

CHIEF CLERK AGENDA

April 2, 2024

SPECIAL ORDER OF BUSINESS:

Proclamation – Autism Awareness Month

Sheila Fullerton
Intellectual Disabilities/Autism Dir.

Proclamation – Month of the Young Child

Jennifer Scott
BHDS Administrator

Proclamation – National Library Week

Diane Ambrose
Washington County Library System

Proclamation – 412Thrive Day

Samantha Moatz
Founder and Executive Director

NEW BUSINESS:

Chief Clerk, on behalf of the Redevelopment Authority of the County of Washington, respectfully requests the Commissioners adopt a resolution approving the proposed amendments, for Fiscal Years 2022-2023, to the Community Development Block Grant (CDBG) program which is part of the county's consolidated annual action plan.

Chief Clerk respectfully requests the Commissioners approve the appointment of TiAnda Blount to the Southwest Corner Workforce Development Board.

Chief Clerk respectfully requests the Commissioners approve a temporary waterline easement agreement with Range Resources, Appalachia, LLC on airport property owned by the County in North Franklin and South Franklin Townships to service the Van Kirk well pad.

Chief Clerk respectfully requests the Commissioners approve and ratify an amendment to the Oil and Gas Lease, dated December 9, 2019, with Range Resources, Appalachia, LLC, concerning the Washington County Airport to permit unitization of acreage with a larger drilling unit.

MEMORANDUM

April 2, 2024

TO: Commissioner Sherman
Commissioner Janis
Commissioner Maggi

FROM: Jason E. Theakston, Planning Director

SUBJECT: Agenda Meeting – April 2, 2024

1. Parks and Recreation – Change Order

The Planning Commission requests approval of a contract change order with A. Liberoni, Inc. in the amount of \$23,994.40 for additional paving, waterline installation, and excavation items not provided for in the original contract at Cross Creek County Park. The increased total contract amount of \$2,072,924.58 will be paid with Cross Creek Gas Lease Funds.

MEMORANDUM

TO: Commissioner Nick Sherman, Chairman
Commissioner Electra S. Janis, Vice Chair
Commissioner Maggi

FROM: Department of Human Services

SUBJECT: Agenda Meeting April 2, 2024

1. Children and Youth Services – Provider Agreement

Children and Youth Services is requesting the approval of a provider agreement with Beacon Light Behavioral Health System to provide specialized residential treatment for the period of November 1, 2023, through June 30, 2024. The contract authorization amount is \$85,000.00 and no additional county funds are required. Indemnification included on page 38.

WASHINGTON COUNTY COMMISSIONERS:
NICK SHERMAN, CHAIRMAN
ELECTRA JANIS, VICE CHAIR
LARRY MAGGI
(724) 228-6724



Randy Vankirk
Director of Purchasing
Phone: 724-228-6729

COUNTY OF WASHINGTON

PURCHASING DEPARTMENT
COMMONWEALTH OF PENNSYLVANIA
95 WEST BEAU STREET, SUITE 430
WASHINGTON, PA 15301

TO: BOARD OF COUNTY COMMISSIONERS

FROM: RANDY VANKIRK, DIRECTOR OF PURCHASING

DATE: MARCH 27, 2024

SUBJECT: AGENDA ITEMS FOR APRIL 2, 2024 - MIN#1183

I. BIDS/CONTRACT EXTENSIONS/PROPOSALS

A. Bid/RFP Awards

1. Bid Award – Tires – Contract #032624-Tires

Purchasing, respectfully requests the Board of County Commissioners **award the bid for various tires** for Washington County vehicles to **West Tire, Washington PA**, at their “per unit” costs and “percentage discount off list price” as submitted in their bid.

If approved, this contract will be effective April 1, 2024, through March 31, 2025, with the option to extend for an additional two (2) one (1) year terms unless terminated by providing a thirty-day written notice. This bid is being awarded to the lowest most responsive and responsible bidder meeting the specifications.

Bid responses were reviewed and recommended for award by the Build & Grounds (Garage) and the Purchasing Department.

