

PLEASE BE ADVISED THAT THIS PUBLIC MEETING OF THE WASHINGTON COUNTY COMMISSIONERS IS VIDEO AND AUDIO LIVE-STREAMED ON THE COMMISSIONERS' FACEBOOK PAGE.

IF YOU HAVE NOT SIGNED IN AND ARE PRESENT AT THIS MEETING, PLEASE DO SO, SO THAT WE HAVE ACCURATE RECORDS.

AGENDA

WEDNESDAY, NOVEMBER 30, 2022

1. Opening of Meeting

a. Prayer

Commissioner Diana Irey Vaughan

b. Pledge of Allegiance

Commissioner Larry Maggi

2. Approval of Meeting Minutes

Minute No. 1161 November 17, 2022

Special Order of Business

None

(RECESS FOR PHOTOS)

3. Public Comments

THE VIEWS AND OPINIONS EXPRESSED BY THE SPEAKERS DURING PUBLIC COMMENT ARE EXCLUSIVELY THOSE OF THE SPEAKERS AND DO NOT REFLECT OR REPRESENT THOSE OF THE WASHINGTON COUNTY BOARD OF COMMISSIONERS AND HAVE NOT BEEN VERIFIED.

4. The Board of Commissioners' Response

5. Old Business

Bid Award

- a. Electrical Supplies
- b. Fencing
- c. Kitchen & Housekeeping Supplies
- d. Promotional Items
- e. Window Washing

Bid Contract Extensions

- a. Post-Mortem Laboratory Services
- b. Plumbing Supplies
- c. Produce

6. New Business

- a. Resolution – Finance
- b. Consent – Finance
- c. Vehicle Donation – Finance
- d. Renewal Grant Agreement – Finance

- e. Renewal - Finance
- f. Renewal Contract – Human Resources
- g. Contract – Human Resources
- h. Policy – Human Resources
- i. Agreements – Children & Youth Services
- j. Authorization to Advertise – Purchasing
- k. Authorization to Advertise – Purchasing
- l. Authorization to Advertise – Purchasing
- m. Agreement – Purchasing
- n. Agreement – Purchasing
- o. Lease Agreement – Purchasing
- p. Renewal Agreement – Purchasing
- q. Agreement – Purchasing
- r. Agreement – Purchasing
- s. Agreement – Purchasing
- t. Agreement – Purchasing

7. Announcements

An Executive Session was held at 10 a.m. on Tuesday, November 29, 2022, following the agenda meeting to discuss personnel and litigation. The regularly scheduled Salary Board and Retirement Board meetings will be immediately following today's meeting.

8. Solicitor

None

9. Adjournment

The Washington County Commissioners met in regular session in the Public Meeting Room, Courthouse Square, Washington, Pa., with the following members being present: Commissioners Diana Irey Vaughan, Larry Maggi, and Nick Sherman. Also present are Solicitor Jana Grimm; Chief of Staff Mike Namie; Finance Director Josh Hatfield; Human Resources Director Shelli Arnold; Sheriff Deputies Jack Camerson and Tyler Drusbasky; Penn State Cooperative Extension representatives Laura Delach, Valerie Sesler, and Tom Beresnyak; Executive Secretaries Randi Marodi, and Patrick Geho; Chief Clerk Cynthia B. Griffin; Administrative Assistant Joyce Thornburg; Planning representative Kalie Chasko; The Rev. Mark Swoger of Holy Trinity Catholic Church; United States Army and United States Airforce Veteran Chad VanScyoc; WJPA representative Joe Jasek and concerned citizens Jim Piper, Frank Byrd, Bonnie Rankin, Fred Bender, Susan Bender, Corey McConn, Annie Shaner, Don Fitch, Antoinette Fitch, Mark, Kramer, Judy Kramer, Larry Celaschi, Camille Papia, and Eric Carson.

Mrs. Vaughan called the meeting to order at approximately 2 p.m. and announced this meeting is video and audio live-streamed via Facebook.

The Rev. Mark Swoger led the meeting with a prayer.

Mr. VanScyoc led the Pledge of Allegiance.

