

**PLEASE BE ADVISED THAT THIS PUBLIC MEETING OF THE WASHINGTON COUNTY COMMISSIONERS IS VIDEO AND AUDIO LIVE-STREAMED ON THE COMMISSIONERS' FACEBOOK PAGE.**

**IF YOU HAVE NOT SIGNED IN AND ARE PRESENT AT THIS MEETING, PLEASE DO SO, SO THAT WE HAVE ACCURATE RECORDS.**

**AGENDA**

**THURSDAY, OCTOBER 20, 2022**

**1. Opening of Meeting**

a. Prayer

The Rev. Gary Gibson  
North Buffalo Presbyterian Church

b. Pledge of Allegiance

Joshua Rush  
Air Force

**2. Approval of Meeting Minutes**

Minute No. 1158 October 6, 2022

**Special Order of Business**

Certificate of Recognition

Elizabeth Davidson, Deputy Sheriff  
Kristie Salzman, Deputy Sherriff

**(RECESS FOR PHOTOS)**

**3. Public Comments**

**THE VIEWS AND OPINIONS EXPRESSED BY THE SPEAKERS DURING PUBLIC COMMENT ARE EXCLUSIVELY THOSE OF THE SPEAKERS AND DO NOT REFLECT OR REPRESENT THOSE OF THE WASHINGTON COUNTY BOARD OF COMMISSIONERS AND HAVE NOT BEEN VERIFIED.**

**4. The Board of Commissioners' Response**

**5. Old Business**

None

**6. New Business**

- a. Board Appointments – Chief Clerk
- b. Contracts – Planning
- c. Grant Approval – Planning
- d. Authorization to Advertise – Planning
- e. Grant Approval – Planning
- f. Grant Agreement – Finance
- g. Addendum – Finance
- h. Resolution – Finance
- i. Resolution – Finance
- j. Renewal – Human Resources
- k. Renewal Contract – Human Resources
- l. Renewal Contract – Human Resources

- m. Renewal Contract – Human Resources
- n. Renewal Contract – Human Resources
- o. Renewal Contract – Human Resources
- p. Renewal Contract – Human Resources
- q. Addendums – Behavioral Health & Developmental Services
- r. Agreements – Children & Youth Services
- s. Addendum – Children & Youth Services
- t. Agreement – Children & Youth Services
- u. Authorization to Advertise – Purchasing
- v. Agreement – Purchasing
- w. Renewal Agreement – Purchasing
- x. Agreement – Purchasing
- y. Addendum – Purchasing
- z. State Contract – Purchasing

**7. Announcements**

An Executive Session was held at 10 a.m. on Wednesday, October 19, 2022, following the agenda meeting to discuss personnel and litigation. The regularly scheduled Salary Board meeting will be immediately following today's meeting.

**8. Solicitor**

None

**9. Adjournment**

The Washington County Commissioners met in regular session in the Public Meeting Room, Courthouse Square, Washington, Pa., with the following members being present: Commissioners Diana Irey Vaughan, Larry Maggi, and Nick Sherman. Also present are Solicitor Jana Grimm; Chief of Staff Mike Namie; Finance Director Josh Hatfield; Register of Wills James Roman and employee Dheaven Kelley; Prothonotary Laura Hough and employee Tina Whited; Assistant Public Defender Rose Semple; Veterans representative Leigh Mawhinney; Sheriff Anthony Andronas and representative Branden Frankie; Domestic Violence Services of SWPA Director Alexandra Brooks and representatives Shannon Deely and Becky Cerallo; Executive Secretaries Marie Trossman, Randi Marodi, and Patrick Geho; Chief Clerk Cynthia B. Griffin; Administrative Assistant Joyce Thornburg; Planning representative Kalie Chasko; The Rev. Dr. Scott Shetter of The Church of the Covenant; Young Marines representative Don Bailey; WJPA representative Joe Jasek and concerned citizens Kimberly Shetter, Kerry Gallick, Ashley Duff, Bonnie Rankin, Susan Narelle, Deb Coury, Susan Bender, Corey McConn, Robert Rhome, Liz Molinaro, Barbara Miller, and Ann Shaner.

Mrs. Vaughan called the meeting to order at approximately 2 p.m. and announced this meeting is video and audio live-streamed via Facebook.

