

PLEASE BE ADVISED THAT THIS PUBLIC MEETING OF THE WASHINGTON COUNTY COMMISSIONERS IS VIDEO AND AUDIO LIVE STREAMED ON THE COMMISSIONERS' FACEBOOK PAGE.

AGENDA

THURSDAY, SEPTEMBER 16, 2021

1. Opening of Meeting

a. Prayer

Rev. Benjamin Libert
First United Presbyterian Church
Of Houston

b. Pledge of Allegiance

Darrell Molinari
American Legion Post #22

2. Approval of Meeting Minutes

Minute No. 1135, August 19, 2021

Special Order of Business

Proclamation – Suicide Awareness and Prevention Month

Jennifer Scott
BHDS Administrator

Proclamation – Employ the Older Workers Week

Matt Uram, Job Developer
SW PA Area Agency on Aging

(RECESS FOR PHOTOS)

3. Public Comments

4. The Chair's Response

5. Old Business

Bid Award

a. Election Night Reporting

Bid Contract Purchases

a. Plumbing & Heating

Change Orders

a. Courthouse Tile Roof Repair

b. Courthouse Repointing

6. New Business

a. Ordinance – Chief Clerk

b. Division Order – Planning

c. Right-of-Way Amendment – Planning

d. Renewal Grant Agreement – Finance

e. Engagement Letter – Finance

f. Resolution – Finance

g. Agreement – Finance

h. Grant Offer – Finance

i. Authorization to Advertise – Finance

- j. Policy – Human Resources
- k. Agreements – Behavioral Health & Developmental Services
- l. Addendums – Behavioral Health & Developmental Services
- m. Agreements – Human Services
- n. Addendum – Children & Youth Services
- o. Agreements – Children & Youth Services
- p. Agreement – Human Services
- q. Authorization to Pay – Purchasing
- r. Authorization to Bid – Purchasing
- s. Approval of Surplus Property – Purchasing
- t. Approval of Property Sale – Purchasing
- u. Agreement – Purchasing
- v. Addendum – Purchasing
- w. Agreement – Purchasing
- x. Addendum – Purchasing
- y. Agreement – Purchasing
- z. Subscription – Purchasing
- aa. Agreement – Purchasing
- bb. Amendment – Purchasing
- cc. Agreement – Purchasing
- dd. Agreement – Purchasing

7. Announcements

An Executive Session was held at 10 a.m. on Wednesday, September 15, 2021, following the Agenda meeting to discuss personnel and litigation. The regularly scheduled Salary Board and Retirement Board meetings will be immediately following today's meeting.

8. Solicitor

Tax Refunds in the amount of \$82,716.77

9. Adjournment

The Washington County Commissioners met in regular session in the Public Meeting Room, Courthouse Square, Washington, Pa., with the following members being present: Commissioners Diana Irey Vaughan, Larry Maggi, and Nick Sherman. Also present are President Judge John DiSalle; Solicitor Jana Grimm; Chief of Staff John Haynes; Controller Mike Namie; Finance Director Josh Hatfield; Human Resources Director Shelli Arnold; Court Administrator Patrick Grimm; Building and Grounds Director Justin Welsh; Sheriff representatives Anthony Interval, Jason Luci, Jack Hammerson, and Chad Beattie; Washington Drug & Alcohol Commission representatives Cheryl Andrews and Breanne Bouman; Washington County Public Safety Ryan J. Frazee; Clyde E. Miller; James Piper; Disabled American Veterans Richard Warco; Bridget Loutzenhiser; Nancy Frazier; Heather Hudock; Dave Frazier; John Hudock; Prothonotary Laura Hough; Register of Wills Jim Roman; Tina Whited; Prothonotary Office Jacklyn Avolio; Abby Loutzenhiser; Becky Reid; Frank Byrd; St. James Parish Tracy Sushel and Father Andrew Siasa; WJPA representative Bruce Sakalek; Ron Paul; Planning Department Gracie Abel; Sandy Kearns; Mary Gordon; Anne Charles; L. Jones; Crystal Thomas; Christina Proctor; Maryann Stockdale; Ann Thomas; R. Thomas; Clerk of Courts Brenda Davis; Greg Edwards; Judy Stapel; Secretaries Randi Marodi and Patrick Geho. The following individuals arrived after the meeting began: Kerry Gallick; John Gallick; Melanie Maxwell; Ewan Maxwell; Tom Flickinger; Bill Nutt; John Lunt; Adam Hovdne; Secretary Marie Trossman; Ann Shaner; and Demo Agoris.

Mrs. Vaughan called the meeting to order at approximately 10:01 a.m., and announced this meeting is video and audio live streamed via Facebook.

