

MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED F1808491KV

Minute No. 1180

February 15, 2024

The Washington County Commissioners met in regular session in Public Meeting Room G-16, in the Crossroads Center at 95 West Beau Street, Washington, PA, with the following members in attendance: Commissioners Nick Sherman, Electra Janis and Larry Maggi. Also present were Solicitor Gary Sweat; Administrative Assistant Debbie Corson; and Public Affairs Director Patrick Geho; Reverend Benjamin Libert, First United Presbyterian Church; US Navy veteran Darrell Molinari; Shelena Rauscher from Domestic Violence Services of Southwestern PA (DVSSP); Walt Turner, Dean Gartland, and Dr. Sally Mounts from Washington City Mission; Representative Bud Cook; and residents Julie McLaughlin, Cindy Fisher, and Bruce Bendel.

Mr. Sherman called the meeting to order at approximately 10 a.m. and announced the meeting was being video and audio live streamed through YouTube and via the Commissioners' Facebook page.

Mr. Sherman introduced Reverend Benjamin Libert from First United Presbyterian Church, who led the meeting in prayer.

Mr. Maggi introduced Darrell Molinari, US Navy veteran from Charleroi, who led the Pledge of Allegiance.

Mr. Sherman entertained a motion to approve Minute No. 1178, dated January 18, 2024.

Moved by Ms. Janis; seconded by Mr. Maggi, approving Minute No. 1178, as written.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

Mr. Sherman entertained a motion to approve Minute No. 1179, dated February 6, 2024.

Moved by Ms. Janis; seconded by Mr. Maggi, approving Minute No. 1179, as written.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

SPECIAL ORDER OF BUSINESS

Ms. Janis read a proclamation declaring February 2024 as Teen Dating Violence Awareness Month in Washington County.

Moved by Ms. Janis; seconded by Mr. Maggi, to approve the proclamation.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

Accepting the proclamation was Shelena Rauscher from Domestic Violence Services of Southwestern PA (DVSSP). Ms. Rauscher first thanked the Commissioners and the community for all their support in helping to create awareness, stating that dating violence is not specific to one gender, race, ethnicity or socioeconomic status.

She noted a lot has been done to end the stigma of dating violence, but there is still much work to be done. DVSSP offers services both in schools and the community. Services include a 24-hour hotline, legal advocacy service, empowerment counseling, housing, mental health counseling, and prevention services.

RECESS FOR PHOTOS

PUBLIC COMMENT

The following Washington County residents provided public comment:

Walt Turner, Board Member, Washington City Mission, asked about the Mission being left off the 2024 LSA funding list and requested the Board reconsider as the Mission addresses the needs of homeless and abused women throughout Southwestern Pennsylvania.

Dean Gartland, CEO and President of the Washington City Mission, asked the Board to reconsider placing the Mission back on their approved list stating the Mission's project to increase the number of beds (50 beds versus 15 beds), is due to an increase in need. He pleaded for the Board to understand the important lifeline to the community that is provided by the Mission.

Dr. Sally Mounts, Washington City Mission, thanked the Board for motivating the Mission to build a new shelter and fill it with poor people.

U.S. Representative Bud Cook announced there will be a public hearing at 1 p.m. on Wednesday, March 6, 2024 at the Volunteer Fire Department to discuss the Cokeburg Dam. He also voiced his concern about the LSA process for Washington County, saying it isn't about the money, but about the process. He said, government must be fair and transparent, explaining his research has identified \$10 million in unaccounted funds. Tim O'Neal, who currently serves on the LSA Review Committee, has no problem with an audit, according to Cook, as he requested a forensic audit of the LSA monies be conducted.

Julie McLaughlin, resident of North Strabane Township, stated she was concerned about Commissioner Maggi being left off the e-mail chain regarding the Board of Commissioners' emergency meeting on February 6, 2024, until right before the meeting was held. She wanted to know why the City Mission was taken off the LSA list, when it was never omitted in previous years. She asked for an investigation.

