

(Board's Agenda)

**SALARY BOARD MEETING**

June 20, 2024  
Immediately Following Public Meeting

Chairman calls meeting to order.

**MOTION BY SALARY BOARD MEMBER –**  
To approve Minute No. SB 5-16-24 dated May 16, 2024.

Chairman asks for PUBLIC COMMENTS.

**ELECTED OFFICIALS: (COMMISSIONER CALLS EACH SEPARATELY)**

**BOARD'S CONSIDERATION**

Jason Walsh – District Attorney

MAKE MOTION PER AGENDA

Tony Andronas – Sheriff

MAKE MOTION PER AGENDA

**MOTION –** (made by Salary Board Member) To approve the remaining personnel requests found on the FOR THE BOARD'S CONSIDERATION chart.

**CHAIRMAN – NOTES FOR THE RECORD –** All leaves of absence that occurred since May 16, 2024 until the present are to be noted for the record.

**CHAIRMAN NOTES FOR THE RECORD –** It is the consensus of the Salary Board that any procedural errors in the 2024 salary schedule book may be corrected administratively by Human Resources.

**RECESS**

**FOR THE BOARD'S CONSIDERATION - JUNE 20, 2024**

DEPARTMENT	CURRENT POSITION	CURRENT SALARY	NEW POSITION	REQUESTED SALARY	NOTES
District Attorney	County Detective	\$27.00/hour			Abolish two (2) vacant per-diem salaried positions effective 6/20/24
District Attorney			Criminal Investigator	\$47,000.00/year	Create one (1) full-time salaried position effective 6/20/24.

**FOR THE BOARD'S CONSIDERATION - JUNE 20, 2024**

DEPARTMENT	CURRENT POSITION	CURRENT SALARY	NEW POSITION	REQUESTED SALARY	NOTES
Sheriff	Deputy Sheriff II	\$25.83/hour			Abolish one (1) vacant full-time union position effective 6/20/24.
Sheriff			Deputy Sheriff I	\$25.08/hour	Create one (1) full-time union position effective 6/20/24.

**FOR THE BOARD'S CONSIDERATION - JUNE 20, 2024**

DEPARTMENT	CURRENT POSITION	CURRENT SALARY	NEW POSITION	REQUESTED SALARY	NOTES
Elections	Elections Office Manager	\$43,709.07/year		\$43,888.00/year	Increase in annual salary for one (1) full-time salaried position effective 7/1/24 due to FLSA requirements.
Human Services/ BHDS	Deputy Director of Human Services Human Services Care/BHDS Director in BHDS Deputy Administrator in BHDS MH Program Director I (Crisis/Emergency/Disaster) in BHDS MH Program Director I (Quality/Planning/Development) in BHDS			\$95.00/day	Approve on-call compensation be awarded to five (5) full-time salaried positions for covering on-call shifts during evenings, weekends and holidays. The individual who is assigned on-call duty shall be compensated for all time spent on such duty effective 7/1/24. This is due to the current Mental Health Procedures Act effective 7/1/24 and, as a result, the outside vendor is no longer permitted to perform the work.
CYS			CYS Administrator III	\$82,750.20/year plus \$1,500.00 monthly stipend	Create one (1) temporary full-time salaried position of Interim CYS Administrator III effective 7/1/24, including a monthly stipend in addition to the individual's current annual salary for the additional responsibilities. The stipend will be removed upon the hire of the position of CYS Administrator III and abolishment of the position on that date.

The Washington County Salary Board reconvened in Public Meeting Room G-16 of the Crossroads Center at 95 West Beau Street, Washington, Pennsylvania, for the purpose of reconvening with the following members being present: Commissioners Nick Sherman, Larry Maggi, Electra Janis, Controller April Sloane; and Clerk of Courts Ray Phillips. Also present were: Solicitor Gary Sweat; Human Resources Assistant Director Andrea Johnston; Chief Clerk Cynthia Griffin and Administrative Assistant Debbie Corson; Lee Martin, Sam Frymier and Brad Hampton, Marquette & Associates.

Chairman Sherman called the meeting to order at approximately 11:14 a.m.

Chairman Sherman entertained a motion to approve Minute No. SB 5-2-24 dated May 2, 2024 as written.