Father Andrew Siasa led the meeting with a prayer.

Mr. Warco led the Pledge of Allegiance.

Mrs. Vaughan entertained a motion approving Minute No. 1133 dated July 15, 2021, and Special Meeting Minute No. 1134 dated July 29, 2021.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving Minute No. 1133 and 1134, as written.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

SPECIAL ORDER OF BUSINESS

None

PUBLIC COMMENT

The following spoke in favor of an audit: Bridget Loutzenhiser, Heather Hudock, John F. Hudock, Becky Reid, Ron Paul, Sandy Kearns, Mary Gordon, Anne Charles, Nancy Frazier, Crystal Thomas, and Ann Thomas.

The following said they were never consulted about what software they were to get: Register of Wills Jim Roman, Prothonotary Laura Hough and deputy Tina Whited.

Frank Byrd of Washington is very upset about the disarray the row offices are in.

OLD BUSINESS

BID AWARDS

Solicitor Grimm recommended the Board, on behalf of Purchasing and Court Administration, award the bid contract for a Courts Case Management System to Thomson Reuters, Eagan, Minn. at an estimated amount of \$1.565 million for upfront costs plus \$350,000 fee per year for maintenance and support. American Rescue Plan Act funds will be utilized through 2024.

“Before she casts her vote, Mrs. Vaughan wanted to provide some information on this. In 2019, and this was the first time in 24 years, Mrs. Vaughan convened the head directors with the newly elected officials that have not taken office. This was to make sure they were well equipped to understand government and what they needed to do to be successful. Since January 2021, they have had a number of Court orders the Court had deemed necessary in order to continue with the work that they do. On January 15, to the Clerk of Courts, Prothonotary and the Register of Wills, administrative procedures for filing offices. We had another one May 7, to the Clerk of Courts; May 28, to the Clerk of Courts; July 1, to the Clerk of Courts; July 6, to the

Register of Wills; July 22, to the Register of Wills; August 5, to the Register of Wills. The Court has had a number of issues and frankly a number of issues completing the work within the judicial system. With that being said and after speaking to President Judge DiSalle and Judge Lucas, they have collectively over 40 years of experience in the administration of justice. Mrs. Vaughan has spent a great deal of time reviewing requests for proposals on software systems that would work for the Courts, an integrated software system. The three goals are for automation, automation, and access for the public. Some of the highlights they are voting on in a reduction in physical storage. We have spent a great deal of money storing documents for Washington County. It's around \$60,000 per year. This will reduce this burden. Also, this is believed to reduce litigation time and costs. If you have ever used our judicial system, you will know that there is a backlog, and people have waited a great deal of time for the administration of justice. It will reduce errors and reliance on the filing offices. It will reduce the chances to commit errors and allows for e-filing and automation for the users. This is why they went to the bar association to receive their input. This will also reduce staff on an annual basis in the Prothonotary's Office because of the automated filing. This will provide a greater amount of public access. This report we received, along with a meeting with the judges, it also guarantees configuration for the Register of Wills office with integration. This is not a stand-alone system that can be used throughout our judicial system.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving the contract with Thomson Reuters.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – in confidence I vote yes.

Motion carried unanimously.

Solicitor Grimm recommended the Board, on behalf of Purchasing and the Redevelopment Authority, award the bid contract for paving and lighting for the Northside Hangar to Eurovia Atlantic Coast, LLC dba Northeast Paving, Pittsburgh, Pa. The total amount is \$1,518,272.20 for the base bid and the funding source will be a combination of State Capital Budget and Local matching funds. This bid is being awarded to the lowest most responsive and responsible bid received. This award is based on final approval from the Federal Bureau of Aviation.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving the contract with Eurovia Atlantic Coast, LLC dba Northeast Paving.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Solicitor Grimm recommended the Board, on behalf of Purchasing and Human Services, award the bid contract for the Mobile Personal Safety App to Alert Media, Inc., Austin, Texas. at a cost of \$8.60/month/ user.

Note: Alert Media is an established provider for Washington County and this service will offer the ability to provide notification to emergency services and the agency if the signal has been lost or interrupted, which is a concern in some rural areas while helping to ensure additional protections to Children and Youth Services caseworkers/aids while working in the field.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving the contract with Mobile Personal Safety App to Alert Media, Inc.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Solicitor Grimm recommended the Board, on behalf of Purchasing and the Law Library/Records Center, award the bid contract for scanning and indexing to Scantek, Inc., Willow Grove, Pa. at an estimated amount of \$1.5 million and expenses will be paid from the American Rescue Plan Act funds.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving the contract with Scantek, Inc.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

BID CONTRACT EXTENSION

Solicitor Grimm recommended the Board, on behalf of Purchasing, approve the extension of the bid contract for printing services and printed forms to the following vendors for the period of September 1, 2021 through August 31, 2022. This extension is under the same terms and conditions as the original bid document.