Mrs. Vaughan entertained a motion approving Minute No. 1160 dated November 3, 2022.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving Minute No. 1160 as written.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

SPECIAL ORDER OF BUSINESS

Mr. Maggi read a certificate of recognition that was awarded to Penn State Extension Master Gardeners for coming in first place at the state level to receive the Search for Excellence Award in the category of Innovative Project.

Moved by Mr. Maggi; seconded by Mr. Sherman, approving the certificate.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Mr. Sherman read a certificate of recognition that was awarded to Penn State Extension Master Gardener Laura Delach and congratulated her on her retirement.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the certificate.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Laura Delach thanked the Board of Commissioners for their recognition and said that for the past 19 years she has enjoyed working with people and plants.

RECESS FOR PHOTOS

PUBLIC COMMENT

The following Washington County residents addressed the Commissioners during public comment:

Mark Kramer, a retired social studies teacher, and an officer of the grassroots organization Democrats for Action Responsibility and Truth (DART), spoke about the responsibilities of public servants and how he believes some row officers in Washington County are not performing their duties.

Judy Kramer, who is also a member of DART, was inspired to attend this meeting and heartened by the most recent election and the reaction by so many of our candidates who were gracious in their victories and their losses. She said this give her hope for our democracy and our country because people were humble in their victories and losses.

Fred Bender said he has respect for Washington County's Election Director Melanie Ostrander and her team because they conducted a fair and free election. He also extended his thanks to the Washington County poll workers for their dedication to our voting rights. He also thanked the election directors, teams, and poll workers in our state and country.

Camile Papiia encouraged people to sign up to serve as poll workers, poll watchers, and poll greeters. She thanked the Board of Commissioners for being available. She said that instead of legislating from the Bible we should legislate from the goodness of our hearts, no matter what faith we follow.

Don Fitch said the recent elections were free of fraud, but it doesn't mean the elections are perfect. He encouraged people to support voting legislation that addresses voter registration, voting access, election integrity, security, redistricting, and campaign financing. We should contact Congressman Guy Reschenthaler and other representatives to encourage them to get these important legislative actions done.

Frank Byrd encouraged everyone to send birthday wishes to the Rev. Floyd Morosco, who is celebrating his 100th birthday. Cards can be sent to him at the Presbyterian Senior Center in Washington.

Antionette Fitch said witnessed the counting of provisional ballots by the canvassing board and she wanted to commend the county on a very smooth, efficient, and effective election. She pointed out that about two dozen provisional ballots lacked one of the two required signatures and these votes were not counted. She asked the Commissioners to revisit this policy. She said this could present a problem in future elections.

Charleroi Councilman Larry Celaschi commended the county's Community Service and FITS programs, making it possible for the borough to complete a few projects. He said the workers were very professional, well mannered, and they had a great work ethic.

Anne Shaner thanked all the young people who voted and made a difference in preserving our democracy, the rule of law, and the integrity of our election process. All of those votes helped to stop the authoritarian movement in this country and helped restore hope in Pennsylvania.

THE BOARD OF COMMISSIONER'S RESPONSE

Commissioner Ireya Vaughan responded to Antionette Fitch's comments about the signatures on the ballot, state law considers it a fatal flaw if both signatures are not on the ballot. Therefore, state law states that the county cannot count those ballots. In the past, we were able to cure the ballots by notifying the voter of the fatal flaw so they could come in and correct it, but we couldn't do that in this election due to lawsuits.

She announced that every year prior to each election the county is required by law to do a logic and accuracy test, which was started on October 11, 2022, and took eight days to complete. Then we do a public test, which was advertised in the newspapers and held at 10 a.m. on Thursday, November 2. No member of the public showed up. However, it was live-streamed on the Commissioner's Facebook page and it received over 1,200 views from the public, who were able to see the accuracy of the process.

On the topic of post-election, she appreciated all the kind words for the election office, the director, the poll workers, the pre-canvass board, and the canvass board, who worked very hard. In addition, we did a sample count (a hand count of five randomly chosen precincts): Burgettstown (421 ballots), Cecil II (427 ballots), Coal Center (33 ballots), Fallowfield Township (617 ballots), and Peters Township A1 (503 ballots.) These ballots were hand-counted and checked for accuracy, and they came out with the exact same tabulation. She said the county is constantly reviewing the process, and everything came out well.

