

WASHINGTON COUNTY BOARD OF COMMISSIONERS

AGENDA

MEETING NO. 1182

THURSDAY, MARCH 21, 2024

**PLEASE BE ADVISED THAT THIS PUBLIC MEETING OF THE
WASHINGTON COUNTY COMMISSIONERS IS VIDEO AND AUDIO LIVE-STREAMED
ON THE COMMISSIONERS' FACEBOOK PAGE.**

AGENDA

I OPENING OF MEETING

- a. Prayer
Reverend Anita Lovell
Mount Oliver Baptist Church
 - b. Pledge of Allegiance
Melissa Henry, US Navy
McDonald, PA
- ### II APPROVAL OF MEETING MINUTES
- Minute No. 1181 – March 7, 2024
- ### III SPECIAL ORDER OF BUSINESS
- a. Pennsylvania 4-H Week
(March 17-23, 2024)
Sheila Hackinson
Pennsylvania 4-H Educator
 - b. Developmental Disabilities
Awareness Month
Jennifer Scott, Administrator
Behavioral Health & Developmental Services

– RECESS FOR PHOTOS –

IV PUBLIC COMMENTS

**THE VIEWS AND OPINIONS EXPRESSED BY THE SPEAKERS DURING PUBLIC
COMMENT ARE EXCLUSIVELY THOSE OF THE SPEAKERS AND DO NOT REFLECT
OR REPRESENT THOSE OF THE WASHINGTON COUNTY BOARD OF
COMMISSIONERS AND HAVE NOT BEEN VERIFIED.**

V THE BOARD OF COMMISSIONERS' RESPONSE

VI OLD BUSINESS

None.

VII NEW BUSINESS

- a. Resolution – Chief Clerk
- b. Resolution – Chief Clerk
- c. Resolution – Chief Clerk
- d. Agreement – Chief Clerk
- e. Agreement & MOU – Chief Clerk
- f. Grant – Chief Clerk
- g. Agreement – Chief Clerk
- h. Grant – Finance
- i. Renewal Grant Agreement – Finance
- j. Grant – Finance
- k. Provider Agreement – Children & Youth Services
- l. Provider Agreements – Behavioral Health & Developmental Services
- m. Agreement – Purchasing
- n. Agreement – Purchasing
- o. Agreement – Purchasing

VIII ANNOUNCEMENTS

An Executive Session was held at 10 a.m. on Tuesday, March 19, 2024, following the Agenda Meeting to discuss personnel. The regularly scheduled Salary Board will convene immediately following this meeting. All County office buildings will be closed Friday, March 29, 2024, in observance of Good Friday.

IX SOLICITOR

Tax refunds in the amount of \$ 10,412.94

X ADJOURNMENT

NEW BUSINESS

March 21, 2024 – Board of Commissioners’ Public Meeting #1182

A.	<p><u>RESOLUTION – CHIEF CLERK</u> Chief Clerk, on behalf of the Redevelopment Authority of the County of Washington, respectfully requests the Commissioners adopt a resolution approving the proposed amendments and budget revisions, for fiscal years 2020-2022, to the Community Development Block Grant (CDBG) program, which is part of the county’s consolidated annual action plan.</p>
B.	<p><u>RESOLUTION – CHIEF CLERK</u> Chief Clerk respectfully requests the Commissioners approve a resolution designating Nick Sherman, the Chairman of the Board, as the authorized official for any and all agreements entered into with the Commonwealth of Pennsylvania, Department of Transportation.</p>
C.	<p><u>RESOLUTION – CHIEF CLERK</u> Chief Clerk respectfully requests the Commissioners adopt a resolution approving the 2024 amended Local Share Account (LSA) program as recommended by the LSA Review Committee based on a special meeting held on March 20, 2024, to include a \$500,000 LSA distribution to the City Mission.</p>
D.	<p><u>AGREEMENT – CHIEF CLERK</u> Chief Clerk respectfully requests the Commissioners approve an agreement with Allegheny Strategy Partners in the amount of \$10,000/month for consulting services. This agreement will be for a one-year period from the date of agreement, contingent upon finalizing the agreement with the county and subject to the approval of the Solicitor.</p>
E.	<p><u>AGREEMENT & MOU – CHIEF CLERK</u> Chief Clerk respectfully requests the Commissioners enter into an Intergovernmental Cooperation Agreement (IGA) and a Memorandum of Understanding (MOU) between Washington County Land Bank, the County of Washington, the City of Washington, and the Washington School District for the purpose of participating in the County Land Bank.</p>
F.	<p><u>GRANT – CHIEF CLERK</u> Chief Clerk respectfully requests the Commissioners confirm awarding a grant to the LeMoyné Community Center, in the amount of \$350,000, to build new classrooms at the center. The funds will be paid from the Healthy Childhood Early Learning Section 2.14 of the American Rescue Plan Act (ARPA).</p>
G.	<p><u>AGREEMENT – CHIEF CLERK</u> Chief Clerk respectfully requests the Commissioners approve an agreement between the County of Washington, the Redevelopment Authority of the County of Washington, and the Washington County Land Bank, in an amount of up to \$12 million for the purpose of a countywide blight program. The Commissioners will authorize the release of funds to complete each project, and the cost will be paid from American Rescue Plan Act (ARPA) funds.</p>