- Blanc Printing Company, Bridgeville, Pa.
- Consolidated Graphics, Bridgeville, Pa.
- Five Thousand Forms, Fogelsville, Pa.
- MPB Print & Sign Superstore, Morgantown, W.Va.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving the contract with the above listed vendors.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

BID CONTRACT PURCHASES

Solicitor Grimm recommended the Board, on behalf of Purchasing and Information Technology, of the purchase of the Access Control Phase 2 for the Crossroads Building from Information Technologies Services, Carnegie, Pa, our contract of record. The estimated cost is \$18,489, including labor, equipment and material and will be paid with Act 13 funds.

Note: Per Information Technology, this is moving other areas of the Crossroads Building to the S2 badge access system. Also, moving the Crossroads Building off their old system to the S2 as well. So moving forward we can manage all access of building\door control from one system.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving the purchase of Access Control Phase 2 from Information Technologies Services.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

NEW BUSINESS

Chief Clerk presented to the Board for their consideration and approval, of the following reappointments of Brian Bark, Mark Grimm, D.J. Johnson, Tom Wilkinson, Brad Simms, Eric Graham, Steve Emery, Clyde Wilhelm, Robert Whiten, David Kegel and Douglas Grimes to the First Responders/Public Safety Board.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the board reappointments.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, of an agreement with the law firm of Vorys, Sater, Seymour, and Pease, LLP to provide legal services to the County. This agreement will replace the contract with Steptoe & Johnson PLLC for the same services and will be effective August 16, 2021 through January 6, 2024 and the rates will remain the same.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the agreement with the law firm of Vorys, Sater, Seymour, and Pease, LLP.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of the abandonment of the Ten Mile #10, Blain Bridge site on Piper Road in Deemston Borough through ordinance per section 2634 of the County Code. The Township road ends prior to the

bridge at parcel 220-003-00-00-0008-00 and the bridge is no longer in place except for abutments, which will remain.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the abandonment of the Ten Mile #10, Blain Bridge site.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of the vacating of Chartiers #20, Eighty Four Bridge on 84 Drive in South Strabane Township through ordinance per section 2634 of the County Code. The Township Road, 84 Drive (Township Road 861) ends prior to the bridge and has been vacated by the Township. The bridge will be vacated in place.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving to vacate the Chartiers #20, Eighty Four Bridge.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of advertising, of the following list of bridges being abandoned and/or vacated by ordinance, prior to recording of the documents.

- Chartiers #20 (Eighty Four) BMS 62722705004020, 84 Drive, South Strabane Township: Vacate in Place
- Pigeon #13 (Fox), BMS 62721108484013, Rosena Road, Fallowfield Township: Vacate, bridge and pier removed
- Pike #4 (Granville), School Street, California Borough: Vacate, bridge removed
- Raccoon #12 (Elliot), BMS 62722405074012, Greene Road, Smith Township: Abandon to property owner
- Ten Mile #5 (Hawkins), Hull Road, Deemston Borough: Abandon abutments to property owner (bridge removed)
- Ten Mile #10 (Blain), Piper Road, Deemston Borough: Abandon abutments to property owner (bridge removed)
- Ten Mile #11 (Davis), Davis Lane, Deemston Borough: Vacate
- Ten Mile #38 (Martins Mill), Township Road 323, West Bethlehem Township: Vacate
- Wheeling #3 (Gray), Crawford Road, West Finley Township: Vacate
- Wheeling #4 (Martins Mill), Crawford Road, West Finley Township: Vacate
- Buffalo #21 (Nahan), BMS 62720206114021, Camp Buffalo Road, Blaine Township: Abandon site and abutments to Game Commission after bridge removed
- Buffalo #22 (Noble), BMS 62720206114022, Camp Buffalo Road, Blaine Township: Abandon site and abutments to Game Commission after bridge removed

