

**PLEASE BE ADVISED THAT THIS PUBLIC MEETING OF THE WASHINGTON COUNTY COMMISSIONERS IS VIDEO AND AUDIO LIVE STREAMED ON THE COMMISSIONERS' FACEBOOK PAGE.**

**AS AGREED UPON UNANIMOUSLY BY THE BOARD OF COMMISSIONERS' PUBLIC COMMENT POLICY, IN THE EVENT THAT A LARGE NUMBER OF RESIDENTS ATTEND IN CONCERT TO COMMENT ON A PARTICULAR MATTER, THE CHAIR OF THE MEETING SHALL DETERMINE IF THE RESIDENTS HAVE A COMMON SPOKESPERSON TO COMMENT ON THEIR BEHALF. THE DESIGNATED SPOKESPERSON WILL BE AFFORDED FIVE (5) MINUTES TO SPEAK ON BEHALF OF THE GROUP.**

**AGENDA**

**THURSDAY, DECEMBER 16, 2021**

**1. Opening of Meeting**

a. Prayer

The Rev. Tom Bellhy  
New Hope Church

b. Pledge of Allegiance

Angie Mattes  
Forty and Eight

**2. Approval of Meeting Minutes**

Minute No. 1141, December 1, 2021

**Special Order of Business**

None

**(RECESS FOR PHOTOS)**

**3. Public Comments**

**4. The Board of Commissioners' Response**

**5. Old Business**

**Bid Awards**

- a. Broadband Consulting Services
- b. Governmental Software
- c. Cloud Phone System

**Bid Contract Extensions**

- a. Flags and Markers
- b. HVAC Maintenance
- c. Drug Test Kits

**Bid Contract Purchases**

- a. Wiring Services
- b. Fire Alarm Inspection
- c. Payment
- d. Payment

## **6. New Business**

- a. Settlement and Authorization - Solicitor
- b. Board Appointments – Chief Clerk
- c. Easement – Planning
- d. Contract Extension - Planning
- e. Budget Adoption – Finance
- f. Supplemental Appropriation – Finance
- g. Contract Renewal – Finance
- h. Agreement – Finance
- i. Deed – Finance
- j. Policy – Finance
- k. Policy Renewal – Finance
- l. Policy Renewal - Finance
- m. Contract Renewal – Human Resources
- n. Agreements – Children & Youth Services
- o. Agreement – Behavioral Health and Development Services
- p. Agreements – Human Services
- q. Addendum – Human Services
- r. Addendum – Aging Services
- s. Authorization to Bid – Purchasing
- t. Authorization to Bid – Purchasing
- u. Authorization to Bid – Purchasing
- v. Agreement – Purchasing
- w. Agreement – Purchasing
- x. Agreement – Purchasing
- y. Agreement – Purchasing
- z. Agreement – Purchasing
- aa. Agreement Renewal – Purchasing
- bb. Agreement – Purchasing
- cc. Agreement Renewal – Purchasing
- dd. State Contract – Purchasing
- ee. State Contract – Purchasing
- ff. State Contract – Purchasing
- gg. State Contract – Purchasing
- hh. State Contract – Purchasing
- ii. Resolution – Redevelopment Authority

## **7. Announcements**

An Executive Session was held at 10 a.m. on Wednesday, December 15, 2021, following the Agenda meeting to discuss personnel and litigation. The regularly scheduled Salary Board meeting will be immediately following today's meeting. All county offices will be closed Friday, December 24, 2021, in observance of Christmas Day and Friday, December 31, 2021, in observance of New Year's Day. The Organizational Salary Board meeting of the Washington County Commissioners will be held at 11:30 a.m., Monday, January 3, 2022.