H.	<p><u>GRANT – FINANCE</u> Finance, on behalf of Public Safety, respectfully requests the Commissioners approve and ratify a grant application for the annual Hazardous Materials Response Fund (HMRF) through Pennsylvania Emergency Management Agency (PEMA). This grant will allow funding for counties to protect against the risk to life, property, and the environment which are inherent in the use, storage, manufacturing, and transportation of hazardous material.</p>
I.	<p><u>RENEWAL GRANT AGREEMENT – FINANCE</u> Finance, on behalf of Public Safety, respectfully requests the Commissioners approve a renewal grant agreement with the Commonwealth of Pennsylvania, Pennsylvania Emergency Management Agency (PEMA) for the Radiation Emergency Response Fund (RERF) program. The grant agreement will be for the period of July 1, 2024 through June 30, 2025.</p>
J.	<p><u>GRANT – FINANCE</u> Finance, on behalf of the Public Defender, respectfully requests the Commissioners approve an application for the federal Byrne Justice Assistance Grant (JAG). The grant would allow the public defenders to pilot an innovative model where restorative community services are connected to the county’s most vulnerable and who are facing criminal charges. The proposed budget is \$210,043 over three years. No additional county funds are required.</p>
K.	<p><u>PROVIDER AGREEMENT – CHILDREN & YOUTH SERVICES</u> Children & Youth Services respectfully requests the Commissioners approve a provider agreement with Jefferson County Juvenile Detention Center, in the amount of \$292,000, for the placement of youth offenders who are charged as adults. The agreement is for the period of January 1, 2024 through December 31, 2024, and no additional county funds are required.</p>
L.	<p><u>PROVIDER AGREEMENTS – BHDS</u> Behavioral Health & Developmental Services respectfully requests the Commissioners approve the recommended provider agreements, in the amount of \$161,466, to implement the Person-Centered Forensics Service Initiative. The agreements are for the period of January 1, 2024 through June 30, 2024, and no additional county funds are required.</p>
M.	<p><u>AGREEMENT – PURCHASING</u> Purchasing, on behalf of Elections, respectfully requests the Commissioners approve payment to ES&S, in the amount of \$66,250, for the 2024 Primary Election support. Costs will be paid from their operating budget.</p> <ul style="list-style-type: none"> • Election Systems & Software, Chicago, IL for the 2024 Primary Election Support (project management) at a cost of \$55,300. • Election Systems & Software, Chicago, IL for 2024 Primary Election Support (on-site election support) at a cost of \$10,950.

N.	<p><u>AGREEMENT – PURCHASING</u> Purchasing, on behalf of the Correctional Facility, respectfully requests the Commissioners approve a three-year maintenance agreement, in the amount of \$43,249, for the Cornerstone Security System. This agreement will be effective January 1, 2024 through December 31, 2026, and the cost will be paid from their operating budget.</p>
O.	<p><u>AGREEMENT – PURCHASING</u> Purchasing, on behalf of Public Safety, respectfully requests the Commissioners approve a sole source chair fleet agreement, in the amount of \$10,573.20/year, for the annual replacement and maintenance of 15 office chairs for the 9-1-1 operators. This agreement will be effective April 1, 2024 through March 31, 2027, unless terminated by either party pursuant to the agreement.</p>

The Washington County Commissioners met in regular session in Public Meeting Room G-16, in the Crossroads Center at 95 West Beau Street, Washington, PA, with the following members in attendance: Commissioners Nick Sherman, Electra Janis and Larry Maggi. Also present were Solicitor Gary Sweat; Chief Clerk Cindy Griffin and Administrative Assistant Debbie Corson; and Public Affairs Director Patrick Gebo; Executive Secretaries Heather Wilhelm, Casey Grealish and Randi Marodi; Bill West; US Army veteran Michael Pierce; and residents AC Rowland, Guy Montecalvo, Marie Montecalvo, and Reverend Chris Stillwell.

