

**PLEASE BE ADVISED THAT THIS PUBLIC MEETING OF THE WASHINGTON COUNTY COMMISSIONERS IS VIDEO AND AUDIO LIVE-STREAMED ON THE COMMISSIONERS' FACEBOOK PAGE AND YOUTUBE. IF YOU HAVE NOT SIGNED IN AND ARE PRESENT AT THIS MEETING, PLEASE DO SO, SO THAT WE HAVE ACCURATE RECORDS.**

**AGENDA THURSDAY, FEBRUARY 15, 2024**

1. **Opening of Meeting**
  - a. Prayer **Reverend Benjamin Libert**  
First United Presbyterian Church
  
  - b. Pledge of Allegiance **Darrell Molinari**  
US Navy Veteran
  
2. **Approval of Meeting Minutes**  
  
Minute No. 1178  
January 4, 2024  
  
Minute No. 1179  
February 6, 2024
  
3. **Special Order of Business**  
Proclamation **Shelena Rauscher**  
Teen Dating Violence Awareness Month  
Domestic Violence Services of  
Southwestern PA (DVSSP)

**(RECESS FOR PHOTOS)**

4. **Public Comments**

**THE VIEWS AND OPINIONS EXPRESSED BY THE SPEAKERS DURING PUBLIC COMMENT ARE EXCLUSIVELY THOSE OF THE SPEAKERS AND DO NOT REFLECT OR REPRESENT THOSE OF THE WASHINGTON COUNTY BOARD OF COMMISSIONERS AND HAVE NOT BEEN VERIFIED.**

5. **The Board of Commissioners' Response**
  
6. **Old Business**
  - a. Statement on Cyber Incident – Solicitor
  - b. Statement on Cyber Incident – Solicitor

- c. RFP Award – Purchasing
- d. RFP Award – Purchasing
- e. Contract Extension – Purchasing
- f. Change Order – Purchasing
- g. Change Order – Purchasing
- h. Lease – Purchasing
- i. Donation – Purchasing

7. **New Business**

- a. Board Appointments – Chief Clerk
- b. Resolution – Chief Clerk
- c. Training – Chief Clerk
- d. Agreement – Chief Clerk
- e. Agreement – Chief Clerk
- f. Agreement – Chief Clerk
- g. Grant – Chief Clerk
- h. Resolution – Chief Clerk
- i. Memorandum of Understanding (MOU) – Planning
- j. Easement & Statement of Compliance – Planning
- k. Agreement – Planning
- l. Resolution Amendment – Planning
- m. Funds Allocation – Finance
- n. Grant Renewal – Finance
- o. Grant Modification – Finance
- p. Agreement – Finance
- q. Renewal Agreement – Finance
- r. Provider Agreement – Children & Youth Services
- s. Grant Application – Children & Youth Services
- t. Provider Agreement – Behavioral Health & Developmental Services
- u. Provider Agreement – Behavioral Health & Developmental Services
- v. Provider Agreement Addendum – Human Services
- w. Agreement Addendum – Aging Services
- x. Bid Proposal – Purchasing
- y. Bid Proposal – Purchasing
- z. Bid Proposal – Purchasing
- aa. Bid Proposal – Purchasing
- bb. Bid Proposal – Purchasing
- cc. Bid Proposal – Purchasing
- dd. Bid Proposal – Purchasing
- ee. Bid Proposal – Purchasing
- ff. Bid Proposal – Purchasing
- gg. Renewal Agreement – Purchasing
- hh. Agreement – Purchasing
- ii. Lease Agreement – Purchasing

- jj. Agreement Renewal – Purchasing
- kk. Agreement – Purchasing
- ll. Lease Addendum – Purchasing
- mm. Agreement – Purchasing
- nn. Agreement – Purchasing
- oo. Lease Addendum – Purchasing
- pp. License Renewal – Purchasing
- qq. License Renewal – Purchasing
- rr. Equipment Procurement – Purchasing
- ss. License Renewal – Purchasing

**8. Announcements**

An Executive Session to discuss personnel and litigation was held at 10 a.m. on Tuesday, February 14, 2024, following the Agenda Meeting. The regularly scheduled Salary Board and Retirement Board meetings will immediately follow today's adjournment. All county offices will be closed on Monday, February 19 in observance of Presidents' Day.

