

CHIEF CLERK AGENDA

March 19, 2024

SPECIAL ORDER OF BUSINESS:

Proclamation – Pennsylvania 4-H Week

Sheila Hackinson
PA 4-H Educator

Proclamation – Developmental Disabilities Awareness Month

Jennifer Scott, BHDS Dir.

NEW BUSINESS:

Chief Clerk, on behalf of the Redevelopment Authority of the County of Washington, respectfully requests the Commissioners adopt a resolution approving the proposed amendments and budget revisions, for Fiscal Years 2020-2022, to the Community Development Block Grant (CDBG) program which is part of the county's consolidated annual action plan.

Chief Clerk respectfully requests the Commissioners approve a resolution designating Nick Sherman, the Chairman of the Board, as the authorized official for any and all agreements entered into with the Commonwealth of Pennsylvania, Department of Transportation.

Chief Clerk respectfully requests the Commissioners approve an agreement with Allegheny Strategy Partners in the amount of \$10,000/month for the purpose of consulting. This agreement will be for a one-year period from the date of agreement. Subject to finalizing the agreement with the County and subject to the approval of the Solicitor.

Chief Clerk respectfully requests the Commissioners enter into an Intergovernmental Cooperation Agreement (IGA) and a Memorandum of Understanding (MOU) between Washington County Land Bank, the County of Washington, the City of Washington, and the Washington School District for the purpose of participating in the County Land Bank.

Chief Clerk respectfully requests the Commissioners approve a grant to the LeMoyne Community Center, in the amount of \$350,000, to building new classrooms at the center. Costs will be paid from the Healthy Childhood Early Learning Section 2.14 of the American Rescue Plan Act (ARPA) funds.

Chief Clerk respectfully requests the Commissioners approve an agreement between the County of Washington, the Redevelopment Authority of the County of Washington, and the Washington County Land Bank, in an amount of up to \$12,000,000, for the purpose of a countywide blight program. Costs will be paid from American Rescue Plan Act (ARPA) funds. The Commissioners will authorize the release of funds to complete projects.



BOARD OF COMMISSIONERS
NICK SHERMAN
CHAIR
ELECTRA JANIS
VICE CHAIR
LARRY MAGGI
PHONE: 724-228-6724

County of Washington

FINANCE DEPARTMENT

COMMONWEALTH OF PENNSYLVANIA
95 WEST BEAU STREET – SUITE 430
WASHINGTON, PENNSYLVANIA 15301



Adam G. Petris
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FINANCE AGENDA

March 19, 2024

1. Finance, on behalf of Public Safety, respectfully requests the Board of Commissioners approve and ratify an application for the annual HMRF (Hazardous Materials Safety Program) grant through PEMA. This grant will allow funding for counties to protect against the risk to life, property, and the environment that are inherent in the use, storage and manufacturing, and transportation of Hazardous Material.
2. Finance, on behalf of Public Safety, respectfully requests the Board of Commissioners approve a renewal grant agreement with the Commonwealth of Pennsylvania, Pennsylvania Emergency Management Agency for the radiation emergency response fund program. The grant agreement is in the amount of \$10,329 and will be for the period of July 1, 2024 through June 30, 2025.
3. Finance, on behalf of the Public Defender, respectfully requests the Board of Commissioners approve an application for the federal Byrne justice Assistance Grant (JAG). The grant would allow the Public Defenders to pilot an innovative model that connects the County's most vulnerable facing criminal charges with restorative community services. The proposed budget is \$210,043.00 over three years and no additional county funds will be required.

WASHINGTON COUNTY COMMISSIONERS:
NICK SHERMAN, CHAIRMAN
ELECTRA JANIS, VICE CHAIR
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Randy Vankirk
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COUNTY OF WASHINGTON

PURCHASING DEPARTMENT
COMMONWEALTH OF PENNSYLVANIA
95 WEST BEAU STREET, SUITE 430
WASHINGTON, PA 15301

TO: BOARD OF COUNTY COMMISSIONERS

FROM: RANDY VANKIRK, DIRECTOR OF PURCHASING

DATE: MARCH 15, 2024

SUBJECT: AGENDA ITEMS FOR MARCH 19, 2024 - MIN#1182

I. Elections

A. Authorization to Pay

1. Software License Agreement – 1/1/2024 thru 12/31/2024

The Purchasing Department, on behalf of Melanie Ostrander, **Elections/Voter Registration**, respectfully requests the Board of County Commissioners approve the listed invoices for the 2024 Primary Election Support to be paid from their Operating budget.