Mr. Sherman called the meeting to order at approximately 2 p.m. and announced the meeting was being video and audio live streamed through YouTube and via the Commissioners' Facebook page.

Mr. Sherman introduced Bill West, who led the meeting in prayer.

Mr. Maggi introduced Michael Pierce, US Army veteran from Washington, who led the Pledge of Allegiance.

Mr. Sherman entertained a motion to approve Minute No. 1180, dated February 15, 2024.

Moved by Ms. Janis; seconded by Mr. Maggi, approving Minute No. 1180, as written.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

Before moving forward, Mr. Maggi asked to make an amendment to the agenda, requesting the Board officially request the LSA Board take another look at their 2024 LSA Funding List with regard to the Washington City Mission project, which was initially recommended and then removed from the list. He wanted to be clear that it was not about lobbying for a certain project after a decision was made, but about following a process, which has been in place since 2008.

Continuing, Mr. Maggi said on January 30, 2024 the LSA Committee issued a list of 51 recommended projects, including the City Mission's 50-bed homeless women's shelter project as line item number 38 in the amount of \$4,781,428 with a recommended funding of \$500,000. On February 6, 2024, he stated, a new list was issued with only 50 projects, as the City Mission's shelter project had been removed.

Mr. Maggi noted he has been an advocate of the LSA process for 16 years, having participated in forming the process, which aims to remove politics from it. The board is comprised of appointed representatives from the state government, boroughs, cities, townships, and economic development agencies, endeavoring to make the process as transparent and pristine as possible. A process which is a leading example in the region, Maggi stated.

Maggi made a motion to amend the agenda to include a request for the Board of Commissioners to ask the LSA Board to reconvene for the purpose of reconsidering the 2024 LSA's \$500,000 funding for the City Mission's 50-bed homeless women's shelter project.

Mr. Sherman then asked Solicitor Sweat about the legality of such a motion. Mr. Sweat said an amendment to the agenda cannot involve the spending of money or a contract.

Mr. Sherman made a motion to amend the agenda to add a request for the LSA Board to reconvene to research the City Mission's project, as well as other eligible projects for the 2024 LSA distribution list. Mr. Sweat approved.

Mr. Maggi seconded the motion, but asked to clarify what was meant by "other eligible" projects.

Mr. Sherman said it would include the 20 other projects which did not get funded. He continued, saying it's not fair ask about just one project. He believes the opportunity should be granted to all, for the sake of transparency. Mr. Sherman spoke about his years in the non-profit sector and volunteering, stating that City Mission is a great organization, but all those not funded should be included in the LSA's review. He then called for a second to his motion.

Mr. Maggi called for a point of order, requesting the review be limited to the City Mission, as they were the only organization on the list which was then removed. Ms. Janis said she received a list on February 6, 2024 and the City Mission project was not on it. Mr. Sherman then called a point of order and requested a roll call.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

Mr. Sweat also requested an agenda amendment to add Item No. 9, Tax Refunds. Mr. Sherman said they would make note of it when the time comes.

SPECIAL ORDER OF BUSINESS

None.

RECESS FOR PHOTOS

PUBLIC COMMENT

The following Washington County residents provided public comment:

Muse resident A.C. Roland thanked the Board for their time and asked the Board about putting the City Mission back on the 2024 LSA funding list. She also asked about getting more animal control officers in the budget, saying is too vast of an area for volunteers and the limited staff. On another topic, she requested a copy of the Sunday meeting with Ms. Sloane. Summing up her comments, Ms. Roland reiterated her request for a complete forensic audit of elected officials Controller April Sloane, as well as the Register of Wills James Roman and Family Counts Center.

Guy Montecalvo, talked about growing up and the help he received from The Washington City Mission. He continued saying there is a great need for women and men both and he hopes the LSA Committee can reconsider adding the Mission back into its funding.

Marie Montecalvo, a 27-year veteran county educator said she was supportive of the Mission and their need for a women's shelter. Saying, "It's always the right time to do the right thing."

Reverend Chris Stillwell of Fairhill Manor Christian Church voiced his support of the work the Mission does, asking why it was listed for funding and then removed. He said that information should be available to comply with the Sunshine Act.

COMMISSIONERS' RESPONSES

Mr. Sherman responded to AC Roland, informing her there are systems in place for audits to be conducted and the Controller's Office handles these audits, letting her know she can review audits for any other department or Row Office in the Controller's Office. For audits of the Controller's Office, those are handled through an independent accounting firm, Maher Duesel. He directed her to Public Affairs Director, Patrick Geho or Chief of Staff Daryl Price.