**10. Adjournment**

**OLD BUSINESS**  
**February 15, 2024 – Board of Commissioners’ Public Meeting #1180**

A.	<p><b><u>STATEMENT ON CYBER INCIDENT - SOLICITOR</u></b>  Ratification of motion to retain Digital Mint of Chicago, Illinois to provide digital security consulting services and to take the steps necessary to restore the County’s computer network and authorize expenditures for incident response, settlement, attorneys’ fees and to address and implement cyber security issues within the County. To also retain Sylint, LLC of Sarasota, Florida to conduct a thorough analysis of the County’s computer network and present a plan to implement a broader modernization of cyber security within the County, that would include the installation of hardware, software, etc., needed to protect and preserve critical information maintained by the County. Any and all expenditures are to be paid from the American Rescue Plan Act (“ARPA”) and not from the County’s General Fund. These funds shall not exceed an amount of \$400,000, without further approval by the Commissioners.</p>
B.	<p><b><u>STATEMENT ON CYBER INCIDENT - SOLICITOR</u></b>  Ratification of motion to authorize the County Solicitor to execute any Engagement Agreements required, with the firms identified, as well as other documentation necessary to address the ransomware attack.</p>
C.	<p><b><u>RFP AWARD - PURCHASING</u></b>  Purchasing, on behalf of Public Safety, respectfully requests the Commissioners award the (RFP #121923-911) for equipment maintenance RFP for a countywide 911 system, engineering, service, repairs, maintenance, removal and installation services on a time and materials basis, to MRA Inc., Canonsburg, PA at their submitted hourly rates. If approved, this agreement will be effective from March 1, 2024 through February 28, 2026, unless otherwise terminated pursuant to the agreement or 30-day written notice, with an option to extend for an additional two-year term.</p>
D.	<p><b><u>RFP AWARD - PURCHASING</u></b>  Purchasing, on behalf of Human Services and Children &amp; Youth Services, respectfully requests the Commissioners award the (RFP #121923-PIO CYS) RFP, for Parenting Inside Out Program implementation and services, to George Junior Republic, Preventative Aftercare Inc., of Grove City, PA. The total program cost is estimated to be \$144,922.75 and will entail training, salaries, administration, supplies, etc. If approved, this agreement will be effective from the date of agreement through the life of the program, unless otherwise terminated pursuant to the agreement. All costs will be funded from the department’s needs-based plan and budget, with no additional cost to the County.</p>
E.	<p><b><u>CONTRACT EXTENSION - PURCHASING</u></b>  Purchasing, on behalf of Planning, respectfully requests the Commissioners extend the current bid contract for welding services and bridge maintenance to Maccabee Industrial, Inc., Belle Vernon, PA. All work will be on an as-needed, time and material basis. If approved, this contract will be effective April 1, 2024 through March 31, 2026, with no remaining options to extend further.</p>

F.	<p><b><u>CHANGE ORDER - PURCHASING</u></b></p> <p>Purchasing, on behalf of Buildings &amp; Grounds, respectfully requests the Commissioners approve Change Order #18 to provide, fabricate, and install ceiling medallions in Phase 2 locations for a cost of \$5,950. This will change the amount of the current contract from \$2,879,623.65 to \$2,885,573.65. This Change Order has been reviewed and recommended by Justin Welsh, Buildings &amp; Grounds; Pat Grimm, Courts; MacBracey Corp.; and Buchart Horn Architects.</p>
G.	<p><b><u>CHANGE ORDER - PURCHASING</u></b></p> <p>Purchasing, on behalf of Buildings &amp; Grounds, respectfully requests the Commissioners approve Change Order #19 for the construction of bulkheads to conceal HVAC piping in the 2<sup>nd</sup> floor corridor. This additional scope of work includes metal stud framing, drywall hanging, drywall finishing, and cleanup, for a total cost of \$9,140. This will change the amount of the current contract from \$2,885,573.65 to \$2,894,713.65. This Change Order has been reviewed and recommended by Justin Welsh, Buildings &amp; Grounds; Pat Grimm, Courts; MacBracey Corp.; and Buchart Horn Architects.</p>
H.	<p><b><u>LEASE - PURCHASING</u></b></p> <p>Purchasing, on behalf of the District Attorney, respectfully requests the Commissioners approve the leasing of one (1) 2024 Dodge Durango under the Fleet Management Contract with BBL Fleet, Bridgeville, PA. Total estimated price of the leased vehicle will be \$51,000, plus title and plates.</p>
I.	<p><b><u>DONATION - PURCHASING</u></b></p> <p>Purchasing, as per Section 1805 of the County Code governing the sale or disposition of personal property of the County, respectfully requests the Commissioners authorize a resolution for the donation of office furniture from Piatt Companies to Washington County, who has formerly requested the donation, has completed the "Application for Donation," and has met all required criteria.</p>

**NEW BUSINESS**  
**February 15, 2024 – Board of Commissioners’ Public Meeting #1180**

A.	<p><b><u>BOARD APPOINTMENTS – CHIEF CLERK</u></b>  Chief Clerk respectfully requests the Commissioners approve the following board appointments: Scott Berry to the Local Emergency Planning Committee (LEPC); Nick Sherman to the Southwestern Pennsylvania Commission (SPC) Board; Jason Theakston to the Southwestern Pennsylvania Commission (SPC) Climate Planning Steering Committee, and Amanda Bilitski and Kelley Swift to the Children and Youth Services (CYS) Advisory Board.</p>
B.	<p><b><u>RESOLUTION – CHIEF CLERK</u></b>  Chief Clerk respectfully requests the Commissioners adopt a resolution approving the 2024 Local Share Account (LSA) program as recommended by the LSA Review Committee.</p>
C.	<p><b><u>TRAINING – CHIEF CLERK</u></b>  Chief Clerk, on behalf of the Correctional Facility, respectfully requests the Commissioners approve the cost of training, lodging, and all travel related fees, within the rules of the County’s travel policy, for two employees (Jack Buckholt and Jon McDonough) to attend the Risen Stun Shield (which is an electrified shield for combative inmates) certification and training classes on April 17-19, 2024. The cost will be approximately \$1,800/person and will be paid through the Correctional Facility’s operating budget.</p>
D.	<p><b><u>AGREEMENT – CHIEF CLERK</u></b>  Chief Clerk respectfully requests the Commissioners approve the Chief Local Elected Officials (CLEOs) agreement of the Workforce Innovation and Opportunity Act Southwest Corner Workforce Development Area. No county funds are required.</p>
E.	<p><b><u>AGREEMENT – CHIEF CLERK</u></b>  Chief Clerk respectfully requests the Commissioners approve the Chief Local Elected Officials (CLEOs) and Fiscal Agent agreement between the Washington Greene County Job Training Agency and the Chief Local Elected Officials (CLEOs) from Beaver, Greene, and Washington Counties. No county funds are required.</p>
F.	<p><b><u>AGREEMENT – CHIEF CLERK</u></b>  Chief Clerk respectfully requests the Commissioners approve the Local Workforce Development Board/Chief Local Elected Officials (CLEOs) agreement between the Counties of Beaver, Greene, and Washington, and the Southwest Corner Workforce Development Board. No county funds are required.</p>
G.	<p><b><u>GRANT – CHIEF CLERK</u></b>  Chief Clerk respectfully requests the Commissioners approve the authorization for signatory on Grant No. 165-21 for the Workforce Development Board.</p>

