

PLEASE BE ADVISED THAT THIS PUBLIC MEETING OF THE WASHINGTON COUNTY COMMISSIONERS IS VIDEO AND AUDIO LIVE-STREAMED ON THE COMMISSIONERS' FACEBOOK PAGE AND YOUTUBE.

AGENDA THURSDAY, MARCH 07, 2024

1. **Opening of Meeting**
 - a. Prayer **Bill West**
 - b. Pledge of Allegiance **Michael Pierce**
US Army Veteran
2. **Approval of Meeting Minutes** Minute No. 1180
February 15, 2024
3. **Special Order of Business**
None.

(RECESS FOR PHOTOS)

4. **Agenda Comments**
Only for residents who have signed in and are wishing to comment on today's **agenda items**.

THE VIEWS AND OPINIONS EXPRESSED BY THE SPEAKERS DURING PUBLIC COMMENT ARE EXCLUSIVELY THOSE OF THE SPEAKERS AND DO NOT REFLECT OR REPRESENT THOSE OF THE WASHINGTON COUNTY BOARD OF COMMISSIONERS AND HAVE NOT BEEN VERIFIED.

5. **The Board of Commissioners' Response**
6. **Old Business**
 - a. BID Award – Purchasing
 - b. Contract Purchase – Purchasing
 - c. Donation – Purchasing
7. **New Business**
 - a. Board Appointments – Chief Clerk
 - b. Agreement – Chief Clerk
 - c. Lease – Chief Clerk
 - d. Deed Transfer – Chief Clerk

- e. Insurance Coverage – Chief Clerk
- f. Policy – Chief Clerk
- g. Addendum – Finance
- h. Provider Agreement – Children & Youth Services
- i. Provider Agreement – Children & Youth Services
- j. Provider Agreement – Children & Youth Services
- k. Provider Agreement Addendum – Children & Youth Services
- l. Agreement – Human Services
- m. Agreement – Aging Services
- n. Advertising for Bids – Purchasing
- o. Request for Proposals – Purchasing
- p. Advertising for Bids – Purchasing
- q. Request for Proposals – Purchasing
- r. Request for Proposals – Purchasing
- s. Request for Proposals – Purchasing
- t. Work Order – Purchasing
- u. Agreement – Purchasing
- v. Lease Agreement – Purchasing
- w. Lease Agreement – Purchasing
- x. Maintenance Agreement – Purchasing
- y. Agreement – Purchasing
- z. Review LSA Request – Commissioners

8. Public Comment

For residents who have signed in and are wishing to make **general comments**.

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9. Solicitor

Tax refunds in the amount of \$21,442.82

10. Announcements

An Executive Session to discuss personnel and litigation was held at 10 a.m. on Wednesday, March 6, 2024, following the Agenda Meeting. The regularly scheduled Salary Board meeting will immediately follow today's adjournment.

10. Adjournment

OLD BUSINESS

March 7, 2024 – Board of Commissioners’ Public Meeting #1181

A.	<p><u>BID AWARD - PURCHASING</u></p> <p>Purchasing, on behalf of Aging Services, respectfully requests the Commissioners award the bid for the Canonsburg Senior Center flooring removal and installation of Silver Oak LVP Flooring to Rhodes Carpet and Installation, Washington, PA. This is the lowest most responsive and responsible bid received. Cost of project to be \$26,857.65 inclusive of labor and wear warranties. Costs will be funded via the state Department of Aging, Senior Community Center Grant funds.</p> <p>If approved, this agreement will be effective from March 7, 2024 through date of completion, unless otherwise terminated pursuant to the agreement.</p>
B.	<p><u>CONTRACT PURCHASE - PURCHASING</u></p> <p>Purchasing, on behalf of Information Technology, respectfully requests the Commissioners authorize the purchase of IT uniforms under our current agreement with Trapuzzano’s, Washington, PA to be funded from the IT Operating Budget.</p> <p>Note: Uniform selection to be approved by Director of Administration.</p>
C.	<p><u>DONATION – PURCHASING</u></p> <p>Purchasing, as per Section 1805 of the County Code governing the sale or disposition of personal property of the County, respectfully requests the Commissioners authorize a resolution for the donation of a Dump Truck to the Washington County Fairgrounds, who has formerly requested the donation and completed the “Application for Donation” and has met all required criteria.</p>

