no additional county funds are required.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the provider agreement with American Expediting.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Children and Youth Services, of a purchase of service agreement with Stephen Dittmer, Esquire to represent Children and Youth Services in Juvenile Court for the period of December 15, 2022 through June 30, 2023. Services will be billed at \$65 per hour and no additional county funds are required.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the purchase of service agreement with Stephen Dittmer, Esquire.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Aging Services, to submit a grant application to the Pennsylvania Department of Aging to replace flooring at the Canonsburg Senior Center. The grant request is for \$28,000 with no match requirement and no additional county funds are required.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the grant application to the Pennsylvania Department of Aging to replace flooring at the Canonsburg Senior Center.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Aging Services, to submit a grant application to the Pennsylvania Department of Aging to install a pavilion, walking path, and fence at the Burgettstown Senior Center. The grant request is for \$120,000 with no match requirement and no additional county funds are required.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the grant application to the Pennsylvania Department of Aging to install a pavilion, walking path, and fence at the Burgettstown Senior Center.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Aging Services, to submit a grant application to the Pennsylvania Department of Aging to replace commercial kitchen equipment at eight senior centers. The grant request is for \$45,000 with no match requirement and no additional county funds are required.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the grant application to the Pennsylvania Department of Aging to replace commercial kitchen equipment at eight senior centers.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing and the Coroner, of an agreement with Dr. Courtney Healy, Pittsburgh, PA. for forensic pathologist services at the following rates:

- \$1,150 for each autopsy and protocol
- \$100 for each appearance at a Coroner's inquest
- \$100 for each appearance at a magistrate's hearing
- \$500 for each court appearance
- Mileage at the current stated IRS rate

This agreement will be effective January 1, 2023 through December 31, 2024, with an option to renew for two three-year periods by mutual consent of both parties, unless otherwise terminated pursuant to the terms of this agreement. All services will be paid from the Coroner's budget.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the agreement with Dr. Courtney Healy for forensic pathologist services.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing and the Sheriff, of an agreement with Real Auction.Com, LLC., Plantation, FL for an internet-based online sale of foreclosure properties sold by the Sheriff's Department. This agreement will be effective December 15, 2022 for a three-year period at no cost to the County.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the agreement with Real Auction.Com, LLC for internet-based online sale of foreclosure properties.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing, of addendum #4 to our current lease agreement between Washington County and the Washington County Authority for office space in the Courthouse Square building. The lease will be effective January 1, 2023 for

an initial term of three years and thereafter from year to year until either party provides a 365-day prior written notice. This lease agreement is under the same terms and conditions as the original agreement.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the addendum to our current lease agreement with the Washington County Authority.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing, the Correctional Facility, Children and Youth Services, and Juvenile Probation, of an addendum to our current agreement with George Junior Republic to house Direct File juvenile offenders at a rate of \$755.54/day and on an as-needed basis. This addendum will be effective December 15, 2022 and continue until either party provides a 30-day written notice to terminate. This lease addendum is under the same terms and conditions as the original contract and is contingent upon Prison Board approval.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the addendum to our current agreement with George Junior Republic.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing and Public Safety, of a renewal agreement with Motorola Solutions, Linthicum, MD for software license, maintenance, and call center support for the NG 9-1-1 ready hardware and software. This agreement will be effective January 1, 2023 through December 31, 2023. The total amount is \$79,000 and will be paid from 9-1-1 funds.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the renewal agreement with Motorola Solutions.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing and Information Technology, of the following payments and a renewal software maintenance agreement with RBA Professional Data Systems for Informix and RBA software effective January 1, 2023 through December 31, 2023.