## **8. Solicitor**

No Refunds

## **9. Adjournment**

The Washington County Commissioners met in regular session in the Public Meeting Room, Courthouse Square, Washington, Pa., with the following members being present: Commissioners Diana Irey Vaughan, Larry Maggi and Nick Sherman. Also present are Solicitor Jana Grimm via telephone; Finance Director Josh Hatfield; Human Resources Director Shelli Arnold; Elections Director Melanie Ostrander; Treasurer Tom Flickinger; Building and Grounds Director Justin Welsh; Human Services Director Kim Rogers and employee Jason Bercini; Veterans representative Leigh Mawhinney; Public Safety Director Gerald Coleman and staff Justin Shawley and Geoff DeWitt; Register of Wills James Roman and employee Dheaven Kelley; Prothonotary Laura Hough and employees Tina Whited and Kevin Fieber; Washington County Drug and Alcohol Commission representatives Cheryl Andrews and Breanne Bowman; Blueprints Vice President of Operation Jeff Fondelier and representatives Brian Pennk, Jessica Hajek-Bates, James Krivanek, Joshua Helbley, Briann Cramer, Mariah Mills, Teresa Funk, Eric Braun, Mallory Hixon, Abby Stark, Joshua Hart, Tracy Diesel, Emily Williamson, Becky Whoolery, Reagan Zeppernick, Amanda Lion, Taylor Varner, Linda Keegan and Kristen Janovich; Planning representatives Kalie Chasko; Executive Secretaries Marie Trossman, Randi Marodi and Patrick Geho; Chief Clerk Cynthia B. Griffin; Secretary Paula Jansante; Washington County Controller elect April Sloane; Recorder of Deeds elect Carrie Perrell; Director of Crabtree-Kovacicek House for Veterans Steven Adams; Observer-Reporter representative Mike Jones; WJPA representative Joe Jasek and concerned citizens Jim Piper, Helen Dates, Kweilan Dates, Michael Jacob, Phyllis Waller, Corey McConn, Bill Nutt, Gary Lenik, Cheryl Shumacher, Deb Coury, Yancey Taylor, Anne Charles, Ann Shaner, Sue Brine, Kim Oyler, Brenda Wilson, Caitie Morris, Ashley Duff, Danielle Sherman, Ann Thomas, John Hudock; Kerry Gallick, John Gallick, Liz Molinaro, Rose Bigley, Bruce Bandel, Bonnie Rankiri,

Mrs. Vaughan called the meeting to order at approximately 2:00 p.m., and announced this meeting is video and audio live streamed via Facebook.

Commissioner Vaughan led the meeting with a prayer.

Mr. Adams led the Pledge of Allegiance.

Mrs. Vaughan entertained a motion approving Minute No. 1140 dated November 18, 2021.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving Minute No. 1140, as written.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

#### SPECIAL ORDER OF BUSINESS

Larry Maggi read a certificate of recognition to the employees of Blueprints.

Jeff Fondelier, Blueprints of Vice President of Operations thanked the Commissioners for recognizing his staff for their hard work and dedication in assisting renters and landlords with utility and rental aide during the COVID-19 pandemic.

#### RECESS FOR PHOTOS)

#### PUBLIC COMMENT

Washington County resident Danielle Sherman said that after reading the newspaper and seeing things on social media, she can't help but wonder what is going on in Washington County. She said Clerk of Courts Brenda Davis, an elected official, was handed a court order and handcuffed for noncompliance. She is upset that a female county employee was treated this way by Sheriff's deputies. She mentioned the Auditor General Tim DeFoor's report about the Clerk of Courts office and his concerns over the actions of President Judge John DiSalle. She encouraged residents to do their own research into the incident. She encouraged residents to attend the contempt hearing for Ms. Davis at 9:30 a.m. on Thursday, Dec. 2, 2021. She also questioned why the Commissioners approved the addition of \$77,000 to the budget to keep Debbie Bardella in the tax office.

Washington County resident Ashley Duff stated said it has been two months since she has requested a meeting with the Board of Commissioners and she still hasn't received a response to her emails. She believes it was misleading for Commissioner Irely Vaughan to state that she met with Ms. Duff, because although they did meet in April and May, they haven't met since she made another meeting request in September and October. At the last meeting she offered to bring in national election experts, at no cost to the count, to explain the election data. She said none of the Commissioners have contacted about her offer. She referred to the Director of Elections' data as faulty, and her request to reconvene the election review board have been blocked.

Washington County resident Kim Oylar said Home Rule was voted down in Washington county 70/30 percent yet the Commissioners are removing row officers. She addressed Commissioner Irely Vaughan about the request to have husband Robert Vaughan stay out of Prothonotary's; and about her husband denying Clerk of Courts Brenda Davis her right to medical attention and he forcibly put his hands on her to try to drag her to the judge's chambers. While called Washington County government corrupt and she questioned how the Commissioners can expect the Clerk of Courts to function with a diminished staff. The Commissioners are required to provide elected officials with the resources they need to properly and officially run their offices.