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the above list of bridges to be abandoned and/or vacated.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Finance and Adult Probation, of a personal service agreement with Michael A. Poluszejko for the provision of presentencing investigations. The agreement is in the amount of \$500 per investigation and will be for the period of August 23, 2021 until terminated by either party.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the personal service agreement with Michael A. Poluszejko.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Finance and Adult Probation, of a personal service agreement with Brittanie Wudkwyh for the provision of Alcohol Highway Safety School (AHSS) instruction. The agreement is in the amount of \$500 per 12 ½ hour class completion and will be for the period of August 2, 2021 until terminated by either party.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the personal service agreement with Brittanie Wudkwyh.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Finance and Public Safety, of a renewal grant agreement with the Commonwealth of Pennsylvania, Pennsylvania Emergency Management Agency for the Hazardous Material Response Fund program. The agreement is in the amount of \$26,400, will be for the period of July 1, 2021 through June 30, 2022 and will be electronically signed by the finance director per resolution.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the renewal grant agreement with the Commonwealth of Pennsylvania, Pennsylvania Emergency Management Agency for the Hazardous Material Response Fund program.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Finance and Public Safety, of a renewal grant agreement with the Commonwealth of Pennsylvania, Pennsylvania Emergency Management Agency for the Radiation Emergency Response Fund program. The agreement is in the amount of \$10,329, will be for the period of July 1, 2021 through June 30, 2022, and will be electronically signed by the finance director per resolution.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the renewal grant agreement with the Commonwealth of Pennsylvania, Pennsylvania Emergency Management Agency for the Radiation Emergency Response Fund program.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Finance, of a Novation agreement between Beau Street Associates LP, the County of Washington and the United States of America related to leases at the Crossroads Building that are administered by the Federal Government through the General Services Administration.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the agreement between Beau Street Associates LP, the County of Washington and the United States of America related to leases at the Crossroads Building.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Finance, of a policy for use of county lands, facilities and meeting rooms.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the policy.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Behavioral Health and Developmental Services, of the following provider agreements for the period of July 1, 2021 through June 30, 2022. No additional county funds are required.

<u>PROVIDER</u>	<u>AMOUNT</u>
Aging Services of Washington County	35,000
Arc Human Services, Inc.	1,298,955
The Arc of Washington County	67,000
Chatham University	31,708
Diversified Human Services	225,055
Diversified Human Services	15,000
Keystone Community Resources	\$174,000
Mental Health Association	1,933,000
Pathways of Southwestern PA	441,870
Pathways of Southwestern PA	29,000
Pediatric Therapy Specialists	53,560
The Early Learning Institute	76,220
Triad Behavioral Support Services, LLC	40,170
Washington Communities Human Services	12,000
Washington Communities Human Services	20,000
TOTAL	<u>\$4,452,538</u>

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the provider agreements listed.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Services, of a provider agreement addendum with Blueprints for the administration of the Emergency Rental Assistance Program COVID-19 grant to provide rental and utility assistance. This agreement will extend through September 30, 2022, and all other provisions of the original agreement remain unchanged.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the provider agreement addendum with Blueprints for the Emergency Rental Assistance Program COVID-19 grant.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Services, to enter into a provider agreement with Blueprints for the administration of the Pennsylvania State Emergency Rental Assistance Program COVID-19 grant to provide rental and utility assistance for the period of July 1, 2021 through September 30, 2022. The contract authorization amount is \$7,374,632.24, and no additional county funds are required.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the provider agreement with Blueprints for the Pennsylvania State Emergency Rental Assistance Program COVID-19 grant.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Services, to enter into a provider agreement with Blueprints for the administration of the second Treasury Emergency Rental Assistance Program COVID-19 grant to provide rental and utility assistance for the period

of July 1, 2021 through September 30, 2025. The contract authorization amount is \$4,828,538.50 and no additional county funds are required.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the provider agreement with Blueprints for the second Treasury Emergency Rental Assistance Program COVID-19 grant.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Services, to submit the 2021 State Plan and enter into an agreement with the Pennsylvania Department of Agriculture for the Temporary Emergency Food Assistance Program (TEFAP) to allow Washington County to receive funding to purchase food. This agreement will be effective for five years beginning October 1, 2021 through September 30, 2026, and no additional county funds are required.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving 2021 State Plan and the agreement with the Pennsylvania Department of Agriculture for the Temporary Emergency Food Assistance Program (TEFAP).

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Children and Youth Services, of a provider agreement with Ward Home, Inc. for placement services for the period of July 1, 2021 through June 30, 2022. The contract authorization amount is \$100,000 and no additional county funds are required.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the provider agreement with Ward Home, Inc.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Children and Youth Services, of a purchase of service agreement with Avanco for fiscal year 2021-2022 Adoption and Foster Care Analysis and Reporting System (AFCARS) Work Statement. This statement of work is for the development and implementation of the AFCARS Final Rule 2020 in regards to the data extraction and to interface AFCARS mandated data to the Office of Child and Family Services (OCYF). The amount of this agreement is \$3,271.21 and no additional county funds are required.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the purchase of service agreement with Avanco.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Children and Youth Services, of the following provider agreements for the period of July 1, 2021 through June 30, 2022. No additional county funds are required.