H.	<p><b><u>RESOLUTION – CHIEF CLERK</u></b>  Chief Clerk, on behalf of the Redevelopment Authority of the County of Washington, respectfully requests the Commissioners adopt a resolution approving the proposed amendments and budget revisions, for Fiscal Years 2016-2023, to the Community Development Block Grant (CDBG) and the Home Investment Partnerships (HOME) programs which are part of the County’s consolidated and annual action plan.</p>
I.	<p><b><u>MEMORANDUM OF UNDERSTANDING (MOU) – PLANNING</u></b>  Planning respectfully requests the Commissioners approve a Memorandum of Understanding (MOU) with the Pennsylvania Resources Council (PRC) for a Household Hazardous Waste and Tire Collection event to be held June 22, 2024. PRC will coordinate with DEP and collect all fees from participants. The County will provide an administrative match of \$6,500 to PRC for services. Funds will come from the recycling account.</p>
J.	<p><b><u>EASEMENT &amp; STATEMENT OF COMPLIANCE – PLANNING</u></b>  Planning, on behalf of Parks &amp; Recreation, respectfully requests the Commissioners approve and sign an easement and statement of compliance providing First Energy access and permission to install lighting in the parking lots in Cross Creek County Park. Costs incurred for lighting, equipment, and installation will be paid from the Cross Creek Gas Lease Funds.</p>
K.	<p><b><u>AGREEMENT – PLANNING</u></b>  Planning, on behalf of Parks &amp; Recreation, respectfully requests the Commissioners approve an agreement between Washington County and PA American Water Company to provide water service to Cross Creek Park at Thompson Hill Road. Total cost of the project will be \$273,421.12, of which the County will pay \$212,167.19. The Water Company will contribute \$61,354.74 to provide service to three (3) houses along Thompson Hill Road. Costs incurred will be paid from the Cross Creek Gas Lease Funds.</p>
L.	<p><b><u>RESOLUTION AMENDMENT – PLANNING</u></b>  Planning respectfully requests the Commissioners amend a resolution required for the Statewide Local Share Grant Program for the replacement of the Jersey and Guernsey Barns at the Washington County Fairgrounds. Match and other requirements remain the same.</p>
M.	<p><b><u>FUNDS ALLOCATION – FINANCE</u></b>  Finance, on behalf of the District Attorney, respectfully requests the Commissioners approve the Variable Penalty Assessment (VPA) funds in the amount of \$46. The funds will be allocated to augment the 2023-2024 Rights and Services Act (RASA) Grant #38280.</p>
N.	<p><b><u>GRANT RENEWAL – FINANCE</u></b>  Finance, on behalf of the District Attorney, respectfully requests the Commissioners approve a renewal grant application with Pennsylvania Commission on Crime and Delinquency (PCCD) for Victims of Crime Act (VOCA) grant funds to be used for crime services. Total grant amount of \$121,323 will be for the period of October 1, 2024 through September 30, 2025.</p>

O.	<p><b><u>GRANT MODIFICATION – FINANCE</u></b></p> <p>Finance, on behalf of the District Attorney, respectfully requests the Commissioners approve a modification to the Quantitative Analysis Grant #2861 to purchase another MX908 Spectrometer, along with supplies, for the Washington County Drug Task Force.</p>
P.	<p><b><u>AGREEMENT – FINANCE</u></b></p> <p>Finance, on behalf of Tax Revenue, respectfully requests the Commissioners approve the annual iasWorld maintenance and support agreement with Tyler Technologies. The agreement is in the amount of \$170,445 and will be for the period of March 1, 2024 to February 28, 2025.</p>
Q.	<p><b><u>RENEWAL AGREEMENT – FINANCE</u></b></p> <p>Finance, on behalf of Human Services, respectfully requests the Commissioners approve a renewal agreement with SPS Connect, Inc. for permanent supportive housing services to eligible homeless individuals and families. The agreement in the amount of \$49,000, and will be for the period of January 1, 2024 through December 31, 2024. This includes unreimbursed costs for the period of December 1, 2023 through December 31, 2023. Monies will be provided with Act 13 funds.</p>
R.	<p><b><u>PROVIDER AGREEMENT – CHILDREN &amp; YOUTH SERVICES</u></b></p> <p>Children &amp; Youth Services respectfully requests the Commissioners approve a provider agreement with SPS Connect, Inc. to provide emergency and permanent supportive housing for the period of July 1, 2023 through June 30, 2024. The contract authorization amount is \$120,000 and no additional county funds are required.</p>
S.	<p><b><u>GRANT APPLICATION – CHILDREN &amp; YOUTH SERVICES</u></b></p> <p>Children &amp; Youth Services respectfully requests the Commissioners' approval to submit a grant application to the Washington County Community Foundation (WCCF) in an amount of up to \$10,000 to purchase field safety equipment for caseworkers. No additional county funds are required.</p>
T.	<p><b><u>PROVIDER AGREEMENT – BHDS</u></b></p> <p>Behavioral Health &amp; Developmental Services respectfully requests the Commissioners approve a provider agreement with Supportive Concepts for Families to provide supportive housing services for the period of December 1, 2023 through June 30, 2024. The contract authorization amount is \$702,186 and no additional county funds are required.</p>
U.	<p><b><u>PROVIDER AGREEMENT – BHDS</u></b></p> <p>Behavioral Health &amp; Developmental Services respectfully requests the Commissioners approve a provider agreement with Laughter and Language, LLC to provide Early Intervention services for the period of February 1, 2024 through June 30, 2024. The contract authorization amount is \$10,000 and no additional county funds are required.</p>