OLD BUSINESS

None

NEW BUSINESS

Chief Clerk presented to the Board for their consideration and approval, of the reappointments of Bill Iams and John Hunter as Farm Director and the appointment of Larry Maggi as the County Commissioner to the Washington County Conservation District Board.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the board appointments.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Resources, of a contract between the County of Washington and SEIU Local 668 (Children and Youth Social Services) effective January 1, 2023 through December 31, 2025. This contract will reflect a 3% annual raise in 2023 and 2024 and a 2.25% annual raise in 2025.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the contract between the County of Washington and SEIU Local 668.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Behavioral Health and Developmental Services, of a provider agreement addendum with Transitional Employment Consultants to provide supported employment services for the period of July 1, 2021 through June 30, 2022. The contract authorization amount will increase by \$6,505 and no additional county funds are required.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the provider agreement addendum with Transitional Employment Consultants.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Behavioral Health and Developmental Services, to submit a grant application to the Pennsylvania National Strategy for Suicide Prevention for the purchase of gun safety locks and lock boxes. The grant application is for \$3,000 and no county match is required.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the grant application with the Pennsylvania National Strategy for Suicide Prevention.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Services, of an agreement addendum with Blueprints for the Emergency Shelter Grant to extend the period of the agreement through March 31, 2023. The contract authorization amount will remain the same and no additional county funds are required.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the agreement addendum with Blueprints.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Children and Youth Services, of a provider agreement with UPMC Western Psychiatric Hospital for the provision of the Partners for Family Empowerment Program for the period of October 1, 2022 through June 30, 2024. The contract authorization amount is \$340,210 and no additional county funds are required.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the provider agreement with UPMC Western Psychiatric Hospital.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Children and Youth Services, of a purchase of service agreement with Carrie O’Connell, Esquire to represent Children and Youth Services in Juvenile Court for the period of November 17, 2022 through June 30, 2023. Services will be billed at \$65 per hour and no additional county funds are required.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the purchase of service agreement with Carrie O’Connell, Esquire.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Children and Youth Services, of a provider agreement with Community Family Advocates for the provision of emergency basic needs for minors for the period of November 1, 2022 through June 30, 2023. The contract authorization amount is \$50,000 and no additional county funds are required.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the provider agreement with Community Family Advocates.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Children and Youth Services, of a provider agreement addendum with Keystone Adolescent Center to add diagnostic services for the period of July 1, 2022 through June 30, 2023. The contract authorization amount will remain the same and no additional county funds are required.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the provider agreement addendum with Keystone Adolescent Center.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Children and Youth Services, of a provider agreement addendum with Every Child, Inc. to provide placement services for the period of July 1, 2021 through June 30, 2022. The contract authorization amount will increase by \$5,000 and no additional county funds are required.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the provider agreement addendum with Every Child, Inc.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Children and Youth Services, of the 2023 Special Budget in the amount of \$68,000. This budget will be used to cover supportive client services, child-specific expenses, expenses related to the recruitment and retention of

resource families, ancillary court expenses as well as meeting and event recognition expenses. No additional county funds are required.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the 2023 Special Budget.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing, of authorization to advertise bids for flags and markers for Washington County.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving authorization to advertise for bids for flags and markers.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing, of authorization to advertise for an HVAC boiler and maintenance for Washington County.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving authorization to advertise for an HVAC boiler and maintenance.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing, of authorization to advertise for bids for locksmith services for Washington County.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving authorization to advertise for bids for locksmith services.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing and Human Resources, of a month-to-month extension of our current agreement with Campbell Durant to provide various labor and employment issues, negotiations, and authorizing the new 2023 hourly fee schedule effective January 1, 2023 as follows:

- Principals - \$220
- Senior Associates - \$195
- Associates – 185
- Paralegals and Law Clerks – 145