- Tax Software Maintenance and Upgrades in the amount of \$23,016.60
- GUI Client Software Maintenance in the amount of \$4,455
- Tax Assessment Maintenance in the amount of \$3,967

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the renewal agreement and payments to RBA Professional Data Systems.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing and Public Safety, of the purchase of four Cradlepoint IBR900 modems with FirstNet Service to provide internet connectivity in DPS vehicles to access the Computer Aided Dispatch system and hazmat reference resources. The modems will be installed in PS Truck 9120, 92-3, and the two new Ford vehicles pending delivery. The total cost is \$786 per unit with a monthly charge of \$36.99 per unit and will be paid from Hazmat funds.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the purchase of four Cradlepoint IBR900 modems with FirstNet Service.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing and Domestic Relations, of the purchase of one iPhone from Verizon to be utilized by Director Tammy Reese. The monthly cost of service is \$39.99, and costs will be paid from their operating budget.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the purchase of one iPhone from Verizon.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Redevelopment Authority, to adopt a resolution approving the amendments and revisions to the Community Development Block Grant (CDBG) Program which are part of the County's consolidated and annual action plan.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the resolution.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

ANNOUNCEMENTS

An Executive Session was held at 10 a.m. on Wednesday, December 14, 2022, following the agenda meeting to discuss personnel and litigation. The regularly scheduled Salary Board meeting will be immediately following today's meeting. All county offices will be closed Friday, December 23, 2022, in observance of Christmas Eve, Monday, December 26, 2022, in observance of Christmas Day, and Monday, January 2, 2023, in observance of New Year's Day. A special meeting of the Board of Commissioners will be held on Tuesday, December 20, 2022, at 6 p.m. The Organizational Salary Board meeting of the Washington County Commissioners will be held at 10:00 a.m. on Monday, January 9, 2023.

SOLICITOR

None

There being no further business, Chairman Vaughan declared the meeting adjourned at approximately 2:41 p.m.

THE FOREGOING MINUTES WERE SUBMITTED FOR APPROVAL:

_____, 2023

ATTEST: _____

CHIEF CLERK

A special meeting of the Washington County Board of Commissioners was held in the Public Meeting Room, Courthouse Square, Washington, Pa., with the following members being present: Commissioners Diana Irey Vaughan, Larry Maggi, and Nick Sherman. Also present are Solicitor Jana Grimm; Chief of Staff Mike Namie; Finance Director Josh Hatfield; Voter Registration/Elections Director Melanie Ostrander; Register of Wills James Roman; Controller April Sloane; Clerk of Courts Brenda Davis; Information Technology representative Dylan Johnson; Executive Secretaries Marie Trossman and Patrick Geho; Chief Clerk Cynthia B. Griffin and Mon Valley Independent representative Max Robinette.

Mrs. Vaughan called the meeting to order at approximately 6 p.m. and announced this meeting is video and audio live-streamed via Facebook.

Mrs. Vaughan led the meeting with a prayer.

Mr. Maggi led the Pledge of Allegiance.

SOLICITOR

Solicitor Grimm read the resolution of the Board of Commissioners of Washington County, Pennsylvania to fix salaries of county officers.

WHEREAS, the County of Washington ("County") is a county of the Fourth Class in the Commonwealth of Pennsylvania; and

WHEREAS, 16 P.S. §11011-10.1, authorizes the Commissioners to fix salaries of County officers; and

WHEREAS, the County previously adopted a resolution fixing salaries of County officers with an automatic 3% annual increase at a special meeting of the Board of Commissioners held on December 3, 2001, Minute Number 685; and

WHEREAS, the County desires to fix salaries and cease the 3% annual increase for all County officers beginning with the year 2024, as permitted under the Constitution of the Commonwealth of Pennsylvania.

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of the County of Washington, Pennsylvania, as follows:

Effective the first Monday of January 2026, the salaries of the Recorder of Deeds, Sheriff, and Controller of Washington County shall be lowered and fixed at \$98,837.62. In addition, the salaries of the Recorder of Deeds, Sheriff, and Controller shall cease receiving a 3% annual increase effective the first Monday of January 2026.

