

MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

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Minute No. 1183

April 04, 2024

The Washington County Commissioners met in regular session in Public Meeting Room G-16, in the Crossroads Center at 95 West Beau Street, Washington, PA, with the following members in attendance: Commissioners Nick Sherman, Electra Janis and Larry Maggi. Also present were Solicitor Gary Sweat; Chief Clerk Cindy Griffin and Administrative Assistant Debbie Corson; and Public Affairs Director Patrick Geho; Executive Secretaries Heather Wilhelm, Casey Grealish and Randi Marodi; US Navy veteran Daniel McPoyle; and Pastor Bruce Bandel.

Mr. Sherman called the meeting to order at approximately 10:05 a.m. and announced they were having technical difficulties, but that the meeting would be video and audio live streamed through YouTube and via the Commissioners' Facebook page.

Mr. Sherman introduced Christ Community Fellowship Pastor Bruce Bandel, who led the meeting in prayer.

Mr. Maggi introduced Daniel McPoyle, US Navy veteran from Canonsburg, who expounded on the history of the words, before leading in the Pledge of Allegiance.

Mr. Sherman entertained a motion to approve Minute No. 1182, dated March 21, 2024.

Moved by Ms. Janis; seconded by Mr. Maggi, approving Minute No. 1182, as written.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

SPECIAL ORDER OF BUSINESS

Ms. Janis read a proclamation declaring April 2024 as Autism Acceptance Month in Washington County.

Moved by Ms. Janis; seconded by Mr. Maggi, to approve the proclamation.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

Accepting the proclamation was Washington County's Sheila Fullerton, Intellectual Development and Autism Director and Jennifer Scott, Behavioral Health & Developmental Services Administrator.

Ms. Fullerton expresses gratitude to the Board and various individuals and groups for supporting individuals with autism in daily life. She announced an upcoming event, an Intellectual Disability and Autism Acceptance Day on April 25, 2024, from 11 a.m. to 7 p.m. at Washington Park's main pavilion.

Ms. Scott said the people in BHDS do a great job supporting those with autism or other deficit needs and emphasized how autism touches everyone in some way or another. She expressed her gratitude to Commissioner Sherman for putting them in touch with Representative O'Neil's office, where they are now participating in a roundtable to enhance support for community members with autism and neurodiversity issues.

Ms. Janis read a proclamation declaring April 2024 as Month of the Young Child in Washington County.

Moved by Ms. Janis; seconded by Mr. Maggi, to approve the proclamation.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

Accepting the proclamation was Washington County's Jennifer Scott, Administrator, and Lisa Milan, Deputy Administrator, Behavioral Health & Developmental Services. Ms. Milan thanked the Commissioners

for acknowledging the importance of early child development and positive parenting practices. She acknowledged the efforts of a dedicated team serving nearly 400 infants and toddlers and their families in Washington County. Saying, that their impact on children is significant, both at home and in the community. She also emphasized the collective responsibility in raising children and affirmed the County's commitment to supporting early childhood professionals, community members, and families in nurturing young children.

Mr. Maggi read a proclamation declaring April 7-13, 2024 National Library Week in Washington County.

Moved by Mr. Maggi; seconded by Ms. Janis, to approve the proclamation.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

Accepting the proclamation was Diane Ambrose, Director of Citizens Library, who was representing the Washington County Library System. Joining her in accepting the proclamation were several county librarians. Ms. Ambrose thanked the Commissioners for their support of the Washington County library System and for the loan the Board provided during a budget impasse in Harrisburg. Mr. Sherman thanked her for paying it back.

Ms. Ambrose encouraged citizens to explore the various offerings of the libraries, including programs, resources, and special events like the upcoming solar eclipse. She ended saying libraries are places for connection, learning, and resource access, emphasizing her gratitude for the librarians and staff who operate the County's 14 libraries.

Mr. Maggi read a proclamation declaring April 12, 2024 412Thrive Day in Washington County.

