

PLEASE BE ADVISED THAT THIS PUBLIC MEETING OF THE WASHINGTON COUNTY COMMISSIONERS IS VIDEO AND AUDIO LIVE-STREAMED ON THE COMMISSIONERS' FACEBOOK PAGE AND YOUTUBE.

AGENDA THURSDAY, MARCH 07, 2024

1. **Opening of Meeting**
 - a. Prayer **Bill West**
 - b. Pledge of Allegiance **Patrick Garman**
US Army Veteran
2. **Approval of Meeting Minutes** Minute No. 1180
February 15, 2024
3. **Special Order of Business**
None.

(RECESS FOR PHOTOS)

4. **Agenda Comments**
Only for residents who have signed in and are wishing to comment on today's agenda items.

THE VIEWS AND OPINIONS EXPRESSED BY THE SPEAKERS DURING PUBLIC COMMENT ARE EXCLUSIVELY THOSE OF THE SPEAKERS AND DO NOT REFLECT OR REPRESENT THOSE OF THE WASHINGTON COUNTY BOARD OF COMMISSIONERS AND HAVE NOT BEEN VERIFIED.

5. **The Board of Commissioners' Response**
6. **Old Business**
 - a. BID Award – Purchasing
 - b. Contract Purchase – Purchasing
 - c. Donation – Purchasing
7. **New Business**
 - a. Board Appointments – Chief Clerk
 - b. Agreement – Chief Clerk
 - c. Lease – Chief Clerk
 - d. Deed Transfer – Chief Clerk

- e. Insurance Coverage – Chief Clerk
- f. Policy – Chief Clerk
- g. Addendum – Finance
- h. Provider Agreement – Children & Youth Services
- i. Provider Agreement – Children & Youth Services
- j. Provider Agreement – Children & Youth Services
- k. Provider Agreement Addendum – Children & Youth Services
- l. Agreement – Human Services
- m. Agreement – Aging Services
- n. Advertising for Bids – Purchasing
- o. Request for Proposals – Purchasing
- p. Advertising for Bids – Purchasing
- q. Request for Proposals – Purchasing
- r. Request for Proposals – Purchasing
- s. Request for Proposals – Purchasing
- t. Work Order – Purchasing
- u. Agreement – Purchasing
- v. Lease Agreement – Purchasing
- w. Lease Agreement – Purchasing
- x. Maintenance Agreement – Purchasing
- y. Agreement – Purchasing

8. Public Comment

For residents who have signed in and are wishing to make general comments.

THE VIEWS AND OPINIONS EXPRESSED BY THE SPEAKERS DURING PUBLIC COMMENT ARE EXCLUSIVELY THOSE OF THE SPEAKERS AND DO NOT REFLECT OR REPRESENT THOSE OF THE WASHINGTON COUNTY BOARD OF COMMISSIONERS AND HAVE NOT BEEN VERIFIED.

9. Announcements

An Executive Session to discuss personnel and litigation was held at 10 a.m. on Wednesday, March 6, 2024, following the Agenda Meeting. The regularly scheduled Salary Board meeting will immediately follow today's adjournment.

10. Adjournment

OLD BUSINESS

March 7, 2024 – Board of Commissioners’ Public Meeting #1181

A.	<p><u>BID AWARD - PURCHASING</u></p> <p>Purchasing, on behalf of Aging Services, respectfully requests the Commissioners award the bid for the Canonsburg Senior Center flooring removal and installation of Silver Oak LVP Flooring to Rhodes Carpet and Installation, Washington, PA. This is the lowest most responsive and responsible bid received. Cost of project to be \$26,857.65 inclusive of labor and wear warranties. Costs will be funded via the state Department of Aging, Senior Community Center Grant funds.</p> <p>If approved, this agreement will be effective from March 7, 2024 through date of completion, unless otherwise terminated pursuant to the agreement.</p>
B.	<p><u>CONTRACT PURCHASE - PURCHASING</u></p> <p>Purchasing, on behalf of Information Technology, respectfully requests the Commissioners authorize the purchase of IT uniforms under our current agreement with Trapuzzano’s, Washington, PA to be funded from the IT Operating Budget.</p> <p>Note: Uniform selection to be approved by Director of Administration.</p>
C.	<p><u>DONATION – PURCHASING</u></p> <p>Purchasing, as per Section 1805 of the County Code governing the sale or disposition of personal property of the County, respectfully requests the Commissioners authorize a resolution for the donation of a Dump Truck to the Washington County Fairgrounds, who has formerly requested the donation and completed the “Application for Donation” and has met all required criteria.</p>

NEW BUSINESS

March 7, 2024 – Board of Commissioners’ Public Meeting #1181

A.	<p><u>BOARD APPOINTMENTS – CHIEF CLERK</u> Chief Clerk respectfully requests the Commissioners approve the following board reappointments: James Gleason, Dr. Kolli, and Nick Sherman to the Behavioral Health and Developmental Services (BHDS) Advisory Board; and the appointments of Mark Grimm, Mike McLaughlin, Eric Graham, Larry Pollock, John Yancosek, Kevin Harris, Tony Andronas, Brian Bark, Clyde Wilhelm, Steve Devenney and Chris Richer to the Public Safety Advisory Board (PSAB).</p>
B.	<p><u>AGREEMENT – CHIEF CLERK</u> Chief Clerk, on behalf of the Clerk of Courts, respectfully requests the Commissioners approve an agreement with Sean Logue, Esq. to provide solicitor services for the Clerk of Courts office. The agreement is in the amount of \$200/month, is effective February 1, 2024, and shall be continuous until terminated by either party.</p>
C.	<p><u>LEASE – CHIEF CLERK</u> Chief Clerk respectfully requests the Commissioners approve an Oil and Gas Lease between the County of Washington and Range Resources for 218.741 acres of property, as part of the Panhandle Trail, effective March 1, 2024.</p>
D.	<p><u>DEED TRANSFER – CHIEF CLERK</u> Chief Clerk, on behalf of the Washington County Fireman’s Association, Inc., respectfully requests the Commissioners authorize the transfer of a deed for property located in Chartiers Township, and the acceptance of the outstanding balance in their checking account, in the approximate amount of \$60,000, to Washington County.</p>
E.	<p><u>INSURANCE COVERAGE – CHIEF CLERK</u> Chief Clerk respectfully requests the Commissioners authorize the solicitor to discuss the cost to obtain professional liability insurance coverage for the District Attorney with Campbell Insurance.</p>
F.	<p><u>POLICY – CHIEF CLERK</u> Chief Clerk respectfully requests the Commissioners approve a County Fiscal Policy, pursuant to section 1702 of the County Code, concerning vendor registration and completion of W-9 forms and the handling of refunds due taxpayers.</p>
G.	<p><u>ADDENDUM – FINANCE</u> Finance, on behalf of Adult Probation, respectfully requests the Commissioners approve an addendum to the current contract with BTM Software Solutions, LLC (known as Corrections Development Inc. (CDI)). This addendum will be used to add the fee of \$6/month, per user. These fees will be paid by the county and reimbursed through the Collections and Disbursement Unit paid by the offender for the service.</p>