Effective the first Monday of January 2024, the salaries of the Commissioners of Washington County shall be fixed at \$105,735.18 and the salaries of all other County officers shall be fixed at \$98,837.62. In addition, the salaries of the Commissioners and all other County officers shall cease receiving a 3% annual increase effective the first Monday of January 2024. The Register of Wills as the Clerk of Orphans' Court and the Chair of the Board of Commissioners shall continue to receive their excess amounts pursuant to 16 P.S. §§ 11011-11 and 11011-1.

Adopted by the Board of Commissioners of Washington County at a duly advertised Special Meeting of the Board of Commissioners of Washington County on December 20, 2022.

Mrs. Vaughan explained when increases were implemented after the resolution was passed in 2021, (the corrective date was December 3, 2001) there were offices that did not receive those increases because of the election. The Board of Commissioners cannot pass a resolution setting the salaries in the year they are

running for office, therefore there will be an allowance for the Recorder of Deeds, Sheriff, and Controller so they can catch up and the 3% freeze will be later.

PUBLIC COMMENT

Mrs. Vaughan stated that the views and opinions expressed by the speakers during public comment are exclusively those of the speakers and do not reflect or represent those of the Washington County Board of Commissioners and have not been verified.

The following Washington County resident addressed the Commissioners during public comment:

James Roman, Register of Wills, expressed his disapproval of the board's decision to fix the salaries of the elected officials. He said the Commissioners denied his request to reduce his budget by \$35,000 a year while giving raises to the Director of Elections, the Solicitor, the Director of Finance, and the Chief of Staff. He pointed out that the board spent \$40,000 on carpeting for their office in a building they bought for \$10 million. He said that the former Controller and two of the Commissioners received raises for 30 years, and now the board is freezing these salaries to get back at the row officers. He said this action is being marketed as a tax-saving measure when it only represents a savings of \$27,000 a year.

THE BOARD OF COMMISSIONER'S RESPONSE

Commissioner Irey Vaughan clarified that all County elected officials, including the Board of Commissioners, will receive the freeze.

Mrs. Vaughan entertained a motion to approve the resolution.
Moved by Mr. Sherman; seconded by Mr. Maggi, approving the resolution.
Roll call vote taken:
Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.
Motion carried unanimously.

There being no further business, Chairman Vaughan declared the meeting adjourned at approximately 6:09 p.m.

THE FOREGOING MINUTES WERE SUBMITTED FOR APPROVAL:

_____, 2023

ATTEST: _____
CHIEF CLERK

OLD BUSINESS
January 19, 2023

A.	<p><u>BID AWARD</u> Purchasing respectfully requests the Commissioners award the bid for flags to Metro Flag, Co., Wharton, NJ at their submitted unit price of \$0.83/flag. This contract will be effective January 19, 2023 through December 31, 2023, with the option to renew for two additional one-year periods. This bid is being awarded to the lowest most responsive and responsible bidder meeting specifications.</p>
B.	<p><u>BID AWARD</u> Purchasing respectfully requests the Commissioners award the bid for drug test kits to Redwood Toxicology Laboratory, Inc., Santa Rosa, CA based on their per unit costs. This contract will be effective January 1, 2023 through December 31, 2023, with the option to renew for two additional one-year periods. Costs will be paid from their operating budgets. This bid is being awarded to the lowest most responsive and responsible bidder meeting specifications.</p>
C.	<p><u>BID AWARD</u> Purchasing, on behalf of the Planning Commission, respectfully requests the Commissioners award the bid for the fairgrounds draft horse barn roof design build/rehabilitation to Blair Construction, LLC, Emlenton, PA. The total cost is \$186,000 and will be paid from a fair local share grant and gas lease funds. This bid is being awarded to the lowest most responsive and responsible bidder meeting specifications.</p>
D.	<p><u>BID AWARD</u> Purchasing, on behalf of the Planning Commission, respectfully requests the Commissioners award the bid for the Cross Creek trail construction to Raffle Construction, Ruffs Dale, PA. The total cost is \$1,170,370 and will be paid from the DCNR grant and gas lease funds. This bid is being awarded to the lowest most responsive and responsible bidder meeting specifications.</p>
E.	<p><u>BID AWARD</u> Purchasing, on behalf of Building and Grounds, respectfully requests the Commissioners award the bid for the provision of HVAC/Boiler equipment and preventative maintenance to Scalise Industries Corporation dba EMCOR Services Scalise Industries, Lawrence, PA. All work and material repairs will be done on an as-needed basis at the previously approved rates and material is the vendor's cost plus a 20% markup. The total bid for the Correctional Facility is \$15,885 annually for the boiler, HVAC, and software maintenance including additional maintenance for the Caldwell Building. This contract will be effective January 1, 2023 through December 31, 2024, with the option to renew for two additional two-year periods. This award was approved at the Prison Board meeting on January 18, 2023.</p>
F.	<p><u>BID CONTRACT EXTENSION</u> Purchasing, on behalf of Elections/Voter Registration, respectfully requests the Commissioners extend the bid contract for pickup and delivery services to All Ways Moving, Washington, PA at a rate of \$165 per hour per truck including two movers. This contract extension will be effective February 1, 2023 through January 31, 2024, with the option to renew for one additional year. This contract extension is under the same terms and conditions.</p>