V.	<p><b><u>PROVIDER AGREEMENT ADDENDUM – HUMAN SERVICES</u></b></p> <p>Human Services respectfully requests the Commissioners approve a provider agreement addendum with Gateway Rehabilitation Center to extend the term one month from February 14, 2024 to March 14, 2024. All other terms of the original agreement remain unchanged, and no county funds are required.</p>
W.	<p><b><u>AGREEMENT ADDENDUM – AGING SERVICES</u></b></p> <p>Aging Services respectfully requests the Commissioners approve an agreement addendum with Southwestern Pennsylvania Area Agency on Aging for a one-time allocation adjustment for Senior Center Services, Care Management, and Ombudsman Services for the period of July 1, 2023 through June 30, 2024. The contract authorization amount will increase by \$60,673, and no additional county funds are required.</p>
X.	<p><b><u>BID PROPOSAL – PURCHASING</u></b></p> <p>Purchasing, on behalf of Buildings &amp; Grounds, respectfully requests the Commissioners authorize the advertising for bids for vehicle repairs and maintenance.</p>
Y.	<p><b><u>BID PROPOSAL – PURCHASING</u></b></p> <p>Purchasing, on behalf of Buildings &amp; Grounds, respectfully requests the Commissioners authorize the advertising for bids for preventative maintenance and service of county grounds generators.</p>
Z.	<p><b><u>BID PROPOSAL – PURCHASING</u></b></p> <p>Purchasing respectfully requests the Commissioners authorize the advertising for proposals for repairing of the courthouse doors.</p>
AA.	<p><b><u>BID PROPOSAL – PURCHASING</u></b></p> <p>Purchasing respectfully requests the Commissioners authorize the advertising for bids for the furnishing and delivery of tires for the county.</p>
BB.	<p><b><u>BID PROPOSAL – PURCHASING</u></b></p> <p>Purchasing, on behalf of Planning and Parks &amp; Recreation, respectfully requests the Commissioners authorize the advertising of bids for dam repairs on a time and materials basis.</p>
CC.	<p><b><u>BID PROPOSAL – PURCHASING</u></b></p> <p>Purchasing, on behalf of Planning, respectfully requests the Commissioners authorize the advertising of bids for the Joint Municipal Purchasing Program.</p>
DD.	<p><b><u>BID PROPOSAL – PURCHASING</u></b></p> <p>Purchasing, on behalf of Buildings &amp; Grounds, respectfully requests the Commissioners authorize the advertising of bids for roofing repairs for county-owned buildings.</p>

EE.	<p><b><u>BID PROPOSAL – PURCHASING</u></b>  Purchasing respectfully requests the Commissioners authorize the advertising of bids for fire safety and inspections for all county buildings.</p>
FF.	<p><b><u>BID PROPOSAL – PURCHASING</u></b>  Purchasing, on behalf of Buildings &amp; Grounds, respectfully requests the Commissioners advertising of bids for locksmith services for county-owned buildings.</p>
GG.	<p><b><u>RENEWAL AGREEMENT – PURCHASING</u></b>  Purchasing, on behalf of the Correctional Facility, respectfully requests the Commissioners approve a three-year renewal agreement with Guardian RFID for the provision of software, hardware, support services and a web-based software for inmate management, monitoring, and tracking. The renewal fee of \$7,000/year will be in effect for three (3) years beginning on March 14, 2024. Fees will be paid from their operating budget.</p>
HH.	<p><b><u>AGREEMENT – PURCHASING</u></b>  Purchasing, on behalf of Public Safety, respectfully requests the Commissioners approve a Facilities Services Agreement with Penn West University for the purpose of hosting pre-approved DHS/FEMA courses and trainings. There will be no cost to the county. This agreement will be effective July 1, 2024 through June 30, 2025.</p>
II.	<p><b><u>LEASE AGREEMENT – PURCHASING</u></b>  Purchasing respectfully requests the Commissioners approve a mail machine lease agreement with Super Mail Inc. The agreement will include equipment lease, meter rental, and the maintenance agreement. The cost to the County will be \$627.31 for the first 24-month term and \$707.23/month for the remaining 39 months.</p>
JJ.	<p><b><u>AGREEMENT RENEWAL – PURCHASING</u></b>  Purchasing respectfully requests the Commissioners approve an agreement renewal with Super Mail Inc. for presort mailing services at discounted USPS rates. Additionally, emergency mail metering will be included at no additional cost.</p>
KK.	<p><b><u>AGREEMENT – PURCHASING</u></b>  Purchasing respectfully requests the Commissioners approve an agreement with Access Information Management of Wisconsin, LLC. Access performs shred bin pickups and destruction for County offices at an estimated service fee of \$9,307.88/year for all departments. This agreement will be effective from the date of agreement for a term of 60 months, unless otherwise terminated pursuant to 60-day written notice and will be invoiced and charged by individual departments receiving service and will be paid from their operating budgets.</p>
LL.	<p><b><u>LEASE ADDENDUM – PURCHASING</u></b>  Purchasing, on behalf of the Courts, respectfully requests the Commissioners approve the addendum to the MDJs' mail machine leasing agreement with Pitney Bowes, which was fully executed in January 2024.</p>