Mr. Sherman thanked everyone who spoke about the City Mission, saying he's looking forward to a continued partnership. He mentioned the county's Human Services Department helpline 724-228-1234 where the anyone needing shelter or other aid can contact that number and receive help. He continued saying the department connects residents to various agencies throughout the county including the City Mission and the Domestic Violence Services of Southwestern Pennsylvania. The Human Services Department, he said, offers not only homeless services but a variety of assistance.

Regarding funding for animal control, Mr. Sherman referred Ms. Rowland to Chief of Staff, Daryl Price.

OLD BUSINESS

BID AWARD

Solicitor Sweat recommended the Board, on behalf of Purchasing and Aging Services, award the bid for the Canonsburg Senior Center flooring removal and installation of Silver Oak LVP Flooring to Rhodes Carpet and Installation, Washington, PA. This is the lowest most responsive and responsible bid received. Cost of project to be \$26,857.65 inclusive of labor and wear warranties. Costs will be funded via the state Department of Aging, Senior Community Center Grant funds.

If approved, this agreement will be effective from March 7, 2024 through date of completion, unless otherwise terminated pursuant to the agreement.

Moved by Ms. Janis, seconded by Mr. Maggi, awarding the bid for the Canonsburg Senior Center flooring removal and installation to Rhodes Carpet and Installation for a cost of \$26,857.65.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

CONTRACT PURCHASE

Solicitor Sweat recommended the Board, on behalf of Purchasing and Information Technology, authorize the purchase of IT uniforms under our current agreement with Trapuzzano's, Washington, PA to be funded from the IT Operating Budget.

Note: Uniform selection to be approved by Director of Administration.

Moved by Ms. Janis, seconded by Mr. Maggi, authorize the purchase of IT uniforms from Trapuzzano's.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

DONATION

Pursuant to Section 1805 of the County Code governing the sale or disposition of personal property of the County, Solicitor Sweat recommended the Board, on behalf of Purchasing, authorize a resolution for the donation of a Dump Truck to the Washington County Fairgrounds, which has formerly requested the donation and completed the "Application for Donation" and has met all required criteria.

Moved by Ms. Janis, seconded by Mr. Maggi, authorizing the resolution for the donation of a Dump Truck to the Washington County Fairgrounds.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

NEW BUSINESS

Chief Clerk presented to the Board for their consideration and approval, the following board reappointments: James Gleason, Dr. Kolli, and Nick Sherman to the Behavioral Health and Developmental Services (BHDS) Advisory Board; and the appointments of Mark Grimm, Mike McLaughlin, Eric Graham, Larry Pollock, John Yancosek, Kevin Harris, Tony Andronas, Brian Bark, Clyde Wilhelm, Steve Devenney and Chris Richer to the Public Safety Advisory Board (PSAB).

Moved by Ms. Janis, seconded by Mr. Maggi approving the above-mentioned board appointments and reappointments.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of the Clerk of Courts, presented to the Board for their consideration and approval, an agreement with Sean Logue, Esq. to provide solicitor services for the Clerk of Courts office. The agreement is in the amount of \$200/month, is effective February 1, 2024, and shall be continuous until terminated by either party.

Moved by Ms. Janis, seconded by Mr. Maggi, approving the agreement with Sean Logue, Esq. in the amount of \$200/month, effective February 1, 2024.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, an Oil and Gas Lease between the County of Washington and Range Resources for 218.741 acres of property, as part of the Panhandle Trail, effective March 1, 2024.

Moved by Ms. Janis, seconded by Mr. Maggi, approving the Oil and Gas Lease between the County of Washington and Range Resources, effective March 1, 2024.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of the Washington County Fireman's Association, Inc., presented to the Board for their consideration and approval, the authorization to transfer a deed for property located in Chartiers Township, and the acceptance of the outstanding balance in their checking account, in the approximate amount of \$60,000, to Washington County.

Moved by Ms. Janis, seconded by Mr. Maggi, authorizing a deed transfer and acceptance of a checking account balance from the Washington County Fireman's Association.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, the authorization for the solicitor to discuss the cost to obtain professional liability insurance coverage for the District Attorney with Campbell Insurance.

Moved by Ms. Janis, seconded by Mr. Maggi, authorizing the solicitor to discuss professional liability insurance coverage costs with Campbell Insurance.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, a County Fiscal Policy, pursuant to section 1702 of the County Code, concerning vendor registration and completion of W-9 forms and the handling of refunds due taxpayers.

Moved by Ms. Janis, seconded by Mr. Maggi, approving the County Fiscal Policy.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Finance and Adult Probation, presented to the Board for their consideration and approval, an addendum to the current contract with BTM Software Solutions, LLC (known as Corrections Development Inc. (CDI)). This addendum will be used to add the fee of \$6/month, per user. These fees will be paid by the county and reimbursed through the Collections and Disbursement Unit paid by the offender for the service.