Cindy Fisher, Cecil Township Supervisor, asked several questions: Which county servers were impacted by the cyber-attack? What information was accessed? Was identifiable information exposed regarding residents, employees or other municipalities? How many ransom payments were made? What was the total dollar amount paid in U.S. dollars? If the county was doing regular backups in a reasonable manner, why did the ransom need to be paid at all for the key to access encrypted data? What is the remediation plan and has it been put into place already?

Resident Bruce Bendel told the Board, paying ransom is an act of the devil and paying in bitcoin supports child trafficking. Mr. Bendel called upon residents to take charge and control and be like the men of Issachar in the Bible.

COMMISSIONERS' RESPONSES

None.

OLD BUSINESS
RATIFICATIONS

Solicitor Sweat recommended the Board ratify the motion to retain Digital Mint of Chicago, Illinois to provide digital security consulting services and to take the steps necessary to restore the County's computer network and authorize expenditures for incident response, settlement, attorneys' fees and to address and implement cyber security issues within the County. To also retain Sylint, LLC of Sarasota, Florida to conduct a thorough analysis of the County's computer network and present a plan to implement a broader modernization of cyber security within the County, that would include the installation of hardware, software, etc., needed to protect and preserve critical information maintained by the County. Any and all expenditures are to be paid from the American Rescue Plan Act ("ARPA") and not from the County's General Fund.

These funds shall not exceed an amount of \$400,000 without further approval by the Commissioners. (See attached for complete Solicitor's statement.)

MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

MRA LIMITED E1808491KV

Moved by Ms. Janis, seconded by Mr. Sherman, ratifying the retention of Digital Mint of Chicago, IL, and Sylint, LLC of Sarasota, FL, for funding which shall not exceed \$400,000.

Roll call vote taken:

Before casting his vote, Mr. Maggi expressed his disgust of paying ransom to a foreign entity believed to be "honorable crooks." He explained his complete understanding of the situation, but felt it needed to be discussed more and said the county should put its foot down and not pay the ransom.

Mr. Sherman said he did not disagree with Mr. Maggi's statement and his frustration, saying no one wanted to pay this ransom, but added it is a very dangerous situation and Washington County is the victim. He cited other counties which were also attacked and said Washington County would not be the last county to be hacked. He continued, saying there is a lot of sensitive information, especially that attached to children who are connected to the Children & Youth Services department. The county was advised by Homeland Security to pay the ransom and he felt it was necessary to protect our seniors and children.

Mr. Maggi – No; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried.

Solicitor Sweat recommended the Board ratify the motion to authorize the County Solicitor to execute any Engagement Agreements required, with the firms identified, as well as other documentation necessary to address the ransomware attack. (See attached for complete Solicitor's statement.)

Moved by Ms. Janis, seconded by Mr. Sherman, ratifying the County Solicitor to execute Engagement Agreements and other documentation needed to address the ransomware attack.

Roll call vote taken:

Mr. Maggi – No; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried.

RFP AWARDS

Solicitor Sweat recommended the Board, on behalf of Purchasing and Public Safety, approve the RFP award (RFP #121923-911) for equipment maintenance for a countywide 911 system, engineering, service, repairs, maintenance, removal and installation services on a time and materials basis, to MRA Inc., Canonsburg, PA at their submitted hourly rates.

If approved, this agreement will be effective March 1, 2024 through February 28, 2026, unless otherwise terminated pursuant to the agreement or 30-days written notice, with an option to extend for an additional two-year term.

Moved by Ms. Janis, seconded by Mr. Maggi, awarding the RFP for the countywide 911 system, maintenance and repairs, removal, and installation services to MRA Inc., effective March 1, 2024 through February 28, 2026.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

Solicitor Sweat recommended the Board, on behalf of Purchasing, Human Services, and Children & Youth Services, approve the RFP award (RFP #121923-PIO CYS), for Parenting Inside Out Program implementation and services, to George Junior Republic, Preventative Aftercare Inc., of Grove City, PA. Total program cost is estimated to be \$144,922.75 and will include training, salaries, administration, supplies, etc.