G.	<p><u>BID CONTRACT EXTENSION</u></p> <p>Purchasing respectfully requests the Commissioners extend the bid contract for outdoor equipment, maintenance, and supplies to the following vendors:</p> <ul style="list-style-type: none"> • Contractors Connection, Washington, PA • Middletown, Washington, PA • Murphy Family, Inc., Washington, PA • Power Pro Equipment, New Holland, PA <p>This contract extension will be effective March 1, 2023 through February 28, 2024, under the same terms and conditions.</p>
H.	<p><u>BID CONTRACT EXTENSION</u></p> <p>Purchasing respectfully requests the Commissioners extend the bid contract with Express Employment Professionals, Washington, PA for temporary staffing services at a percentage markup from the current Washington County employee rate. This contract extension will be effective January 19, 2023 through January 31, 2024, with the option to renew for one additional year. This contract extension is under the same terms and conditions.</p>
I.	<p><u>BID CONTRACT EXTENSION</u></p> <p>Purchasing, on behalf of Building and Grounds, respectfully requests the Commissioners extend the bid contract for vehicle repairs and maintenance to Fox Ford, Waynesburg, PA. This contract extension is under the same terms and conditions.</p>
J.	<p><u>CHANGE ORDER</u></p> <p>Purchasing, on behalf of Building and Grounds, respectfully requests the Commissioners approve the following change orders for Courthouse Courtroom 6 and 7 renovations with Stonemile Group, Inc., Canonsburg, PA.:</p> <ul style="list-style-type: none"> • Change Order #1 – deduction in the amount of \$2,946.35 for material change. • Change Order #2 – addition in the amount of \$868 for carpet tile. <p>The contract authorization amount will decrease from \$2,616, 834 to \$2,614,755.65.</p>