Moved by Ms. Janis, seconded by Mr. Maggi, approving the addendum to the BTM Software Solutions contract to add the fee of \$6/month, per user.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Children & Youth Services, presented to the Board for their consideration and approval, a provider agreement with Jefferson County Juvenile Detention Center in the amount of \$292,000 for placement of youth offenders who are charged as adults. This agreement would be for the period of July 1, 2023 through June 30, 2024, and no additional county funds are required.

Moved by Ms. Janis, seconded by Mr. Maggi, approving the provider agreement with Jefferson County Juvenile Detention Center in the amount of \$292,000, effective July 1, 2023 through June 30, 2024.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Children & Youth Services, presented to the Board for their consideration and approval, a provider agreement with PerspectVe, LLC for in the amount of \$150,000 for therapeutic services. This agreement will be for the period of January 1, 2024 through June 30, 2024, no additional county funds are required.

Moved by Ms. Janis, seconded by Mr. Maggi, approving the provider agreement with PerspectVe, LLC for in the amount of \$150,000, effective January 1, 2024 through June 30, 2024.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Children & Youth Services, presented to the Board for their consideration and approval, a provider agreement with Avanco International, Inc. in the amount of \$4,963.22 for upgrades and maintenance to the Adoption and Foster Care Analysis and Reporting System (AFCARS). This agreement would be for the period of January 1, 2024 through June 30, 2024, and no additional county funds are required.

Moved by Ms. Janis, seconded by Mr. Maggi, approving the provider agreement with Avanco International, Inc. in the amount of \$4,963.22, effective January 1, 2024 through June 30, 2024.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Children & Youth Services, presented to the Board for their consideration and approval, a provider agreement addendum with Pentz Run Youth Service, Inc. to provide placement services for the period of July 1, 2023 through June 30, 2024. The contract authorization amount will be increased by \$25,000, and no additional county funds are required.

Moved by Ms. Janis, seconded by Mr. Maggi, approving the provider agreement addendum with Pentz Run Youth Service for the increased amount of \$25,000, effective July 1, 2023 through June 30, 2024.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Human Services, presented to the Board for their consideration and approval, an agreement with Southwestern Pennsylvania Area Agency on Aging in the amount of \$25,000 for the provision of home delivered meals. This agreement will be for the period of July 1, 2023 through June 30, 2024, and no county funds are required.

Moved by Ms. Janis, seconded by Mr. Maggi, approving the agreement with Southwestern Pennsylvania Area Agency on Aging in the amount of \$25,000, effective July 1, 2023 through June 30, 2024.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Aging Services, presented to the Board for their consideration and approval, an agreement with Southwestern Pennsylvania Area Agency on Aging for a Senior Center Capital Assistance grant in the amount of \$22,959. The agreement will be for the period of July 1, 2023 through June 30, 2024, and no additional county funds are required.

Moved by Ms. Janis, seconded by Mr. Maggi, approving the agreement with Southwestern Pennsylvania Area Agency on Aging in the amount of \$22,959, effective July 1, 2023 through June 30, 2024.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Purchasing and Public Safety, presented to the Board for their consideration and approval, the authorization of advertising for bids for the designing and building of a county burn building.

Moved by Ms. Janis, seconded by Mr. Maggi, approving the authorization of advertising for bids for the designing and building of a county burn building.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Purchasing and Homeless Services, presented to the Board for their consideration and approval, the authorization to advertise for RFPs for a supportive housing provider.

Moved by Ms. Janis, seconded by Mr. Maggi, approving the authorization of advertising for RFPs for a supportive housing provider.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Purchasing, presented to the Board for their consideration and approval, the authorization to advertise for bids for portable toilets and pumping on an as-needed basis for county facilities. The current agreement with RMC Sanitation expires June 1, 2024.

Moved by Ms. Janis, seconded by Mr. Maggi, approving the authorization of advertising for bids for a portable toilets and pumping.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Purchasing, presented to the Board for their consideration and approval, the authorization to advertise for RFPs to sell county property.

Moved by Ms. Janis, seconded by Mr. Maggi, approving the authorization of advertising for RFPs to sell county property.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Purchasing, Information Technology, Buildings & Grounds, and Public Safety, presented to the Board for their consideration and approval, the authorization to advertise for RFPs for the Fire Academy bridge to feature a sliding gate, bollards, integrated badge swipes, and security cameras.

