

CHIEF CLERK AGENDA

March 6, 2024

SPECIAL ORDER OF BUSINESS:

No special order of business.

NEW BUSINESS:

Chief Clerk respectfully requests the Commissioners approve the following board reappointments: James Gleason, Dr. Kolli, and Nick Sherman to the Behavioral Health and Developmental Services (BHDS) Advisory Board; and the appointments of Mark Grimm, Mike McLaughlin, Eric Graham, Larry Pollock, John Yancosek, Kevin Harris, Tony Andronas, Brian Bark, Clyde Wilhelm, Steve Devenney and Chris Richer to the Public Safety Advisory Board (PSAB).

Chief Clerk, on behalf of the Clerk of Courts, respectfully requests the Commissioners approve an agreement with Sean Logue, Esq. to provide solicitor services for the Clerk of Courts office. The agreement is in the amount of \$200/month, is effective February 1, 2024, and shall be continuous until terminated by either party.

Chief Clerk respectfully requests the Commissioners approve an Oil and Gas Lease between the County of Washington and Range Resources for 218.741 acres of property, as part of the Panhandle Trail, effective March 1, 2024.

Chief Clerk, on behalf of the Washington County Fireman's Association, Inc., respectfully requests the Commissioners authorize the transfer of a deed for property located in Chartiers Township, and the acceptance of the outstanding balance in their checking account, in the approximate amount of \$60,000, to Washington County.

Chief Clerk respectfully requests the Commissioners authorize the solicitor to discuss the cost to obtain professional liability insurance coverage for the District Attorney with Campbell Insurance.

Chief Clerk respectfully requests the Commissioners approve a County Fiscal Policy, pursuant to Section 1702 of the County Code, Concerning Vendor Registration and Completion of W-9 Forms and the handling of refunds due taxpayers.



BOARD OF COMMISSIONERS
NICK SHERMAN
CHAIR
ELECTRA JANIS
VICE CHAIR
LARRY MAGGI
PHONE: 724-228-6724

County of Washington

FINANCE DEPARTMENT

COMMONWEALTH OF PENNSYLVANIA
95 WEST BEAU STREET – SUITE 430
WASHINGTON, PENNSYLVANIA 15301



Adam G. Petris
Assistant Finance Director

PHONE: 724-228-6894
FAX: 724-228-6941

FINANCES' AGENDA

March 6th, 2024

1. Finance, on behalf of Adult Probation, respectfully requests the Board of Commissioners approve an addendum to the current contract with BTM Software Solutions, LLC know as Corrections Development Inc. and CDI. This addendum will be used to add the fee of \$6.00 per month, per user. These fees will be paid by the County and reimbursed through the Collections and Disbursement Unit paid by the offender for the service.

MEMORANDUM

TO: Commissioner Nick Sherman, Chairman
Commissioner Electra S. Janis, Vice Chair
Commissioner Maggi

FROM: Department of Human Services

SUBJECT: Agenda Meeting March 6, 2024

- 1. Children and Youth Services – Provider Agreement**
Children and Youth Services is requesting the approval of a provider agreement with Jefferson County Juvenile Detention Center for the placement of youth offenders who are charged as adults for the period of July 1, 2023, through June 30, 2024. The contract authorization amount is \$292,000.00 and no additional county funds are required.
- 2. Children and Youth Services – Provider Agreement**
Children and Youth Services is requesting the approval of a provider agreement with PerspectVe, LLC for therapeutic services for the period of January 1, 2024, through June 30, 2024. The contract authorization amount is \$150,000.00 and no additional county funds are required.
- 3. Children and Youth Services - Provider Agreement**
Children and Youth Services is requesting the approval of a provider agreement with Avanco International, Inc. for upgrades and maintenance to the Adoption and Foster Care Analysis and Reporting System (AFCARS). This agreement will run from January 1, 2024, through June 30, 2024. The contract authorization amount is \$4,963.22 and no additional county funds are required.
- 4. Children and Youth Services – Providers Agreement Addendum**
Children and Youth Services is requesting the approval of a provider agreement addendum with Pentz Run Youth Service, Inc. to provide placement services for the period of July 1, 2023, through June 30, 2024. The contract authorization amount will be increased by \$25,000.00 and no additional county funds are required.
- 5. Human Services – Agreement**
Human Services is requesting approval of an agreement with Southwestern Pennsylvania Area Agency on Aging for the provision of Home Delivered Meals for the period of July 1, 2023, through June 30, 2024. The contract authorization amount is \$25,000.00 and no county funds are required.
- 6. Aging Services – Agreement**
Aging Services is requesting approval of an agreement with Southwestern Pennsylvania Area Agency on Aging for a Senior Center Capital Assistance grant for the period of July 1, 2023, through June 30, 2024. The contract authorization amount is \$22,959.00 and no additional county funds are required.