NEW BUSINESS
January 19, 2023

A.	<p><u>BOARD APPOINTMENTS – CHIEF CLERK</u> Chief Clerk respectfully requests the Commissioners approve the appointments of Jamie Colecchi to the SPC Public Participation Panel, and Bill Iams as the Chair of the Farmland Preservation Board.</p>
B.	<p><u>AGREEMENT – CHIEF CLERK</u> Chief Clerk, on behalf of the Recorder of Deeds, respectfully requests the Commissioners approve an agreement with David Hvizdos, Esq. to provide solicitor services for the Recorder of Deeds office. The agreement is in the amount of \$200/month, is effective January 1, 2023, and shall be continuous until terminated by either party.</p>
C.	<p><u>CONTRACT – PLANNING</u> Planning respectfully requests the Commissioners approve a contract with Kymberly Secreet for animal control services in county parks at an annual cost of \$4,800 (\$400/month). The contract will be effective January 1, 2023 through December 31, 2023.</p>
D.	<p><u>CONTRACT – PLANNING</u> Planning respectfully requests the Commissioners approve a contract with the Pennsylvania Trolley Museum, Inc. to conduct group tours of the Washington County Courthouse for the period of January 1, 2023 through December 31, 2023, at a cost of \$4,000/year.</p>
E.	<p><u>CERTIFICATION – PLANNING</u> Planning respectfully requests the Commissioners approve certification of funds collected in 2022 in the amount of \$34,865.35 from clean and green rollback taxes and reserve in a restricted account for Farmland Preservation easement purchases.</p>
F.	<p><u>AUTHORIZATION TO BID – PLANNING</u> Planning respectfully requests the Commissioners approve authorization to bid for paving services in various areas in the county parks. Costs will be paid with gas lease funds.</p>
G.	<p><u>AUTHORIZATION TO BID – PLANNING</u> Planning respectfully requests the Commissioners approve authorization to bid for Phase I Discovery Cove (docks, boardwalk, and fishing pier) in Cross Creek Park. Costs will be paid with gas lease funds.</p>
H.	<p><u>REVISED GRANT AGREEMENT – FINANCE</u> Finance, on behalf of the Redevelopment Authority of the County of Washington as agent for the Washington County Airport, respectfully requests the Commissioners approve a revised grant agreement with the Commonwealth of Pennsylvania, Bureau of Aviation for the block grant funding related to the Airport Master Plan update. The revised grant agreement is in the amount of \$401,400 with no local match required and will be electronically signed by the Chair per the previously approved resolution.</p>
I.	<p><u>APPROVAL – FINANCE</u> Finance, on behalf of the Redevelopment Authority of the County of Washington as agent for the Washington County Airport, respectfully requests the Commissioners approve a letter of exclusivity with Skyward Aviation for land leases for sites 3 and 4 on the Northside Hangar Development site plan. The letter of exclusivity grants Skyward Aviation the first right of refusal on these two sites when they are fully ready to be developed or leased.</p>

J.	<p><u>RENEWAL AGREEMENT – FINANCE</u></p> <p>Finance, on behalf of Tax Revenue, respectfully requests the Commissioners approve the annual renewal agreement for iasWorld maintenance and support with Tyler Technologies. The renewal is in the amount of \$162,450 and will be for the period of March 1, 2023 through February 28, 2024.</p>
K.	<p><u>AGREEMENT – FINANCE</u></p> <p>Finance, on behalf of Adult Probation, respectfully requests the Commissioners approve a personal service agreement with Nicole Wenzel for Court Reporting Network evaluation services. The agreement is in the amount of \$30/completed evaluation and will commence on January 19, 2023 and continue until terminated by either party.</p>
L.	<p><u>RESOLUTION – FINANCE</u></p> <p>Finance respectfully requests the Commissioners adopt a resolution designating the Redevelopment Authority of the County of Washington as the eligible applicant for the Pennsylvania Whole-Home Repairs Program in the allocated amount of \$1,728,746.</p>
M.	<p><u>RENEWAL AGREEMENT – FINANCE</u></p> <p>Finance respectfully requests the Commissioners approve a renewal agreement with SPHS, Connect, Inc., for permanent supportive housing services. The agreement is in the amount of \$49,000, will be for the period of January 1, 2023 through December 31, 2023 and will be funded by Act 13 funds.</p>
N.	<p><u>AGREEMENTS – CHILDREN & YOUTH SERVICES</u></p> <p>Children and Youth Services respectfully requests the Commissioners approve a purchase of service agreement with Joseph Askar, Esq. and Ronald Rojas, Esq. to represent Children and Youth Services in Juvenile Court for specialized cases for the period of January 1, 2023 through December 31, 2024. Services will be billed at \$125/hour for each attorney and no county funds are required.</p>
O.	<p><u>GRANT APPLICATION – BEHAVIORAL HEALTH & DEVELOPMENTAL SERVICES</u></p> <p>Behavioral Health and Developmental Services respectfully requests the Commissioners’ approval to submit a grant application to the Office of Mental Health and Substance Abuse to ensure critical partners are involved in the cross-agency multidisciplinary planning and implementation of crisis services. The term of the grant will run until June 30, 2023 with awards up to \$250,000. No county funds are required.</p>
P.	<p><u>AUTHORIZATION TO ADVERTISE – PURCHASING</u></p> <p>Purchasing, on behalf of Building and Grounds, respectfully requests the Commissioners authorize the advertising for bids for landscaping supplies and services.</p>
Q.	<p><u>AUTHORIZATION TO ADVERTISE – PURCHASING</u></p> <p>Purchasing respectfully requests the Commissioners authorize the advertising for bids for the summer Joint Municipal Purchasing program for Washington County.</p>
R.	<p><u>AUTHORIZATION TO ADVERTISE – PURCHASING</u></p> <p>Purchasing respectfully requests the Commissioners authorize the advertising for bids for concrete and concrete products for Washington County.</p>
S.	<p><u>AUTHORIZATION TO ADVERTISE – PURCHASING</u></p> <p>Purchasing respectfully requests the Commissioners authorize the advertising for bids for the provision, installation, and repair of radio equipment and other equipment for law enforcement vehicles.</p>