Moved by Ms. Janis, seconded by Mr. Maggi, approving the authorization of advertising for RFPs for the Fire Academy bridge.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Purchasing and Buildings & Grounds, presented to the Board for their consideration and approval, the authorization to advertise for RFPs for the design/build of the Crossroads Building floor enclosure.

Moved by Ms. Janis, seconded by Mr. Maggi, approving the authorization of advertising for RFPs for the Crossroads Building floor enclosure.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Purchasing and Planning, presented to the Board for their consideration and approval, a work order with McVehil Plumbing, Heating & Supply Co., Inc., in the amount of \$89,767 to provide and install a vault assembly and a waterline to the playground, plus extend water lines from the vault to the shelter sites at Thompson Hill. Costs will be paid via gas and oil funds.

Moved by Ms. Janis, seconded by Mr. Maggi, approving the work order with McVehil Plumbing, Heating & Supply Co., Inc., in the amount of \$89,767.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Purchasing and Buildings & Grounds, presented to the Board for their consideration and approval, a water treatment program agreement with Chem-Aqua Inc., for the Courthouse and Courthouse Square buildings at an annual cost of \$7,350. Costs will be funded from their budget. This agreement will be effective March 1, 2024 through February 28, 2025.

Moved by Ms. Janis, seconded by Mr. Maggi, approving the water treatment program agreement with Chem-Aqua for the annual cost of \$7,350, effective March 1, 2024 through February 28, 2025.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Purchasing, presented to the Board for their consideration and approval, a five-year lease agreement with Danaus Plexippus for MDJ Porter, with the option to renew for one additional five-year term, unless otherwise terminated pursuant to a 60-day notice. The renewal term will begin March 1, 2024 through February 28, 2029, at the previously recommended rates.

Moved by Ms. Janis, seconded by Mr. Maggi, approving the five-year lease agreement with Danaus Plexippus, effective March 1, 2024 through February 28, 2029, at the previously recommended rates.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Purchasing, presented to the Board for their consideration and approval, a five-year lease agreement with Mountain Capital Partners, LLC for MDJ Melograne, with the option to renew for one additional five-year term, unless otherwise terminated pursuant to a 60-day notice. The renewal term will begin April 1, 2024 through March 31, 2029, at the previously recommended rates.

Moved by Ms. Janis, seconded by Mr. Maggi, approving the five-year lease agreement with Mountain Capital Partners, effective April 1, 2024 through March 31, 2029, at the previously recommended rates.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Purchasing and Buildings & Grounds, presented to the Board for their consideration and approval, a preventative maintenance agreement for county generators with Cummins Sales and Service. This agreement will begin on the date of the agreement for a one-year period, and the cost will be paid from Buildings & Grounds operating budget.

Moved by Ms. Janis, seconded by Mr. Maggi, approving the one-year preventative maintenance agreement with Cummins Sales and Service.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Purchasing and the Chief of Staff, presented to the Board for their consideration and approval, a professional service agreement with WTW Architects for the pre-design, conceptual design, and procurement services for the new Public Safety building at a total estimated cost of \$236,000 and anticipated reimbursable expenses of \$2,200.

Moved by Ms. Janis, seconded by Mr. Maggi, approving the professional service agreement with WTW Architects for a total estimated cost of \$236,000, and the anticipated reimbursable expenses of \$2,200.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

Mr. Maggi requested they keep the request to the LSA Board with just the City Mission. Mr. Sherman said it is not transparent to open funding without allowing the opportunity to the other projects on the list. Mr. Sweat confirmed that asking the LSA Board to review the City Mission project does not preclude them from looking at approving funding for other projects. Mr. Sweat said he had no problem with Mr. Maggi's request.

Mr. Maggi requested the Board request the LSA Board reconvene for the purpose of reconsidering their 2024 funding for the City Mission project.

Moved by Mr. Maggi, seconded by Ms. Janis, approving the requesting of the LSA Board to reconvene to reconsider their 2024 funding recommendations.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

SOLICITOR

Solicitor Sweat presented to the Board for their consideration and approval, Cycle A tax refunds in the amount of \$21,442.82.