WASHINGTON COUNTY COMMISSIONERS:

NICK SHERMAN, CHAIRMAN
ELECTRA JANIS, VICE CHAIR
LARRY MAGGI

(724) 228-6724



Randy Vankirk
Director of Purchasing
Phone: 724-228-6729

COUNTY OF WASHINGTON

PURCHASING DEPARTMENT
COMMONWEALTH OF PENNSYLVANIA
95 WEST BEAU STREET, SUITE 430
WASHINGTON, PA 15301

TO: BOARD OF COUNTY COMMISSIONERS

FROM: RANDY VANKIRK, DIRECTOR OF PURCHASING

DATE: MARCH 1, 2024

SUBJECT: AGENDA ITEMS FOR MARCH 06, 2024 - MIN#1181

Rev#2

I. BIDS/CONTRACT EXTENSIONS/PROPOSALS

A. Bid/RFP Awards

1. Bid Award - #022024-CbSr Flooring – Canonsburg Senior Center Flooring

Purchasing, on behalf of Mary Lynn Spilak, **Director of Aging Services**, respectfully requests the Board of County Commissioners **award the Bid #022024-CbSr Flooring** for the **Canonsburg Senior Center** flooring removal and install of Silver Oak LVP Flooring in the center to **Rhodes Carpet and Installation, Washington PA**. This bid award represents the most responsive, responsible bidder at the **lowest cost** to the County.

Cost of project to be **\$26,857.65** with a labor warranty of two years and a material commercial wear warranty of thirty years. **Total cost will be funded via Commonwealth of Pennsylvania, Department of Aging, Senior Community Center Grant funds.**

If approved, this agreement will be effective from March 7, 2024, through date of completion, estimated to be March 15, 2024, unless otherwise terminated pursuant to the agreement.

B. Authorization to Bid/Request Proposals

1. Burn Building Design/Build

Purchasing, on behalf of **Public Safety**, respectfully requests the Board of County Commissioners authorize the **advertising of bids** for the **design and build** of a County **Burn Building**.

2. Supportive Housing RFP

The Purchasing Department, on behalf of Nicole Masur, **Homeless Services Coordinator**, respectfully requests the Board of County Commissioners authorize the **advertising of RFPs** for a **“Supportive Housing Provider.”**

3. Portable Toilets/Pumping

The Purchasing Department, respectfully requests the Board of County Commissioners authorize the **advertising of bids** for **“Portable Toilets and Pumping** on an as needed basis for County Facilities.” The current agreement with RMC Sanitation expires June 1, 2024.

4. Sale of County Property

Purchasing, on behalf of **the BOC**, respectfully requests the Board of County Commissioners authorize the **advertising to sell County Property**.

5. Fire Academy Entrance and Security RFP

Purchasing, on behalf of **IT, Building & Grounds and Public Safety**, respectfully requests the Board of County Commissioners authorize the **advertising for RFP** for the bridge at the Fire Academy, to feature a sliding gate, bollards, integrated badge swipes and security cameras.

C. Bid Contract Purchases

1. IT Uniforms – Contract#060722-UN

Purchasing, on behalf of Ryan Anderson, **IT**, respectfully requests the Board of County Commissioners authorize the purchase of **IT Uniforms** under our current agreement with **Trapuzzano’s, Washington, PA.**, to be funded from the IT Operating Budget.

