

# CHIEF CLERK'S AGENDA

April 16, 2024

## **SPECIAL ORDER OF BUSINESS:**

Proclamation – Child Abuse Prevention Month

Anne Schlegel, CYS Dir.

Proclamation – Sexual Assault Awareness Month

Joanna Dragan, Supervisor  
Sexual Violence Services

## **NEW BUSINESS:**

Chief Clerk, on behalf of the Public Defender, respectfully requests the Commissioners approve the cost of training, lodging, and all travel related fees, within the rules of the County's travel policy, for an employee (Marie Lester) to attend the National Treatment Court Conference on May 22-25, 2024, in Anaheim, California. The cost will be approximately \$2,800 and will be paid from their operating budget.

Chief Clerk respectfully requests the Commissioners enter into an Intergovernmental Cooperation Agreement (IGA) and a Memorandum of Understanding (MOU) between Washington County Land Bank, the County of Washington, West Bethlehem Township, and Bethlehem-Center School District for the purpose of participating in the County Land Bank.

Chief Clerk respectfully requests the Commissioners approve and ratify a consulting agreement between the County and Brian Guyton in the amount of \$150/hour, including out-of-pocket-expenses, to provide human resources consulting services as required by the County. The agreement is effective April 1, 2024, through July 31, 2024, unless terminated by either party in accordance with the provisions of the agreement. The hours worked will not exceed 12 hours per week.

Chief Clerk respectfully requests the Commissioners terminate the County's contract with MRA, Inc., dated August 24, 2023, for the installation of the countywide public safety radio system project and authorize the County Solicitor to notify MRA of the Board's decision and request that all drawings, site plans, tower-land lease documentation, and the system's final design documentation be delivered to the County.

Chief Clerk respectfully requests the Commissioners approve an agreement with Mission Critical Partners, LLC (MPC), based on their hourly rate schedule. The total amount will not exceed \$200,000, including payment for out-of-pocket expenses. The purpose of the agreement is for consulting support services for the County's public safety department on various projects. This agreement will be for a one-year period from the date of agreement and is subject to finalizing the agreement with the County and the approval of the Solicitor.

Chief Clerk respectfully requests the Commissioners authorize Mission Critical Partners, the County's Public Safety Advisory Committee, and the Land Mobile Sub-Committee to prepare a scope of work and bid specifications in order to complete the Public Safety Radio System Project for the County. The project will not be advertised for bid until the 30-day notice of termination to MRA has expired.

Chief Clerk respectfully requests the Commissioners appoint the Law Firm of Cozen O'Connor having an address of One Oxford Centre, 301 Grant Street, 41<sup>st</sup> Floor, Pittsburgh, PA 15219, to serve as special counsel to Washington County for construction, finance, and bond related issues concerning the Courthouse Square office/garage and related projects.

Chief Clerk, on behalf of the Redevelopment Authority of the County of Washington, as agent for the Washington County Airport, respectfully requests the Commissioners approve a Consent to Assignment Agreement between the County and Aeronational, Inc. for consent to its assignment of the land lease with AAW Holdings, LLC. All other terms and conditions of the agreement shall remain the same.

Chief Clerk, on behalf of the Tax Assessment Office, respectfully requests the Commissioners approve an agreement with Lane Turturice, Esquire to provide solicitor services for the Tax Assessment office. The agreement will be the same as the previous solicitor's fee agreement, is effective date of agreement, and shall be continuous until terminated by either party.

# MEMORANDUM

April 16, 2024

TO: Commissioner Sherman  
Commissioner Janis  
Commissioner Maggi

FROM: Jason E. Theakston, Planning Director

SUBJECT: Agenda Meeting – April 16, 2024

**1. Planning – LSA Cooperation Agreement**

Planning Commission recommends approval of a cooperative agreement with the Redevelopment Authority of the County of Washington for the Local Share grant in the amount of \$629,000 for Hall 1 building improvements at the Washington County Fairgrounds.

# MEMORANDUM

**TO:** Commissioner Nick Sherman, Chairman  
Commissioner Electra S. Janis, Vice Chair  
Commissioner Larry Maggi

**FROM:** Department of Human Services

**SUBJECT:** Agenda Meeting April 16, 2024

- 1. Children and Youth Services – Provider Agreement**  
Children and Youth Services is requesting the approval of a provider agreement with BCL Partners, LLC for Leading Youth for Excellence (L.Y.F.E), a residential placement program, for the period of March 1, 2024, through June 30, 2024. The contract authorization amount is \$225,000.00 and no additional county funds are required. Indemnification included on page 38.
- 2. Children and Youth Services – Provider Agreement**  
Children and Youth Services is requesting the approval of a provider agreement with Donnelly-Boland and Associates to assist transitioning from civil service to merit hire, for the period of May 1, 2024, through April 30, 2025. The contract authorization amount is \$15,000.00 and no additional county funds are required. Indemnification included on page 2.
- 3. Children and Youth Services – Provider Agreement**  
Children and Youth Services is requesting the approval of a provider agreement with CDLewis Consulting to provide a comprehensive training program for professional development, for the period of April 1, 2024, through June 30, 2025. The contract authorization amount is \$8,000.00 and no additional county funds are required. Indemnification included on page 6.
- 4. Human Services – Provider Agreement Addendum**  
Human Services is requesting the approval of a provider agreement addendum with Connect, Inc. to administer the Permanent Supportive Housing grant for the period of May 1, 2023, through April 30, 2024. The contract authorization amount will be increased by \$2,335.00 to \$826,048.00 and no county funds are required.
- 5. Human Services – Provider Agreement Addendum**  
Human Services is requesting the approval of a provider agreement addendum with Connect, Inc. to administer the Rapid Re-Housing grant for the period of June 1, 2023, through June 30, 2024. The contract authorization amount will be increased by \$4,000.00 to \$681,830.00 and no county funds are required.