MM.	<p><b><u>AGREEMENT – PURCHASING</u></b>  Purchasing, on behalf of Buildings &amp; Grounds, respectfully requests the Commissioners approve a preventative maintenance agreement with Automated Logic for multiple County automated equipment and systems for a total cost of \$26,814 for 96 billable maintenance hours or 12, 8-hour site visits. Site visits exceeding the agreement will incur on-site labor costs of \$198/hour and on-site service for management costs will be \$250/hour. Overtime rates will be calculated at a time and a half rate. This agreement will be effective March 1, 2024 through February 28, 2025, unless otherwise terminated pursuant to a 60-day written notice. Funding will be from their operating budget.</p>
NN.	<p><b><u>AGREEMENT – PURCHASING</u></b>  Purchasing, on behalf of Buildings &amp; Grounds, respectfully requests the Commissioners approve an agreement with A-AIR Company for the Crossroads Building quarterly maintenance inspections at an annual cost of \$12,181. This agreement will be effective March 1, 2024 through February 28, 2027, unless otherwise terminated pursuant to the terms of the agreement and 30-day written notice and will be paid from their operating budget.</p>
OO.	<p><b><u>LEASE ADDENDUM – PURCHASING</u></b>  Purchasing respectfully requests the Commissioners approve an addendum to existing office space lease with Gross Industrial Construction Co. Inc. for MDJ Bruner (27-3-10) for an additional 1,526 square feet of space at the previously recommended costs. The addendum will be effective March 1, 2024 through February 28, 2026, with options to extend for two (2) additional five (5) year periods, unless terminated pursuant to the terms and conditions of the current lease. Lease costs will be paid via quarterly payments totaling \$3,825 for the initial term.</p>
PP.	<p><b><u>LICENSE RENEWAL – PURCHASING</u></b>  Purchasing, on behalf of the Recorder of Deeds, respectfully requests the Commissioners approve a software support and license agreement with Optical Storage Solutions, Inc. for the Washington County Recorder of Deeds, Tax, and Veteran’s offices with LANDEX System Licensing for a total cost of \$16,682 for 21 licenses. This agreement will be effective March 1, 2024 through February 28, 2025, and the cost will be paid from the individual department’s operating budgets.</p>
QQ.	<p><b><u>LICENSE RENEWAL – PURCHASING</u></b>  Purchasing, on behalf of Public Safety, respectfully requests the Commissioners approve the renewal of NetMotion Complete Conversion License with CDW-G. The cost for renewal will be \$29,178.00 for 300 subscription-based licenses and will be paid from their operating budget.</p>
RR.	<p><b><u>EQUIPMENT PROCUREMENT – PURCHASING</u></b>  Purchasing, on behalf of Planning, respectfully requests the Commissioners approve the purchase of one (1) 2024 Ford F-350 Diesel 4X4 Regular Cab Dump Truck and Equipment upfit from Woltz and Wind Ford in the amount of \$115,250, which will be utilized throughout County Parks. The truck would be purchased via DGS Costars 25, and therefore does not require bidding. The cost will be provided via Gas and Oil Funds.</p>

SS.	<p><b><u>LICENSE RENEWAL – PURCHASING</u></b> Purchasing, on behalf of the Sheriff's Department, respectfully requests the Commissioners approve the purchase of sixteen (16) Kenwood/Viking Multi-Band Portable Radios from Lattamus Communications &amp; Security. The total cost of the radios will be \$82,687.20, which will be paid from ARPA Funds.</p>
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The Washington County Commissioners met in regular session in Public Meeting Room G-16, in the Crossroads Center at 95 West Beau Street, Washington, Pa., with the following members in attendance: Commissioners Nick Sherman, Electra Janis and Larry Maggi. Also present were Solicitor Gary Sweat; Chief Clerk Cindy Griffin and Administrative Assistant Debbie Corson.

Mr. Sherman called the meeting to order at approximately 10:02 a.m. and announced the meeting was being video and audio live streamed through YouTube and via the Commissioners' Facebook page.

Mr. Sherman introduced Reverend Bruce Bandell, who led the meeting in prayer.

Mr. Maggi led the meeting with the Pledge of Allegiance.

Mr. Sherman entertained a motion to approve Minute No. 1177, dated January 04, 2024.

Moved by Ms. Janis; seconded by Mr. Maggi, approving Minute No. 1177, as written.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

#### SPECIAL ORDER OF BUSINESS

Mr. Maggi read a proclamation declaring January 2024 as Human Trafficking Awareness Month in Washington County.

Moved by Mr. Maggi; seconded by Ms. Janis, to approve the proclamation.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

Accepting the proclamation was Leslie Ridge, First Assistant, District Attorney's Office. Ms. Ridge first thanked the Commissioners for all their support and recognized members of the STOP team and thanked them for their diligence. Ms. Ridge reported that there has been some legislature passed to aid victims and help them connect to the resources and services they need. She also thanked District Attorney Jason Walsh for helping secure resources and funding for their website. With the help of local college students from W&J, the website is now up and running. Ms. Ridge suggested everyone check it out at <https://httf-washcountypa.com>

#### RECESS FOR PHOTOS

#### PUBLIC COMMENT

The following Washington County residents provided public comment:

Fern Siebert, President, Clean and Tidy Our County, made a plea for residents to volunteer by helping to support their efforts to clean up, recycle and beautify Washington County. Specifically, she requested donations to aid in the recycling of bottle caps and converting them into park benches and picnic tables. Ms. Siebert also asked for residents to sign up for a 2-hour timeslot between 9 a.m. and 9 p.m. Feb 3, 2024 for the Cap Cleaning & Sorting Event where collected bottle caps are cleaned, washed and dried. The event will be held at the Fourth Presbyterian Church. Contact Ms. Siebert to sign up at [fern@cleanandtidyourcounty.org](mailto:fern@cleanandtidyourcounty.org)

Mary Ann Pucci made a plea for residents to sign a petition requesting Controller April Sloane resign her position. Ms. Pucci had posters with pictures of Ms. Sloane campaigning with her, now deceased, dog Thor who allegedly died from Ms. Sloane's neglect and starvation.