The Rev. Dr. Scott Shetter led the meeting with a prayer.

Mr. Bailey led the Pledge of Allegiance.

Mrs. Vaughan entertained a motion approving Minute No. 1157 dated September 15, 2022.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving Minute No. 1157 as written.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

#### SPECIAL ORDER OF BUSINESS

Mr. Sherman read a proclamation for Domestic Violence Services of SWPA.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the proclamation.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Domestic Violence Services of SWPA Director Alexandra Brooks spoke on the importance of these services. Offered are two safe houses, one in Washington County and one in Fayette County. If you or someone in your community knows someone that is dealing with domestic violence have them call our hotline.

#### RECESS FOR PHOTOS

#### PUBLIC COMMENT

The following Washington County residents addressed the Commissioners during public comment:

Barbara Miller, Executive Director of the Washington Senior Citizens Center, invited everyone to the Spud Night Fundraiser from 3 p.m. to 7 p.m. on Saturday, October 15, 2022, at the American Legion on Park Avenue, Washington. All proceeds will go toward building upkeep.

Ashley Duff said she was disappointed that the Commissioners did not accept the referendum petition about paper ballots. Her group worked hard to put the issue on the ballot, but after they gathered all of the signatures, they were told the petitions wouldn't be accepted because of the Help America Vote Act (HAVA). She said this was the chance to make the vote count.

Dheaven Kelly said he was given a survey about county issues and then he found out it was political. He also said county employees walk through pigeon feces in the parking garage and asked that it be cleaned up.

Annie Shaner stated the Commissioners do not owe Ashley Duff an apology for not accepting the petition because it was the committee's job to do their homework. She said this isn't about election integrity, but about their own political ideology. They want to blame someone else, but it's their own fault for not looking into the procedure themselves.

Deb Coury said it's not about ideology, it is about free and fair elections. She said their group went door to door and found many voting discrepancies. She gave examples of discrepancies and spoke about Afghanistan, the invasion of illegal immigrants who don't have to be vaccinated, fentanyl that is coming over the border, teaching five-year-olds about transgenderism, and the teaching of Critical Race Theory. She said we need free and fair elections to change this demonic takeover of our country and our world.

#### THE BOARD OF COMMISSIONER'S RESPONSE

Commissioner Irely Vaughan, addressing the issue raised by Dheaven Kelly, said the parking garage in question is owned by the City of Washington. The city was made aware of the issue and the board hopes they will address it.

#### OLD BUSINESS

##### BID AWARD

Solicitor Grimm recommended the Board, on behalf of Purchasing, award the bid contract for products under the Joint Municipal Purchasing Program for Washington County to the following vendors based on their per unit cost as submitted in their bid proposals:

- Compass Minerals America Inc., Overland Park, KS
- Laural Aggregates, Morgantown, WV
- Hei-Way LLC., Sarver, PA
- Reed Oil, New Castle PA

The contract will be effective October 6, 2022 through September 30, 2023, at a total yearly cost of approximately \$10,000. This bid is being awarded to the lowest most responsive and responsible bidders meeting specifications.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving the bid contract with the vendors listed.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

##### BID CONTRACT EXTENSION

Solicitor Grimm recommended the Board, on behalf of Purchasing and Building and Grounds, approve the extension of our current bid contract for plumbing services with McVehil Plumbing, Heating & Supply Co., Inc., Washington, PA effective November 1, 2022 through October 31, 2023. All work will be done on a time and material basis and all materials are at a 15% discount from the list price.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving the extension of our bid contract with McVehil Plumbing, Heating & Supply Co., Inc.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Solicitor Grimm recommended the Board, on behalf of Purchasing and Building and Grounds, approve the extension of our current service contract for the rental of floor mats for various county buildings and uniforms for Building Maintenance and Garage staff with Cintas Corporation, Bridgeville, PA at their submitted 2022 per unit costs. This extension will be effective through December 31, 2023, with options to

extend year to year unless canceled by providing a thirty-day written notice. The total yearly cost is approximately \$4500/year.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving the extension of our service contract with Cintas Corporation.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

#### BID REJECTION

Solicitor Grimm recommended the Board, on behalf of Purchasing and the Planning Commission, reject all bids for the Cross Creek fence project and authorize rebidding. Bids came in over budget.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving the bid rejection for the Cross Creek fence project