H.	<p><u>PROVIDER AGREEMENT – CHILDREN & YOUTH SERVICES</u></p> <p>Children & Youth Services respectfully requests the Commissioners approve a provider agreement with Jefferson County Juvenile Detention Center in the amount of \$292,000 for placement of youth offenders who are charged as adults. This agreement would be for the period of July 1, 2023 through June 30, 2024, and no additional county funds are required.</p>
I.	<p><u>PROVIDER AGREEMENT – CHILDREN & YOUTH SERVICES</u></p> <p>Children & Youth Services respectfully requests the Commissioners approve a provider agreement with PerspectVe, LLC for in the amount of \$150,000 for therapeutic services. This agreement will be for the period of January 1, 2024 through June 30, 2024, no additional county funds are required.</p>
J.	<p><u>PROVIDER AGREEMENT – CHILDREN & YOUTH SERVICES</u></p> <p>Children & Youth Services respectfully requests the Commissioners approve a provider agreement with Avanco International, Inc. in the amount of \$4,963.22 for upgrades and maintenance to the Adoption and Foster Care Analysis and Reporting System (AFCARS). This agreement would be for the period of January 1, 2024 through June 30, 2024, and no additional county funds are required.</p>
K.	<p><u>PROVIDER AGREEMENT ADDENDUM – CHILDREN & YOUTH SERVICES</u></p> <p>Children & Youth Services respectfully requests the Commissioners approve a provider agreement addendum with Pentz Run Youth Service, Inc. to provide placement services for the period of July 1, 2023 through June 30, 2024. The contract authorization amount will be increased by \$25,000, and no additional county funds are required.</p>
L.	<p><u>AGREEMENT – HUMAN SERVICES</u></p> <p>Human Services respectfully requests the Commissioners approve an agreement with Southwestern Pennsylvania Area Agency on Aging in the amount of \$25,000 for the provision of home delivered meals. This agreement will be for the period of July 1, 2023 through June 30, 2024, and no county funds are required.</p>
M.	<p><u>AGREEMENT – AGING SERVICES</u></p> <p>Aging Services respectfully requests the Commissioners approve an agreement with Southwestern Pennsylvania Area Agency on Aging for a Senior Center Capital Assistance grant in the amount of \$22,959. The agreement will be for the period of July 1, 2023 through June 30, 2024, and no additional county funds are required.</p>
N.	<p><u>ADVERTISING FOR BIDS – PURCHASING</u></p> <p>Purchasing, on behalf of Public Safety, respectfully requests the Commissioners authorize the advertising for bids for the designing and building of a county burn building.</p>
O.	<p><u>REQUEST FOR PROPOSALS – PURCHASING</u></p> <p>Purchasing, on behalf of Homeless Services, respectfully requests the Commissioners authorize the advertising of RFPs for a supportive housing provider.</p>

P.	<p><u>ADVERTISING FOR BIDS – PURCHASING</u> Purchasing respectfully requests the Commissioners authorize the advertising for bids for portable toilets and pumping on an as-needed basis for county facilities. The current agreement with RMC Sanitation expires June 1, 2024.</p>
Q.	<p><u>REQUEST FOR PROPOSALS – PURCHASING</u> Purchasing, on behalf of the Board, respectfully requests the Commissioners authorize the advertising for RFPs to sell county property.</p>
R.	<p><u>REQUEST FOR PROPOSALS – PURCHASING</u> Purchasing, on behalf of Information Technology, Buildings & Grounds, and Public Safety, respectfully requests the Commissioners authorize the advertising for RFPs for the Fire Academy bridge to feature a sliding gate, bollards, integrated badge swipes, and security cameras.</p>
S.	<p><u>REQUEST FOR PROPOSAL – PURCHASING</u> Purchasing, on behalf of Buildings & Grounds, respectfully requests the Commissioners authorize advertising for RFPs for the design/build of the Crossroads Building floor enclosure.</p>
T.	<p><u>WORK ORDER - PURCHASING</u> Purchasing, on behalf of Planning, respectfully requests the Commissioners approve a work order with McVehil Plumbing, Heating & Supply Co., Inc., in the amount of \$89,767 to provide and install a vault assembly and a waterline to the playground, plus extend water lines from the vault to the shelter sites at Thompson Hill. Costs will be paid via gas and oil funds.</p>
U.	<p><u>AGREEMENT - PURCHASING</u> Purchasing, on behalf of Buildings & Grounds, respectfully requests the Commissioners approve a water treatment program agreement with Chem-Aqua Inc., for the Courthouse and Courthouse Square buildings at an annual cost of \$7,350. Costs will be funded from their budget. This agreement will be effective March 1, 2024 through February 28, 2025.</p>
V.	<p><u>LEASE AGREEMENT - PURCHASING</u> Purchasing respectfully requests the Commissioners approve a five-year lease agreement with Danaus Plexippus for MDJ Porter, with the option to renew for one additional five-year term, unless otherwise terminated pursuant to a 60-day notice. The renewal term will begin March 1, 2024 through February 28, 2029, at the previously recommended rates.</p>
W.	<p><u>LEASE AGREEMENT - PURCHASING</u> Purchasing respectfully requests the Commissioners approve a five-year lease agreement with Mountain Capital Partners, LLC for MDJ Melograne, with the option to renew for one additional five-year term, unless otherwise terminated pursuant to a 60-day notice. The renewal term will begin April 1, 2024 through March 31, 2029, at the previously recommended rates.</p>