Washington County resident Ann Shaner said voting is the most basic right in our democracy. She said there is non-existent evidence of widespread voter fraud. She questioned the nationwide attempts of those who claim Donald Trump won the 2020 election. She said the 2020 election was declared by election experts as the most secure in American history. She said sham audits are meant to destroy trust and she questioned the sincerity of the group.

Washington County resident Ann Thomas thanked Commissioners Maggi and Vaughan for reaching out to her about her previous concerns. She said it's difficult for people to attend meetings during the workday and suggested the Board of Commissioner hold one meeting quarterly in the evenings.

Prothonotary Laura Hough requested the suspension of Capt. Robert Vaughan for his actions against women last Wednesday. In reference to the county's recently posted budget, she that although there isn't a tax increase planned, taxpayers will face tax increased from the federal government due to the excessive printing of money to fund the Covid-19 American Rescue Plan; she said taxes are taxes no matter where they come from. She also referred to the PA County Code, as it pertains to the transfer of records from predecessors to a newly elected official. She brought this up because her predecessor gave the office's automation funds to the county and she does not have access to them. She is concerned that this could occur in the office of the Recorder of Deeds.

Washington County resident Anne Charles spoke about a forensic audit vs a recount, explaining that counting invalid votes multiple times does not change the outcome. She referred to another county where votes were counted more than once. She would like to see how many mail-in votes were counted, versus the number of ballots mailed out by the county. She believes we do have fraudulent voting happening here in Washington County and therefore wants a complete forensic audit.

#### THE BOARD OF COMMISSIONERS RESPONSE:

Commissioner Vaughan asked Director of Elections Melanie Ostrander to speak about a recount the county was ordered to do. Ms. Ostrander said she is an elections expert. She explained that during this year's general election the county was required, by the election code and the department of state, to do a recount of the Commonwealth Court Judge's race and Washington County's results were the same in the recount as they were on election night. Pennsylvania Election Code requires them to do the recount using a different machine than the votes were originally counted on, and when using a different voting machine the results were the same.

## OLD BUSINESS

### BID CONTRACT EXTENSION

Solicitor Grimm recommended the Board, on behalf of Purchasing and the Planning Commission, of the extension of our current contract with EnviroScience, Inc., Stow, Ohio for diagnostics and repairs of county owned dams. The contract extension will be effective through April 30, 2022 and all time and material emergency repairs are to be done on an as needed basis. This extension is in accordance with the original bid documents.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving the contract extension with EnviroScience, Inc.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Solicitor Grimm recommended the Board, on behalf of Purchasing, of the extension of our current contract with Express Employment Professionals, Washington, Pa. for temporary staffing services at a percentage markup from the current Washington County employee rate. The contract extension will be effective December 1, 2021 through January 31, 2023. This extension is in accordance with the original bid documents.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving the contract extension with Express Employment Professionals.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

### DONATION RESOLUTION

Solicitor Grimm recommended the Board, on behalf of Purchasing, to adopt a resolution, in compliance of Section 1805 of the county code governing the sale or disposition of personal property for the donation of old metal shelving to the Washington County Historical Society, who has formerly requested the donation and has met all required criteria. The shelving is for the purpose of housing Veteran Discharge Dockets and have a zero value on our books.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving the resolution.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

## NEW BUSINESS

Chief Clerk presented to the Board for their consideration and approval, of a Memorandum of Understanding to provide for the cooperation and assistance by the Washington County Authority to the County of Washington with respect to the review, evaluation, and recommendation for selection, by the County, of a Consultant to provide Broadband Consulting Services.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the Memorandum of Understanding.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of a deed of easement with Chellise and Carol Lee Gray for construction of the Chartiers #30, Hess Bridge in Cecil Township. The total payment of \$2,400 includes 2,532 square feet of permanent easement to be paid 80% state and 20% county liquid fuels.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the deed of easement with Chellise and Carol Lee Gray.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Finance, the Court of Common Pleas and Children and Youth Services, of the renewal Memorandum of Understanding between the Court of Common Pleas and Children and Youth Services for the 2021-22 Needs Based Budget allocation. The allocation is in the amount of \$306,100.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the renewal Memorandum of Understanding for the 2021-22 Needs Based Budget allocation.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Resources, of the renewal of our current general services agreement with the Washington Health System Occupational Medicine Center d/b/a Washington Physicians Group for pre-employment exams and related testing for all county employees in job categories subject to Pennsylvania Department of Transportation (PADOT) regulations. The rates of the contract will increase as follows and will be effective January 1, 2022 through December 31, 2022:

- Preplacement Exam – increase from \$70 to \$80
- Annual Physical Exam – increase from \$70 to \$80
- Respirator Fitness Exam – increase from \$70 to \$80
- RTW Exam – increase price range from \$70-\$200 to \$75-\$205 (charge depends on complexity)
- DOT Exam with Whisper Test – increase from \$85 to \$90
- DOT Exam with Audiogram – increase from \$117 to \$120
- Hepatitis B Vaccine – increase from \$78 to \$80

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the renewal of our current agreement with Washington Health System Occupational Medicine Center d/b/a Washington Physicians Group.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the agreement with Washington Health System.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Resources, of the renewal of our current agreement with the Washington Health System Occupational Medicine Center for general drug and alcohol testing services for all county employees in job categories subject to Pennsylvania Department of Transportation (PADOT) regulations. The rates of the contract will increase as follows and will be effective January 1, 2022 through December 31, 2022:

- On-site hourly fee for first hour for specimen collection urine drug screen – increase from \$50 to \$100
- On-site urine drug screen collection fee for each additional half hour – increase from \$25 to \$50

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the agreement with the Washington Health System Occupational Medicine Center for general drug and alcohol testing services.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Resources, of the renewal of the DOT Drug and Alcohol Testing Consortium with the Washington Hospital Occupational Medicine Center for drug and alcohol testing services for DOT-regulated random lottery draws. This agreement will be effective January 1, 2022 through December 31, 2022, and rates will remain the same.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the agreement with Washington Hospital Occupational Medicine Center.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Resources, of the renewal of the Share and Ride Program Consortium with Washington Hospital Occupational Medicine Center for drug and alcohol testing services for non-regulated random lottery draws. This agreement will be effective January 1, 2022 through December 31, 2022, and rates will remain the same.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the agreement with Washington Hospital Occupational Medicine Center.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Children and Youth Services, of the following provider agreements for the period of July 1, 2021 through June 30, 2022. No additional county funds are required.

<u>PROVIDER</u>	<u>AMOUNT</u>
A Child's Place	230,000
Cornell Abraxas Group, LLC	790,000
Presley Ridge	600,000
<b>TOTAL</b>	<b><u>\$1,620,000</u></b>

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the provider agreements listed.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Children and Youth Services, of a purchase of service agreement with Avanco International, Inc. to provide access to the Child Accounting and Profile System (CAPS). This agreement will be effective July 1, 2021 through June 30, 2022 for a sum not to exceed \$44,081.28 and no additional county funds are required.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the purchase of service agreement with Avanco International, Inc.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Behavioral Health and Developmental Services, of a purchase of service agreement with Beacon Health Options of Pennsylvania to provide a fully integrated information reporting system in compliance of the Commonwealth's Consolidated Consumer Reporting Initiative (CCRI). This agreement will be effective July 1, 2021 through June 30, 2022 for a sum not to exceed \$43,260 and no additional county funds are required.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the purchase of service agreement with Beacon Health Options of Pennsylvania.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Services, to enter into an agreement with Southwest Behavioral Health Management, Inc. for the implementation of a Community Based Care Management program for the period of July 1, 2021 through December 31, 2021. The contract authorization amount is \$119,865 and no additional county funds are required.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the agreement with Southwest Behavioral Health Management, Inc.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Veterans Affairs, to submit a grant application to the Pennsylvania Department of Military and Veterans Affairs for a Veteran's Trust Fund grant focused on outreach throughout Washington County. The one-year grant application is for \$20,000 and there is no match requirement. No additional county funds are required.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the grant application to the Pennsylvania Department of Military and Veterans Affairs.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing and the Planning Commission, of authorization to advertise for dam inspections.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving authorization to advertise for dam inspections.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing and Human Resources, of an addendum to our current agreement with Express Employment Professionals, Washington Pa., to include temporary staffing services for Human Resources and other county departments at a percentage markup from current Washington County employee rate. This addendum will be effective November 22, 2021 through January 31, 2023 and is under the same terms and conditions as the original contract.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the addendum with Express Employment Professionals.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing, of an addendum to our current agreement with BBL Fleet, Bridgeville, Pa., for fleet management services to reduce the requirement for auto liability from \$3,000,000 to \$2,000,000 for the County.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the addendum with BBL Fleet.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.