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the month-to-month extension and the 2023 hourly fee schedule with Campbell Durant.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing and the District Attorney, of an agreement with Greyshift, LLC., Atlanta, GA for Graykey license, software, and hardware for the District Attorney's office effective January 1, 2023 through December 31, 2023. The total amount is \$63,990 and will be paid with a combination of HIDTA and drug forfeiture monies.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the agreement with Greyshift, LLC.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing, to enter into a renewal agreement with the Pennsylvania District Attorneys Institute (PDAI) for the maintenance and continuance of the Pennsylvania Statewide Automated Victim Information and Notification (SAVIN) program. The program was provided to the Correctional Facility through Pennsylvania Commission on Crime & Delinquency (PCCD) grant funds for victim notification and automatically notifies a victim 24/7 of an offender's escape, subsequent apprehension, date of release, work release, etc. PCCD will pay 100% of the maintenance and service fees for 2023 with no cost incurred for Washington County. This agreement will be effective January 1, 2023 through December 31, 2023. This was approved in the Prison Board meeting held Wednesday, November 16, 2022, Minute No. PB-11-16-22.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the agreement with the Pennsylvania District Attorneys Institute.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing and the Correctional Facility, to enter into an agreement with PrimeCare as the facility's medical provider for home care services for one inmate. The cost is expected to be approximately \$16,000 per month. This was approved in the Prison Board meeting held Wednesday, November 2, 2022, Minute No. PB-11-2-22.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the agreement with PrimeCare.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing and Public Safety, of the purchase of one 2023 Ford F350 4x4 crew cab vehicle with emergency upgrades at a cost of \$81,763, including a discount from Woltz & Wind Ford, Inc., Heidelberg, PA. Costs will be paid from HAZMAT funds. The proposed purchase will be made via PA State Contract/COSTARS 13 and therefore does not require bidding.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the purchase of one 2023 Ford F350 4x4 crew cab vehicle.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

ANNOUNCEMENTS

An Executive Session was held at 10 a.m. on Wednesday, November 16, 2022, following the agenda meeting to discuss personnel and litigation. The regularly scheduled Salary Board meeting will be immediately following today's meeting. All county offices will be closed on Thursday and Friday, November 24 and 25, 2022, in observance of Thanksgiving.

SOLICITOR

Solicitor Grimm presented to the Board for their consideration and approval of tax refunds in the amount of \$10,623.23

DERRICO JEFFREY P. & DAVID
60 E. BEAU STREET
WASHINGTON, PA 15301
Tax Year: 2022
District: CANONSBURG 3RD W
Parcel: 110-025-00-02-0001-00
Amount: \$282.85

NEEMA CANONSBURG LP
1012 WESLEY DRIVE
MECHANICSBURG, PA 17055
Tax Year: 2022
District: CECIL
Parcel: 140-015-00-00-0011-34
Amount: \$4,643.73

FOWLER DENNIS J. & CHRISTINA M
15 DELSANDRO DRIVE
DONORA, PA 15033
Tax Year: 2022
District: DONORA
Parcel: 240-045-09-00-0001-14
Amount: \$4.37

CALVARY CHAPEL OF
FREDERICKTOWN
103 MOOSE HILL ROAD
P.O. BOX 19
FREDERICKTOWN, PA 15333
Tax Year: 2022
District: EAST BETHLEHEM
Parcel: 260-010-00-02-0002-00
Amount: \$137.39

CALVARY CHAPEL OF
FREDERICKTOWN
103 MOOSE HILL ROAD
P.O. BOX 19
FREDERICKTOWN, PA 15333
Tax Year: 2022
District: EAST BETHLEHEM
Parcel: 260-010-00-02-0004-00
Amount: \$53.72

CALVARY CHAPEL OF
FREDERICKTOWN
103 MOOSE HILL ROAD
P.O. BOX 19
FREDERICKTOWN, PA 15333
Tax Year: 2022
District: EAST BETHLEHEM
Parcel: 260-010-00-02-0005-00
Amount: \$81.8

STOTTLEMYER REGINA
1326 STATE ROUTE 481
CHARLEROI, PA 15022
Tax Year: 2022
District: FALLOWFIELD
Parcel: 320-012-00-00-0023-02
Amount: \$34.29