AC Roland, of Muse, PA said she was formally requesting an independent audit of the Controller's Office, saying she wants to make sure the governor and state officials know that she is not meeting the requirements of her position. She asked the Board for help to remove her from office.

#### COMMISSIONERS' RESPONSES

None.

#### OLD BUSINESS CHANGE ORDER

Solicitor Sweat recommended the Board, on behalf of Planning, approve a Change Order with Mackin Engineering in the amount of \$4,757 for additional hours for project closeout activities. The increased total amount of \$130,826.67 is 100% federally funded.

Moved by Ms. Janis, seconded by Mr. Maggi, approving a Change Order with Mackin Engineering in the amount of \$4,757.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

#### RFP AWARD

Solicitor Sweat recommended the Board, on behalf of Human Services, approve an RFP Award for Joint Transitional and Rapid Rehousing Program for the Mon-Valley Region to Union Mission of Latrobe, Inc., Latrobe, PA for the provision of housing support services for individuals and families experiencing homelessness.

If approved the award will be effective under the terms and conditions of the U.S. Department of Housing and Urban Development grant and will be valid for a period of one year. Total grant funding eligible will be \$280,000, while the contract amount with Union Mission of Latrobe, Inc. will be \$271,600.

Moved by Ms. Janis, seconded by Mr. Maggi, awarding the Joint Transitional and Rapid Rehousing Program to Union Mission of Latrobe, Inc.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

#### RFP CONTRACT EXTENSION

Solicitor Sweat recommended the Board, on behalf of Purchasing and Adult Probation, approve the RFP contract extension for Automated Drug Testing via the Thermo Mindray BA800 analyzer with instrument consumables, lab information systems and Reagent Plus service with Microgenics Corporation/Thermo Fisher Scientific, Fremont, CA.

If approved, the contract extension will be effective January 1, 2024 through December 31, 2028. Motion to table by Ms. Janis, seconded by Mr. Maggi, tabling the RFP contract extension for Automated Drug Testing service with Microgenics Corporation/Thermo Fisher Scientific, Fremont, CA.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion tabled.

DONATION

Pursuant to Section 1805 of the County Code governing the sale or disposition of personal property of the County, Solicitor Sweat recommended the Board, on behalf of Purchasing, authorize a resolution for the donation of a 2008 Ford economy van from the Sheriff's Department to the Washington County Regional SWAT Team, which has formerly requested the donation and completed the "Application for Donation" and has met all required criteria.

Moved by Ms. Janis, seconded by Mr. Maggi, authorizing a resolution for the donation of a 2008 Ford economy van from the Sheriff's Department to the Washington County Regional SWAT Team.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

DRAFT

## NEW BUSINESS

Chief Clerk presented to the Board for their consideration and approval, the follow board appointments: Andrew Nixon to the Authority Board; Jason Ewart to the Farmland Preservation Board; Dr. John Six to the Hospital Authority Board; Andy Walz to the Industrial Development Authority Board; Tom Flickinger to the Planning Commission Board; Dr. Leslie Midla to the Library System Board; Electra Janis to the Southwestern Pennsylvania Commission (SPC); and the reappointment of William Paxton to the Farmland Preservation Board.

Moved by Mr. Sherman to approve all, except for Nick Sherman to the Conservation District Board, which he moved to table. Ms. Janis, seconded the motion.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of the Coroner, presented to the Board for their consideration and approval, an agreement with Timothy Uhrich, Esquire to provide solicitor services for the Coroner's office. The agreement is in the amount of \$200/month, is retroactive to October 26, 2023, and shall be continuous until terminated by either party.

Moved by Ms. Janis, seconded by Mr. Maggi, approving the \$200/month agreement with Timothy Uhrich, effective retroactively to October 26, 2023.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Public Safety, presented to the Board for their consideration and approval, the adoption of a resolution authorizing Nick Sherman, as Chairman of the Board, to electronically sign all grant documents related to PEMA administered grants, which require an electronic signature.

Moved by Ms. Janis, seconded by Mr. Maggi, approving adoption of a resolution authorizing Nick Sherman, as Chairman of the Board, to electronically sign all PEMA grant documents.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Information Technology, presented to the Board for their consideration and approval, the cost of training, lodging, and all travel related fees, within the rules of the County's travel policy, for two employees (Carrie Fundy and Sara Masullo) to attend the Laserfiche Conference training in Las Vegas, NV, on April 22-25, 2024. The cost will be approximately \$2,500/person and will be paid through IT's Operating Budget.

Moved by Ms. Janis, seconded by Mr. Maggi, approving the approximate cost of \$2,500/person for two employees to attend the Laserfiche Conference training on April 22-25, 2024.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously..



Chief Clerk, on behalf of Public Safety, presented to the Board for their consideration and approval, the designation of V-COMM of Edison, New Jersey, as the County Representative and Jerry Coleman, Public Safety Director, as the alternate County Representative referred to in the contract between Washington County and MRA, dated August 24, 2023, for the installation of the Public Safety Radio System, and to further direct V-COMM to conduct an immediate Audit of equipment purchased by the County to date, and prepare an Assessment and Report to the Board of Commissioners, concerning the progress of MRA under its contract with the County and make recommendations to the Board before any further draw requests are approved. It is the intention that this Motion concerning progress payments requested by MRA be consistent with the Court Order issued by Judge Gilman, dated October 27, 2023, in the case of Peters Township, North Strabane Township et al., v. Washington County, et al. – Case No. 2023-6170.