<u>PROVIDER</u>	<u>AMOUNT</u>
Blueprints – Non-Adjudicated Youth Independent Living	150,000
Corporate Security and Investigation	100,000
TOTAL	<u>\$250,000</u>

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the provider agreements listed.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Children and Youth Services, the ratification to submit the County Assurance of Financial Commitment and Participation associated with the Needs-Based Plan and Budget for the period of July 1, 2022 through June 30, 2023. The County match requirement is approximately \$5,600,000, which is based on a projected budget of \$31,604,317.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the agreement for the Children and Youth Services County Assurance of Financial Commitment and Participation associated with the Needs-Based Plan and Budget.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Children and Youth Services, of a data sharing agreement with the Pennsylvania Department of Human Services for sharing of data through the Child Welfare Information Solution System for the period of October 1, 2021 through September 30, 2022. No additional county funds are required.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the data sharing agreement with the Pennsylvania Department of Human Services.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing and the Washington County Correctional Facility, of authorization to advertise for bids for flooring in the Correctional Facility Processing Center.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving authorization to bid for flooring.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing and the Washington County Correctional Facility, of authorization to advertise for qualifications for a Facility Needs Assessment.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving authorization to bid.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing and Building and Grounds, of authorization to advertise for qualifications for engineering services for the expansion of the Washington County Correctional Facility. Funding will come from the American Rescue Plan Act Fund.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving authorization to bid.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing and Building and Grounds, of authorization to advertise for proposals for air quality control for all Washington County buildings. Funding will come from the American Rescue Plan Act fund.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving authorization to bid.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing and Human Services, of authorization to advertise for bids for additional psychological evaluation providers.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving authorization to bid.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing and Court Administration, of authorization to advertise for security services for the Magisterial District Judge Court offices.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving authorization to bid.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing, of an addendum to our professional services, request for proposal (RFP) for radio communications consulting and engineering services with Mission Critical Partners, Wexford, Pa. This addendum is for the purpose of providing a facility programming study specific to the airport backup facility to identify the space and technology requirements to convert it to a Primary Public Safety Answering Point (PSAP). The total cost is \$22,500 and will be paid from the American Rescue Plan Act Fund.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the addendum with Mission Critical Partners.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing and Building and Grounds, of a proposal for architect/engineer services for the Courthouse renovation/construction (courtroom design, bidding and construction) from Buchart Horn (Celli-Flynn Brennan) Architects, Pittsburgh, Pa., at their submitted lump sum basis of \$199,800 and \$3,500 for reimbursable expenses as well as listed additional services, (per proposal) if necessary. The total cost will be paid from the American Rescue Plan Act Fund.

Note: The original request for proposal (RFP) award was approved in Min #1066, September 6, 2018, effective date of acceptance 2018, through project completion. The RFP submittals were received from 11 firms by the submittal deadline of June 6, 2018. A review committee consisting of Mr. Scott Fergus, Mr. Randy Vankirk, Mr. Justin Welsh, Mr. Patrick Grimm and Mrs. Toni Snyder, reviewed each of the submittals independently. Based on the content of the proposals, the review committee invited four firms, Buchart Horn, Crabtree, Rohrbaugh & Associates, LGA Partners and MacLachian, Cornelius, Filoni, for interviews held in August 2018. Each submitter provided an overview of their firm and subcontractors, their understanding of the project, followed by questions from the review committee. Based on the RFP submittal and subsequent interview, the review committee unanimously recommended the selection of Buchart Horn (Celli-Flynn Brennan) Architects, Pittsburgh, Pa.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the proposal with Buchart Horn (Celli-Flynn Brennan) Architects.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing and the Planning Commission, respectfully requests the Commissioners approve the purchase of one 2022 Ford F350 diesel 4x4 regular cab dump truck, including plow and salt spreader, hydraulics and equipment for use throughout the county parks from Woltz & Wind Ford, Heidelberg, Pa. The total cost is \$82,270 and will be

paid from gas and oil funds. The requested truck would be purchased via DGS Costars 25, and therefore does not require bidding. The proposed truck would replace an aged 2009 dump truck (running board was removed due to the mounting on the cab being rotted out) scheduled to be auctioned off. (To include a plow and salt spreader, hydraulics and equipment).

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the purchase of a 2022 Ford F350 diesel 4x4 regular cab dump truck from Woltz & Wind Ford.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Redevelopment Authority, to adopt a resolution approving the amendments and revisions to the Community Development Block Grant (CDBG) program, which is part of the County's consolidated and annual action plan.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the resolution.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

ANNOUNCEMENTS

An Executive Session was held at 10 a.m. Wednesday, August 18, 2021, following the agenda meeting to discuss personnel and litigation. The regularly scheduled Salary Board meeting will be immediately following today's meeting. All county offices will be closed on Monday, September 6, 2021, in observance of the Labor Day holiday.