LEACH RANDAL J. & CAROLE A.
401 WOOD STREET
NEW EAGLE, PA 15067
Tax Year: 2022
District: NEW EAGLE
Parcel: 480-008-00-03-0001-00
Amount: \$81.68

GREENERY REALTY GROUP LLC
5308 13TH AVENUE, SUITE 273
BROOKLYN, NY 11219
Tax Year: 2022
District: NORTH STRABANE
Parcel: 520-015-00-00-0010-00
Amount: \$4,947.37

PRICE A. WILLIAM & MARY
KATHERINE
850 VANCE ROAD
CANONSBURG, PA 15317
Tax Year: 2022
District: NORTH STRABANE
Parcel: 520-002-00-00-0004-00
Amount: \$326.02

MCCLOY MARILYN & HOLLY JEAN
MCCLOY
P.O. BOX 65
ROSCOE, PA 15477
Tax Year: 2022
District: ROSCOE
Parcel: 560-005-00-01-0014-00
Amount: \$30.01

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the following tax refunds.
Roll call vote taken:
Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.
Motion carried unanimously.

There being no further business, Chairman Vaughan declared the meeting adjourned at approximately 2:41 p.m.

THE FOREGOING MINUTES WERE SUBMITTED FOR APPROVAL:

_____, 2022

ATTEST: _____

CHIEF CLERK

OLD BUSINESS
November 30, 2022

A.	<p><u>BID AWARD</u></p> <p>Purchasing respectfully requests the Commissioners award the bid for electrical supplies for all Washington County facilities to The Hite Company, Washington, PA, based on their percent discount from catalog cost as submitted in their bid proposals. This contract will be effective January 1, 2023 through December 31, 2025, with the option to renew for two additional two-year periods. This bid has been awarded to the lowest most responsive and responsible bidder meeting requirements.</p>
B.	<p><u>BID AWARD</u></p> <p>Purchasing, on behalf of the Planning Commission, respectfully requests the Commissioners award the bid for the furnishing and installation of the Cross Creek Fencing Project to Ol' 7 Construction. The total cost is \$75,809 and will be paid from gas lease funds. This bid has been awarded to the lowest most responsive and responsible bidder meeting the specifications.</p>
C.	<p><u>BID AWARD</u></p> <p>Purchasing respectfully requests the Commissioners award the bid for kitchen and housekeeping supplies to the following vendors:</p> <ul style="list-style-type: none">• A-Z Janitorial Services, Washington, PA• Jack Frye Sales & Service, Monongahela, PA• Pyramid School Products, Tampa, FL• Central Poly Bag Corp., Linden, NJ <p>The contracts will be effective January 1, 2023 through June 30, 2023, with the option to extend for four additional six-month periods. All items have been awarded to the lowest most responsive and responsible bidders meeting the specifications.</p>
D.	<p><u>BID AWARD</u></p> <p>Purchasing, respectfully requests the Commissioners award the bid for promotional items to Authentic Promotions, Carmichael, CA, at a discount of 25% from the vendor's website for pens, magnets, cups, and clothing items, plus the cost of decoration. This contract will be effective January 1, 2023 through December 31, 2024, with the option to extend for two additional two-year periods. This bid is being awarded to the lowest most responsive and responsible bidder meeting specifications.</p>
E.	<p><u>BID AWARD</u></p> <p>Purchasing, on behalf of Building and Grounds, respectfully requests the Commissioners award the bid for window washing to Squeegee Squad, Jeanette, PA, effective November 30, 2022 through December 31, 2025, at a total cost of \$31,560. This bid has been awarded to the lowest most responsive and responsible bidder meeting the specifications.</p>
F.	<p><u>BID CONTRACT EXTENSION</u></p> <p>Purchasing, on behalf of the Coroner, respectfully requests the Commissioners extend the request for proposal (RFP) for Post Mortem Laboratory Services to NMS Labs, Willow Grove, PA, based on their submitted 2023 fee schedule. Service will be performed on an "as needed" basis. This extension will be effective January 1, 2023 through December 31, 2025, with the option to extend for an additional three-year period unless terminated pursuant to the terms of the agreement. All services will be charged to the Coroner's Budget.</p>