ANNOUNCEMENTS

An Executive Session was held at 10 a.m. on Tuesday, November 30, 2021, following the Agenda meeting to discuss personnel. The regularly scheduled Salary Board and Retirement Board meetings will immediately follow today's meeting.

SOLICITOR

None

There being no further business, Chairman Vaughan declared the meeting adjourned at approximately 2:44 p.m.

THE FOREGOING MINUTES SUBMITTED FOR APPROVAL:

\_\_\_\_\_, 2021

ATTEST: \_\_\_\_\_

CHIEF CLERK

**OLD BUSINESS**  
**December 16, 2021**

**A. BID AWARD**

Purchasing respectfully requests the Commissioners award the proposal for broadband consulting services to Tilson Technology Management, Portland, ME, for a consultant for a countywide broadband assessment in accordance with American Rescue Plan funds. The total cost is \$89,625 and will be funded from the American Rescue Plan Act Fund.

**B. BID AWARD**

Purchasing respectfully requests the Commissioners award the proposal to Tyler Technologies, Inc., Yarmouth, Maine, for software and implementation services for a financial services system, including integrated modules for Human Resources at the following rates. The total cost will be funded from the American Rescue Plan Act Funds.

<b>Summary</b>	<b>One Time Fees</b>	<b>Recurring Fees</b>
Total Tyler Software	\$ 0	\$ 0
Total Annual	\$ 0	\$ 272,410
Total Tyler Services	\$ 456,040	\$ 0
Total Third-Party Hardware, Software, Services	\$ 4,013	\$ 0
<b>Summary Total</b>	<b>\$ 460,053</b>	<b>\$ 272,410</b>

Estimated Travel Expenses \$ 30,140

**C. BID AWARD**

Purchasing respectfully requests the Commissioners award the proposal for a cloud phone hosted system to Full Service Network LP, Pittsburgh, PA, at a total cost of 8,497 per month. Costs will be paid from their operating budget.

**D. BID CONTRACT EXTENSION**

Purchasing, on behalf of Veterans Affairs, respectfully requests the Commissioners approve the extension of our bid award contract for flags and markers to the following vendors. This extension shall continue through December 31, 2022, under the same terms and conditions.

- Metro Flag Co., Wharton NJ
- All Quality Memorial Markers, Smoketown PA

**E. BID CONTRACT EXTENSION**

Purchasing respectfully requests the Commissioners approve the extension of our bid award contract with Scalise Industries Corporation, Lawrence, PA for the provision of HVAC/boiler maintenance effective January 1, 2022 through December 31, 2022. The total cost is \$15,558 for the Correctional Facility and \$6,873 for the Airport. All work will be done on an as needed basis at the rate of \$110.50/hour and \$173.65/hour emergency rate. Material is vendor's cost plus a 16-20% markup.

**F. BID CONTRACT EXTENSION**

Purchasing, respectfully requests the Commissioners approve the extension of the bid contract for drug test kits to Redwood Toxicology Laboratory, Inc., Santa Rosa, CA. This extension will be effective through December 31, 2022 at a total yearly cost of approximately \$15,000.

G. **BID CONTRACT PURCHASES**

Purchasing, on behalf of Information Technology, respectfully requests the Commissioners approve the following purchase for wiring services, from Information Technologies Services, Carnegie PA, our contract of record. The total cost will be funded from their operating budget.

- Emergency door release \$1,685.50
- Crossroads Building - Two (2) emergency door releases, cables, labor for installation, calibration, programming & training.