NEW BUSINESS

March 7, 2024 – Board of Commissioners’ Public Meeting #1181

A.	<p><u>BOARD APPOINTMENTS – CHIEF CLERK</u> Chief Clerk respectfully requests the Commissioners approve the following board reappointments: James Gleason, Dr. Kolli, and Nick Sherman to the Behavioral Health and Developmental Services (BHDS) Advisory Board; and the appointments of Mark Grimm, Mike McLaughlin, Eric Graham, Larry Pollock, John Yancosek, Kevin Harris, Tony Andronas, Brian Bark, Clyde Wilhelm, Steve Devenney and Chris Richer to the Public Safety Advisory Board (PSAB).</p>
B.	<p><u>AGREEMENT – CHIEF CLERK</u> Chief Clerk, on behalf of the Clerk of Courts, respectfully requests the Commissioners approve an agreement with Sean Logue, Esq. to provide solicitor services for the Clerk of Courts office. The agreement is in the amount of \$200/month, is effective February 1, 2024, and shall be continuous until terminated by either party.</p>
C.	<p><u>LEASE – CHIEF CLERK</u> Chief Clerk respectfully requests the Commissioners approve an Oil and Gas Lease between the County of Washington and Range Resources for 218.741 acres of property, as part of the Panhandle Trail, effective March 1, 2024.</p>
D.	<p><u>DEED TRANSFER – CHIEF CLERK</u> Chief Clerk, on behalf of the Washington County Fireman’s Association, Inc., respectfully requests the Commissioners authorize the transfer of a deed for property located in Chartiers Township, and the acceptance of the outstanding balance in their checking account, in the approximate amount of \$60,000, to Washington County.</p>
E.	<p><u>INSURANCE COVERAGE – CHIEF CLERK</u> Chief Clerk respectfully requests the Commissioners authorize the solicitor to discuss the cost to obtain professional liability insurance coverage for the District Attorney with Campbell Insurance.</p>
F.	<p><u>POLICY – CHIEF CLERK</u> Chief Clerk respectfully requests the Commissioners approve a County Fiscal Policy, pursuant to section 1702 of the County Code, concerning vendor registration and completion of W-9 forms and the handling of refunds due taxpayers.</p>
G.	<p><u>ADDENDUM – FINANCE</u> Finance, on behalf of Adult Probation, respectfully requests the Commissioners approve an addendum to the current contract with BTM Software Solutions, LLC (known as Corrections Development Inc. (CDI)). This addendum will be used to add the fee of \$6/month, per user. These fees will be paid by the county and reimbursed through the Collections and Disbursement Unit paid by the offender for the service.</p>

H.	<p><u>PROVIDER AGREEMENT – CHILDREN & YOUTH SERVICES</u></p> <p>Children & Youth Services respectfully requests the Commissioners approve a provider agreement with Jefferson County Juvenile Detention Center in the amount of \$292,000 for placement of youth offenders who are charged as adults. This agreement would be for the period of July 1, 2023 through June 30, 2024, and no additional county funds are required.</p>
I.	<p><u>PROVIDER AGREEMENT – CHILDREN & YOUTH SERVICES</u></p> <p>Children & Youth Services respectfully requests the Commissioners approve a provider agreement with PerspectVe, LLC for in the amount of \$150,000 for therapeutic services. This agreement will be for the period of January 1, 2024 through June 30, 2024, no additional county funds are required.</p>
J.	<p><u>PROVIDER AGREEMENT – CHILDREN & YOUTH SERVICES</u></p> <p>Children & Youth Services respectfully requests the Commissioners approve a provider agreement with Avanco International, Inc. in the amount of \$4,963.22 for upgrades and maintenance to the Adoption and Foster Care Analysis and Reporting System (AFCARS). This agreement would be for the period of January 1, 2024 through June 30, 2024, and no additional county funds are required.</p>
K.	<p><u>PROVIDER AGREEMENT ADDENDUM – CHILDREN & YOUTH SERVICES</u></p> <p>Children & Youth Services respectfully requests the Commissioners approve a provider agreement addendum with Pentz Run Youth Service, Inc. to provide placement services for the period of July 1, 2023 through June 30, 2024. The contract authorization amount will be increased by \$25,000, and no additional county funds are required.</p>
L.	<p><u>AGREEMENT – HUMAN SERVICES</u></p> <p>Human Services respectfully requests the Commissioners approve an agreement with Southwestern Pennsylvania Area Agency on Aging in the amount of \$25,000 for the provision of home delivered meals. This agreement will be for the period of July 1, 2023 through June 30, 2024, and no county funds are required.</p>
M.	<p><u>AGREEMENT – AGING SERVICES</u></p> <p>Aging Services respectfully requests the Commissioners approve an agreement with Southwestern Pennsylvania Area Agency on Aging for a Senior Center Capital Assistance grant in the amount of \$22,959. The agreement will be for the period of July 1, 2023 through June 30, 2024, and no additional county funds are required.</p>
N.	<p><u>ADVERTISING FOR BIDS – PURCHASING</u></p> <p>Purchasing, on behalf of Public Safety, respectfully requests the Commissioners authorize the advertising for bids for the designing and building of a county burn building.</p>
O.	<p><u>REQUEST FOR PROPOSALS – PURCHASING</u></p> <p>Purchasing, on behalf of Homeless Services, respectfully requests the Commissioners authorize the advertising of RFPs for a supportive housing provider.</p>