Moved by Ms. Janis, seconded by Mr. Maggi, approving the above listed tax refunds.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

Cycle A Tax Refunds - 03/07/24 - Meeting No 1181									
YEAR	AMOUNT	DATE	NAME	ADDRESS	CITY	STATE	ZIP	DISTRICT	PARCEL
2023	\$ 6,564.57	2/16/2024	CROWN CASTLE USA INC	4017 WASHINGTON RD	MCMURRAY	PA	15317	CECIL	140-010-00-00-0008-07
2023	\$ 11,252.80	2/16/2024	CROWN CASTLE USA INC C/O PMB 353	4017 WASHINGTON RD	MCMURRAY	PA	15317	CECIL	140-010-00-00-0008-59
2023	\$ 69.77	2/16/2024	VIALE JUSTIN T & ERIN L	225 DEERFIELD DR	CANONSBURG	PA	15317	N STRABANE	520-001-11-00-0010-00

Cycle A Tax Refunds - 03/07/24 - Meeting No 1181

YEAR	AMOUNT	DATE	NAME	ADDRESS	CITY	STATE	ZIP	DISTRICT	PARCEL
2024	\$ 2.86	2/16/2024	HESS TODDI	PO BOX 67	BEALLSVILLE	PA	15313	BEALLSVILLE	030-003-00-00-0001-04
2024	\$ 5.00	2/16/2024	LEAVITT BRUCER & KATHLEEN	2776 S BRIDGE RD	WASHINGTON	PA	15301	BUFFALO	060-012-00-00-0042-00
2024	\$ 230.05	2/16/2024	NVR INC	1 PENN CENTER WEST, STE 220	PITTSBURGH	PA	15276	CECIL	140-006-25-00-0037-00
2024	\$ 38.10	2/16/2024	CAPGROW HOLDINGS JV SUB	320 WEST OHIO ST, STE 650	CHICAGO	IL	60654	CENTERVILLE 1ST W	151-049-00-00-0009-04
2024	\$ 83.83	2/16/2024	CAPGROW HOLDINGS JV SUB	320 WEST OHIO ST, STE 650	CHICAGO	IL	60654	CENTERVILLE 1ST W	151-049-00-00-0009-01
2024	\$ 47.86	2/16/2024	CAPGROW HOLDINGS JV SUB	320 WEST OHIO ST, STE 650	CHICAGO	IL	60654	CENTERVILLE 1ST W	151-049-00-00-0009-05
2024	\$ 96.68	2/16/2024	MOROSKY GINA L & ALEXIS	718 LOCUST ST, PO BOX 85	RICHEYVILLE	PA	15358	CENTERVILLE 4TH W	154-006-00-00-0056-00
2024	\$ 8.34	2/16/2024	BAYER THOMAS M & JUDITH J	380 WASHINGTON AVE	HICKORY	PA	15340	CHARTIERS	170-010-00-00-0007-00
2024	\$ 147.17	2/16/2024	DB FARMS LLC	586 ANDERSON HOZAK RD	CLINTON	PA	15026	HANOVER	340-035-00-00-0011-01
2024	\$ 2.38	2/16/2024	DORSEY PAUL R & MARLYN	2108 CRAFT CREEK RD	PROSPERITY	PA	15329	MORRIS	450-002-00-00-0003-00
2024	\$ 224.80	2/16/2024	ABRIOLA JOHN P FAMILY TRUST ABRIOLA; DONNA M	22 DOGWOOD COURT	CANONSBURG	PA	15317	N STRABANE	520-001-32-00-0021-00
2024	\$ 2.86	2/16/2024	BAUSTERT DELBERT V & LAURETTA L OWENS	1018 MEADOWBROOK DR	CANONSBURG	PA	15317	N STRABANE	520-011-04-03-0013-00
2024	\$ 180.75	2/16/2024	LEONARD THOMAS M & DEBORAH L	20 DOGWOOD COURT	CANONSBURG	PA	15317	N STRABANE	520-001-32-00-0020-00
2024	\$ 1.43	2/16/2024	MARGARET J MOLINARO RLIT MARGARET J MOLINARO, TRUSTEE	40 HIDEAWAY LN	CANONSBURG	PA	15317	N STRABANE	520-014-00-00-0063-01
2024	\$ 130.98	2/16/2024	MATTAROCK DANA	120 DANA DRIVE	EIGHTY FOUR	PA	15330	NOTTINGHAM	530-002-07-00-0010-00
2024	\$ 1.43	2/16/2024	EGAN DAVID S & AMY VILLANI REVOCABLE TR & R21 EGAN DAVID S & AMY VILLANI	105 BITTERSWEET CIRCLE	VENETIA	PA	15367	PETERS TOWNSHIP	540-002-12-00-0015-00
2024	\$ 15.01	2/16/2024	GREGORY JAMES VENT LLC	732 E MCMURRAY RD	CANONSBURG	PA	15317	PETERS TOWNSHIP	540-007-02-00-0040-00