SOLICITOR

Solicitor Grimm presented to the Board for their consideration and approval, to authorize the Solicitor, on behalf of the County, to give written consent to the County's insurance carrier, AIG, to offer a settlement in the lawsuit titled Shearla Satterfield vs. Washington County and Wade Donahoo, Case Number 2017-6418 filed in the Court of Common Pleas of Washington County, as requested and recommended by the insurance carrier. The settlement is in the amount of \$4,000.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving this authorization.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

There being no further business, Chairman Vaughan declared the meeting adjourned at approximately 10:55 a.m.

THE FOREGOING MINUTES SUBMITTED FOR APPROVAL:

_____, 2021

ATTEST: _____

CHIEF CLERK

OLD BUSINESS
September 16, 2021

A. BID AWARD

Purchasing, on behalf of Elections, respectfully requests the Commissioners award the Request for Proposal (RFP) contract to SOE Software/dba Scytl US, Tampa Florida, for the purposes of providing election night reporting at the listed costs:

- Section I – Reporting System - \$4,957.00
- Section II – Yearly Maintenance/Licensing Fee - \$7,690.00

If approved, initial term shall be for one year with automatic yearly renewals unless terminated by either party with a 30-day written notice. Initial charges and yearly fees will be funded by the Elections operating budget.

B. BID CONTRACT PURCHASES

Purchasing, on behalf of Building and Grounds, respectfully requests the Commissioners authorize McVehil Plumbing, Heating & Supply Co., Inc., Washington Pa, our contract of record, to perform work installing new water and drain lines on the 6th floor of the Crossroads Building at a total estimated cost of \$24,841.54, including labor, equipment and material. Act 13 has been recommended.

C. CHANGE ORDER

Purchasing, on behalf of Building and Grounds, respectfully requests the Commissioners approve the following change order with Bryn Enterprises, LLC, Pittsburgh, Pa. This change order will increase the amount of their current contract from \$396,358.00 to \$403,941.06.

Change Order #2, Add in the amount of \$7,583.06 to provide wood blocking, polyisocyanurate insulation and wood deck per unit costs and quantities.

D. CHANGE ORDER

Purchasing, on behalf of Building and Grounds, respectfully requests the Commissioners approve the following change order with Allegheny Restoration Inc., Pittsburgh, Pa. at a total cost of \$82,250.00. This change order will increase the amount of their current contract to \$1,648,250.00. Allegheny Restoration will provide all labor, material and equipment to complete the following scope of work:

Change Order #4

Stone Repair

1. Patching of all damaged and deteriorating decorative stone.
2. Patching of all damaged and deteriorating columns.
3. Patching of all damaged and deteriorated flat stone.

Total Cost: \$75,000.00

Spot Caulking

1. Remove all split or deteriorating caulking from window perimeter.
2. Install new backer rod and caulking (Sika 15LM) tooled a neat and uniform finish.

Color to match existing caulking.

Total Cost: \$7,250.00 (500 LF @\$14.50)

NEW BUSINESS
September 16, 2021

A. ORDINANCE – CHIEF CLERK

Chief Clerk respectfully requests the Commissioners approve an ordinance of the County of Washington, Pennsylvania, by the Board of Commissioners of Washington County, Pennsylvania, as such, may abandon or vacate county bridges including other bridges that may, from time to time, need to be abandoned or vacated, as per Section 2634 of the County Code.

B. DIVISION ORDER – PLANNING

Planning respectfully requests the Commissioners approve an amended division order with Range Resources for the Galaran B Unit in Jefferson Township as associated with the Panhandle Trail. The amendment revises the unit acreage from 640 acres to 633.0625 acres and the decimal interest rate will remain the same (0.00074689).

C. RIGHT-OF-WAY ADMENDENT – PLANNING

Planning respectfully requests the Commissioners approve a second amendment to the right of way agreement with Mark West for additional pipeline under the Panhandle Trail within the same footprint of the original right of way. The terms of construction and trail protection remain the same. Mark West will pay Washington County \$8,000 for this additional pipeline.

D. RENEWAL GRANT AGREEMENT – FINANCE

Finance, on behalf of Juvenile Probation, respectfully requests the Commissioners approve a renewal grant agreement and plan with the Commonwealth of Pennsylvania, Juvenile Court Judges' Commission for the Juvenile Probation Services grant. The agreement and plan are in the amount of \$250,889 and will be for the period of July 1, 2021 through June 30, 2022.