Moved by Ms. Janis, seconded by Mr. Maggi.

Roll call vote taken:

Ms. Sloane – Yes; Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

#### PUBLIC COMMENT

Controller April Sloane made a public comment, advising that she does not agree with the requests listed on the For the Board's Consideration page. Ms. Sloane notes there is an abolished position in HR that she does not agree with due to tenure. Ms. Sloane also points out that she does not agree with the approval of the increase in salary for the person appointed as Finance Director. Ms. Sloane states this employee has been late on deliverables within the county and outside auditors as well. Ms. Sloane adds that when her office tries to interact with this employee, the response is always "I am learning, I don't understand, or I am trying to figure that out." Based on these claims, Ms. Sloane votes no to the approval of For the Board's Consideration requests.

#### FOR THE BOARD'S CONSIDERATION

Mr. Sherman entertained a motion, on behalf of Emergency Telephone 911, presented to the board Assistant Operations Manager; Create one (1) full-time salaried position, \$60,577.66/year, effective 5/16/24.

Moved by Ms. Janis, seconded by Mr. Maggi, approving the foregoing personnel request.

Roll call vote taken:

Ms. Sloane – No; Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried.

Mr. Sherman entertained a motion, on behalf of Emergency Telephone 911, presented to the board TCO Shift Supervisor; Create one (1) full-time salaried position, \$60,194.08/year, effective 5/16/24.

Moved by Ms. Janis, seconded by Mr. Maggi, approving the foregoing personnel request.

Roll call vote taken:

Ms. Sloane – No; Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried.

Mr. Sherman entertained a motion, on behalf of Human Resources, presented to the board Employee Wellness & Activities Coordinator; Abolish one (1) full-time salaried position, \$45,894.52/year, effective 4/27/24.

Moved by Ms. Janis, seconded by Mr. Maggi, approving the foregoing personnel request.

Roll call vote taken:

Ms. Sloane – No; Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried.

Mr. Sherman entertained a motion, on behalf of Human Resources, presented to the board HR Administrative Assistant; Abolish one (1) full-time salaried position, \$39,795.60/year, effective 5/16/24.

Moved by Ms. Janis, seconded by Mr. Maggi, approving the foregoing personnel request.

Roll call vote taken:

Ms. Sloane – No; Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried.

Mr. Sherman entertained a motion, on behalf of Human Resources, presented to the board HR Coordinator; Create one (1) full-time salaried position, \$45,000.00/year, effective 5/16/24.

Moved by Ms. Janis, seconded by Mr. Maggi, approving the foregoing personnel request.

Roll call vote taken:

Ms. Sloane – No; Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried.

Mr. Sherman entertained a motion, on behalf of Finance, presented to the board Finance Director; Reduction in annual salary for one (1) full-time salaried position, from \$103,809.06/year to \$84,000.00/year, effective 5/16/24.

Moved by Ms. Janis, seconded by Mr. Maggi, approving the foregoing personnel request.

Roll call vote taken:

Ms. Sloane – No; Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried.

Mr. Sherman entertained a motion, on behalf of Finance, presented to the board Financial Analyst; Increase in annual salary for one (1) full-time salaried position, from \$51,358.16/year to \$62,000.00/year effective 5/16/24.

Moved by Ms. Janis, seconded by Mr. Maggi, approving the foregoing personnel request.

Roll call vote taken:

Ms. Sloane – No; Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried.

LEAVES OF ABSENCES – May 2, 2024 to May 15, 2024

Chairman Sherman noted for the record the following leaves of absences:

Abbey, Virginia, Bookkeeper II, Adult Probation, 4/24/24 to 7/17/24

Lucy, G. Scott, TCO Shift Supervisor, Emergency Telephone 911, 5/7/24 to 6/4/24

Chairman Sherman stated for the record, that all leaves of absence that occurred since May 2, 2024, until the present are to be noted for the record. It is the consensus of the Salary Board that any procedural errors in the 2024 salary schedule book may be corrected administratively by Human Resources.

There being no further business, Chairman Sherman declared the meeting recessed at approximately 11:17 a.m.

THE FOREGOING MINUTES SUBMITTED FOR APPROVAL:

\_\_\_\_\_, 2024

ATTEST: \_\_\_\_\_

CONTROLLER