If approved, this agreement will be effective from the date of agreement through the life of the program, unless otherwise terminated pursuant to the agreement. All costs will be funded from the department's needs-based plan and budget, with no additional cost to the county.

Moved by Ms. Janis, seconded by Mr. Maggi, awarding the RFP for Parenting Inside Out Program implementation and services to George Junior Republic, Preventative Aftercare for a total estimated cost of \$144,922.75.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

CONTRACT EXTENSION

Solicitor Sweat recommended the Board, on behalf of Purchasing and Planning, approve the contract extension for welding services and bridge maintenance to Maccabee Industrial, Inc., Belle Vernon, PA. All work will be on an as-needed, time and materials basis.

If approved, this contract will be effective April 1, 2024 through March 31, 2026, with no remaining options to extend further.

Moved by Ms. Janis, seconded by Mr. Maggi, approving the contract extension to Maccabee Industrial.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

CHANGE ORDERS

Solicitor Sweat recommended the Board, on behalf of Purchasing and Buildings & Grounds, approve Change Order #18 to provide, fabricate, and install ceiling medallions in Phase 2 locations for a cost of \$5,950. This will change the amount of the current contract from \$2,879,623.65 to \$2,885,573.65. This Change Order has been reviewed and recommended by Justin Welsh, Buildings & Grounds; Pat Grimm, Courts; MacBracey Corp.; and Buchart Horn Architects.

Moved by Ms. Janis, seconded by Mr. Maggi, approving Change Order #18 for a cost of \$5,950.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

Solicitor Sweat recommended the Board, on behalf of Purchasing and Buildings & Grounds, approve Change Order #19 for the construction of bulkheads to conceal HVAC piping in the 2nd floor corridor. This additional scope of work includes metal stud framing, drywall hanging, drywall finishing, and cleanup, for a total cost of \$9,140. This will change the amount of the current contract from \$2,885,573.65 to \$2,894,713.65. This Change Order has been reviewed and recommended by Justin Welsh, Buildings & Grounds; Pat Grimm, Courts; MacBracey Corp.; and Buchart Horn Architects.

Moved by Ms. Janis, seconded by Mr. Maggi, approving Change Order #19 for a cost of \$9,140.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

LEASE

Solicitor Sweat recommended the Board, on behalf of the District Attorney, approve the leasing of one (1) 2024 Dodge Durango under the Fleet Management Contract with BBL Fleet, Bridgeville, PA. Total estimated price of the leased vehicle will be \$51,000, plus title and plates.

Moved by Ms. Janis, seconded by Mr. Maggi, approving the leasing of a 2024 Dodge Durango for an estimated cost of \$51,000.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

DONATION

Pursuant to Section 1805 of the County Code governing the sale or disposition of personal property of the County, Solicitor Sweat recommended the Board, on behalf of Purchasing, authorize a resolution for the donation of office furniture from Piatt Companies to Washington County, which has formerly requested the donation and completed the “Application for Donation” and has met all required criteria.

Moved by Ms. Janis, seconded by Mr. Maggi, authorizing the resolution for the donation of office furniture from Piatt Companies to Washington County.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED F1808491KV

NEW BUSINESS

Chief Clerk presented to the Board for their consideration and approval, the following board appointments: Scott Berry to the Local Emergency Planning Committee (LEPC); Nick Sherman to the Southwestern Pennsylvania Commission (SPC) Board; Jason Theakston to the Southwestern Pennsylvania Commission (SPC) Climate Planning Steering Committee, and Amanda Bilitski and Kelley Swift to the Children and Youth Services (CYS) Advisory Board.

Moved by Ms. Janis, seconded by Mr. Maggi approving the above-mentioned board appointments.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, a resolution for the 2024 Local Share Account (LSA) program funding list, as recommended by the LSA Review Committee.

