

MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMB LIMITED E1808491KV

Minute No. 1178

January 18, 2024

The Washington County Commissioners met in regular session in Public Meeting Room G-16, in the Crossroads Center at 95 West Beau Street, Washington, Pa., with the following members in attendance: Commissioners Nick Sherman, Electra Janis and Larry Maggi. Also present were Solicitor Gary Sweat; Chief Clerk Cindy Griffin and Administrative Assistant Debbie Corson.

Mr. Sherman called the meeting to order at approximately 10:02 a.m. and announced the meeting was being video and audio live streamed through YouTube and via the Commissioners' Facebook page.

Mr. Sherman introduced Reverend Bruce Bandell, who led the meeting in prayer.

Mr. Maggi led the meeting with the Pledge of Allegiance.

Mr. Sherman entertained a motion to approve Minute No. 1177, dated January 04, 2024.

Moved by Ms. Janis; seconded by Mr. Maggi, approving Minute No. 1177, as written.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

SPECIAL ORDER OF BUSINESS

Mr. Maggi read a proclamation declaring January 2024 as Human Trafficking Awareness Month in Washington County.

Moved by Mr. Maggi; seconded by Ms. Janis, to approve the proclamation.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

Accepting the proclamation was Leslie Ridge, First Assistant, District Attorney's Office. Ms. Ridge first thanked the Commissioners for all their support and recognized members of the STOP team and thanked them for their diligence. Ms. Ridge reported that there has been some legislature passed to aid victims and help them connect to the resources and services they need. She also thanked District Attorney Jason Walsh for helping secure resources and funding for their website. With the help of local college students from W&J, the website is now up and running. Ms. Ridge suggested everyone check it out at <https://httf-washcountypa.com>

RECESS FOR PHOTOS

PUBLIC COMMENT

The following Washington County residents provided public comment:

Fern Siebert, President, Clean and Tidy Our County, made a plea for residents to volunteer by helping to support their efforts to clean up, recycle and beautify Washington County. Specifically, she requested donations to aid in the recycling of bottle caps and converting them into park benches and picnic tables. Ms. Siebert also asked for residents to sign up for a 2-hour timeslot between 9 a.m. and 9 p.m. Feb 3, 2024 for the Cap Cleaning & Sorting Event where collected bottle caps are cleaned, washed and dried. The event will be held at the Fourth Presbyterian Church. Contact Ms. Siebert to sign up at fern@cleanandtidyourcounty.org

Mary Ann Pucci made a plea for residents to sign a petition requesting Controller April Sloane resign her position. Ms. Pucci had posters with pictures of Ms. Sloane campaigning with her, now deceased, dog Thor who allegedly died from Ms. Sloane's neglect and starvation.

AC Roland, of Muse, PA said she was formally requesting an independent audit of the Controller's Office, saying she wants to make sure the governor and state officials know that she is not meeting the requirements of her position. She asked the Board for help to remove her from office.

COMMISSIONERS' RESPONSES

None.

OLD BUSINESS CHANGE ORDER

Solicitor Sweat recommended the Board, on behalf of Planning, approve a Change Order with Mackin Engineering in the amount of \$4,757 for additional hours for project closeout activities. The increased total amount of \$130,826.67 is 100% federally funded.

Moved by Ms. Janis, seconded by Mr. Maggi, approving a Change Order with Mackin Engineering in the amount of \$4,757.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

RFP AWARD

Solicitor Sweat recommended the Board, on behalf of Human Services, approve an RFP Award for Joint Transitional and Rapid Rehousing Program for the Mon-Valley Region to Union Mission of Latrobe, Inc., Latrobe, PA for the provision of housing support services for individuals and families experiencing homelessness.

If approved the award will be effective under the terms and conditions of the U.S. Department of Housing and Urban Development grant and will be valid for a period of one year. Total grant funding eligible will be \$280,000, while the contract amount with Union Mission of Latrobe, Inc. will be \$271,600.

Moved by Ms. Janis, seconded by Mr. Maggi, awarding the Joint Transitional and Rapid Rehousing Program to Union Mission of Latrobe, Inc.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

RFP CONTRACT EXTENSION

Solicitor Sweat recommended the Board, on behalf of Purchasing and Adult Probation, approve the RFP contract extension for Automated Drug Testing via the Thermo Mindray BA800 analyzer with instrument consumables, lab information systems and Reagent Plus service with Microgenics Corporation/Thermo Fisher Scientific, Fremont, CA.

If approved, the contract extension will be effective January 1, 2024 through December 31, 2028. Motion to table by Ms. Janis, seconded by Mr. Maggi, tabling the RFP contract extension for Automated Drug Testing service with Microgenics Corporation/Thermo Fisher Scientific, Fremont, CA.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion tabled.

MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMB LIMITED E1808491KV

DONATION

Pursuant to Section 1805 of the County Code governing the sale or disposition of personal property of the County, Solicitor Sweat recommended the Board, on behalf of Purchasing, authorize a resolution for the donation of a 2008 Ford economy van from the Sheriff's Department to the Washington County Regional SWAT Team, which has formerly requested the donation and completed the "Application for Donation" and has met all required criteria.