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

#### NEW BUSINESS

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Coroner, of the cost of training for three deputy coroners (Billy Jack McKay, Aubrey Onorato, and Rodney Bush) to attend Allegheny County's Office of the Medical Examiner's 2022 Continuing Education Event. The cost will be \$100/per person, plus mileage, and will be paid from their operating budget.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the cost of training for Billy Jack McKay, Aubrey Onorato, and Rodney Bush.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Controller, of an agreement with Michael Clarke, Esq. to provide solicitor services for the Controller's office. The agreement is in the amount of \$300/month, is effective October 6, 2022, and shall be continuous until terminated by either party.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the agreement with Michael Clarke, Esq.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of a cost supplement in the amount of \$25,435.42 to Gibson Thomas Engineering for construction consultation services on Chartiers #30, Hess bridge in Cecil Township. Costs will be paid 100% federal funds.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the cost supplement for construction consultation services with Gibson Thomas Engineering.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of the Planning Commission, of an agreement with the Southwestern Pennsylvania Commission (SPC) for the 2022-2024 Unified Planning Work Program reimbursement in the total amount of \$35,568. The fiscal year 2022-2023 and fiscal year 2023-2024 invoicing will reflect a \$17,784 and \$4,446 in-kind match respectively.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the agreement with the Southwestern Pennsylvania Commission.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Finance and Aging Services, of a local match in the amount of \$4,752 for a Local Share Account funded project at the Cross Creek Senior Center. The local match will be funded by the 2022-23 capital assistance grant.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the local match for the project at the Cross Creek Senior Center.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Finance and the Redevelopment Authority of the County of Washington as agent for Washington County Airport, of a line extension agreement with Columbia Gas of Pennsylvania, Inc. and approve a resolution permitting Finance Director Joshua Hatfield to electronically sign the agreement on behalf of the County. The agreement is in the amount of \$5,296.87 and will be funded by a combination of the Bureau of Aviation capital grant and Act 13 monies.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the line extension agreement with Columbia Gas of Pennsylvania, Inc.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Finance, of an application with the Commonwealth of Pennsylvania, Pennsylvania Commission on Crime and Delinquency for the local law enforcement support grant program. The application is in development and will not exceed the allowable maximum award amount set by the funding source.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the application with the Commonwealth of Pennsylvania, Pennsylvania Commission on Crime and Delinquency for the local law enforcement support grant program.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Finance, of a resolution to supplement program guidelines for the Washington County C-PACE Program in accordance with amended Title 12 of the Pennsylvania Consolidated Statutes.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the resolution to supplement program guidelines for the Washington County C-PACE Program.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Children and Youth Services, of the following provider agreements for the period of July 1, 2022 through June 30, 2023. No additional county funds are required.

<u>PROVIDER</u>	<u>AMOUNT</u>
City Mission Hope House	\$100,000
Families United Network, Inc.	325,000
TOTAL	<u>\$425,000</u>

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the provider agreements listed.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Children and Youth Services, of a provider agreement with UPMC Western Behavioral Health for the provision of foster care placement services for the period of September 1, 2022 through June 30, 2023. The contract authorization amount is \$100,000 and no additional county funds are required.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the provider agreement with UPMC Western Behavioral Health.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Children and Youth Services, of a provider agreement addendum with Washington Hospital Teen Outreach to add reimbursable mileage for youths placed outside of the County for the period of July 1, 2022 through June 30, 2023. The contract authorization amount will remain unchanged and no additional county funds are required.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the provider agreement addendum with Washington Hospital Teen Outreach.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Human Services, of an addendum with the Washington County Transportation Authority to administer the Medical Assistance Transportation Program for the period of July 1, 2021 through June 30, 2022. The contract authorization amount will increase by \$113,534 to \$1,925,000 and no additional county funds are required.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the addendum with the Washington County Transportation Authority

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing, of authorization to advertise for electrical work for Washington County.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving authorization to advertise for electrical work.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing, of authorization to advertise for kitchen and housekeeping supplies for Washington County.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving authorization to advertise for kitchen and housekeeping supplies.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing, of authorization to advertise for promotional items for Washington County.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving authorization to advertise for promotional items.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing and Court Administration, of authorization to advertise requests for proposals for office space for MDJ Manfredi (27-3-5).