X.	<p><u>MAINTENANCE AGREEMENT - PURCHASING</u> Purchasing, on behalf of Buildings & Grounds, respectfully requests the Commissioners approve a preventative maintenance agreement for county generators with Cummins Sales and Service. This agreement will begin on the date of the agreement for a one-year period, and the cost will be paid from the their operating budget.</p>
Y.	<p><u>AGREEMENT - PURCHASING</u> Purchasing, on behalf of the Chief of Staff, respectfully requests the Commissioners approve a professional service agreement with WTW Architects for the pre-design, conceptual design, and procurement services for the new Public Safety building at a total estimated cost of \$236,000 and anticipated reimbursable expenses of \$2,200.</p>

The Washington County Commissioners met in regular session in Public Meeting Room G-16, in the Crossroads Center at 95 West Beau Street, Washington, PA, with the following members in attendance: Commissioners Nick Sherman, Electra Janis and Larry Maggi. Also present were Solicitor Gary Sweat; Administrative Assistant Debbie Corson; and Public Affairs Director Patrick Geho; Reverend Benjamin Libert, First United Presbyterian Church; US Navy veteran Darrell Molinari; Shelena Rauscher from Domestic Violence Services of Southwestern PA (DVSSP); Walt Turner, Dean Gartland, and Dr. Sally Mounts from Washington City Mission; Representative Bud Cook; and residents Julie McLaughlin, Cindy Fisher, and Bruce Bendel.

Mr. Sherman called the meeting to order at approximately 10 a.m. and announced the meeting was being video and audio live streamed through YouTube and via the Commissioners' Facebook page.

Mr. Sherman introduced Reverend Benjamin Libert from First United Presbyterian Church, who led the meeting in prayer.

Mr. Maggi introduced Darrell Molinari, US Navy veteran from Charleroi, who led the Pledge of Allegiance.

Mr. Sherman entertained a motion to approve Minute No. 1178, dated January 18, 2024.

Moved by Ms. Janis; seconded by Mr. Maggi, approving Minute No. 1178, as written.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

Mr. Sherman entertained a motion to approve Minute No. 1179, dated February 6, 2024.

Moved by Ms. Janis; seconded by Mr. Maggi, approving Minute No. 1179, as written.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

SPECIAL ORDER OF BUSINESS

Ms. Janis read a proclamation declaring February 2024 as Teen Dating Violence Awareness Month in Washington County.

Moved by Ms. Janis; seconded by Mr. Maggi, to approve the proclamation.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

Accepting the proclamation was Shelena Rauscher from Domestic Violence Services of Southwestern PA (DVSSP). Ms. Rauscher first thanked the Commissioners and the community for all their support in helping to create awareness, stating that dating violence is not specific to one gender, race, ethnicity or socioeconomic status.

She noted a lot has been done to end the stigma of dating violence, but there is still much work to be done. DVSSP offers services both in schools and the community. Services include a 24-hour hotline, legal advocacy service, empowerment counseling, housing, mental health counseling, and prevention services.

RECESS FOR PHOTOS

PUBLIC COMMENT

The following Washington County residents provided public comment:

Walt Turner, Board Member, Washington City Mission, asked about the Mission being left off the 2024 LSA funding list and requested the Board reconsider as the Mission addresses the needs of homeless and abused women throughout Southwestern Pennsylvania.

Dean Gartland, CEO and President of the Washington City Mission, asked the Board to reconsider placing the Mission back on their approved list stating the Mission's project to increase the number of beds (50 beds versus 15 beds), is due to an increase in need. He pleaded for the Board to understand the important lifeline to the community that is provided by the Mission.

Dr. Sally Mounts, Washington City Mission, thanked the Board for motivating the Mission to build a new shelter and fill it with poor people.

U.S. Representative Bud Cook announced there will be a public hearing at 1 p.m. on Wednesday, March 6, 2024 at the Volunteer Fire Department to discuss the Cokeburg Dam. He also voiced his concern about the LSA process for Washington County, saying it isn't about the money, but about the process. He said, government must be fair and transparent, explaining his research has identified \$10 million in unaccounted funds. Tim O'Neal, who currently serves on the LSA Review Committee, has no problem with an audit, according to Cook, as he requested a forensic audit of the LSA monies be conducted.

Julie McLaughlin, resident of North Strabane Township, stated she was concerned about Commissioner Maggi being left off the e-mail chain regarding the Board of Commissioners' emergency meeting on February 6, 2024, until right before the meeting was held. She wanted to know why the City Mission was taken off the LSA list, when it was never omitted in previous years. She asked for an investigation.

Cindy Fisher, Cecil Township Supervisor, asked several questions: Which county servers were impacted by the cyber-attack? What information was accessed? Was identifiable information exposed regarding residents, employees or other municipalities? How many ransom payments were made? What was the total dollar amount paid in U.S. dollars? If the county was doing regular backups in a reasonable manner, why did the ransom need to be paid at all for the key to access encrypted data? What is the remediation plan and has it been put into place already?

Resident Bruce Bendel told the Board, paying ransom is an act of the devil and paying in bitcoin supports child trafficking. Mr. Bendel called upon residents to take charge and control and be like the men of Issachar in the Bible.

COMMISSIONERS' RESPONSES

None.

OLD BUSINESS

RATIFICATIONS

Solicitor Sweat recommended the Board ratify the motion to retain Digital Mint of Chicago, Illinois to provide digital security consulting services and to take the steps necessary to restore the County's computer network and authorize expenditures for incident response, settlement, attorneys' fees and to address and implement cyber security issues within the County. To also retain Sylint, LLC of Sarasota, Florida to conduct a thorough analysis of the County's computer network and present a plan to implement a broader modernization of cyber security within the County, that would include the installation of hardware, software, etc., needed to protect and preserve critical information maintained by the County. Any and all expenditures are to be paid from the American Rescue Plan Act ("ARPA") and not from the County's General Fund.

These funds shall not exceed an amount of \$400,000 without further approval by the Commissioners. (See attached for complete Solicitor's statement.)

Moved by Ms. Janis, seconded by Mr. Sherman, ratifying the retention of Digital Mint of Chicago, IL, and Sylint, LLC of Sarasota, FL, for funding which shall not exceed \$400,000.