Moved by Mr. Maggi; seconded by Ms. Janis, to approve the proclamation.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

Accepting the proclamation was Samantha Moatz, Founder & Executive Director, 412Thrive (An organization which supports people with breast cancer.) and Survivor Desiree Leaver from Washington County's Aging Services Department. Ms. Moatz told how her organization started in a kitchen with 10 breast cancer survivors and now serves close to 700 women in Southwestern Pennsylvania, 100 in Washington County. 412Thrive provides care packages and monthly events for support and fun. With services established, they now focused on educating young women about breast cancer risks, as the rate of young women getting breast cancer is rising. She noted their services are free, funded with community donations. She announced an upcoming Casino Night fundraiser on April 12, 2024 with 100 percent of monies raised going directly to the cause.

RECESS FOR PHOTOS

PUBLIC COMMENT

None.

COMMISSIONERS' RESPONSES

None.

OLD BUSINESS

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CHANGE ORDER

Solicitor Sweat recommended the Board, on behalf of Planning, approve a contract change order with A. Liberoni, Inc., in the amount of \$23,994.40 for additional paving, waterline installation, and excavation items not provided for in the original contract at Cross Creek County Park. The increased total contract amount of \$2,072,924.58 and will be paid with Cross Creek gas lease funds.

If approved, this agreement will be effective from March 7, 2024 through date of completion, unless otherwise terminated pursuant to the agreement.

Moved by Ms. Janis, seconded by Mr. Maggi, approving the contract change order with A. Liberoni, Inc., in the amount of \$23,994.40.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

BID AWARDS

Solicitor Sweat recommended the Board, on behalf of Purchasing, award the bid for tires, of various Washington County vehicles, to West Tire, Washington, PA, at their “per unit” cost and “percentage discount off list price” as submitted in their bid.

If approved, this contract will be effective April 1, 2024 through March 31, 2025, with the option to extend for two (2) additional one-year terms, unless terminated with a 30-day written notice. This was the lowest, most responsive, and responsible bid received.

Bid responses were reviewed and recommended for award by the Buildings & Grounds (Garage) and Purchasing departments.

Moved by Ms. Janis, seconded by Mr. Maggi, approving the bid award to West Tire, effective April 1, 2024 through March 31, 2025.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

Solicitor Sweat recommended the Board, on behalf of Purchasing, authorize the rebidding of equipment purchase discounts and John Deere product maintenance and parts; and award the outdoor equipment, maintenance and supplies bid to the recommended vendors (Contractors Connection and Murphy Family Inc.).

If approved, this contract will be effective April 1, 2024 through March 31, 2025, with the option to extend for three (3) additional one-year periods, unless terminated with a 30-day written notice. These were the lowest, most responsive, and responsible bids received.

Moved by Ms. Janis, seconded by Mr. Maggi, authorizing the rebidding of equipment purchase discounts and John Deere product maintenance and parts; and awarding bids to Contractors Connection and Murphy Family Inc., effective April 1, 2024 through March 31, 2025.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

RFP AWARDS

Solicitor Sweat recommended the Board, on behalf of Purchasing and Buildings & Grounds, partially award the bid for vehicle repairs and maintenance (body repair work), to Powell’s Auto Body, Bentleyville, PA; and authorize rebidding for other maintenance bid sections to provide additional competitive options.

If approved, this portion of the bid award will be effective April 1, 2024 through March 31, 2026, with the option to extend for one additional year. This was the lowest, most responsive, and responsible bid received.

Moved by Ms. Janis, seconded by Mr. Maggi, partially awarding the RFP to Powell’s Auto Body, effective April 1, 2024 through March 31, 2026; and authorizing the rebidding of other maintenance bid sections.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

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Solicitor Sweat recommended the Board, on behalf of Purchasing and Human Services, award the RFP for permanent supportive housing for homeless services to the Mental Health Association (MHA), Washington, PA.

If approved, this program will begin May 2024 and be funded by the U.S. Department of Housing and Urban Development (HUD). Total operating and personnel expenses are estimated to be \$306,474. This was the lowest, most responsive, and responsible bid received. Bid responses were reviewed and recommended for award by Purchasing and Human Services.