Moved by Mr. Sherman; seconded by Mr. Maggi, approving authorization to advertise requests for proposals for office space for MDJ Manfredi.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing and Voter Registration/Elections, of payments to ES&S in the amount of \$42,260 for support for our November 8, 2022 election. Costs will be paid from their operating budget.

- Logic and Accuracy Testing of Voting Equipment - \$1,795 a day per technician – quoted for the quantity of 17 days for a total of \$30,515.
- Public Testing of Voting Equipment - \$1,795 a day per technician – quoted for the quantity of one day for a total of \$1,795.
- Election Day Site Support – \$4,975 per technician – quoted for two technicians for a total of \$9,950.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving payments to ES&S for support for our November 8, 2022 election.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing and Information Technology, of a renewal agreement with Brian Norris Consulting Services to provide the Courts with web services as well as maintenance and support for the Electronic Retrieval System (ERS). The ERS provides the ability to accept credit card or ACH payments for online services. This agreement will be effective through December 31, 2023, with a not to exceed amount of \$25,000.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the renewal agreement with Brian Norris Consulting Services.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing and the Courts, of addendum #2 to our current lease agreement with Mountain Capital Partners LLC, Pittsburgh, PA, for MDJ Melograne (27-3-01) to eliminate the additional weekly cleaning and disinfecting services effective November 1, 2022, returning to two times per week. This agreement will continue through March 31, 2024, under the current terms and conditions.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving addendum#2 with Mountain Capital Partners LLC.



Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing and the Courts, of addendum #2 to our current lease agreement with ABC&D Properties #28, LLC, Cecil, PA, for MDJ Havelka (27-3-07) to eliminate the additional weekly cleaning and disinfecting services effective November 1, 2022, returning to two times per week. This agreement will continue through December 31, 2024, under the current terms and conditions.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving addendum#2 with ABC&D Properties #28, LLC.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, on behalf of Purchasing and the Courts, of addendum #4 to our current lease agreement with Gross Industrial Construction Co., Inc., Washington, PA, for MDJ Bruner (27-3-10) to eliminate the additional weekly cleaning and disinfecting services effective November 1, 2022, returning to two times per week. This agreement will continue through February 28, 2026, under the current terms and conditions.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving addendum #4 with Gross Industrial Construction Co., Inc.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

## ANNOUNCEMENTS

An Executive Session was held at 10 a.m. on Wednesday, October 5, 2022, following the agenda meeting to discuss personnel and litigation. The regularly scheduled Salary Board meeting has been canceled. All county offices will be closed on Monday, October 10, 2022, in observance of Columbus Day.

## SOLICITOR

Solicitor Grimm presented to the Board for their consideration and approval of tax refunds in the amount of \$1,243.14.

BRUNO JODI L.  
1101 MAIDEN STREET  
FREDERICKTOWN, PA 15333  
Tax Year: 2022  
District BEALLSVILLE  
Parcel 030-017-00-00-0004-00  
Amount \$122.64

MOORE LOUIS J.  
P.O. BOX 97  
BEALLSVILLE, PA 15313  
Tax Year: 2022  
District BEALLSVILLE  
Parcel 030-007-00-00-0005-01  
Amount \$207.67

SERDY MICHAEL J. JR.  
62 REESE ROAD  
WASHINGTON, PA 15301  
Tax Year: 2022  
District BUFFALO  
Parcel 060-017-00-00-0001-06  
Amount \$295.77

WINDSOR WOODS MASTER ASSN  
772 PINE VALLEY DRIVE  
PITTSBURGH, PA 15239  
Tax Year: 2022  
District CECIL  
Parcel 140-006-18-00-0067-00  
Amount \$51.44

CECIL TWP DELETED FOR 1/22  
3599 MILLERS RUN ROAD  
CECIL, PA 15321  
Tax Year: 2022  
District CECIL  
Parcel 140-006-19-00-0064-00  
Amount \$83.11

CECIL TWP DELETED FOR 1/22  
3599 MILLERS RUN ROAD  
CECIL, PA 15321  
Tax Year: 2022  
District CECIL  
Parcel 140-006-19-00-0065-00  
Amount \$48.34