G.	<p><u>BID CONTRACT EXTENSION</u></p> <p>Purchasing, on behalf of Building and Grounds, respectfully requests the Commissioners extend the bid contract for plumbing supplies to the listed vendors effective January 1, 2023 through December 31, 2024:</p> <ul style="list-style-type: none">• Colt Plumbing, Mechanicsburg, PA at the Category B discount of 25%• McKean Plumbing & Heating, Washington, PA 15% discount from both Category A & B• W.W. Grainger, Lake Forest, IL at the Category B 5% discount off CRP
H.	<p><u>BID CONTRACT EXTENSION</u></p> <p>Purchasing, on behalf of the Correctional Facility, respectfully requests the Commissioners extend the bid for the furnishing and delivering of produce for the Correctional Facility with Albano's Produce, Washington, PA, under the same terms and conditions as our original agreement. This contract extension will be effective January 1, 2023 through December 31, 2024, and is contingent upon Prison Board approval.</p>

NEW BUSINESS
November 30, 2022

A.	<p><u>RESOLUTION – FINANCE</u> Finance, on behalf of the Redevelopment Authority of the County of Washington as agent for the Washington County Airport, respectfully requests the Commissioners adopt a resolution approving the submission of plans to the Commonwealth of Pennsylvania, Department of Community and Economic Development (DCED) to designate the Washington County Airport as an airport land development zone.</p>
B.	<p><u>CONSENT – FINANCE</u> Finance, on behalf of the Redevelopment Authority of the County of Washington as agent for the Washington County Airport, respectfully requests the Commissioners approve a contractual consent of landowner with the Commonwealth of Pennsylvania, Department of Environmental Protection (DEP) for well cleanout and plugging activities of abandoned or orphaned oil and gas wells located on airport property. The work will be done at no cost to the County and the area will be restored to its original or better condition.</p>
C.	<p><u>VEHICLE DONATION – FINANCE</u> Finance, on behalf of the Sheriff’s Office, respectfully requests the Commissioners accept a vehicle donation from EQT Corporation for use by the Sheriff’s Office’s DARE program. The vehicle is a 2014 Jeep Grand Cherokee, has approximately 47,500 registered miles, has a dealer fair market value range of \$14,961 to \$17,284, and will be conveyed on an as-is basis. Per the Sheriff’s Office, the vehicle was recently inspected and visually inspected by the Sheriff.</p>
D.	<p><u>RENEWAL GRANT AGREEMENT – FINANCE</u> Finance, on behalf of Public Safety, respectfully requests the Commissioners approve a renewal grant agreement with the Commonwealth of Pennsylvania, Pennsylvania Emergency Management Agency (PEMA) for the emergency management performance grant program. The agreement is in the amount of \$131,645 and will be for the period of October 1, 2021 through September 30, 2022. The agreement will be electronically signed by the Finance Director, Joshua Hatfield, per the previously adopted resolution.</p>
E.	<p><u>RENEWAL – FINANCE</u> Finance respectfully requests the Commissioners approve the 2023 renewal fee and administrative fee for TASC as the County’s flexible spending plan administrator. The renewal fee is \$684.48 and the administrative fee is \$4.62 per employee, per month.</p>
F.	<p><u>RENEWAL CONTRACT – HUMAN RESOURCES</u> Human Resources respectfully requests the Commissioners approve the renewal of a professional services contract with The Cameron Wellness Center of the Washington Health System for the purpose of providing employee wellness services. This contract will be effective January 1, 2023 through December 31, 2023, and the rates will remain the same.</p>
G.	<p><u>CONTRACT – HUMAN RESOURCES</u> Human Resources respectfully requests the Commissioners approve a contract between the County of Washington and the Service Employees International Union (SEIU) Local 668-Residual effective January 1, 2023 through December 31, 2025.</p>
H.	<p><u>POLICY – HUMAN RESOURCES</u> Human Resources respectfully requests the Commissioners approve the new County Animals in the Workplace policy that prohibits employees from bringing their household pets to work. The only exception to this policy is a service animal with proper documentation.</p>