2. Bid Award – Outdoor Equipment, Maintenance & Supplies- Contract#032624-OER

The Purchasing Department respectfully requests the Board of County Commissioners **award the “Outdoor Equipment, Maintenance & Supplies bid to the following vendors and authorize rebidding for equipment purchase discounts and John Deere product maintenance and parts.**

- Contractors Connection, Washington, PA – Various T&M Rates as Needed, Discounts
- Murphy Family Inc., Washington, PA - \$100.00/hourly rate on Kubota Equipment

If approved, this contract will be effective April 1, 2024, through March 31, 2025, with the option to extend for three (3) additional one-year periods unless otherwise terminated pursuant to thirty day written notice. This bid is being awarded to the lowest most responsive and responsible bidders meeting specifications.

3.Vehicle Repairs & Maintenance - 032624- Vehicle R-M

Purchasing, on behalf of Justin Welsh, Director of **Building & Grounds**, respectfully requests the Board of County Commissioners **partially award the bid for Vehicle Repairs & Maintenance – Body Repair Work, to Powell’s Auto Body, Bentleyville PA and authorize rebidding** for other maintenance bid sections to provide the County with more options for competitive selection. This award will entail the following bid sections:

Powell’s Auto Body Inc., Bentleyville PA

- III. Body Repairs - \$61.00/hr - \$44.00/hr material
- I. General Mechanical Repairs - \$90.00/hr - \$70.00/hr framework
- IV. Air Conditioning System Repairs - \$90.00/hr

If approved, this portion of the bid award will be effective April 1, 2024, through March 31, 2026, with the option to extend for one additional year.

4. RFP Award – Permanent Supportive Housing – Contract #031924-SH RFP

Purchasing, on behalf of **Human Services**, respectfully requests the Board of County Commissioners **award the RFP for permanent supportive housing** for homeless services to the **Mental Health Association, Washington PA.**

If approved, this program will startup in May 2024 and be funded by the U.S. Department of Housing and Urban Development. Total Operating and Personnel expenses are estimated to be \$306,474.00.

Bid responses were reviewed and recommended for award by Purchasing and Human Services. This bid is being awarded to the lowest most responsive and responsible bidder meeting specifications.

Note: MHA is the existing provider of the Case Management portion of the program and will be able to provide continuity.

B. Authorization to Bid/Request Proposals

1. Roof Repair Services

Purchasing, on behalf of Justin Welsh, **Building & Grounds**, respectfully requests the Board of County Commissioners authorize the **advertising** for **Roof Repair Services.**

2. Sidewalk & Stairs Project

Purchasing, on behalf of Justin Welsh, **Building & Grounds**, respectfully requests the Board of County Commissioners authorize the **advertising** for **an ADA Compliant Sidewalk & Stairs Design/Build Project.**

3. Building Demo

Purchasing, respectfully requests the Board of County Commissioners authorize the **advertising** for **Building Demo Services.**

II. AGREEMENTS & CONTRACTS

A. Professional Service Agreements

1. Impinger's Auto Sales – Vehicle Procurement, Auction Services

Purchasing, on behalf of Justin Welsh, Director of **Building & Grounds**, respectfully requests the Board of County Commissioners **approve an agreement** with **Isiminger's Auto Sales, Washington, PA**, for the purpose of providing **Vehicle Procurement & Auction Services** on an as needed basis.

If approved, this agreement will be effective April 1, 2024, through March 31, 2025, with the option to extend for three (3) additional one (1) year periods upon mutual agreement at the following cost criteria.

- Auction Fee for purchased vehicle: \$150.00/occurrence.
- Sellers Fee for purchased vehicle: \$250.00/occurrence.

2. PERMITIUM – Gun Permits

Purchasing, on behalf of the **Sheriff's Department**, respectfully requests the Board of County Commissioners **approve an agreement** with **PERMITIUM, LLC.**, Charlotte, NC, for the provision of a Cloud-Based SaaS Solution for processing **Gun Permit Applications**.