Moved by Ms. Janis, seconded by Mr. Maggi, approving the 2024 LSA program funding list resolution, as recommended.

Roll call vote taken:

Before voting, Mr. Maggi voiced said he feels strongly about the LSA committee maintaining its independence to make recommendations to the Board. He reminisced about being part of initiating the LSA process while serving with former Commissioners Bracken Burns and Diana Irey Vaughan and how it was essential to keep politics out of the LSA award process. He also said he believes it's had a tremendous impact through the many good projects which are getting accomplished with LSA funds.

Ms. Janis also commented before her vote, stating the City Mission was never on the LSA list she received, but that there were plenty of deserving organizations and projects on her list. She continued saying she believes the City Mission is a wonderful organization, encouraging them to apply again next year.

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of the Correctional Facility, presented to the Board for their consideration and approval, the cost of training, lodging, and all travel related fees, within the rules of the County's travel policy, for two employees (Jack Buckholt and Jon McDonough) to attend the Risen Stun Shield (which is an electrified shield for combative inmates) certification and training classes on April 17-19, 2024. The cost will be approximately \$1,800/person and will be paid through the Correctional Facility's operating budget.

Moved by Ms. Janis, seconded by Mr. Maggi, approving training and travel expenses for two employees at a cost of approximately \$1,800/person.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, the Chief Local Elected Officials (CLEOs) agreement of the Workforce Innovation & Opportunity Act, Southwest Corner Workforce Development Area. No county funds are required.

Moved by Ms. Janis, seconded by Mr. Maggi, approving CLEOs Workforce Innovation & Opportunity Act with Southwest Coroner Workforce Development Area.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, the Chief Local Elected Officials (CLEOs) and Fiscal Agent agreement between the Washington Greene County Job Training Agency and the Chief Local Elected Officials (CLEOs) from Beaver, Greene, and Washington Counties. No county funds are required.

Moved by Ms. Janis, seconded by Mr. Maggi, approving CLEOs and Fiscal Agent agreement with Washington Greene County Job Training Agency and CLEOs.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, the Local Workforce Development Board/Chief Local Elected Officials (CLEOs) agreement between the Counties of Beaver, Greene, and Washington, and the Southwest Corner Workforce Development Board. No county funds are required.

Moved by Ms. Janis, seconded by Mr. Maggi, approving the agreement between the Local Workforce Development Board/CLEOs and the Southwest Corner Workforce Development Board.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, the authorization for signatory on Grant No. 165-21 for the Workforce Development Board.

Moved by Ms. Janis, seconded by Mr. Maggi, authorizing grant (Grant No. 165-21) signatory for the Workforce Development Board.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of the Redevelopment Authority of the County of Washington, presented to the Board for their consideration and approval, the proposed amendments and budget revisions, for Fiscal Years 2016-2023, to the Community Development Block Grant (CDBG) and the Home Investment Partnerships (HOME) programs, which are part of the county's consolidated and annual action plan.

Moved by Ms. Janis, seconded by Mr. Maggi, approving the proposed amendments and budget revisions for FY2016-2023, to the CDBG and HOME programs.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Planning, presented to the Board for their consideration and approval, a Memorandum of Understanding (MOU) with the Pennsylvania Resources Council (PRC) for a Household Hazardous Waste and Tire Collection event to be held June 22, 2024. PRC will coordinate with DEP and collect all fees from participants. The County will provide an administrative match of \$6,500 to PRC for services. Funds will come from the recycling account.

Moved by Ms. Janis, seconded by Mr. Maggi, approving the MOU with the PRC event on June 22, 2024, with an administrative match of \$6,500.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E1808491KV

Chief Clerk, on behalf of Planning and Parks & Recreation, presented to the Board for their consideration and approval, to sign an easement and statement of compliance providing First Energy access and permission to install lighting in the parking lots at Cross Creek County Park. Costs incurred for lighting, equipment, and installation will be paid from the Cross Creek Gas Lease Funds.