WASHINGTON COUNTY COMMISSIONERS:  
NICK SHERMAN, CHAIRMAN  
ELECTRA JANIS, VICE CHAIR  
LARRY MAGGI  
(724) 228-6724



Randy Vankirk  
Director of Purchasing  
Phone: 724-228-6729

## COUNTY OF WASHINGTON

PURCHASING DEPARTMENT  
COMMONWEALTH OF PENNSYLVANIA  
95 WEST BEAU STREET, SUITE 430  
WASHINGTON, PA 15301

**TO:** BOARD OF COUNTY COMMISSIONERS

**FROM:** RANDY VANKIRK, DIRECTOR OF PURCHASING

**DATE:** APRIL 11, 2024

**SUBJECT:** AGENDA ITEMS FOR APRIL 16, 2024 - MIN#1184

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### I. BIDS/CONTRACT EXTENSIONS/PROPOSALS

#### A. Bid/RFP Awards

##### **1. Bid Award - Joint Municipal Purchasing Program – Contract #032624--JMPP**

Purchasing, respectfully requests the Board of County Commissioners **award the bid** for the “**Joint Municipal Purchasing Program**” #032624-JMPP Summer 2024 for Washington County to the listed vendors based on their delivered per unit cost as submitted in their bid proposals and to **authorize re-bidding** on all items not bid for various municipalities:

- **Heidelberg Materials Northeast LLC**, Connellsville PA
- **Youngblood Paving Inc.**, Wampum PA

All items have been awarded to the lowest most responsive and responsible bidders meeting specifications. If approved, municipalities are free to enter into any agreement on items bid by the above-awarded vendors. If approved, this contract will be effective April 1, 2024, through March 31, 2025. All bid responses were reviewed and recommended for award by the Planning and Purchasing Departments.

#### B. Authorization to Bid/Request Proposals

##### **1. Risk Management Consultant**

Purchasing, respectfully requests the Board of County Commissioners authorize the **advertising for a Risk Management Consultant.**

**2. Nicotine Test Kits**

Purchasing, on behalf of the **Sheriff's Department**, respectfully requests the Board of County Commissioners authorize the **advertising for Nicotine Test Kits.**

**3. Payroll Services**

Purchasing, respectfully requests the Board of County Commissioners authorize the **advertising for Payroll Services.**

**4. Non-Offending Parenting Treatment**

Purchasing, on behalf of **Children & Youth** respectfully requests the Board of County Commissioners authorize the **advertising for Non-Offending Parenting Treatment.**

**5. Concrete Services – Parks**

Purchasing, on behalf of **Parks**, respectfully requests the Board of County Commissioners authorize the advertising for **Concrete Services at Crosscreek Park Shelters #5 & #6.**

**6. Harmon Creek Bridge Replacement - Planning**

Purchasing, on behalf of **Planning**, respectfully requests the Board of County Commissioners authorize the advertising for the **replacement of the Harmon Creek Bridge #7.**

**II. AGREEMENTS & CONTRACTS**

**A. Professional Service Agreements**

**1. Titan HQ–Software**

Purchasing, on behalf of Ryan Anderson, **Director of Information Technology**, respectfully requests the Board of County Commissioners **approve a Software agreement with Titan HQ, Salthill, Co**, for the purpose of providing **Arc Titan Cloud 1000 Users including service, all product features, updates, full support, and deployment assistance.**

If approved, this agreement will be effective DOA, at a cost of \$44,600 (49,500 migration cost) for year one and \$35,100 per year thereafter.

**2. Sentinel One–Software**

Purchasing, on behalf of Ryan Anderson, **Director of Information Technology**, respectfully requests the Board of County Commissioners **approve an antivirus agreement** with Capital **Area Intermediate Unit 15, Enola, PA**, for the purpose of providing **Sentinel One Workstation & Server Licenses (1200/65 Users), including Onboarding & Implementation.**

If approved, this agreement will be effective April 1, 2024, through December 31, 2026, at a prorated cost of \$28,597.50 for year one and \$38,130 per year thereafter.