Roll call vote taken:

Before casting his vote, Mr. Maggi expressed his disgust of paying ransom to a foreign entity believed to be “honorable crooks.” He explained his complete understanding of the situation, but felt it needed to be discussed more and said the county should put its foot down and not pay the ransom.

Mr. Sherman said he did not disagree with Mr. Maggi’s statement and his frustration, saying no one wanted to pay this ransom, but added it is a very dangerous situation and Washington County is the victim. He cited other counties which were also attacked and said Washington County would not be the last county to be hacked. He continued, saying there is a lot of sensitive information, especially that attached to children who are connected to the Children & Youth Services department. The county was advised by Homeland Security to pay the ransom and he felt it was necessary to protect our seniors and children.

Mr. Maggi – No; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried.

Solicitor Sweat recommended the Board ratify the motion to authorize the County Solicitor to execute any Engagement Agreements required, with the firms identified, as well as other documentation necessary to address the ransomware attack. (See attached for complete Solicitor’s statement.)

Moved by Ms. Janis, seconded by Mr. Sherman, ratifying the County Solicitor to execute Engagement Agreements and other documentation needed to address the ransomware attack.

Roll call vote taken:

Mr. Maggi – No; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried.

RFP AWARDS

Solicitor Sweat recommended the Board, on behalf of Purchasing and Public Safety, approve the RFP award (RFP #121923-911) for equipment maintenance for a countywide 911 system, engineering, service, repairs, maintenance, removal and installation services on a time and materials basis, to MRA Inc., Canonsburg, PA at their submitted hourly rates.

If approved, this agreement will be effective March 1, 2024 through February 28, 2026, unless otherwise terminated pursuant to the agreement or 30-days written notice, with an option to extend for an additional two-year term.

Moved by Ms. Janis, seconded by Mr. Maggi, awarding the RFP for the countywide 911 system, maintenance and repairs, removal, and installation services to MRA Inc., effective March 1, 2024 through February 28, 2026.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

Solicitor Sweat recommended the Board, on behalf of Purchasing, Human Services, and Children & Youth Services, approve the RFP award (RFP #121923-PIO CYS), for Parenting Inside Out Program implementation and services, to George Junior Republic, Preventative Aftercare Inc., of Grove City, PA. Total program cost is estimated to be \$144,922.75 and will include training, salaries, administration, supplies, etc.

If approved, this agreement will be effective from the date of agreement through the life of the program, unless otherwise terminated pursuant to the agreement. All costs will be funded from the department’s needs-based plan and budget, with no additional cost to the county.

Moved by Ms. Janis, seconded by Mr. Maggi, awarding the RFP for Parenting Inside Out Program implementation and services to George Junior Republic, Preventative Aftercare for a total estimated cost of \$144,922.75.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

CONTRACT EXTENSION

Solicitor Sweat recommended the Board, on behalf of Purchasing and Planning, approve the contract extension for welding services and bridge maintenance to Maccabee Industrial, Inc., Belle Vernon, PA. All work will be on an as-needed, time and materials basis.

If approved, this contract will be effective April 1, 2024 through March 31, 2026, with no remaining options to extend further.

Moved by Ms. Janis, seconded by Mr. Maggi, approving the contract extension to Maccabee Industrial.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

CHANGE ORDERS

Solicitor Sweat recommended the Board, on behalf of Purchasing and Buildings & Grounds, approve Change Order #18 to provide, fabricate, and install ceiling medallions in Phase 2 locations for a cost of \$5,950. This will change the amount of the current contract from \$2,879,623.65 to \$2,885,573.65. This Change Order has been reviewed and recommended by Justin Welsh, Buildings & Grounds; Pat Grimm, Courts; MacBracey Corp.; and Buchart Horn Architects.

Moved by Ms. Janis, seconded by Mr. Maggi, approving Change Order #18 for a cost of \$5,950.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

Solicitor Sweat recommended the Board, on behalf of Purchasing and Buildings & Grounds, approve Change Order #19 for the construction of bulkheads to conceal HVAC piping in the 2nd floor corridor. This additional scope of work includes metal stud framing, drywall hanging, drywall finishing, and cleanup, for a total cost of \$9,140. This will change the amount of the current contract from \$2,885,573.65 to \$2,894,713.65. This Change Order has been reviewed and recommended by Justin Welsh, Buildings & Grounds; Pat Grimm, Courts; MacBracey Corp.; and Buchart Horn Architects.

Moved by Ms. Janis, seconded by Mr. Maggi, approving Change Order #19 for a cost of \$9,140.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

LEASE

Solicitor Sweat recommended the Board, on behalf of the District Attorney, approve the leasing of one (1) 2024 Dodge Durango under the Fleet Management Contract with BBL Fleet, Bridgeville, PA. Total estimated price of the leased vehicle will be \$51,000, plus title and plates.

Moved by Ms. Janis, seconded by Mr. Maggi, approving the leasing of a 2024 Dodge Durango for an estimated cost of \$51,000.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

DONATION

Pursuant to Section 1805 of the County Code governing the sale or disposition of personal property of the County, Solicitor Sweat recommended the Board, on behalf of Purchasing, authorize a resolution for the donation of office furniture from Piatt Companies to Washington County, which has formerly requested the donation and completed the “Application for Donation” and has met all required criteria.

Moved by Ms. Janis, seconded by Mr. Maggi, authorizing the resolution for the donation of office furniture from Piatt Companies to Washington County.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

NEW BUSINESS

Chief Clerk presented to the Board for their consideration and approval, the following board appointments: Scott Berry to the Local Emergency Planning Committee (LEPC); Nick Sherman to the Southwestern Pennsylvania Commission (SPC) Board; Jason Theakston to the Southwestern Pennsylvania Commission (SPC) Climate Planning Steering Committee, and Amanda Bilitski and Kelley Swift to the Children and Youth Services (CYS) Advisory Board.

Moved by Ms. Janis, seconded by Mr. Maggi approving the above-mentioned board appointments.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, a resolution for the 2024 Local Share Account (LSA) program funding list, as recommended by the LSA Review Committee.

Moved by Ms. Janis, seconded by Mr. Maggi, approving the 2024 LSA program funding list resolution, as recommended.