FURMAN DIANA  
57 MAIN STREET  
CLARKSVILLE, PA 15322  
Tax Year: 2022  
District EAST BETHLEHEM  
Parcel 260-004-02-07-0024-00  
Amount \$14.77

WCM PROP LLC  
234 N. KINGS CREEK ROAD  
BURGETTSTOWN, PA 15021  
Tax Year: 2022  
District HANOVER  
Parcel 340-033-00-00-0017-00  
Amount \$120.29

STACKOWICZ FAMILY REVOC  
LIVING TR  
399 RAINEY ROAD  
EIGHTY FOUR, PA 15330  
Tax Year: 2022  
District NORTH BETHLEHEM  
Parcel 490-001-00-00-0013-01  
Amount \$33.57

CASILLI ELIZABETH A.  
122 MALLARD  
MCMURRAY, PA 15317  
Tax Year: 2022  
District PETERS TOWNSHIP  
Parcel 540-007-30-00-0005-00  
Amount \$2.86

HARTMAN DANIEL & LINDSEY  
113 KNIGHT BRIDGE DRIVE  
VENETIA, PA 15367  
Tax Year: 2022  
District PETERS TOWNSHIP  
Parcel 540-005-35-00-0006-00  
Amount \$38.82

GRACE MICHAEL & HUNTER  
JESSICA  
323 RICHFIELD STREET  
PITTSBURGH, PA 15234  
Tax Year: 2022  
District SOUTH FRANKLIN  
Parcel 590-002-00-00-0004-00  
Amount \$223.86

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the above tax refunds.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

There being no further business, Chairman Vaughan declared the meeting adjourned at approximately 2:41 p.m.

THE FOREGOING MINUTES WERE SUBMITTED FOR APPROVAL:

\_\_\_\_\_, 2022

ATTEST: \_\_\_\_\_

CHIEF CLERK

DRAFT

**NEW BUSINESS**  
**October 20, 2022**

A.	<p><b><u>BOARD APPOINTMENTS – CHIEF CLERK</u></b>            Chief Clerk respectfully requests the Commissioners approve the appointment of Stephanie Paluda to the Southwest Corner Workforce Development Board, and the appointments of David Kresh, Cathi Kresh, Charlie Watts, Mary Lea Dutton, Kevin Hill, and Kryz Soukup to the Canvass Board for the 2022 General Election.</p>
B.	<p><b><u>CONTRACTS – PLANNING</u></b>            Planning respectfully requests the Commissioners approve the previously approved construction contracts that were advertised by the Pennsylvania Department of Transportation (PADOT). Costs will be paid 100% federal funds.</p> <ul style="list-style-type: none"> <li>• Chartiers #58 bridge, City of Washington to Frank Gavlik &amp; Sons, Inc. in the amount of \$1,124,412.44.</li> <li>• Chartiers #30 bridge, Cecil Township to Advanced Builders, Inc. in the amount of \$1,318,606.</li> </ul>
C.	<p><b><u>GRANT APPROVAL – PLANNING</u></b>            Planning respectfully requests the Commissioners’ approval to submit a grant in the amount of \$300,000 to the Pennsylvania Department of Transportation (PADOT) under the Multi-Modal Transportation Fund to replace the Raccoon #28 bridge in Smith Township. Additional costs to complete the project including removal of the existing structure and site preparation will be completed with Act 44/89 funds and in-house efforts.</p>
D.	<p><b><u>AUTHORIZATION TO ADVERTISE – PLANNING</u></b>            Planning respectfully requests the Commissioners’ approval to advertise for proposals for an independent state-certified general real estate appraiser to determine the conservation easement value for properties submitted for agricultural conservation easements.</p>
E.	<p><b><u>GRANT APPROVAL – PLANNING</u></b>            Planning respectfully requests the Commissioners’ approval to submit a grant request in the amount of \$1,120,000 under the Local Share Grant Program for the rehabilitation of two dairy barns and Hall 1 at the Washington County Fairgrounds. The estimated cost of the project is \$1,600,000 which will require a \$480,000 match from the Fair Gas Lease and Act 13 Greenways monies.</p>
F.	<p><b><u>GRANT AGREEMENT – FINANCE</u></b>            Finance, on behalf of Public Safety, respectfully requests the Commissioners approve a grant agreement with the Commonwealth of Pennsylvania, Pennsylvania Emergency Management Agency (PEMA) for the 2022 9-1-1 Statewide Interconnectivity grant program. The agreement is in the amount of \$21,970 and will be for the period of January 1, 2023 through December 31, 2023.</p>
G.	<p><b><u>ADDENDUM – FINANCE</u></b>            Finance, on behalf of Court Administration, respectfully requests the Commissioners approve an addendum to the agreement with Tyler Technologies, Inc. (as successor-in-interest to Courthouse Technologies Ltd.) for the jury software. The addendum increases the number of annual summons production from 6,500 to 10,000 to reflect actual usage and decreases the per summons fee from \$4.02 to \$3.60 with an estimated annual cost of \$36,000. The addendum will be effective October 20, 2022.</p>