Note: Uniform selection to be approved by Director of Administration

2. Planning - Plumbing Services – Contract #101420-1PS

Purchasing, on behalf of Jason Theakston, Director of **Planning**, respectfully requests the Board of County Commissioners approve a work order with **McVehil Plumbing, Heating & Supply Co., Inc., Washington PA.**, our contract of record, to provide & install a Vault assembly, extend water lines from the vault to the shelter sites being serviced at Thompson Hill and provide & install a water line down to the playground.

Total cost will be \$89,767.00. Funding will be provided via Gas & Oil funds.

II. AGREEMENTS & CONTRACTS/LEASES

A. Professional Service Agreements

1. Chem Aqua – Water Treatment Program Agreement

Purchasing, on behalf of Justin Welsh, **Building & Grounds**, respectfully requests the Board of County Commissioners enter into a **Water Treatment Program Agreement** with **Chem-Aqua Inc., Irving, TX, with local offices**, for the Courthouse & Courthouse Square at an annual cost of \$7,350.00 to be funded from their Operating budget.

If approved, this agreement will be effective **March 1, 2024, through February 28, 2025.**

Note: Supplies as needed.

2. Magisterial District 27-1-3 Charleroi (M.D.J. Porter)

Purchasing respectfully requests the Board of County Commissioners enter into a five-year lease agreement with **Danaus Plexippus, Belle Vernon PA. for MDJ 27-1-3 (Porter)**, with the option to renew for one additional five-year term unless otherwise terminated pursuant to a 60-day notice according to the lease. If approved, the renewal term agreement will begin March 1, 2024, through February 28, 2029, at the following rate:

3/1/2024 to 2/28/2029: \$3,375

3/1/2029 to 2/28/2034: \$3,625

3. Magisterial District 27-3-01 McMurray (M.D.J. Melograne)

Purchasing respectfully requests the Board of County Commissioners enter into a five-year lease agreement with **Mountain Capital Partners, LLC of Pittsburgh, PA for MDJ 27-3-01 (Melograne)**, with the option to renew for one additional five-year term unless otherwise terminated pursuant to a 60-day notice according to the lease. If approved, the renewal term agreement will begin April 1, 2024, through March 31, 2029, at the following rate:

4/1/2024 to 3/31/2029: \$4,162.50/month

4/1/2029 to 3/31/2034: \$4,470.83/month

4. Cummins Sales and Service, Generator Preventative Maintenance

Purchasing, on behalf of Building and Grounds, respectfully requests the Board of County Commissioners **approve a preventative maintenance agreement** for County grounds Kohler and Cummins generators with **Cummins Sales and Service, Pittsburgh PA.**

If approved, this agreement will begin DOA for a One (1) year period. Total cost to be paid from the Building and Grounds operating budget.

5. Professional Services – Public Safety Building Design Survey

Purchasing, on behalf of Daryl Price, **Chief of Staff**, respectfully requests the Board of County Commissioners approve a **Professional Service Agreement with WTW Architects, Pittsburgh, PA for Pre-Design, Conceptual Design, and Procurement Services** for the **New Public Safety Building** at a total estimated cost of \$236,000.00 and anticipated reimbursable expenses of \$2,200.00.

III. DONATION

A. Donation Resolution – Dump Truck

1. Dump truck Donation

The Purchasing Department, as per Section 1805 of the County Code governing the sale or disposition of personal property of the County, respectfully requests the Board of County Commissioners authorize the resolution for the **donation of a Dump Truck** to the Washington County Fairgrounds, who has completed the “Application for Donation” application and have met all required criteria.

Note: Dump truck only to be used on Fairgrounds property.

MIN #1181, Dated 03/07/2024.