Roll call vote taken:

Before voting, Mr. Maggi voiced said he feels strongly about the LSA committee maintaining its independence to make recommendations to the Board. He reminisced about being part of initiating the LSA process while serving with former Commissioners Bracken Burns and Diana Irely Vaughan and how it was essential to keep politics out of the LSA award process. He also said he believes it's had a tremendous impact through the many good projects which are getting accomplished with LSA funds.

Ms. Janis also commented before her vote, stating the City Mission was never on the LSA list she received, but that there were plenty of deserving organizations and projects on her list. She continued saying she believes the City Mission is a wonderful organization, encouraging them to apply again next year.

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of the Correctional Facility, presented to the Board for their consideration and approval, the cost of training, lodging, and all travel related fees, within the rules of the County's travel policy, for two employees (Jack Buckholt and Jon McDonough) to attend the Risen Stun Shield (which is an electrified shield for combative inmates) certification and training classes on April 17-19, 2024. The cost will be approximately \$1,800/person and will be paid through the Correctional Facility's operating budget.

Moved by Ms. Janis, seconded by Mr. Maggi, approving training and travel expenses for two employees at a cost of approximately \$1,800/person.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, the Chief Local Elected Officials (CLEOs) agreement of the Workforce Innovation & Opportunity Act, Southwest Corner Workforce Development Area. No county funds are required.

Moved by Ms. Janis, seconded by Mr. Maggi, approving CLEOs Workforce Innovation & Opportunity Act with Southwest Coroner Workforce Development Area.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, the Chief Local Elected Officials (CLEOs) and Fiscal Agent agreement between the Washington Greene County Job Training Agency and the Chief Local Elected Officials (CLEOs) from Beaver, Greene, and Washington Counties. No county funds are required.

Moved by Ms. Janis, seconded by Mr. Maggi, approving CLEOs and Fiscal Agent agreement with Washington Greene County Job Training Agency and CLEOs.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, the Local Workforce Development Board/Chief Local Elected Officials (CLEOs) agreement between the Counties of Beaver, Greene, and Washington, and the Southwest Corner Workforce Development Board. No county funds are required.

Moved by Ms. Janis, seconded by Mr. Maggi, approving the agreement between the Local Workforce Development Board/CLEOs and the Southwest Corner Workforce Development Board.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, the authorization for signatory on Grant No. 165-21 for the Workforce Development Board.

Moved by Ms. Janis, seconded by Mr. Maggi, authorizing grant (Grant No. 165-21) signatory for the Workforce Development Board.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of the Redevelopment Authority of the County of Washington, presented to the Board for their consideration and approval, the proposed amendments and budget revisions, for Fiscal Years 2016-2023, to the Community Development Block Grant (CDBG) and the Home Investment Partnerships (HOME) programs, which are part of the county's consolidated and annual action plan.

Moved by Ms. Janis, seconded by Mr. Maggi, approving the proposed amendments and budget revisions for FY2016-2023, to the CDBG and HOME programs.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Planning, presented to the Board for their consideration and approval, a Memorandum of Understanding (MOU) with the Pennsylvania Resources Council (PRC) for a Household Hazardous Waste and Tire Collection event to be held June 22, 2024. PRC will coordinate with DEP and collect all fees from participants. The County will provide an administrative match of \$6,500 to PRC for services. Funds will come from the recycling account.

Moved by Ms. Janis, seconded by Mr. Maggi, approving the MOU with the PRC event on June 22, 2024, with an administrative match of \$6,500.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Planning and Parks & Recreation, presented to the Board for their consideration and approval, to sign an easement and statement of compliance providing First Energy access and permission to install lighting in the parking lots at Cross Creek County Park. Costs incurred for lighting, equipment, and installation will be paid from the Cross Creek Gas Lease Funds.

Moved by Ms. Janis, seconded by Mr. Maggi, approving the easement and statement of compliance with First Energy.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Planning and Parks & Recreation, presented to the Board for their consideration and approval, an agreement between Washington County and the PA American Water Company to provide water service to Cross Creek Park at Thompson Hill Road. Total cost of the project will be \$273,421.12, of which the County will pay \$212,167.19. The Water Company will contribute \$61,354.74 to provide service to three (3) houses along Thompson Hill Road. Costs incurred will be paid from the Cross Creek Gas Lease Funds.

Moved by Ms. Janis, seconded by Mr. Maggi, approving the agreement between Washington County and the PA American Water Company for a total cost of \$273,421.12, of which the County will pay \$212,167.19.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Planning, presented to the Board for their consideration and approval, an amendment to a resolution required for the Statewide Local Share Grant Program for the replacement of the Jersey and Guernsey Barns at the Washington County Fairgrounds. Match and other requirements remain the same.

Moved by Ms. Janis, seconded by Mr. Maggi, approving the amendment to a resolution required for the Statewide Local Share Grant Program.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Finance and the District Attorney, presented to the Board for their consideration and approval, the Variable Penalty Assessment (VPA) funds in the amount of \$46. The funds will be allocated to augment the 2023-2024 Rights and Services Act (RSA) Grant #38280.

Moved by Ms. Janis, seconded by Mr. Maggi, approving the allocation of \$46 in VPA funds to augment the 2023-2024 RSA Grant #38280.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Finance and the District Attorney, presented to the Board for their consideration and approval, a renewal grant application with the Pennsylvania Commission on Crime and Delinquency (PCCD) for Victims of Crime Act (VOCA) grant funds to be used for crime services. The total grant amount of \$121,323 will be for the period of October 1, 2024 through September 30, 2025.

Moved by Ms. Janis, seconded by Mr. Maggi, approving the renewal grant application with PCCD for VOCA in the amount of \$121,323 for the period of October 1, 2024 through September 30, 2025.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Finance and the District Attorney, presented to the Board for their consideration and approval, a modification to the Quantitative Analysis Grant #2861 to purchase another MX908 Spectrometer, along with supplies, for the Washington County Drug Task Force.

Moved by Ms. Janis, seconded by Mr. Maggi, approving the modification to the Quantitative Analysis Grant #2861.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Finance and Tax Revenue, presented to the Board for their consideration and approval, the annual iasWorld maintenance and support agreement with Tyler Technologies. The agreement is in the amount of \$170,445 and will be for the period of March 1, 2024 to February 28, 2025.