Moved by Ms. Janis, seconded by Mr. Maggi, approving the designation of V-COMM of Edison, New Jersey and Jerry Coleman, Public Safety Director, as representatives with MRA regarding the contract for the installation of a Public Safety Radio System.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Planning, presented to the Board for their consideration and approval, a contract with Kymberly A. Secreet in the amount of \$400/month for animal control services at Mingo Creek, Cross Creek, Ten Mile Creek parks and the County's portion of the Panhandle Trail. This contract will be effective January 1, 2024 through December 31, 2024.

Moved by Ms. Janis, seconded by Mr. Maggi, approving a contract with Kymberly A. Secreet in the amount of \$400/month, effective January 1, 2024 through December 31, 2024

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Planning, presented to the Board for their consideration and approval, a contract with the Pennsylvania Trolley Museum, Inc., in the amount of \$4,000, to provide group tours of the Washington County Courthouse. This contract will be effective January 1, 2024 to December 31, 2024.

Moved by Ms. Janis, seconded by Mr. Maggi, approving a contract with the Pennsylvania Trolley Museum, Inc., in the amount of \$4,000, effective January 1, 2024 through December 31, 2024.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Planning, presented to the Board for their consideration and approval, the certification of funds, in the amount of \$100,967.66, collected in 2023 from Clean and Green roll back taxes, and reserve in a restricted account for Farmland Preservation easement purchases.

Moved by Ms. Janis, seconded by Mr. Maggi, approving the certification of funds, in the amount of \$100,967.66 collected in 2023 from Clean and Green roll back taxes.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Planning, presented to the Board for their consideration and approval, the authorization for the advertising for proposals from qualified engineering/planning firms to complete the new application for the Washington County Fairgrounds NPDES Permit. This permit is required for development projects at the Fairgrounds.

Moved by Ms. Janis, seconded by Mr. Maggi, authorizing the advertising for proposals for the Washington County Fairgrounds NPDES Permit.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Finance and the Redevelopment Authority of the County of Washington, presented to the Board for their consideration and approval, a commercial agreement between the County of Washington and the Beech Group, Inc. for Hangar #11 located at 185 Airport Road, Suite 200, Washington, PA.

This agreement will be for the general services, protective storage and maintenance of aircrafts and other vehicles, and equipment for the daily operations of RS Aviation business. The cost for this agreement will be \$5,824 per annum (the total square footage is based on the leased office space of 10,400 square feet).

Moved by Ms. Janis, seconded by Mr. Maggi, approving the commercial agreement between the County of Washington and the Beech Group, Inc., at a cost of be \$5,824 per year.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Finance, presented to the Board for their consideration, the approval and ratification of a policy renewal for workers' compensation coverage with Encova. The policy premium will not exceed \$200,000 and will be effective January 1, 2024 through January 1, 2025. In addition to the premium, the policy will require the renewal of a letter of credit from Washington Financial.

Moved by Ms. Janis, seconded by Mr. Maggi, approving and ratifying the renewal of a workers' compensation coverage with Encova with premiums not exceeding \$200,000, effective January 1, 2024 through January 1, 2025.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Finance and Public Safety, presented to the Board for their consideration, the approval and ratification a Building Resilient Infrastructure and Communities (BRIC) grant application to update the Hazard Mitigation Plan for Washington County, as required under federal law.

Moved by Ms. Janis, seconded by Mr. Maggi, approving and ratifying a BRIC grant application.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Children & Youth Services, presented to the Board for their consideration and approval, a provider agreement with Children's Hospital of Pittsburgh for comprehensive evaluations for children who are suspected victims of physical or sexual abuse or human trafficking. The agreement authorization amount is \$100,000 and will be for the period of July 1, 2023 through June 30, 2024. No additional county funds are required.

Moved by Ms. Janis, seconded by Mr. Maggi, approving a provider agreement with Children's Hospital of Pittsburgh, in the amount of \$100,000 for the period of July 1, 2023 through June 30, 2024.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Behavioral Health & Developmental Services, presented to the Board for their consideration and approval, the recommended provider agreement addendums for a total increase of \$121,457 for the period July 1, 2022 through June 30, 2023. No additional county funds are required.

Providers include Center for Community Resources, Inc. (MH and ID); Healing Bridges; Positive Steps Therapy, LLC.

Moved by Ms. Janis, seconded by Mr. Maggi, approving the recommended provider agreement addendums for a total increase of \$121,457 for the period July 1, 2022 through June 30, 2023.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Behavioral Health & Developmental Services, presented to the Board for their consideration and approval, an agreement with Southwest Behavioral Health Management, Inc. for the implementation of a Community-Based Care Management program for the period of January 1, 2024 through December 31, 2024. The contract authorization amount is \$215,553, and no county funds are required.

Moved by Ms. Janis, seconded by Mr. Maggi, approving an agreement with Southwest Behavioral Health Management, Inc., for the authorized amount of \$215,553 for the period of January 1, 2024 through December 31, 2024.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Purchasing, presented to the Board for their consideration and authorization, the advertising for proposals for Auditing Services.

Moved by Ms. Janis, seconded by Mr. Maggi, approving advertising for proposals for Auditing Services.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Purchasing and Buildings & Grounds, presented to the Board for their consideration and authorization, the advertising for proposals for temporary beam shoring.

Moved by Ms. Janis, seconded by Mr. Maggi, approving advertising for proposals for temporary beam shoring.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously..

Chief Clerk, on behalf of Purchasing and Public Safety, presented to the Board for their consideration and authorization, the advertising for proposals for Land/Mobile Radio Network.