REDEVELOPMENT AUTHORITY OF THE COUNTY OF WASHINGTON

100 WEST BEAU STREET, SUITE 603, WASHINGTON, PENNSYLVANIA 15301



STEPHEN T. JOHNSON
DARYL W. PRICE
LAURAL ZIEMBA
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ROBERT C. GRIFFIN
EXECUTIVE DIRECTOR

COUNTY COMMISSIONERS
NICK SHERMAN, CHAIRMAN
ELECTRA S. JANIS, VICE CHAIR
LARRY MAGGI

PROJECT ACTIVITY REPORT

DATE: March 6, 2024
TO: Washington County Commissioners
FROM: Redevelopment Authority of the County of Washington

2022 ANNUAL COMMUNITY ASSESSMENT

The U.S. Department of Housing and Urban Development (HUD) has completed its annual assessment of Washington County's performance. The annual assessment is based on the Consolidated Annual Performance and Evaluation Report (CAPER) as submitted and information collected from other financial and performance reports, correspondence, and monitoring reports. HUD has determined that Washington County has undertaken activities consistent with the HUD-approved Consolidated Plan and continues to make progress meeting housing and community development goals. HUD's February 28, 2024 letter is attached. RACW staff is to be commended for continued outstanding administration of Washington County's HUD programs.

SOUTH FRANKLIN DEMOLITION PROJECT NO. CD 23-17

This project involves the demolition and site clearance of the following blighted residential structures that have been condemned under the Township's Code Enforcement Program:

640 Moore Road
2670 Park Avenue

Estimated Project Cost: \$22,000.00
Funding: Community Development Block Grant Funds
Bid Opening: March 1, 2024

DONORA RECREATION IMPROVEMENTS (PALMER PALK PAVILION) PROJECT NO. CV 20-11

This project involves the construction of a new pavilion in Palmer Park including utilities and related site improvements.

Estimated Project Cost: \$120,00.00
Funding: Community Development Block Grant Coronavirus Funds
Bid Opening: March 20, 2024

CHARLEROI SIDEWALK IMPROVEMENTS PROJCT NOS. CD 22-04 & CD 23-03

This project involves the reconstruction of portions of public sidewalk in the central business on Fallowfield Avenue between 8th Street and 5th Street (approx 3,000 lf) and 6th Street between McKean Avenue and Fallowfield Avenue (approx 300 lf).

Contractor: Morgan Excavating L.P.
Contract Award: \$358,177.50
Funding: Community Development Block Grant Funds
Award Date: March 20, 2024

SIGNED:  _____



U. S. Department of Housing and Urban Development
Pittsburgh Field Office
William S. Moorhead Federal Building
1000 Liberty Avenue, Suite 1000
Pittsburgh, PA 15222-4004

Phone: (412) 644-5846

www.hud.gov

Fax: (412) 644-2678

February 28, 2024

Mr. Robert Griffin, Executive Director
Redevelopment Authority of Washington County
100 West Beau Street, Suite 603
Washington, PA 15301

SUBJECT: 2022 Annual Community Assessment

Dear Mr. Griffin:

The U.S. Department of Housing and Urban Development (HUD), Region III, Pittsburgh Field Office of Community Planning and Development (CPD) assesses the performance of its grant recipients on an annual basis. This assessment is based on the Consolidated Annual Performance and Evaluation Report (CAPER) submitted by you as a grant recipient, as well as information collected from other financial and performance reports, correspondence, and monitoring reports. This letter conveys the results of our evaluation for the 2022 program year.

Based on this analysis, we have determined that the County of Washington has the continuing capacity to administer its CPD funded programs. The activities undertaken are consistent with your HUD-approved Consolidated Plan, and the County of Washington continues to make progress in meeting its housing and community development goals.

In accordance with the Consolidated Plan regulations described at 24 CFR §91.525, if the County of Washington has comments regarding our conclusions, please submit them to this office within 30 days of receipt of this letter. If we do not receive comments within the 30-day time period, this letter will be considered final and can be made available to the public.

If there are any questions or a request for technical assistance, please do not hesitate to contact your CPD Representative, Andrew Ritchie, at (412) 644-5459 or by e-mail at andrew.m.ritchie@hud.gov.

Sincerely,

A handwritten signature in black ink, appearing to read "P. McKeough".

Phillip McKeough
Acting CPD Director

cc: Brenda Williamson, Community Development Senior Director, RACW
Jason Bercini, Interim Administrator, Deputy Director, Fiscal Director, WCHS