Moved by Ms. Janis, seconded by Mr. Maggi, approving the easement and statement of compliance with First Energy.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Planning and Parks & Recreation, presented to the Board for their consideration and approval, an agreement between Washington County and the PA American Water Company to provide water service to Cross Creek Park at Thompson Hill Road. Total cost of the project will be \$273,421.12, of which the County will pay \$212,167.19. The Water Company will contribute \$61,354.74 to provide service to three (3) houses along Thompson Hill Road. Costs incurred will be paid from the Cross Creek Gas Lease Funds.

Moved by Ms. Janis, seconded by Mr. Maggi, approving the agreement between Washington County and the PA American Water Company for a total cost of \$273,421.12, of which the County will pay \$212,167.19.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Planning, presented to the Board for their consideration and approval, an amendment to a resolution required for the Statewide Eocal Share Grant Program for the replacement of the Jersey and Guernsey Barns at the Washington County Fairgrounds. Match and other requirements remain the same.

Moved by Ms. Janis, seconded by Mr. Maggi, approving the amendment to a resolution required for the Statewide Local Share Grant Program.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Finance and the District Attorney, presented to the Board for their consideration and approval, the Variable Penalty Assessment (VPA) funds in the amount of \$46. The funds will be allocated to augment the 2023-2024 Rights and Services Act (RASA) Grant #38280.

Moved by Ms. Janis, seconded by Mr. Maggi, approving the allocation of \$46 in VPA funds to augment the 2023-2024 RASA Grant #38280.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Finance and the District Attorney, presented to the Board for their consideration and approval, a renewal grant application with the Pennsylvania Commission on Crime and Delinquency (PCCD) for Victims of Crime Act (VOCA) grant funds to be used for crime services. The total grant amount of \$121,323 will be for the period of October 1, 2024 through September 30, 2025.

Moved by Ms. Janis, seconded by Mr. Maggi, approving the renewal grant application with PCCD for VOCA in the amount of \$121,323 for the period of October 1, 2024 through September 30, 2025.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Finance and the District Attorney, presented to the Board for their consideration and approval, a modification to the Quantitative Analysis Grant #2861 to purchase another MX908 Spectrometer, along with supplies, for the Washington County Drug Task Force.

Moved by Ms. Janis, seconded by Mr. Maggi, approving the modification to the Quantitative Analysis Grant #2861.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Finance and Tax Revenue, presented to the Board for their consideration and approval, the annual iasWorld maintenance and support agreement with Tyler Technologies. The agreement is in the amount of \$170,445 and will be for the period of March 1, 2024 to February 28, 2025.

Moved by Ms. Janis, seconded by Mr. Maggi, approving the agreement with Tyler Technologies in the amount of \$170,445, effective March 1, 2024 to February 28, 2025.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Finance and Human Services, presented to the Board for their consideration and approval, a renewal agreement with SPHS Connect, Inc. for permanent supportive housing services to eligible homeless individuals and families. The agreement in the amount of \$49,000, and will be for the period of January 1, 2024 through December 31, 2024. This includes unreimbursed costs for the period of December 1, 2023 through December 31, 2023. Monies will be provided with Act 13 funds.

Moved by Ms. Janis, seconded by Mr. Maggi, approving the renewal agreement with SPHS Connect in the amount of \$49,000, effective January 1, 2024 through December 31, 2024.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Children & Youth Services, presented to the Board for their consideration and approval, a provider agreement with SPHS Connect, Inc. to provide emergency and permanent supportive housing for the period of July 1, 2023 through June 30, 2024. The contract authorization amount is \$120,000 and no additional county funds are required.

Moved by Ms. Janis, seconded by Mr. Maggi, approving the renewal agreement with SPHS Connect in the amount of \$120,000, effective July 1, 2023 through June 30, 2024.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Children & Youth Services, presented to the Board for their consideration and approval, the submission of a grant application to the Washington County Community Foundation (WCCF) in an amount of up to \$10,000 to purchase field safety equipment for caseworkers. No additional county funds are required.