T.	<p><u>AGREEMENT – PURCHASING</u> Purchasing, on behalf of Building and Grounds, respectfully requests the Commissioners enter into a water-treatment program agreement with Chem-Aqua, Inc., in the amount of \$7,132 for the Courthouse and Courthouse Square buildings. This agreement is effective March 1, 2023 through February 28, 2024. All costs will be paid from their operating budget.</p>
U.	<p><u>AGREEMENT – PURCHASING</u> Purchasing, on behalf of Public Safety, respectfully requests the Commissioners approve a yearly preventive maintenance service agreement with Cummins Inc. for services related to the generator at 150 Airport Road. Services would be performed on a semi-annual basis beginning April 1, 2023 and continuing for a four-year period. The yearly cost is \$1,139.58 and will be funded from the 9-1-1 operating budget.</p>
V.	<p><u>ADDENDUM – PURCHASING</u> Purchasing, on behalf of Information Technology, respectfully requests the Commissioners approve an addendum to our current agreement with Lumos Networks of West Virginia, Inc. dba Segra to move all county servers (virtual) to Segra’s Datacenter. The total cost is \$9,890 and will be paid from their operating budget.</p>
W.	<p><u>LICENSE RENEWAL – PURCHASING</u> Purchasing, on behalf of Information Technology, respectfully requests the Commissioners approve a one-year license renewal with AEC Group for the purpose of protecting the key operating components of the firewall software effective February 1, 2023 through January 31, 2024. The total cost is \$11,786.94 and will be paid from their operating budget.</p>
X.	<p><u>AGREEMENT – PURCHASING</u> Purchasing, on behalf of Information Technology, respectfully requests the Commissioners approve a Microsoft Enterprise agreement with CDW-G in the amount of \$202,672.69/year for 36 months. Costs will be shared by the general fund, Courts, CYS, Domestic Relations, MH/MR, Adult Probation, Public Safety, Liquid Fuels, and Drug Task Force.</p>
Y.	<p><u>STATE CONTRACT – PURCHASING</u> Purchasing, on behalf of Information Technology, respectfully requests the Commissioners approve an agreement with Scantek Infomanagement Solutions for the Laserfiche document management licenses, including support and maintenance. The total cost of the 12-month subscription is \$71,608, which includes the county, court systems, and project management. Costs will be paid from their operating budget.</p>
Z.	<p><u>STATE CONTRACT – PURCHASING</u> Purchasing, on behalf of Elections/Voter Registration, respectfully requests the Commissioners approve the purchase of poll book hardware, software, and election services. This will include tablets, stands, mobile device management, Express Poll Software Application, and a five-year extended hardware warranty, software, services, and training from Election Systems & Software LLC. The total amount is \$598,235 plus \$44,250 for annual post-warranty license, maintenance, and support fees. Costs will be derived from Act-13 funding.</p>