If approved, this system will be entirely supported by a \$5 service fee per application that the citizen opts into, so it will be a net-zero cost to the County/Sheriff's Office. This agreement will be valid from May 1, 2024, through April 30, 2025.

3. Courts - For the Record Digital Court Recording Agreement

Purchasing, on behalf of Patrick Grimm, **Court Administrator**, respectfully requests the Board of County Commissioners **approve an Agreement** with **For the Record ("FTR"), Denver, CO**, to renew our software for the courtrooms and hearing rooms for digital monitoring support from **FTR for the Courts' 15 recording stations** at a cost of \$11,925.00.

If approved, this purchase will be funded from Act 13 Funds and be effective May 8, 2024, through May 8, 2025.

Note: This quote provides for software support for the courtrooms and hearing rooms, upgraded licenses for the monitoring software, and support from FTR.

4. Beacon Software Solutions – Jail Management System Maintenance Agreement

Purchasing, on behalf of **Warden Fewell of the Correctional Facility**, respectfully requests the Board of County Commissioners approve a **Software & Service Agreement for Jail Management Software System Maintenance** with **Beacon Software Solutions, Inc.**, Ocala, FL.

Beacon Software Solutions System has been paid off and will now require a maintenance agreement on our jail management software system. Cost will be paid in the amount of **\$23,720.00** to be paid on July 1st each year of the maintenance agreement.

If approved, this contract shall remain in effect **July 1, 2024, through July 1, 2027**, with optional renewals thereafter unless otherwise terminated pursuant to a 30-day notice.

III. STATE CONTRACT/COSTARS PURCHASES

1. COSTARS 14 – Playground Equipment – Contract #014-E23-305Exp. 1/17/25

Purchasing, on behalf of Jason Theakston, Director of **Planning**, respectfully requests the Board of County Commissioners **approve the purchase of ASTM Standard Wood Chips for all County Parks**, at a total delivered cost of \$14,835.00. The proposed vendor is **Pete Jeffrey & Associates, of Indianola, PA.**

The proposed purchase would be placed via CoStars 14, and therefore does not require bidding. The proposed expenditure would be paid via Oil and Gas Funds.

2. State Contract #4400022588 ArcGIS Software Maintenance Exp. 6/30/24

Purchasing, on behalf of Ryan Anderson, **Information Technology**, respectfully requests the Board of County Commissioners approve the payment of software maintenance from **Environmental Systems Research Institute (ESRI), Redlands, CA** in the amount of \$59,455.00.

This maintenance is for the software to maintain and update the GIS software utilized by Public Safety, Tax Assessment, and Planning. The maps developed through this software are the foundation of the computer aided dispatch system. Funding for this support is paid at a split between Public Safety, Tax Assessment, and Planning. The proposed purchase is in accordance with the pricing on the PA State Contract and therefore does not require bidding.

MIN #1183, Dated 04/04/2024.



REDEVELOPMENT AUTHORITY OF THE COUNTY OF WASHINGTON

100 WEST BEAU STREET, SUITE 603, WASHINGTON, PENNSYLVANIA 15301



PHONE 724-228-6875
TOLL FREE 1-888-731-2154
FAX 724-228-6829

www.racw.net
redevelopment@racw.net

ROBERT C. GRIFFIN
EXECUTIVE DIRECTOR

STEPHEN T. JOHNSON
DARYL W. PRICE
LAURAL ZIEMBA
PAUL SCARMAZZI
JEFFREY JONES

COUNTY COMMISSIONERS
NICK SHERMAN, CHAIRMAN
ELECTRA S. JANIS, VICE CHAIR
LARRY MAGGI

PROJECT ACTIVITY REPORT

DATE: April 2, 2024

TO: Washington County Commissioners

FROM: Redevelopment Authority of the County of Washington

WASHINGTON COUNTY CONSOLIDATED ENTITLEMENT PROGRAM

RACW requests that the County Board of Commissioners adopt a resolution approving proposed Amendments for Fiscal Years 2022 – 2023 of the Community Development Block Grant Program which are part of the County's Annual Action Plans.

Proposed Resolution attached

SIGNED: _____