Moved by Ms. Janis, seconded by Mr. Maggi, approving the submission of a grant application to WCCF in an amount of up to \$10,000.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E1808491KV

Chief Clerk, on behalf of Behavioral Health & Developmental Services, presented to the Board for their consideration and approval, a provider agreement with Supportive Concepts for Families to provide supportive housing services for the period of December 1, 2023 through June 30, 2024. The contract authorization amount is \$702,186 and no additional county funds are required.

Moved by Ms. Janis, seconded by Mr. Maggi, approving the provider agreement with Supportive Concepts for Families in the amount of \$702,186, effective December 1, 2023 through June 30, 2024.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Behavioral Health & Developmental Services, presented to the Board for their consideration and approval, a provider agreement with Laughter and Language, LLC to provide Early Intervention services for the period of February 1, 2024 through June 30, 2024. The contract authorization amount is \$10,000 and no additional county funds are required.

Moved by Ms. Janis, seconded by Mr. Maggi, approving the provider agreement with Laughter and Language in the amount of \$10,000, effective February 1, 2024 through June 30, 2024.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Human Services, presented to the Board for their consideration and approval, a provider agreement addendum with Gateway Rehabilitation Center to extend the term one month from February 14, 2024 to March 14, 2024. All other terms of the original agreement remain unchanged, and no county funds are required.

Moved by Ms. Janis, seconded by Mr. Maggi, approving the provider agreement addendum with Gateway Rehabilitation Center for the period of February 14, 2024 to March 14, 2024.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Aging Services, presented to the Board for their consideration and approval, an agreement addendum with Southwestern Pennsylvania Area Agency on Aging for a one-time allocation adjustment for Senior Center Services, Care Management, and Ombudsman Services for the period of July 1, 2023 through June 30, 2024. The contract authorization amount will increase by \$60,673, and no additional county funds are required.

Moved by Ms. Janis, seconded by Mr. Maggi, approving the agreement addendum with Southwestern Pennsylvania Area Agency on Aging for the increased amount of \$60,673, effective July 1, 2023 through June 30, 2024.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Purchasing and Buildings & Grounds, presented to the Board for their consideration and authorization, the advertising for proposals for vehicle repairs and maintenance.

Moved by Ms. Janis, seconded by Mr. Maggi, approving advertising for proposals for vehicle repairs and maintenance.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Purchasing and Buildings & Grounds, presented to the Board for their consideration and authorization, the advertising for proposals for preventative maintenance and service of county grounds generators.

Moved by Ms. Janis, seconded by Mr. Maggi, approving the advertising for proposals for preventative maintenance and service of county grounds generators.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Purchasing, presented to the Board for their consideration and authorization, the advertising for proposals repairing of the courthouse doors.

Moved by Ms. Janis, seconded by Mr. Maggi, approving the advertising for proposals for repairing of the courthouse doors.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Purchasing, presented to the Board for their consideration and authorization, the advertising for the furnishing and delivery of tires for the county.

Moved by Ms. Janis, seconded by Mr. Maggi, approving the advertising for proposals for the furnishing and delivery of tires for the county.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Purchasing and Parks & Recreation, presented to the Board for their consideration and authorization, the advertising for bids for dam repairs on a time and materials basis.

Moved by Ms. Janis, seconded by Mr. Maggi, approving the advertising for proposals for the furnishing and delivery of tires for the county.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Purchasing and Planning, presented to the Board for their consideration and authorization, the advertising for the Joint Municipal Purchasing Program.

Moved by Ms. Janis, seconded by Mr. Maggi, approving the advertising for proposals for the Joint Municipal Purchasing Program.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Purchasing and Buildings & Grounds, presented to the Board for their consideration and authorization, the advertising for proposals for roofing repairs for county-owned buildings.

Moved by Ms. Janis, seconded by Mr. Maggi, approving the advertising for roofing repairs for county-owned buildings.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E1808491KV

Chief Clerk, on behalf of Purchasing, presented to the Board for their consideration and authorization, the advertising for fire safety and inspections for all county buildings.