**Note:** This new antivirus will be replacing Bitdefender. **It's \$29.50 per workstation and includes the following:**

- **Complete** (EDR license currently deployed in your environment)
  - EPP/EDR
  - Firewall Control
  - Device Control (USB/Bluetooth)

- 14 Days of Data Retention
- 24/7/365 phone and ticket support
- Access to S1 University (self-paced training videos)
- **Ranger**
  - Continuous scan of what devices are connecting to your network.
  - Ability to deploy S1 agent to unmanaged devices.
  - Ability to block unmanaged devices and IOT from network.
  - Vulnerability Management of Applications
- **Vigilance** (Sentinel One's in-house MDR service)
  - S1 SOC will manage alerts in your console 24/7/365.
  - Threat hunting for newly emerging threats
  - Access to monthly reporting on what S1 prevented and what Vigilance investigated/triaged on our behalf.
  - 24/7/365 phone and ticket support
- **Implementation**
  - Capital Area IU Security team onboards and trains you on how to use the console.

### **3. Addendum - Cintas Mats & Uniforms Service Agreement**

Purchasing, on behalf of Justin Welsh, Director of **Building and Grounds**, respectfully requests the Board of County Commissioners **approve an addendum with Cintas Corporation, Bridgeville PA**, to include exchanging the mats at the Courthouse with the new Court's logo.

If approved, this addendum will be effective DOA through December 2024, under the original agreement terms & conditions.

### **4. Cellebrite Software Agreement - Coroner**

Purchasing, on behalf of Tim Warco, **County Coroner**, respectfully requests the Board of County Commissioners approve a **Software Agreement with Cellebrite Inc., Vienna, VA** for their **forensic workstation**.

If approved, this Agreement will be effective April 3, 2024, through April 2, 2025, at a total annual cost of \$23,500.00, charged to the Coroner's Operating Budget.

**MIN #1184, Dated 04/18/2024.**



# REDEVELOPMENT AUTHORITY OF THE COUNTY OF WASHINGTON

100 WEST BEAU STREET, SUITE 603, WASHINGTON, PENNSYLVANIA 15301



STEPHEN T. JOHNSON  
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ROBERT C. GRIFFIN  
EXECUTIVE DIRECTOR

COUNTY COMMISSIONERS  
NICK SHERMAN, CHAIRMAN  
ELECTRA S. JANIS, VICE CHAIR  
LARRY MAGGI

## PROJECT ACTIVITY REPORT

DATE: April 16, 2024  
TO: Washington County Board of Commissioners  
FROM: Redevelopment Authority of the County of Washington

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### Dunlevy Community Center Improvements Project No. CD 22-07

The project involves renovations to the Dunlevy Community Center Building including interior remodeling and upgrading of mechanical systems.

Contractor: TBI Contracting, Inc.  
Contract Award: \$186,000.00  
Funding: Community Development Block Grant Funds  
Award Date: April 16, 2024

### Donora Recreation Improvements (Palmer Park Pavilion) Project No. CV 20-11

This project involves the construction of a new pavilion in Palmer Park including utilities and related site improvements.

Contractor: Piccolomini Development, LLC  
Contract Award: \$195,967.00  
Funding: Community Development Block Grant Coronavirus Funds  
Award Date: April 19, 2024

### Charleroi Demolition Project No. LS 23-06A

This project involves the demolition and site clearance of the following blighted residential structures located in Charleroi Borough.

828 Oakland Avenue

520 Third Street

403 Lookout Avenue

Contractor: American Demo, LLC  
Contract Award: \$61,770.00  
Funding: Local Share Account Funds  
Award Date: April 19, 2024



**Blaine & Claysville Street Reconstruction Project Nos. CD 23-01 & CD 23-04**

This project involves the following improvements:

Blaine Township

Reconstruction and stormwater improvements on Main Street from Second Street to terminus (approximately 714 lf).

Claysville Borough

Reconstruction of Parcell Street from Main Street to terminus (approximately 1,665 lf) including storm sewer improvements.

Estimated Project Cost: \$149,000.00

Funding: \$74,500.00 Blaine Community Development Block Grant Funds

\$74,500.00 Claysville Community Development Block Grant Funds

Bid Opening: May 1, 2024

HUD REGION III REGIONAL ADMINISTRATOR VISIT

On April 9, HUD Region III Regional Administrator Matthew Heckles and HUD Pittsburgh Field Office Director Michael Horvath visited Washington County. We had great discussion about successes and challenges in Washington County to serve residents with housing and supportive services through various HUD funded programs. The meeting was attended by:

Nick Sherman, Chairman, Board of Commissioners  
Daryl Price, Washington County Chief of Staff  
Bob Griffin, Executive Director, Redevelopment Authority  
Brenda Williamson, Community Development Senior Director, Redevelopment Authority  
Brian Penak, CFO, Redevelopment Authority  
Janelle Yamber, Senior Housing Director, Redevelopment Authority  
JoJo Burgess, City of Washington Mayor  
Stan Shook, Housing Authority Executive Director  
John Tamiggi, Human Services Director  
Nicole Masur, Human Services Housing/Homeless Coordinator  
Jaime Cameron, Summit Legal Aid Deputy Director



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Signature