H. **BID CONTRACT PURCHASES**

Purchasing, on behalf of Aging Services, respectfully requests the Commissioners approve a service agreement with Johnson Controls, Pittsburgh PA, our contract of record, for a fire alarm inspection at the Canonsburg Senior Center. The total cost is \$1,043.25 and will be paid from their operating budget.

I. **BID CONTRACT PURCHASES**

Purchasing, on behalf of Information Technology, respectfully requests the Commissioners approve payment to eDocs Technologies, Pittsburgh PA, our contract of record in the amount of \$10,811.25 for Onbase support (updates, training & scanning).

J. **BID CONTRACT PURCHASES**

Purchasing, respectfully requests the Commissioners approve a professional services payment to Remington and Vernick Engineers (RVE), Pittsburgh, PA for schematic design services for the Crossroads Building (6<sup>th</sup> floor) at their contractual hourly rates in the amount of \$1,420.

**NEW BUSINESS**  
**December 16, 2021**

**A. SETTLEMENT AND AUTHORIZATION – SOLICITOR**

Solicitor respectfully requests the Commissioners approve Washington County to participate in the state-wide settlement of the Purdue Pharma litigation consolidated under Docket No. 2017-008095 in the Court of Common Pleas of Delaware County and in furtherance thereof to appoint Chair Diana Irely Vaughan as the authorized official of Washington County to execute any and all documentation required in such settlement including but not limited to the PA Subdivision Intrastate Allocation Participation Form, the Subdivision Janssen Settlement Participation Form, and the Subdivision Distributors Participation Form.

**B. BOARD APPOINTMENTS – CHIEF CLERK**

Chief Clerk respectfully requests the Commissioners approve the reappointments of Larry Pollock to the First Responders/Public Safety Board and Emily Stavovy to the Behavioral Health and Developmental Services Board and the appointments of Dr. Andrew Goudy, Derek Culbertson, Frances Clark, Lisa Haanum, and Tiffany Hobson to the Human Services Advisory Board.

**C. EASEMENT – PLANNING**

Planning respectfully requests the Commissioners approve a drainage easement with the Pennsylvania Turnpike Commission to allow construction of a stormwater drainage facility under the Panhandle Trail in McDonald Borough. The Turnpike will pay the County \$4,100 and restore all property to its original condition or better. Temporary access for the trail will be maintained at all times.

**D. CONTRACT EXTENSION – PLANNING**

Planning respectfully requests the Commissioners approve a contract extension with Kymberly A. Secrett for animal control services in county parks at an annual cost of \$400 per month effective January 1, 2022 through December 31, 2022.

**E. BUDGET ADOPTION – FINANCE**

Finance respectfully requests the Commissioners approve a tax levy and appropriation resolution fixing the tax rate for 2022 at 2.43 mills for county purposes and appropriating specific sum estimates to be required for the specific purposes of county government for the year 2022.

**F. SUPPLEMENTAL APPROPRIATION – FINANCE**

Finance respectfully requests the Commissioners approve the annual supplemental appropriation.

**G. CONTRACT RENEWAL – FINANCE**

Finance respectfully requests the Commissioners approve the 2022 renewal fee and administrative fee for TASC for the county's flexible spending account plan. The renewal fee is \$640 and the administrative fee is \$4.32 per employee, per month.

**H. AGREEMENT – FINANCE**

Finance, on behalf of the Treasurer, respectfully requests the Commissioners approve a proposal and agreement with RBA Professional Data Systems, Inc. for additional work needed for the office's internal lock box system. The proposal and agreement are in the amount of \$7,250.

**I. DEED – FINANCE**

Finance, on behalf of the Redevelopment Authority of the County of Washington as agent for Washington County Airport, respectfully requests the Commissioners approve a corrective deed with John Murr and Linda Murr for property that was previously acquired by the county for future aviation purposes. The corrective deed is necessary to comply with the original purchase offer which allowed the property owner to reserve the mineral rights.

J. **POLICY – FINANCE**

Finance respectfully requests the Commissioners approve a policy for the workers' compensation coverage with Encova. The policy premium is in the amount of \$209,933 and will be effective January 1, 2022 through January 1, 2023. In addition to the premium, the new policy will require the set-up of a loss fund escrow in the amount of \$51,000 and obtain a letter of credit in the amount of \$196,771 from a qualified bank.