Moved by Ms. Janis, seconded by Mr. Maggi, approving the advertising for proposals for fire safety and inspections for all county buildings.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Purchasing and Buildings & Grounds, presented to the Board for their consideration and authorization, the advertising for proposals for locksmith services for county-owned buildings.

Moved by Ms. Janis, seconded by Mr. Maggi, approving the advertising for locksmith services for county-owned buildings.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Purchasing and the Correctional Facility, presented to the Board for their consideration and authorization, a three-year renewal agreement with Guardian RFID for the provision of software, hardware, support services and a web-based software for inmate management, monitoring, and tracking. The renewal fee of \$7,000/year and will be effective for three (3) years beginning on March 14, 2024. Fees will be paid from the Correctional Facility's Operating Budget.

Moved by Ms. Janis, seconded by Mr. Maggi, approving the three-year renewal agreement with Guardian RFID in the amount of \$7,000/year, beginning March 14, 2024.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Purchasing and Public Safety, presented to the Board for their consideration and authorization, a Facilities Services Agreement with PennWest University for the purpose of hosting pre-approved DHS/FEMA courses and trainings. There will be no cost to the county. This agreement will be effective July 1, 2024 through June 30, 2025.

Moved by Ms. Janis, seconded by Mr. Maggi, approving the Facilities Services Agreement with PennWest University effective July 1, 2024 through June 30, 2025.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Purchasing, presented to the Board for their consideration and authorization, a mail machine lease agreement with Super Mail, Inc. The agreement will include equipment lease, meter rental, and maintenance agreement. Cost to the County will be \$627.31 for the first 24-month term and \$707.23/month for the remaining 39 months.

Moved by Ms. Janis, seconded by Mr. Maggi, approving the mail machine lease agreement with Super Mail.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Purchasing, presented to the Board for their consideration and authorization, an agreement renewal with Super Mail, Inc. for presort mailing services at discounted USPS rates. Additionally, emergency mail metering will be included at no additional cost.

Moved by Ms. Janis, seconded by Mr. Maggi, approving the agreement renewal with Super Mail.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Purchasing, presented to the Board for their consideration and authorization, an agreement with Access Information Management of Wisconsin, LLC. Access performs shred bin pickups and destruction for county offices at an estimated service fee of \$9,307.88/year for all departments. This agreement will be effective from the date of agreement for a term of 60 months, unless otherwise terminated pursuant to a 60-day written notice and will be invoiced and charged by individual departments receiving service and will be paid from individual department's operating budgets.

Moved by Ms. Janis, seconded by Mr. Maggi, approving the agreement with Access Information Management of Wisconsin, in the amount of \$9,307.88/year for a term of 60 months.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Purchasing and the Courts, presented to the Board for their consideration and authorization, an addendum to the MDJs' mail machine leasing agreement with Pitney Bowes, which was fully executed in January 2024.

Moved by Ms. Janis, seconded by Mr. Maggi, approving the addendum to the MDJs' mail machine leasing agreement with Pitney Bowes.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Purchasing and Buildings & Grounds, presented to the Board for their consideration and authorization, a preventative maintenance agreement with Automated Logic for multiple County automated equipment and systems at a total cost of \$26,814 for 96 billable maintenance hours or 12, 8-hour site visits. Site visits exceeding the agreement will incur on-site labor costs of \$198/hour and on-site service for management costs will be \$250/hour. Overtime rates will be calculated at a time and a half rate. This agreement will be effective March 1, 2024 through February 28, 2025, unless otherwise terminated pursuant to a 60-day written notice. Funding will be from their operating budget.