I.	<p><u>AGREEMENTS – CHILDREN & YOUTH SERVICES</u> Children and Youth Services respectfully requests the Commissioners approve provider agreements in the amount of \$850,000 for the period of July 1, 2022 through June 30, 2023, with the list of previously approved providers. No County funds are required.</p>
J.	<p><u>AUTHORIZATION TO ADVERTISE – PURCHASING</u> Purchasing respectfully requests the Commissioners authorize the advertising for bids for election supplies for Washington County.</p>
K.	<p><u>AUTHORIZATION TO ADVERTISE – PURCHASING</u> Purchasing respectfully requests the Commissioners authorize the advertising for bids for linen supplies for Washington County.</p>
L.	<p><u>AUTHORIZATION TO ADVERTISE – PURCHASING</u> Purchasing respectfully requests the Commissioners authorize the advertising for bids for fire alarm inspections.</p>
M.	<p><u>AGREEMENT – PURCHASING</u> Purchasing, on behalf of Information Technology, respectfully requests the Commissioners approve a professional services agreement with PSI Engineering to include the 2022-2023 general fee schedule for all county facilities on an as-needed basis, and for the purpose of providing quality control testing, including abatement projects. All other terms and conditions of the current agreement remain in full force.</p>
N.	<p><u>AGREEMENT – PURCHASING</u> Purchasing, on behalf of Public Safety, respectfully requests the Commissioners approve an agreement with Timeclock Plus, LLC to provide a web-based application to replace an outdated Google spreadsheet they use for scheduling. The total cost is \$2,250 and will be effective November 30, 2022, for a period of twelve (12) months.</p>
O.	<p><u>LEASE AGREEMENT – PURCHASING</u> Purchasing respectfully requests the Commissioners extend our current lease agreement with the Senate of Pennsylvania for the district office of Senator Camera Bartolotta located in the Crossroads Building. The lease agreement will be effective January 1, 2023 through December 31, 2026, under the same terms and conditions as the original agreement.</p>
P.	<p><u>RENEWAL AGREEMENT – PURCHASING</u> Purchasing, on behalf of Public Safety, respectfully requests the Commissioners approve a renewal service agreement with SynergIT for HP blades, servers, and the SAN system located in the 9-1-1 service center. This agreement will be effective January 1, 2023 through December 31, 2023, with the option to extend for an additional year. The cost is not to exceed \$75,000 per year.</p>
Q.	<p><u>AGREEMENT – PURCHASING</u> Purchasing, on behalf of Information Technology, respectfully requests the Commissioners approve a maintenance agreement for the Emerson/Liebert UPS systems (located in the Courthouse, Courthouse Square, and Public Safety) with Vertiv Services, Inc. for the purpose of keeping the systems, mechanical and software functions, up to date with two preventative maintenance visits per site/per year. This agreement will be effective January 1, 2023 through December 31, 2023, at a cost of \$36,487.81 and will be paid from Information Technology's and Public Safety's operating budgets.</p>

R.	<p><u>AGREEMENT – PURCHASING</u> Purchasing, on behalf of Information Technology, respectfully requests the Commissioners extend the current software license agreement with Service Express, Inc. for the purpose of providing maintenance on HP hardware components through December 31, 2025. The total cost is \$9,187.20 and will be paid from Public Safety’s operating budget and wireless money.</p>
S.	<p><u>AGREEMENT – PURCHASING</u> Purchasing, on behalf of Public Safety, respectfully requests the Commissioners approve a maintenance agreement with MRA, Inc. in the amount of \$77,487.93 for maintenance and support of the radio console software purchased on the GSA contract from Avtec. This agreement will be effective January 1, 2023 through December 31, 2023, and will be paid from Public Safety’s state-collected surcharge.</p>
T.	<p><u>AGREEMENT – PURCHASING</u> Purchasing, on behalf of Public Safety, respectfully requests the Commissioners approve a maintenance agreement with MRA, Inc. in the amount of \$26,550 for software and hardware for the logging recorder purchased on the GSA contract from Eventide. This agreement will be effective January 1, 2023 through December 31, 2023 and will be paid from Public Safety’s state-collected surcharge.</p>