Moved by Ms. Janis, seconded by Mr. Maggi, approving the agreement with Tyler Technologies in the amount of \$170,445, effective March 1, 2024 to February 28, 2025.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Finance and Human Services, presented to the Board for their consideration and approval, a renewal agreement with SPHS Connect, Inc. for permanent supportive housing services to eligible homeless individuals and families. The agreement in the amount of \$49,000, and will be for the period of January 1, 2024 through December 31, 2024. This includes unreimbursed costs for the period of December 1, 2023 through December 31, 2023. Monies will be provided with Act 13 funds.

Moved by Ms. Janis, seconded by Mr. Maggi, approving the renewal agreement with SPHS Connect in the amount of \$49,000, effective January 1, 2024 through December 31, 2024.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Children & Youth Services, presented to the Board for their consideration and approval, a provider agreement with SPHS Connect, Inc. to provide emergency and permanent supportive housing for the period of July 1, 2023 through June 30, 2024. The contract authorization amount is \$120,000 and no additional county funds are required.

Moved by Ms. Janis, seconded by Mr. Maggi, approving the renewal agreement with SPHS Connect in the amount of \$120,000, effective July 1, 2023 through June 30, 2024.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Children & Youth Services, presented to the Board for their consideration and approval, the submission of a grant application to the Washington County Community Foundation (WCCF) in an amount of up to \$10,000 to purchase field safety equipment for caseworkers. No additional county funds are required.

Moved by Ms. Janis, seconded by Mr. Maggi, approving the submission of a grant application to WCCF in an amount of up to \$10,000.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Behavioral Health & Developmental Services, presented to the Board for their consideration and approval, a provider agreement with Supportive Concepts for Families to provide supportive housing services for the period of December 1, 2023 through June 30, 2024. The contract authorization amount is \$702,186 and no additional county funds are required.

Moved by Ms. Janis, seconded by Mr. Maggi, approving the provider agreement with Supportive Concepts for Families in the amount of \$702,186, effective December 1, 2023 through June 30, 2024.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Behavioral Health & Developmental Services, presented to the Board for their consideration and approval, a provider agreement with Laughter and Language, LLC to provide Early Intervention services for the period of February 1, 2024 through June 30, 2024. The contract authorization amount is \$10,000 and no additional county funds are required.

Moved by Ms. Janis, seconded by Mr. Maggi, approving the provider agreement with Laughter and Language in the amount of \$10,000, effective February 1, 2024 through June 30, 2024.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Human Services, presented to the Board for their consideration and approval, a provider agreement addendum with Gateway Rehabilitation Center to extend the term one month from February 14, 2024 to March 14, 2024. All other terms of the original agreement remain unchanged, and no county funds are required.

Moved by Ms. Janis, seconded by Mr. Maggi, approving the provider agreement addendum with Gateway Rehabilitation Center for the period of February 14, 2024 to March 14, 2024.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Aging Services, presented to the Board for their consideration and approval, an agreement addendum with Southwestern Pennsylvania Area Agency on Aging for a one-time allocation adjustment for Senior Center Services, Care Management, and Ombudsman Services for the period of July 1, 2023 through June 30, 2024. The contract authorization amount will increase by \$60,673, and no additional county funds are required.

Moved by Ms. Janis, seconded by Mr. Maggi, approving the agreement addendum with Southwestern Pennsylvania Area Agency on Aging for the increased amount of \$60,673, effective July 1, 2023 through June 30, 2024.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Purchasing and Buildings & Grounds, presented to the Board for their consideration and authorization, the advertising for proposals for vehicle repairs and maintenance.

Moved by Ms. Janis, seconded by Mr. Maggi, approving advertising for proposals for vehicle repairs and maintenance.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Purchasing and Buildings & Grounds, presented to the Board for their consideration and authorization, the advertising for proposals for preventative maintenance and service of county grounds generators.

Moved by Ms. Janis, seconded by Mr. Maggi, approving the advertising for proposals for preventative maintenance and service of county grounds generators.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Purchasing, presented to the Board for their consideration and authorization, the advertising for proposals repairing of the courthouse doors.

Moved by Ms. Janis, seconded by Mr. Maggi, approving the advertising for proposals for repairing of the courthouse doors.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Purchasing, presented to the Board for their consideration and authorization, the advertising for the furnishing and delivery of tires for the county.

Moved by Ms. Janis, seconded by Mr. Maggi, approving the advertising for proposals for the furnishing and delivery of tires for the county.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Purchasing and Parks & Recreation, presented to the Board for their consideration and authorization, the advertising for bids for dam repairs on a time and materials basis.

Moved by Ms. Janis, seconded by Mr. Maggi, approving the advertising for proposals for the furnishing and delivery of tires for the county.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Purchasing and Planning, presented to the Board for their consideration and authorization, the advertising for the Joint Municipal Purchasing Program.

Moved by Ms. Janis, seconded by Mr. Maggi, approving the advertising for proposals for the Joint Municipal Purchasing Program.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Purchasing and Buildings & Grounds, presented to the Board for their consideration and authorization, the advertising for proposals for roofing repairs for county-owned buildings.

Moved by Ms. Janis, seconded by Mr. Maggi, approving the advertising for roofing repairs for county-owned buildings.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Purchasing, presented to the Board for their consideration and authorization, the advertising for fire safety and inspections for all county buildings.

Moved by Ms. Janis, seconded by Mr. Maggi, approving the advertising for proposals for fire safety and inspections for all county buildings.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Purchasing and Buildings & Grounds, presented to the Board for their consideration and authorization, the advertising for proposals for locksmith services for county-owned buildings.

Moved by Ms. Janis, seconded by Mr. Maggi, approving the advertising for locksmith services for county-owned buildings.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Purchasing and the Correctional Facility, presented to the Board for their consideration and authorization, a three-year renewal agreement with Guardian RFID for the provision of software, hardware, support services and a web-based software for inmate management, monitoring, and tracking. The renewal fee of \$7,000/year and will be effective for three (3) years beginning on March 14, 2024. Fees will be paid from the Correctional Facility's Operating Budget.