H.	<p><b><u>RESOLUTION – FINANCE</u></b>  Finance, on behalf of the Redevelopment Authority of the County of Washington, respectfully requests the Commissioners approve a resolution to amend the grant agreement with the Pennsylvania Housing Finance Agency for the Pennsylvania Housing Affordability and Rehabilitation Enhancement (PHARE) program. The resolution allocates unspent monies totaling \$307,256 to three existing projects for the 2021 and 2022 grant years.</p>
I.	<p><b><u>RESOLUTION – FINANCE</u></b>  Finance, on behalf of Tax Revenue, respectfully requests the Commissioners approve a resolution reflecting the required changes to the Local Tax Collection Law per Act 57 of 2022.</p>
J.	<p><b><u>RENEWAL – HUMAN RESOURCES</u></b>  Human Resources respectfully requests the Commissioners approve the renewal of the Opt-Out rate for 2023 health insurance to remain the same at a monthly rate of \$200.</p>
K.	<p><b><u>RENEWAL CONTRACT – HUMAN RESOURCES</u></b>  Human Resources respectfully requests the Commissioners approve the renewal of the annual contract with Highmark Blue Cross Blue Shield for medical coverage effective January 1, 2023 through December 31, 2023. The premium will increase by 4% for the Highmark PPO Plan at the previously approved rate. The contract also includes a Performance Blue Plan for salaried employees and elected officials.</p> <ul style="list-style-type: none"> <li>• Employee – \$785.67</li> <li>• Employee &amp; Spouse – \$2,117.49</li> <li>• Employee &amp; Child(ren) – \$1,892.79</li> <li>• Family – \$2,429.85</li> </ul> <p>The cost of salaried employees and elected officials are as follows:</p> <ul style="list-style-type: none"> <li>• Employee – \$783.60</li> <li>• Employee &amp; Spouse – \$2,111.92</li> <li>• Employee &amp; Child(ren) – \$1,887.63</li> <li>• Family – \$2,423.45</li> </ul>
L.	<p><b><u>RENEWAL CONTRACT – HUMAN RESOURCES</u></b>  Human Resources respectfully requests the Commissioners approve the renewal of the annual contract with Highmark Freedom PPO Blue for retirees over 65 effective January 1, 2023 through December 31, 2023. The monthly rate will increase by 3% at the cost of \$167/member.</p>
M.	<p><b><u>RENEWAL CONTRACT – HUMAN RESOURCES</u></b>  Human Resources respectfully requests the Commissioners approve the renewal of the annual contract with Highmark Blue Cross Blue Shield for vision coverage effective January 1, 2023 through December 31, 2023. The premium will increase by 20%.</p> <ul style="list-style-type: none"> <li>• Employee – \$4.78</li> <li>• Employee &amp; Spouse – \$13.80</li> <li>• Employee &amp; Child(ren) – \$13.80</li> <li>• Family – \$13.80</li> </ul>
N.	<p><b><u>RENEWAL CONTRACT – HUMAN RESOURCES</u></b>  Human Resources respectfully requests the Commissioners approve the renewal of the annual contract with United Concordia for dental coverage effective January 1, 2023 through December 31, 2023. There will be no change in the premium. This contract will also include an option for salaried and elected officials to purchase an enhanced plan at the employee’s expense.</p>