E. ENGAGEMENT LETTER – FINANCE

Finance respectfully requests the Commissioners approve an engagement letter with the County's independent auditing firm Maher Duessel for the provision of supplemental auditing services on an as-needed basis. The engagement covers years ending December 31, 2020 through December 31, 2023 at the hourly rates listed in the engagement letter.

F. RESOLUTION – FINANCE

Finance respectfully requests the Commissioners adopt a resolution relating to Section 147(f) of the Internal Revenue Code of 1986, as amended, approving the issuance by the Hospital Authority of the City of DuBois of hospital revenue notes in the aggregate of \$50,000,000. The proceeds will be used to refinance all or a portion of certain interim debt of Penn Highlands undertaken to pay all or a portion of the costs of acquiring Mon Valley Hospital, including the refunding of prior obligations of Mon Valley Hospital, the costs of terminating one or more interest rate swaps entered into connection with one or more of prior obligations of Mon Valley Hospital, capital improvement projects, funding any necessary reserves for the issue, the costs of credit enhancements, as necessary or desirable and, the cost of the issuance. The issuance of these bonds by the Hospital Authority of the City of DuBois does not pledge the faith and credit or taxing power of the County of Washington and the documents have been reviewed by the county solicitor.

G. AGREEMENT – FINANCE

Finance, on behalf of Adult Probation, respectfully requests the Commissioners approve a personal services agreement with Michelle Africa for the provision of court reporting network evaluation services. The agreement is in the amount of \$30 per evaluation and will be for the period of September 16, 2021 until terminated by either party with a 30-day written notice.

H. **GRANT OFFER – FINANCE**

Finance, on behalf of the Redevelopment Authority of County of Washington as agent for the Washington County Airport, respectfully requests the Commissioners approve a grant offer from the Commonwealth of Pennsylvania, Pennsylvania Department of Transportation, Bureau of Aviation for construction of the Northside access road and infrastructure project. The grant is in the amount of \$1,500,000 and requires a \$500,000 local match which will be funded by Act 13 funds.

I. **AUTHORIZATION TO ADVERTISE – FINANCE**

Finance respectfully requests the Commissioners approve the advertising of Requests for Proposals (RFPs) for general banking services.

J. **POLICY – HUMAN RESOURCES**

Human Resources respectfully requests the Commissioners approve a Donated Sick Time Policy for Teamsters Local 249 – PD & DA (Public Defenders and District Attorneys) that will allow employees to voluntarily donate accrued sick time to employees within the PD & DA bargaining unit who meet certain criteria. This policy mirrors the Donated Sick Time Policies for SEIU contracts.

K. **AGREEMENTS – BEHAVIORAL HEALTH & DEVELOPMENTAL SERVICES**

Behavioral Health and Developmental Services respectfully requests the Commissioners approve provider agreements in the amount of \$2,618,731 for the period of July 1, 2021 through June 30, 2022, with the list of previously approved providers. No county funds are required.

L. **ADDENDUMS – BEHAVIORAL HEALTH & DEVELOPMENTAL SERVICES**

Behavioral Health and Developmental Services respectfully requests the Commissioners approve provider agreement addendums for the period of July 1, 2020 through June 30, 2021, with the list of previously approved providers. No county funds are required.

M. **AGREEMENTS – HUMAN SERVICES**

Human Services respectfully requests the Commissioners enter into agreements with the list of previously approved providers in the amount of \$63,800 to provide HSDF services for the period of July 1, 2021 through June 30, 2022. No county funds are required.

N. **ADDENDUM – CHILDREN & YOUTH SERVICES**

Children and Youth Services respectfully requests the Commissioners approve a provider agreement addendum with Harborcreek Youth Services for the period of July 1, 2020 through June 30, 2021. The contract authorization amount will increase by \$40,000 and no county funds are required.

O. **AGREEMENTS – CHILDREN & YOUTH SERVICES**

Children and Youth Services respectfully requests the Commissioners approve provider agreements in the amount of \$841,000 for the period of July 1, 2021 through June 30, 2022, with the list of previously approved providers. No county funds are required.

P. **AGREEMENT – HUMAN SERVICES**

Human Services respectfully requests the Commissioners approve a purchase of service agreement with Aunt Bertha for the provision of their Enterprise Platform that provides a comprehensive network of community resources and a referral and tracking system for the period of September 17, 2021 through September 16, 2022. The contract authorization amount is \$50,000 and no county funds are required.

Q. **AUTHORIZATION TO PAY – PURCHASING**

Purchasing, on behalf of Elections/Voter Registration, respectfully requests the Commissioners authorize payment to Election Systems & Software (ES&S) for the 2021 Primary Election Support in the amount of \$53,550. Costs will be paid from their operating budget.