P.	<p><u>ADVERTISING FOR BIDS – PURCHASING</u> Purchasing respectfully requests the Commissioners authorize the advertising for bids for portable toilets and pumping on an as-needed basis for county facilities. The current agreement with RMC Sanitation expires June 1, 2024.</p>
Q.	<p><u>REQUEST FOR PROPOSALS – PURCHASING</u> Purchasing, on behalf of the Board, respectfully requests the Commissioners authorize the advertising for RFPs to sell county property.</p>
R.	<p><u>REQUEST FOR PROPOSALS – PURCHASING</u> Purchasing, on behalf of Information Technology, Buildings & Grounds, and Public Safety, respectfully requests the Commissioners authorize the advertising for RFPs for the Fire Academy bridge to feature a sliding gate, bollards, integrated badge swipes, and security cameras.</p>
S.	<p><u>REQUEST FOR PROPOSAL – PURCHASING</u> Purchasing, on behalf of Buildings & Grounds, respectfully requests the Commissioners authorize advertising for RFPs for the design/build of the Crossroads Building floor enclosure.</p>
T.	<p><u>WORK ORDER - PURCHASING</u> Purchasing, on behalf of Planning, respectfully requests the Commissioners approve a work order with McVehil Plumbing, Heating & Supply Co., Inc., in the amount of \$89,767 to provide and install a vault assembly and a waterline to the playground, plus extend water lines from the vault to the shelter sites at Thompson Hill. Costs will be paid via gas and oil funds.</p>
U.	<p><u>AGREEMENT - PURCHASING</u> Purchasing, on behalf of Buildings & Grounds, respectfully requests the Commissioners approve a water treatment program agreement with Chem-Aqua Inc., for the Courthouse and Courthouse Square buildings at an annual cost of \$7,350. Costs will be funded from their budget. This agreement will be effective March 1, 2024 through February 28, 2025.</p>
V.	<p><u>LEASE AGREEMENT - PURCHASING</u> Purchasing respectfully requests the Commissioners approve a five-year lease agreement with Danaus Plexippus for MDJ Porter, with the option to renew for one additional five-year term, unless otherwise terminated pursuant to a 60-day notice. The renewal term will begin March 1, 2024 through February 28, 2029, at the previously recommended rates.</p>
W.	<p><u>LEASE AGREEMENT - PURCHASING</u> Purchasing respectfully requests the Commissioners approve a five-year lease agreement with Mountain Capital Partners, LLC for MDJ Melograne, with the option to renew for one additional five-year term, unless otherwise terminated pursuant to a 60-day notice. The renewal term will begin April 1, 2024 through March 31, 2029, at the previously recommended rates.</p>

X.	<p><u>MAINTENANCE AGREEMENT - PURCHASING</u> Purchasing, on behalf of Buildings & Grounds, respectfully requests the Commissioners approve a preventative maintenance agreement for county generators with Cummins Sales and Service. This agreement will begin on the date of the agreement for a one-year period, and the cost will be paid from the their operating budget.</p>
Y.	<p><u>AGREEMENT - PURCHASING</u> Purchasing, on behalf of the Chief of Staff, respectfully requests the Commissioners approve a professional service agreement with WTW Architects for the pre-design, conceptual design, and procurement services for the new Public Safety building at a total estimated cost of \$236,000 and anticipated reimbursable expenses of \$2,200.</p>
Z.	<p><u>REQUEST LSA REVIEW - COMMISSIONERS</u> Commissioner Maggi respectfully requests the Board ask the LSA Board to reconvene for the purpose of reconsidering the 2024 funding for the City Mission.</p>