Moved by Ms. Janis, seconded by Mr. Maggi, approving the three-year renewal agreement with Guardian RFID in the amount of \$7,000/year, beginning March 14, 2024.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Purchasing and Public Safety, presented to the Board for their consideration and authorization, a Facilities Services Agreement with PennWest University for the purpose of hosting pre-approved DHS/FEMA courses and trainings. There will be no cost to the county. This agreement will be effective July 1, 2024 through June 30, 2025.

Moved by Ms. Janis, seconded by Mr. Maggi, approving the Facilities Services Agreement with PennWest University effective July 1, 2024 through June 30, 2025.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Purchasing, presented to the Board for their consideration and authorization, a mail machine lease agreement with Super Mail, Inc. The agreement will include equipment lease, meter rental, and maintenance agreement. Cost to the County will be \$627.31 for the first 24-month term and \$707.23/month for the remaining 39 months.

Moved by Ms. Janis, seconded by Mr. Maggi, approving the mail machine lease agreement with Super Mail.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Purchasing, presented to the Board for their consideration and authorization, an agreement renewal with Super Mail, Inc. for presort mailing services at discounted USPS rates. Additionally, emergency mail metering will be included at no additional cost.

Moved by Ms. Janis, seconded by Mr. Maggi, approving the agreement renewal with Super Mail.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Purchasing, presented to the Board for their consideration and authorization, an agreement with Access Information Management of Wisconsin, LLC. Access performs shred bin pickups and destruction for county offices at an estimated service fee of \$9,307.88/year for all departments. This agreement will be effective from the date of agreement for a term of 60 months, unless otherwise terminated pursuant to a 60-day written notice and will be invoiced and charged by individual departments receiving service and will be paid from individual department's operating budgets.

Moved by Ms. Janis, seconded by Mr. Maggi, approving the agreement with Access Information Management of Wisconsin, in the amount of \$9,307.88/year for a term of 60 months.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Purchasing and the Courts, presented to the Board for their consideration and authorization, an addendum to the MDJs' mail machine leasing agreement with Pitney Bowes, which was fully executed in January 2024.

Moved by Ms. Janis, seconded by Mr. Maggi, approving the addendum to the MDJs' mail machine leasing agreement with Pitney Bowes.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Purchasing and Buildings & Grounds, presented to the Board for their consideration and authorization, a preventative maintenance agreement with Automated Logic for multiple County automated equipment and systems at a total cost of \$26,814 for 96 billable maintenance hours or 12, 8-hour site visits. Site visits exceeding the agreement will incur on-site labor costs of \$198/hour and on-site service for management costs will be \$250/hour. Overtime rates will be calculated at a time and a half rate. This agreement will be effective March 1, 2024 through February 28, 2025, unless otherwise terminated pursuant to a 60-day written notice. Funding will be from their operating budget.

Moved by Ms. Janis, seconded by Mr. Maggi, approving the preventative maintenance agreement with Automated Logic, effective March 1, 2024 through February 28, 2025.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Purchasing and Buildings & Grounds, presented to the Board for their consideration and authorization, an agreement with A-AIR Company for the Crossroads Building quarterly maintenance inspections at an annual cost of \$12,181. This agreement will be effective March 1, 2024 through February 28, 2027, unless otherwise terminated pursuant to the terms of the agreement and a 30-day written notice. Costs will be paid from their operating budget.

Moved by Ms. Janis, seconded by Mr. Maggi, approving the agreement with A-AIR Company for an annual cost of \$12,181, effective March 1, 2024 through February 28, 2027.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Purchasing, presented to the Board for their consideration and authorization, an addendum to existing office space lease with Gross Industrial Construction Co. Inc. for MDJ Bruner (27-3-10) for an additional 1,526 square feet of space at the previously recommended costs. The addendum will be effective March 1, 2024 through February 28, 2026, with options to extend for two (2) additional five (5) year periods, unless terminated pursuant to the terms and conditions of the current lease. Lease costs will be paid via quarterly payments totaling \$3,825 for the initial term.

Moved by Ms. Janis, seconded by Mr. Maggi, approving the addendum to existing office space lease with Gross Industrial Construction, in the amount of quarterly payments totaling \$3,825, effective March 1, 2024 through February 28, 2026.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Purchasing and the Recorder of Deeds, presented to the Board for their consideration and authorization, a software support and license agreement with Optical Storage Solutions, Inc. for the Washington County Recorder of Deeds, Tax, and Veteran's offices with LANDEX System Licensing for a total cost of \$16,682 for 21 licenses. This agreement will be effective March 1, 2024 through February 28, 2025 and will be paid from the individual department's operating budget.

Moved by Ms. Janis, seconded by Mr. Maggi, approving the software support and license agreement with Optical Storage Solutions for a total cost of \$16,682, effective March 1, 2024 through February 28, 2025.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Purchasing and Public Safety, presented to the Board for their consideration and authorization, the renewal of NetMotion Complete Conversion License with CDW-G. The cost for renewal will be \$29,178 for 300 subscription-based licenses and will be paid from their operating budget.

Moved by Ms. Janis, seconded by Mr. Maggi, approving the renewal of NetMotion Complete Conversion License with CDW-G in the amount of \$29,178.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Purchasing and Planning, presented to the Board for their consideration and authorization, the purchase of one (1) 2024 Ford F-350 Diesel 4X4 Regular Cab Dump Truck and Equipment upfit from Woltz and Wind Ford in the amount of \$115,250, which will be utilized throughout County Parks. The truck would be purchased via DGS Costars 25, and therefore does not require bidding. The cost will be paid via Gas and Oil Funds.

Moved by Ms. Janis, seconded by Mr. Maggi, approving the purchase of a 2024 Ford F-350 Dump Truck and equipment upfit from Woltz and Wind Ford in the amount of \$115,250.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Purchasing and the Sheriff's Department, presented to the Board for their consideration and authorization, the purchase of sixteen (16) Kenwood/Viking Multi-Band Portable Radios from Luttamus Communications & Security. The total cost of the radios will be \$82,687.20, which will be paid from ARPA Funds.

Moved by Ms. Janis, seconded by Mr. Maggi, approving the purchase of 16 Kenwood/Viking Multi-Band Portable Radios from Luttamus Communications & Security for a total amount of \$82,687.20.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

ANNOUNCEMENTS

An Executive Session to discuss personnel and litigation was held at 10 a.m. on Tuesday, February 14, 2024, following the Agenda Meeting. The regularly scheduled Salary Board and Retirement Board meetings will immediately follow today's adjournment. All county offices will be closed on Monday, February 19, 2024 in observance of Presidents' Day.