Moved by Ms. Janis, seconded by Mr. Maggi, approving the preventative maintenance agreement with Automated Logic, effective March 1, 2024 through February 28, 2025.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Purchasing and Buildings & Grounds, presented to the Board for their consideration and authorization, an agreement with A-AIR Company for the Crossroads Building quarterly maintenance inspections at an annual cost of \$12,181. This agreement will be effective March 1, 2024 through February 28, 2027, unless otherwise terminated pursuant to the terms of the agreement and a 30-day written notice. Costs will be paid from their operating budget.

Moved by Ms. Janis, seconded by Mr. Maggi, approving the agreement with A-AIR Company for an annual cost of \$12,181, effective March 1, 2024 through February 28, 2027.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E1808491KV

Chief Clerk, on behalf of Purchasing, presented to the Board for their consideration and authorization, an addendum to existing office space lease with Gross Industrial Construction Co. Inc. for MDJ Bruner (27-3-10) for an additional 1,526 square feet of space at the previously recommended costs. The addendum will be effective March 1, 2024 through February 28, 2026, with options to extend for two (2) additional five (5) year periods, unless terminated pursuant to the terms and conditions of the current lease. Lease costs will be paid via quarterly payments totaling \$3,825 for the initial term.

Moved by Ms. Janis, seconded by Mr. Maggi, approving the addendum to existing office space lease with Gross Industrial Construction, in the amount of quarterly payments totaling \$3,825, effective March 1, 2024 through February 28, 2026.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Purchasing and the Recorder of Deeds, presented to the Board for their consideration and authorization, a software support and license agreement with Optical Storage Solutions, Inc. for the Washington County Recorder of Deeds, Tax, and Veteran's offices with LANDEX System Licensing for a total cost of \$16,682 for 21 licenses. This agreement will be effective March 1, 2024 through February 28, 2025 and will be paid from the individual department's operating budget.

Moved by Ms. Janis, seconded by Mr. Maggi, approving the software support and license agreement with Optical Storage Solutions for a total cost of \$16,682, effective March 1, 2024 through February 28, 2025.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Purchasing and Public Safety, presented to the Board for their consideration and authorization, the renewal of NetMotion Complete Conversion License with CDW-G. The cost for renewal will be \$29,178 for 300 subscription-based licenses and will be paid from their operating budget.

Moved by Ms. Janis, seconded by Mr. Maggi, approving the renewal of NetMotion Complete Conversion License with CDW-G in the amount of \$29,178.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Purchasing and Planning, presented to the Board for their consideration and authorization, the purchase of one (1) 2024 Ford F-350 Diesel 4X4 Regular Cab Dump Truck and Equipment upfit from Woltz and Wind Ford in the amount of \$115,250, which will be utilized throughout County Parks. The truck would be purchased via DGS Costars 25, and therefore does not require bidding. The cost will be paid via Gas and Oil Funds.

Moved by Ms. Janis, seconded by Mr. Maggi, approving the purchase of a 2024 Ford F-350 Dump Truck and equipment upfit from Woltz and Wind Ford in the amount of \$115,250.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Purchasing and the Sheriff's Department, presented to the Board for their consideration and authorization, the purchase of sixteen (16) Kenwood/Viking Multi-Band Portable Radios from Lauttamus Communications & Security. The total cost of the radios will be \$82,687.20, which will be paid from ARPA Funds.

Moved by Ms. Janis, seconded by Mr. Maggi, approving the purchase of 16 Kenwood/Viking Multi-Band Portable Radios from Lauttamus Communications & Security for a total amount of \$82,687.20.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E1808491KV

ANNOUNCEMENTS

An Executive Session to discuss personnel and litigation was held at 10 a.m. on Tuesday, February 14, 2024, following the Agenda Meeting. The regularly scheduled Salary Board and Retirement Board meetings will immediately follow today's adjournment. All county offices will be closed on Monday, February 19, 2024 in observance of Presidents' Day.

There being no further business, Chairman Sherman declared the meeting adjourned at approximately 11:17 a.m.

THE FOREGOING MINUTES WERE SUBMITTED FOR APPROVAL:

_____ *March 12* _____, 2024

ATTEST: _____

Cynthia S. Greff
CHIEF CLERK