Moved by Ms. Janis, seconded by Mr. Maggi, awarding the RFP to MHA with estimated expenses of \$306,474, effective May 2024.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

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NEW BUSINESS

Chief Clerk, on behalf of the Redevelopment Authority of the County of Washington, presented to the Board for their consideration and approval, the adoption of a resolution of the proposed amendments for fiscal years 2022-2023, to the Community Development Block Grant (CDBG) program, which is part of the county's consolidated annual action plan.

Moved by Ms. Janis, seconded by Mr. Maggi approving the proposed amendments for fiscal years 2022-2023.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, the board appointment of TiAnda Blount to the Southwest Corner Workforce Development Board.

Moved by Ms. Janis, seconded by Mr. Maggi approving the above-mentioned board appointment.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, the temporary waterline easement agreement with Range Resources, Appalachia, LLC, for airport property, owned by the county, in North Franklin and South Franklin Townships to service the Van Kirk well pad.

Moved by Ms. Janis, seconded by Mr. Maggi approving the temporary easement agreement with Range Resources.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, the permanent utilities easement agreement with West Penn Power (FirstEnergy Corp.) through airport property, owned by the county, in North Franklin and South Franklin Townships to service the Range Resources Van Kirk well pad.

Moved by Ms. Janis, seconded by Mr. Maggi approving the permanent utilities easement agreement with West Penn Power (FirstEnergy Corp.).

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration, the approval and ratification of the amendment to the Oil and Gas Lease, dated December 9, 2019, with Range Resources, Appalachia, LLC, concerning the Washington County Airport to permit unitization of acreage with a larger drilling unit.

Moved by Ms. Janis, seconded by Mr. Maggi approving and ratifying the amendment to the Oil and Gas Lease, dated December 9, 2019, with Range Resources.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Planning, presented to the Board for their consideration and approval, the DEP waiver for the remediation of an EQT access road into Mingo Creek County Park, pending approval by PennDOT, to transfer an existing highway occupancy permit (HOP) from EQT to Washington County. Planning wishes to take ownership of the access road for maintenance and emergencies.

Moved by Ms. Janis, seconded by Mr. Maggi approving the DEP waiver for the remediation of an EQT access road into Mingo Creek County Park.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Children & Youth Services, presented to the Board for their consideration and approval, the provider agreement with Beacon Light Behavioral Health System to provide specialized residential treatment for the period of November 1, 2023 through June 30, 2024. The contract authorization amount is \$85,000 and no additional county funds are required.

Moved by Ms. Janis, seconded by Mr. Maggi approving the provider agreement with Beacon Light Behavioral Health System in the amount of \$85,000, effective November 1, 2023 through June 30, 2024.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Purchasing and Buildings & Grounds, presented to the Board for their consideration and approval, the advertising for roof repair services.

Moved by Ms. Janis, seconded by Mr. Maggi approving the advertising for roof repair services.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Purchasing and Buildings & Grounds, presented to the Board for their consideration and approval, the advertising for an ADA compliant sidewalk and stairs design/build project.

Moved by Ms. Janis, seconded by Mr. Maggi approving the advertising for an ADA compliant sidewalk and stairs design/build project.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Purchasing, presented to the Board for their consideration and approval, the advertising for building demo services.

Moved by Ms. Janis, seconded by Mr. Maggi approving the advertising for building demo services.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Purchasing, presented to the Board for their consideration and approval, the agreement with PERMITIUM, LLC, for the provision of a cloud-based Software as a Service (SaaS) solution for processing gun permit applications. This agreement will be effective May 1, 2024 through April 30, 2025, and will be entirely supported by a \$5/application service fee to the citizen. No county funds are required.

Moved by Ms. Janis, seconded by Mr. Maggi approving the agreement with PERMITIUM, LLC., effective May 1, 2024 through April 30, 2025.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Purchasing and the Court Administrator, presented to the Board for their consideration and approval, the agreement with For the Record (FTR), in the amount of \$11,925, to renew digital monitoring support software for the Courts' 15 recording stations. This agreement will be effective May 8, 2024 through May 8, 2025 and will be funded from Act 13 funds.

Moved by Ms. Janis, seconded by Mr. Maggi approving the agreement with FTR in the amount of \$11,925, effective May 8, 2024 through May 8, 2025.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