R. **AUTHORIZATION TO BID – PURCHASING**

Purchasing respectfully requests the Commissioners authorize the advertising for bids for repair or replacement of flooring for all county facilities on a time and material basis.

S. **APPROVAL OF SURPLUS PROPERTY – PURCHASING**

Purchasing respectfully requests the Commissioners approve a surplus auction for the purpose of advertising and selling a previously approved list of items to the highest bidder.

T. **APPROVAL OF PROPERTY SALE – PURCHASING**

Purchasing, on behalf of the Redevelopment Authority, respectfully requests the Commissioners accept the offer made by RSB Investments, Inc. dba Skyward Aviation for the purchase of Airport Hanger #24 in the amount of \$111,500. This sale will be contingent upon the approval of a land/commercial lease agreement.

U. **AGREEMENT – PURCHASING**

Purchasing, on behalf of the Coroner, respectfully requests the Commissioners approve an agreement with Dr. Todd Luckasevic for forensic pathologist services. This agreement will be effective through August 31, 2024, with an option to extend for two three-year periods by mutual consent of both parties, unless otherwise terminated pursuant to the terms of this agreement. All services will be paid from the Coroner's budget at the previously approved rates.

- \$1,150 for each autopsy and protocol
- \$1,500 for each court appearance
- Mileage at stated IRS rate

V. **ADDENDUM – PURCHASING**

Purchasing, on behalf of Human Resources, respectfully requests the Commissioners approve an addendum to our current agreement with The Archer Company, LLC to conduct additional salary study services for Washington County at a total cost of \$5,000. Costs will be paid from their operating budget.

W. **AGREEMENT – PURCHASING**

Purchasing, on behalf of Information Technology, respectfully requests the Commissioners approve an agreement with Status Solutions to transition from our SMARRT plan to the Innovation Program with unlimited software applications on the listed solutions, including cellular enabled panic buttons. This agreement will be effective September 16, 2021 for a 12-month period at a total project cost of \$18,000, with an additional fee for the activation of panic buttons. Costs will be paid from their operating budget.

X. **ADDENDUM – PURCHASING**

Purchasing respectfully requests the Commissioners approve an addendum to our professional services request for proposal (RFP) for radio communications consulting and engineering services with Mission Critical Partners for the purpose of providing a facility programming study to identify the space and technology requirements for a Primary Public Safety Answering Point (PSAP) Center. The total cost is \$22,500 and will be paid from the American Rescue Plan Act fund.

Y. AGREEMENT – PURCHASING

Purchasing, on behalf of Court Administration, respectfully requests the Commissioners enter into a 24-month agreement with Comcast for the previously approved MDJ offices to replace their Verizon DSL with a Comcast Business Internet (Static IP) at a monthly cost of \$118.39, plus an installation charge of \$99.95. This agreement shall continue year-to-year unless cancelled by providing a 30-day written notice.

- MDJ Redlinger (27-1-01), Washington, Pa.
- MDJ Saieva (27-2-01), Canonsburg, Pa.
- MDJ Wilson (27-1-02), Monongahela, Pa

Z. SUBSCRIPTION – PURCHASING

Purchasing, on behalf of the District Attorney, respectfully requests the Commissioners enter into a monthly subscription with Thomson Reuters for the purpose of providing an on-line investigative tool to assist in locating suspects/victims' addresses, telephone numbers, along with relatives of household members and to assist in locating vehicles or potential vehicles involved in criminal activity. The monthly cost is \$180 and will be paid from their operating budget.

AA. AGREEMENT – PURCHASING

Purchasing, on behalf of the District Attorney, respectfully requests the Commissioners enter into a 24-month agreement with Comcast for internet services (Static IP) for three cameras located at three different intersections. The monthly cost for this service will be \$138.39, plus an installation charge of \$69.95. The three agreements will replace existing agreements that have been utilized for crime investigations. This agreement shall continue year to year unless cancelled by providing a 30-day written notice.

BB. AMENDMENT – PURCHASING

Purchasing, on behalf of Human Resources, respectfully requests the Commissioners amend our current agreement with Walsh, Barnes & Zumpella to include travel charges based on the current hourly rates as noted in the original agreement.

- Attorney - \$155/hour
- Associate Attorney - \$140/hour
- Paralegal - \$90/hour

CC. AGREEMENT – PURCHASING

Purchasing respectfully requests the Commissioners approve a general release agreement with Frick Federal Credit Union based upon the general release conditions.

DD. AGREEMENT – PURCHASING

Purchasing respectfully requests the Commissioners approve an ATM space lease agreement with Frick Financial Federal Credit Union for the sole purpose of operating an automated teller machine. This agreement will be effective September 16, 2021 and shall continue for three years at a rate of \$250 per month.