Moved by Ms. Janis, seconded by Mr. Maggi, approving advertising for proposals for Land/Mobile Radio Network.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Purchasing and Buildings & Grounds, presented to the Board for their consideration and authorization, the advertising for bids for the courthouse dome leak repair.

Moved by Ms. Janis, seconded by Mr. Maggi, approving advertising for bids for the courthouse dome leak repair.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Purchasing and Information Technology, presented to the Board for their consideration and approval, a payment in the amount of \$31,902.75 to RBA for the annual software and maintenance renewal services effective January 1, 2023 through December 31, 2024.

- Systems and new software upgrades at a cost of \$23,016



## End 2023 Tax Refunds - 1/18/24 - Meeting No. 1178

YEAR	AMOUNT	DATE	NAME	ADDRESS	CITY	STATE	ZIP	DISTRICT	PARCEL
2023	94.49	1/3/2024	POPICH JOYCE	540 COLEMAN RD	MCDONALD	PA	15057	CECIL	140-006- 03-00- 0034-00
2023	16.50	1/3/2024	CICCOLELLA LARA	600 VIRGINIA AVE	FOLLANSBEE	WV	26037	HANOVER	340-018- 00-00- 0001-03
<b>TOTAL \$110.99</b>									

There being no further business, Chairman Sherman declared the meeting adjourned at approximately 2:16 p.m.

THE FOREGOING MINUTES WERE SUBMITTED FOR APPROVAL:

\_\_\_\_\_, 2024

ATTEST: \_\_\_\_\_

CHIEF CLERK

DRAFT

The Washington County Commissioners held an emergency meeting in Public Meeting Room G-16, in the Crossroads Center at 95 West Beau Street, Washington, Pa., with the following members in attendance: Commissioners Nick Sherman, Electra Janis and Larry Maggi. Also present were Chief of Staff Daryl Price, Solicitor Gary Sweat; Public Affairs Director, Patrick Geho; Chief Clerk Cindy Griffin and Administrative Assistant Debbie Corson.

Mr. Sherman called the meeting to order at approximately 3:08 p.m.

#### COMMISSIONERS' STATEMENT

The purpose of this Emergency Meeting is to inform the public of the essential facts concerning the recent ransomware attack on the County's computer network. There have been numerous questions raised and County residents have expressed concern and fears surrounding the disruption of County services and the operations of our Court system.

On January 19, 2024, the County's IT Department was notified of suspicious activity on the County's computer network. However, it was not until January 24, 2024, that we detected evidence of a ransomware attack on our network. We immediately began an investigation with the assistance of a nationally recognized digital forensics firm to understand what happened, to contain the attack, restore operations, and determine the nature and scope of the attack. We notified Federal and State law enforcement officials and immediately began a thorough review of the impacted data to determine what information was involved and who may have been affected, so that we could provide proper notice to those individuals.

#### PURPOSE

After notice of this incident was given to our insurance carrier, Sylint, one of the Nation's foremost recognized cyber security, forensics and e-Discovery firms, as well as Attorney Matt Meade, an Attorney with Eckert Seamans, specializing in Cyber Law, were brought in to supervise the incident. These individuals are here today to summarize the action they took to identify the attack and the steps they have taken to stabilize the County's computer network and systems.

#### CONSULTANTS' UPDATES

Cyber Law Consulting Attorney Matt Meade of Eckert Seamans was introduced and Jeff Birnbach of Sylint reported on incident assessments and containment steps he and his team have taken on behalf of the County.

#### ANNOUNCEMENTS

Mr. Sherman read the following from a prepared script: "The County has taken unprecedented action and worked around the clock to implement recovery plans designed to securely restore operations to the County computer network and to securely restore the operations of the Court system, as well as the various Departments of County government. Our overriding goal and concern is to protect the privacy of the residents and taxpayers of the County and to ensure that their personal information is protected and at the same time, be as transparent as we can, given the legal constraints under which we are working. With this in mind I make the following motions:"

Mr. Sherman, on behalf of the Commissioners, presented to the Board for their consideration and approval, the retention of Digital Mint of Chicago, Illinois to provide digital security consulting services and to take the steps necessary to restore the County's computer network and authorize expenditures for incident response, settlement, attorneys' fees and to address implement cyber security issues within the County. To also retain Sylint, LLC of Sarasota, Florida to conduct a thorough analysis of the County's computer network and present a plan to implement a broader modernization of cyber security within the County, that would include the installation of hardware, software, etc., needed to protect and preserve critical information maintained by the County. Any and all expenditures are to be paid from the American Rescue Plan Act ("ARPA") and not from the County's General Fund. These funds shall not exceed an amount of \$400,000, without further approval by the Commissioners.

Moved by Mr. Sherman, seconded by Ms. Janis, the retention of Digital Mint of Chicago, IL, and Sylint, LLC of Sarasota, FL, for funding which shall not exceed \$400,000.

Roll call vote taken:

Mr. Maggi – No; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried.

Mr. Sherman, on behalf of the Commissioners, presented to the Board for their consideration and authorization, for the County Solicitor to execute any Engagement Agreements required, with the firms identified, as well as other documentation necessary to address the ransomware attack.

Moved by Mr. Sherman, seconded by Ms. Janis, authorizing the County Solicitor to execute Engagement Agreements and other documentation needed to address the ransomware attack.

Roll call vote taken:

Mr. Maggi – No; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried.

There being no further business, Chairman Sherman declared the meeting adjourned at approximately 3:18 p.m.

THE FOREGOING MINUTES WERE SUBMITTED FOR APPROVAL:

\_\_\_\_\_, 2024

ATTEST: \_\_\_\_\_

CHIEF CLERK