There being no further business, Chairman Sherman declared the meeting adjourned at approximately 11:17 a.m.

THE FOREGOING MINUTES WERE SUBMITTED FOR APPROVAL:

_____, 2024

ATTEST: _____

CHIEF CLERK

DRAFT

**WASHINGTON COUNTY
SOLICITOR STATEMENT
CYBER / RANSOM WARE ATTACK**

I am going to address the Emergency Meeting of the Board of County Commissioners held on Tuesday, February 6, 2024 at 3:00 p.m. concerning the Cyber Attack on the County computer systems and servers.

1. On January 19, the County's IT Department was notified of suspicious activity on the County's computer network. However, it was not until January 24, 2024 that our Cyber Professionals detected evidence of a ransomware attack on the County's network. The FBI and Homeland Security, as well as the County District Attorney's office were notified. The County also notified its Insurance Carrier, which immediately assigned Attorney Matt Meade of Eckert Seamans, a Cyber Security Attorney, as well as Sylint, a nationally recognized digital forensics firm, to assist with the response to the Cyber Attack.

2. The Chief of Staff for the County, Daryl Price, and myself were in constant communications with Attorney Matt Meade and Jeff Birnbach of Sylint, the digital forensics firm. Sylint immediately provided Incident Response services to the County IT Team for the purpose of containing the attack, restoring operations and determining the nature and scope of the attack.

3. Late Monday morning, February 5, Sylint confirmed that the hackers had obtained large amounts of data from the County computer system which if released would potentially be injurious to the county and its residents and had effectively shut down operations of the Courthouse, the ROW offices (Prothonotary, Register of Wills and Recorder of Deeds) as well as all of the County computers that operated the various departments within County Government. The cyber criminals made a ransom demand and threatened that if their demands were not met, they would release this information onto the Dark Web. The Dark Web is a portion of the internet that is not indexed by search engines, often used by criminals to share information with other criminals. This and similar cyber criminal groups often use this as a means to disseminate stolen data which can be accessed by other threat actors and subsequently used, harming individuals and government agencies

The cyber criminals established a deadline, at which time negotiations would cease and they would release the information to the Dark Web.

4. Based on this information, Attorney Matt Meade and I arranged an Emergency Zoom Call / Meeting with the County Commissioners that took place at 4:30 on Monday, February 5. All of the Commissioners, along with Attorney Matt Meade, myself and Jeff Birnbach of Sylint participated in the conversation.

5. During the phone call, the Commissioners were advised of the following:

- The cyber criminals deployed malware that locked out the County computer;
- The shut down affected the Courthouse to the point that Judge Gilman declared a State of Judicial Emergency for Washington County on January 30, 2024;

- The cyber criminals had stolen large amounts of County data;
- The threat actors deployed maliciously encrypting software that prevented the County from having access to their data;
- The County could either pay the ransom, or in the alternative, not pay the ransom. The County had to evaluate the risk that extremely damaging personal information of County residents and employees would be released onto the Dark Web. The County would be required to rebuild the data on our network, which would take approximately three (3) to four (4) months. County and Court operations would be significantly affected.
- In return for a ransom payment, the County would receive from the cyber criminals decryption keys that would allow the County IT Department to open encrypted files and restore data. Additionally, the cyber criminals agreed to destroy all data in their control.

6. Based on this information, we discussed having a Special Meeting late afternoon of Wednesday, February 7. At this point, it was my professional opinion that the circumstances justified declaring an Emergency Meeting pursuant to Section 712.1(b) of the Pennsylvania Sunshine Law, which permits the scheduling of an Emergency Meeting without Public Notice when there is a “clear and present danger to life or property”. Releasing large amounts of county data on the Dark Web could result in untold financial loss of property for the County and its residents due to intellectual property loss and threat of theft and exploitation of personal property. In addition, filings could not be completed in the ROW offices and real estate closings could not be held because Title Companies, Banks and Closing Attorneys could not certify title.

7. At approximately 8:30 on the morning of Tuesday, February 6, I was notified by Daryl Price, the Chief of Staff and Attorney Matt Meade that the cyber terrorists had commenced a distributed denial of service (DDOS) attack on the Courthouse web servers for the purpose of crashing the website and further denying access to County data and services. This was part of the larger extortion by the cyber criminals.

- Lastly, the cyber criminals had given a deadline of 3:30 to agree to the ransom payment. The commissioners and legal counsel were advised about the urgency of the situation and the fact that it was highly unlikely that the deadline set by the cyber criminals could be extended any further. The missing of the deadline could have resulted in the publication of data as this cyber criminal group was known to done previously with other victims and forced the County to go through a long and costly process to rebuild their data.

8. Based on all of these facts, I strongly recommended that the Board of Commissioners schedule an Emergency Meeting at 3:00 p.m. in order to take the necessary action to pay or reject the ransom demand.

9. The Board of Commissioners by a vote of 2-1 voted to pay a ransom through Digital Mint of Chicago, Illinois to handle the payment. I know that Commissioner Larry Maggi voted against the Motion based on his concern that he had not been given a

sufficient opportunity to review all of the information and was also very concerned about transparency. I agree with Commissioner Maggi, but just want to state that the attack on Washington County involved an ongoing criminal investigation by federal law enforcement. We were advised to be very careful on making any type of statement because of the sensitive nature of these negotiations and were advised that the attackers were watching all of our media and public statements. At this point, I can make the following official statement concerning the ransomware payment:

We worked closely with our external advisors and determined the best course of action was to pay a fee of approximately \$346,687.15 in exchange for a tool to unlock the servers to help ensure the full and efficient resumption of all services provided by Washington County and secure the promise of deletion of any data involved in the attack. In addition, a fee of \$19,312.85 was paid to Digital Mint to facilitate the transaction. While paying the ransom was not the County's first choice, we decided that after weighing all factors, it was the best approach. At this time, most of our systems are operational and we have taken steps to further secure our network and to protect the personal information of the employees of Washington County and its residents.

Insofar as the vote was taken at an Emergency Meeting, it is my recommendation that the Motion items be ratified by the Board of Commissioners and become part of the permanent record of the County.