Cycle A Tax Refunds - 03/07/24 - Meeting No 1181

YEAR	AMOUNT	DATE	NAME	ADDRESS	CITY	STATE	ZIP	DISTRICT	PARCEL
2024	\$ 1,475.04	2/16/2024	SCHWOTZER OWEN C & LINDSAY R	174 PLEASANTVIEW DR	CANONSBURG	PA	15317	PETERS TOWNSHIP	540-007-00-00-0035-03
2024	\$ 16.67	2/16/2024	ALBRIGHT ROBERT JR & MARY KATHERINE	178 CHESTNUT RIDGE RD	BLAIRSVILLE	PA	15717	PETERS TOWNSHIP	540-006-00-00-0098-00
2024	\$ 62.87	2/16/2024	WESTBURY PETERS TWP HOMEOWNERS ASSN INC C/O ACRI COMMERCIAL REALTY IN	290 PERRY HIGHWAY	PITTSBURGH	PA	15229	PETERS TOWNSHIP	540-004-16-00-0039-00
2024	\$ 14.05	2/16/2024	WESTBURY PETERS TWP HOMEOWNERS ASSN INC C/O ACRI COMMERCIAL REALTY IN	290 PERRY HIGHWAY	PITTSBURGH	PA	15229	PETERS TOWNSHIP	540-004-16-00-0040-00
2024	\$ 30.24	2/16/2024	WESTBURY PETERS TWP HOMEOWNERS ASSN INC C/O ACRI COMMERCIAL REALTY IN	290 PERRY HIGHWAY	PITTSBURGH	PA	15229	PETERS TOWNSHIP	540-004-16-00-0041-00
2024	\$ 23.33	2/16/2024	WESTBURY PETERS TWP HOMEOWNERS ASSN INC C/O ACRI COMMERCIAL REALTY IN	290 PERRY HIGHWAY	PITTSBURGH	PA	15229	PETERS TOWNSHIP	540-004-16-00-0042-00
2024	\$ 6.43	2/16/2024	WESTBURY PETERS TWP HOMEOWNERS ASSN INC C/O ACRI COMMERCIAL REALTY IN	290 PERRY HIGHWAY	PITTSBURGH	PA	15229	PETERS TOWNSHIP	540-004-16-00-0043-00
2024	\$ 5.24	2/16/2024	WESTBURY PETERS TWP HOMEOWNERS ASSN INC C/O ACRI COMMERCIAL REALTY IN	290 PERRY HIGHWAY	PITTSBURGH	PA	15229	PETERS TOWNSHIP	540-004-16-00-0044-00
2024	\$ 59.05	2/16/2024	WESTBURY PETERS TWP HOMEOWNERS ASSN INC C/O ACRI COMMERCIAL REALTY IN	290 PERRY HIGHWAY	PITTSBURGH	PA	15229	PETERS TOWNSHIP	540-004-16-00-0045-00
2024	\$ 3.57	2/16/2024	MATTHEWS JOHN H & JANE Y	37 RIDGE RD	EIGHTY FOUR	PA	15330	SOMERSET	580-005-00-00-0004-03
2024	\$ 14.29	2/16/2024	AVOLIA DANIEL ROSS & AMANDA	162 SECURITY DR	WASHINGTON	PA	15301	S FRANKLIN	590-005-11-00-0011-00
2024	\$ 315.54	2/16/2024	MCGOWAN SEAN P & BRIANA A	320 GRANDVIEW WAY	CHARLEROI	PA	15022	SPEERS	610-005-00-01-0015-00

Cycle A Tax Refunds - 03/07/24 - Meeting No 1181

YEAR	AMOUNT	DATE	NAME	ADDRESS	CITY	STATE	ZIP	DISTRICT	PARCEL
2024	\$ 3.81	2/16/2024	PALFEY DANIEL B	260 NORTH AVE	CHARLEROI	PA	15022	TWILIGHT	630-001-00-00-0001-01
2024	\$ 249.10	2/16/2024	SCARMAZZI HIGHLAND LLC	127 ADAMS AVE	CANONSBURG	PA	15317	UNION	640-002-00-00-0005-19
2024	\$ 56.92	2/16/2024	CROSS ROBERT L & DANIEL E BROWN	6 STONE RIDGE DR	SMOCK	PA	15480	W BROWNSVILLE	670-007-00-02-0023-00
TOTAL	\$ 21,442.82								

ANNOUNCEMENTS

An Executive Session to discuss personnel and litigation was held at 10 a.m. on Tuesday, February 14, 2024, following the Agenda Meeting. The regularly scheduled Salary Board and Retirement Board meetings will immediately follow today's adjournment. All county offices will be closed on Monday, February 19, 2024 in observance of Presidents' Day.

There being no further business, Chairman Sherman declared the meeting adjourned at approximately 11:17 a.m.

THE FOREGOING MINUTES WERE SUBMITTED FOR APPROVAL:

_____, 2024

ATTEST: _____
CHIEF CLERK