K. **POLICY RENEWAL – FINANCE**

Finance respectfully requests the Commissioners approve a policy renewal for accident coverage with Philadelphia Indemnity Insurance company for program attendees for community service/ FITS, alternative sentencing, volunteers, and season juveniles. The policy premium is in the amount of \$4,339 and will be effective January 13, 2022 through January 13, 2023.

L. **POLICY RENEWAL – FINANCE**

Finance respectfully requests the Commissioners approve a policy renewal for aviation general liability coverage with Aviation Insurance Resources. The policy premium is in the amount of \$5,520 and will be effective January 1, 2022 through January 1, 2023.

M. **CONTRACT RENEWAL – HUMAN RESOURCES**

Human Resources respectfully requests the Commissioners approve the renewal of a professional services contract with The Cameron Wellness Center of the Washington Health System for the purpose of providing employee wellness services. This contract will be effective January 1, 2022 through December 31, 2022 and the rates will remain the same.

N. **AGREEMENTS – CHILDREN & YOUTH SERVICES**

Children and Youth Services respectfully requests the Commissioners approve provider agreements in the amount of \$1,535,000 for the period of July 1, 2021 through June 30, 2022, with the list of previously approved providers. No county funds are required.

O. **AGREEMENT – BEHAVIORAL HEALTH & DEVELOPMENTAL SERVICES**

Behavioral Health and Developmental Services respectfully requests the Commissioners approve an agreement with Southwest Behavioral Health Management Inc. for the provision of administrative oversight and behavioral health services provided by Washington County BHDS for the period of January 1, 2022 through December 31, 2022. The contract authorization amount is \$1,015,568.83 (payable in eleven installments of \$84,630.73 and one installment of \$84,630.80). No county funds are required.

P. **AGREEMENTS – HUMAN SERVICES**

Human Services respectfully requests the Commissioners enter into agreements, with the list of previously approved providers, in the amount of \$288,500 for emergency shelter services for the period of July 1, 2021 through December 31, 2022. The funds are provided by the U.S. Department of Housing and Urban Development (HUD). No county funds are required.

Q. **ADDENDUM – HUMAN SERVICES**

Human Services respectfully requests the Commissioners approve an agreement addendum with Blueprints for the Emergency Shelter Grant. This addendum will extend the period of the agreement through March 31, 2022 and the contract authorization amount will remain the same. No county funds are required.

R. **ADDENDUM – AGING SERVICES**

Aging Services respectfully requests the Commissioners approve an agreement addendum with Southwestern Pennsylvania Area Agency on Aging for the period of July 1, 2021 through June 30, 2022. The contract authorization amount will increase by \$39,270.84 and no county funds are required.