- **Election Systems & Software**, Chicago, IL for the 2024 Primary Election Support (Project management) at a cost of **\$55,300.00**.
- **Election Systems & Software**, Chicago, IL for the 2024 Primary Election Support (on-site election support) at a cost of **\$10,950.00**.

II. AGREEMENTS & CONTRACTS

A. Professional Service Agreements

1. Cornerstone Security System Preventative Maintenance Agreement WCCF

Purchasing, on behalf of Jeffrey Fewell, **Warden**, respectfully requests the Board of County Commissioners approve a three-year **maintenance agreement** for the Cornerstone Security System. The purpose of this maintenance agreement is to keep the

current WCCF security system up to date with two preventative maintenance visits per year.

If approved, this maintenance agreement will be effective January 1, 2024, through December 31, 2026, at the below annual costs. If approved, it will be paid from their operating budget. This agreement received prison board approval December 13, 2023.

- Year 1 Costs: \$13,980.00
- Year 2 Costs: \$14,412.00
- Year 3 Costs: \$14,857.00

B. Sole Source Agreements

1. Sole Source - Thomas Shelby & Company, Inc. – Chair Fleet Leasing – 911 Operators

Purchasing, on behalf of Gerald Coleman, Public Safety, respectfully requests the Board of County Commissioners **approve a sole source chair fleet agreement** for fifteen intensive use office chairs for County 24/7 9-1-1 operators, to include replacement and maintenance annually.

If approved, this agreement will be effective April 1, 2024, through March 31, 2027, with an annual cost of \$10,573.20, to be paid once per year unless otherwise terminated pursuant to the agreement.

MIN #1182, Dated 03/21/2024.



REDEVELOPMENT AUTHORITY OF THE COUNTY OF WASHINGTON

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COUNTY COMMISSIONERS
NICK SHERMAN, CHAIRMAN
ELECTRA S. JANIS, VICE CHAIR
LARRY MAGGI

PROJECT ACTIVITY REPORT

DATE: March 19, 2024
TO: Washington County Commissioners
FROM: Redevelopment Authority of the County of Washington

WASHINGTON COUNTY CONSOLIDATED ENTITLEMENT PROGRAM

RACW requests that the County Board of Commissioners adopt a resolution approving the proposed Amendments and Revisions for Fiscal Years 2020 – 2022 of the Community Development Block Grant Program which are part of the County's Consolidated and Annual Action Plans.

Proposed Resolution attached

BURGETTSTOWN SENIOR CENTER ROOF REPLACEMENT PROJECT NO. LS 23-02

This project is the replacement of the roof at the Burgettstown Senior Center. The Burgettstown Senior Center is a well utilized senior center providing a much-needed resource to the seniors in the area. The Senior Center is utilized to provide approximately 75 meals per day, activities, programing, events, and an emergency shelter if needed.

Estimated Project Cost: \$63,000.00
Funding: \$55,000.00 Local Share Account Funds
\$ 8,000.00 Burgettstown Senior Center Funds
Bid Opening: April 11, 2024

CANONSBURG SENIOR CENTER WINDOW REPLACEMENT PROJECT NO. CV 20-17

This project involves the replacement of 17 inoperable windows at the Canonsburg Borough Senior Center located at 30 East Pike Street to create better ventilation. The existing windows are a variety of styles and sizes and will be replaced with in-kind vinyl two, and three section sliders, and casement windows.

Contractor: Delrey Windows, Inc.
Contract Award: \$24,975.00
Funding: Community Development Block Grant Coronavirus Funds
Award Date: March 20, 2024

SOUTH FRANKLIN DEMOLITION PROJECT NO. CD 23-17

This project involves the demolition and site clearance of the following blighted residential structures that have been condemned under the Township's Code Enforcement Program:

640 Moore Road
2670 Park Avenue

Contractor: Slusarczyk Excavating, LLC
Contract Award: \$12,000.00
Funding: Community Development Block Grant Funds
Award Date: March 22, 2024

SIGNED:  _____