O.	<p><b><u>RENEWAL CONTRACT – HUMAN RESOURCES</u></b>  Human Resources respectfully requests the Commissioners approve the renewal of our current contract with Colonial Supplemental Insurance for the 2023 voluntary benefits effective January 1, 2023 through December 31, 2023.</p>
P.	<p><b><u>RENEWAL CONTRACT – HUMAN RESOURCES</u></b>  Human Resources respectfully requests the Commissioners approve the renewal of the annual contract with The Standard for life, AD&amp;D, and long-term disability insurance effective January 1, 2023 through December 31, 2023. There will be no change in the premium.</p>
Q.	<p><b><u>ADDENDUMS – BEHAVIORAL HEALTH &amp; DEVELOPMENTAL SERVICES</u></b>  Behavioral Health and Developmental Services respectfully requests the Commissioners approve provider agreement addendums for the period of July 1, 2021 through June 30, 2022 with the list of previously approved providers. The contract authorization amount will increase from \$669,880 to \$808,060 and no county funds are required.</p>
R.	<p><b><u>AGREEMENTS – CHILDREN &amp; YOUTH SERVICES</u></b>  Children and Youth Services respectfully requests the Commissioners approve provider agreements in the amount of \$650,000 for the period of July 1, 2022 through June 30, 2023, with the list of previously approved providers. No county funds are required.</p>
S.	<p><b><u>ADDENDUM – CHILDREN &amp; YOUTH SERVICES</u></b>  Children and Youth Services respectfully requests the Commissioners approve a provider agreement addendum with Three Rivers Adoption Council dba TRAC Services for families to add generalized recruitment and retention services for the period of July 1, 2022 through June 30, 2023. The contract authorization amount will remain the same and no county funds are required.</p>
T.	<p><b><u>AGREEMENT – CHILDREN &amp; YOUTH SERVICES</u></b>  Children and Youth Services respectfully requests the Commissioners approve an agreement with the University of Pittsburgh’s School of Social Work for Debra Eckels-Boles to become a part-time student at the University’s graduate education Child Welfare Education for Leadership (CWEL) program. The agreement will commence on August 3, 2022 and will end upon graduation or withdrawal from the program. No county funds are required.</p>
U.	<p><b><u>AUTHORIZATION TO ADVERTISE – PURCHASING</u></b>  Purchasing respectfully requests the Commissioners authorize the advertising for the request for quotes (RFQs) for engineering services, consulting, and bid specs for Washington County.</p>
V.	<p><b><u>AGREEMENT – PURCHASING</u></b>  Purchasing, on behalf of the Treasurer, respectfully requests the Commissioners enter into an agreement with RBA Professional Data Systems, Inc. for credit card terminal pay processing integration for their MSB pay terminal. The total cost is \$8,500 and will be paid from their operating budget.</p>
W.	<p><b><u>RENEWAL AGREEMENT – PURCHASING</u></b>  Purchasing, on behalf of Public Safety, respectfully requests the Commissioners approve a renewal maintenance agreement for the CAD System from Intergraph Corporation. This agreement will be effective October 20, 2022 through December 31, 2023. The total cost is \$295,343.52 and will be paid from their operating budget.</p>

X.	<p><b><u>AGREEMENT – PURCHASING</u></b> Purchasing, on behalf of the Coroner, respectfully requests the Commissioners approve an agreement with Cohero for the implementation of a task and project management system upgrade effective October 20, 2022. The total cost is \$29,550 and will be paid from their operating budget.</p>
Y.	<p><b><u>ADDENDUM – PURCHASING</u></b> Purchasing, on behalf of Information Technology, respectfully requests the Commissioners approve an addendum to our current agreement with Lumos Networks of West Virginia, Inc. dba Segra to add SD-WAN and hosted firewalls to our internet services. The total cost is \$13,372/month and will be paid from their operating budget. This addendum is a four-year term effective October 1, 2022.</p>
Z.	<p><b><u>STATE CONTRACT – PURCHASING</u></b> Purchasing, on behalf of Public Safety, respectfully requests the Commissioners approve the purchase of a 2022 Emergency Responder vehicle at a cost of \$55,181.56 from Tri State Ford, Inc. The total cost will be paid from HAZMAT funds.</p>