- S. **AUTHORIZATION TO BID – PURCHASING**  
Purchasing, on behalf of the Elections/Voter Registration, respectfully requests the Commissioners authorize the advertising for bids for elections supplies.
- T. **AUTHORIZATION TO BID – PURCHASING**  
Purchasing, on behalf of Building and Grounds, respectfully requests the Commissioners authorize the advertising for bids for the provision of preventive maintenance and/or repair of commercial hot water heaters and boilers.
- U. **AUTHORIZATION TO BID – PURCHASING**  
Purchasing respectfully requests the Commissioners authorize the advertising for request for proposals (RFPs) for broadband expansion in underserved communities.
- V. **AGREEMENT – PURCHASING**  
Purchasing, on behalf of Adult Probation, respectfully requests the Commissioners approve a 12-month agreement with Lobbyguard for a kiosk-based scheduling system. The total cost is \$6,060 with annual recurring costs of \$3,060 for software and support and will be paid via Act 35 funds.
- W. **AGREEMENT – PURCHASING**  
Purchasing, on behalf of Public Safety, respectfully requests the Commissioners approve an agreement with MRA, Inc. in the amount of \$77,487.93 for maintenance and support of the radio console software purchased on the GSA contract from Avtec. This agreement will be effective January 1, 2022 through December 31, 2022 and will be paid from Public Safety's state collected surcharge.
- X. **AGREEMENT – PURCHASING**  
Purchasing, on behalf of Public Safety, respectfully requests the Commissioners approve a maintenance agreement with MRA, Inc. in the amount of \$26,550 for software and hardware for the logging recorder purchased on the GSA contract from Eventide. This agreement will be effective January 1, 2022 through December 31, 2022 and will be paid from Public Safety's state collected surcharge.
- Y. **AGREEMENT – PURCHASING**  
Purchasing, on behalf of Public Safety, respectfully requests the Commissioners enter into an agreement with Suburban Propane LP for the Cross Creek Tower site, including the installation of one 500-gallon propane tank, and a fuel surcharge fee at a one-time charge of \$1,914.98. The rental fee is \$180/year, plus a \$179.95 installation fee. This agreement will be effective December 16, 2021 for three years and will automatically renew on a month-to-month basis, unless terminated by providing a 30-day written notice. Costs will be paid from Public Safety's operating budget.
- Z. **AGREEMENT – PURCHASING**  
Purchasing, on behalf of Public Safety, respectfully requests the Commissioners approve an agreement with Motorola Solutions in the amount of 6,406.60 to migrate the call-handling equipment to the next generation 9-1-1 call delivery. Costs will be funded by the Statewide Interconnectivity grant program.
- AA. **AGREEMENT RENEWAL – PURCHASING**  
Purchasing, on behalf of Information Technology, respectfully requests the Commissioners authorize the renewal and payment of the annual software support and maintenance agreement for Court Automation with Tiburon, Inc. in the amount of \$59,402.38 for the FACTS Case Management System. This agreement is effective January 1, 2022 through December 31, 2022 and will be paid from their operating budget.

**BB. AGREEMENT – PURCHASING**

Purchasing, on behalf of Information Technology, respectfully requests the Commissioners approve a software maintenance agreement with Vertiv Services, Inc. for the Emerson/Liebert UPS systems located in the Courthouse, Courthouse Square, and Public Safety. This agreement will be effective January 1, 2022 through December 31, 2022 at a cost of \$33,785.01. All costs will be paid from IT and Public Safety's operating budget.

**CC. AGREEMENT RENEWAL – PURCHASING**

Purchasing, on behalf of Public Safety, respectfully requests the Commissioners approve a renewal service agreement with SynergIT for HP blades, servers, and the SAN system located in the 9-1-1 service center. This agreement will be effective January 1, 2022 through December 31, 2022, with the option to extend for an additional year. The cost is not to exceed \$75,000 per year.

**DD. STATE CONTRACT – PURCHASING**

Purchasing, on behalf of the Courts, respectfully requests the Commissioners approve an agreement with Propio Language Services for telephonic-interpreting services through December 31, 2023.

**EE. STATE CONTRACT – PURCHASING**

Purchasing, on behalf of Information Technology, respectfully requests the Commissioners approve an agreement with Scantek Infomanagement Solutions for Laserfiche document management for the migration from Onbase to Laserfiche. The total cost is \$88,000, which includes both the county, court systems, and project management.

**FF. STATE CONTRACT – PURCHASING**

Purchasing, on behalf of the Sheriff's Department, respectfully requests the Commissioners approve the purchase of one (1) smartphone from Verizon Wireless for Captain Interval. The monthly service fee is \$44.99, the phone is free with activation, and the cost will be charged to their operating budget.

**GG. STATE CONTRACT – PURCHASING**

Purchasing, on behalf of the Courts, respectfully requests the Commissioners approve the purchase of one (1) smartphone from Verizon Wireless for the EHM Department. The monthly service fee is \$44.99, the phone is free with activation, and the cost will be charged to their operating budget.

**HH. STATE CONTRACT – PURCHASING**

Purchasing, on behalf of Human Services, respectfully requests the Commissioners approve the purchase of four (4) smartphones (3 for Veterans and 1 for Human Service Deputy Director, Jason Bercini) from Verizon Wireless. The monthly service fee is \$44.99/phone, the phones are free with activation, and the cost will be charged to their operating budget.

**II. RESOLUTION – REDEVELOPMENT AUTHORITY**

The Redevelopment Authority of the County of Washington (RACW) respectfully requests the Commissioners adopt a resolution approving the execution of the Home Investment Partnerships American Rescue Plan Grant Agreement.