(Board's Agenda)

SALARY BOARD MEETING

April 4, 2024

Immediately Following Public Meeting

Chairman calls meeting to order.

MOTION BY SALARY BOARD MEMBER -

To approve Minute No. SB 3-21-24 dated March 21, 2024.

Chairman asks for PUBLIC COMMENTS.

ELECTED OFFICIALS: (COMMISSIONER CALLS EACH SEPARATELY)

BOARD'S CONSIDERATION

President Judge Gilman – Courts MAKE MOTION PER AGENDA

Ray Phillips – Clerk of Courts MAKE MOTION PER AGENDA

MOTION – (made by Salary Board Member) To approve the remaining personnel request found on the FOR THE BOARD'S CONSIDERATION chart.

CHAIRMAN – NOTES FOR THE RECORD – All leaves of absence that occurred since March 21, 2024 until the present are to be noted for the record.

CHAIRMAN NOTES FOR THE RECORD – It is the consensus of the Salary Board that any procedural errors in the 2024 salary schedule book may be corrected administratively by Human Resources.

RECESS

FOR THE BOARD'S CONSIDERATION - APRIL 4, 2024

FOR THE BUARD 5 CONSIDERATION - APRIL 4, 2024								
DEPARTMENT	EMPLOYEE	CURRENT POSITION	CURRENT SALARY	NEW POSITION	REQUESTED SALARY	NOTES		
Court						Increase in annual salary for one (1) full-time salaried		
Administrator		Juvenile Hearing Officer	\$84,861.30/year		\$87,407.14/year	position effective 4/4/24.		

FOR THE BOARD'S CONSIDERATION - APRIL 4, 2024

	FOR THE BUARD'S CONSIDERATION - APRIL 4, 2024							
DEPARTMENT	EMPLOYEE	CURRENT POSITION	CURRENT SALARY	NEW POSITION	REQUESTED SALARY	NOTES		
Clerk of Courts				Summer Employee	\$15.00/hour	Create two (2) positions, not to exceed budgeted amount, equivalent to \$6,825.00, calculated based on 14 weeks, effective 6/1/24 to 8/30/24. The positions may be paid for by Southwest Training Services Inc., per approval, and no county funds would be required.		

FOR THE BOARD'S CONSIDERATION - APRIL 4, 2024

FUR THE BUARD 5 CONSIDERATION - APRIL 4, 2024							
DEPARTMENT	EMPLOYEE	CURRENT POSITION	CURRENT SALARY	NEW POSITION	REQUESTED SALARY	NOTES	
Purchasing				Summer Employee	\$15.00/hour	Create one (1) position, not to exceed budgeted amount, equivalent to \$6,825.00, calculated based on 14 weeks, effective 6/1/24 to 8/30/24. The position may be paid for by Southwest Training Services Inc., per approval, and no county funds would be required.	

The Washington County Salary Board reconvened in Public Meeting Room G-16 of the Crossroads Center at 95 West Beau Street, Washington, Pennsylvania, for the purpose of reconvening with the following members being present: Commissioners Nick Sherman, Larry Maggi, Electra Janis, Controller April Sloane, Treasurer Tom Flickinger. Also present: Solicitor Gary Sweat; Human Resources Director Brian Guyton; Chief Clerk Cynthia Griffin and Administrative Assistant Debbie Corson.

Chairman Sherman called the meeting to order at approximately 10:36am.

Mr. Sherman entertained a motion to approve Minute No. SB 3-7-2024, dated March 7, 2024. Moved by Ms. Janis, seconded by Mr. Maggi, approving Minute No. SB 3-7-24 dated March 7, 2024, as written.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Ms. Janis – Yes; Ms. Sloane – Yes.

Motion carried unanimously.

PUBLIC COMMENT

None.

FOR THE BOARD'S CONSIDERATION

Mr. Sherman presented to the board, on behalf of Hazardous Materials, Tier 2 Compliance Specialist; Create one (1) full-time \$41,000.00/year salaried position effective 3/21/24. PEMA confirmed the position is 100% funded by ACT 165. The position would be abolished when the grant funding ends.

Moved by Ms. Janis, seconded by Mr. Maggi, approving the foregoing personnel request.

Roll call vote taken:

Mr. Sherman - Yes; Mr. Maggi - Yes; Ms. Janis - Yes; Ms. Sloane - Yes.

Motion carried unanimously.

LEAVES OF ABSENCES - March 7, 2024 to March 20, 2024

Chairman Sherman noted for the record the following leaves of absences:

Beth Hein, Custodial Worker, Building & Grounds, 3/15/24 to 5/14/24

Chairman Sherman stated for the record, that all leaves of absence that occurred since March 7, 2024 until the present are to be noted for the record. It is the consensus of the Salary Board that any procedural errors in the 2024 salary schedule book may be corrected administratively by Human Resources.

There being no further business, Chairman Sherman declared the meeting recessed at approximately 10:38 a.m.

THE CORECONIC MAILTER CHRAITTED COR ADDROVAL

THE F	OREGUIN	G MINUTES	SUBMITTE	ED FOR AP	PROVAL:
					, 2024
ATTEST:		CONT	ROLLER		