Moved by Ms. Janis, seconded by Mr. Maggi, authorizing a resolution for the donation of a 2008 Ford economy van from the Sheriff's Department to the Washington County Regional SWAT Team.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

NEW BUSINESS

Chief Clerk presented to the Board for their consideration and approval, the follow board appointments: Andrew Nixon to the Authority Board; Jason Ewart to the Farmland Preservation Board; Dr. John Six to the Hospital Authority Board; Andy Walz to the Industrial Development Authority Board; Tom Flickinger to the Planning Commission Board; Dr. Leslie Midla to the Library System Board; Electra Janis to the Southwestern Pennsylvania Commission (SPC); and the reappointment of William Paxton to the Farmland Preservation Board.

Moved by Mr. Sherman to approve all, except for Nick Sherman to the Conservation District Board, which he moved to table. Ms. Janis seconded the motion.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of the Coroner, presented to the Board for their consideration and approval, an agreement with Timothy Uhrich, Esquire to provide solicitor services for the Coroner's office. The agreement is in the amount of \$200/month, is retroactive to October 26, 2023, and shall be continuous until terminated by either party.

Moved by Ms. Janis, seconded by Mr. Maggi, approving the \$200/month agreement with Timothy Uhrich, effective retroactively to October 26, 2023.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Public Safety, presented to the Board for their consideration and approval, the adoption of a resolution authorizing Nick Sherman, as Chairman of the Board, to electronically sign all grant documents related to PEMA administered grants, which require an electronic signature.

Moved by Ms. Janis, seconded by Mr. Maggi, approving adoption of a resolution authorizing Nick Sherman, as Chairman of the Board, to electronically sign all PEMA grant documents.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Information Technology, presented to the Board for their consideration and approval, the cost of training, lodging, and all travel related fees, within the rules of the County's travel policy, for two employees (Carrie Fundy and Sara Masullo) to attend the Laserfiche Conference training in Las Vegas, NV, on April 22-25, 2024. The cost will be approximately \$2,500/person and will be paid through IT's Operating Budget.

Moved by Ms. Janis, seconded by Mr. Maggi, approving the approximate cost of \$2,500/person for two employees to attend the Laserfiche Conference training on April 22-25, 2024.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E1808491KV

Chief Clerk, on behalf of Public Safety, presented to the Board for their consideration and approval, the designation of V-COMM of Edison, New Jersey, as the County Representative and Jerry Coleman, Public Safety Director, as the alternate County Representative referred to in the contract between Washington County and MRA, dated August 24, 2023, for the installation of the Public Safety Radio System, and to further direct V-COMM to conduct an immediate Audit of equipment purchased by the County to date, and prepare an Assessment and Report to the Board of Commissioners, concerning the progress of MRA under its contract with the County and make recommendations to the Board before any further draw requests are approved. It is the intention that this Motion concerning progress payments requested by MRA be consistent with the Court Order issued by Judge Gilman, dated October 27, 2023, in the case of Peters Township, North Strabane Township et al., v. Washington County, et al. – Case No. 2023-6170.

Moved by Ms. Janis, seconded by Mr. Maggi, approving the designation of V-COMM of Edison, New Jersey and Jerry Coleman, Public Safety Director, as representatives with MRA regarding the contract for the installation of a Public Safety Radio System.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Planning, presented to the Board for their consideration and approval, a contract with Kymberly A. Seecret in the amount of \$400/month for animal control services at Mingo Creek, Cross Creek, Ten Mile Creek parks and the County's portion of the Panhandle Trail. This contract will be effective January 1, 2024 through December 31, 2024.

Moved by Ms. Janis, seconded by Mr. Maggi, approving a contract with Kymberly A. Seecret in the amount of \$400/month, effective January 1, 2024 through December 31, 2024

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Planning, presented to the Board for their consideration and approval, a contract with the Pennsylvania Trolley Museum, Inc., in the amount of \$4,000, to provide group tours of the Washington County Courthouse. This contract will be effective January 1, 2024 to December 31, 2024.

Moved by Ms. Janis, seconded by Mr. Maggi, approving a contract with the Pennsylvania Trolley Museum, Inc., in the amount of \$4,000, effective January 1, 2024 through December 31, 2024.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Planning, presented to the Board for their consideration and approval, the certification of funds, in the amount of \$100,967.66, collected in 2023 from Clean and Green roll back taxes, and reserve in a restricted account for Farmland Preservation easement purchases.

Moved by Ms. Janis, seconded by Mr. Maggi, approving the certification of funds, in the amount of \$100,967.66 collected in 2023 from Clean and Green roll back taxes.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Planning, presented to the Board for their consideration and approval, the authorization for the advertising for proposals from qualified engineering/planning firms to complete the new application for the Washington County Fairgrounds NPDES Permit. This permit is required for development projects at the Fairgrounds.

Moved by Ms. Janis, seconded by Mr. Maggi, authorizing the advertising for proposals for the Washington County Fairgrounds NPDES Permit.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Finance and the Redevelopment Authority of the County of Washington, presented to the Board for their consideration and approval, a commercial agreement between the County of Washington and the Beech Group, Inc. for Hangar #11 located at 185 Airport Road, Suite 200, Washington, PA.

This agreement will be for the general services, protective storage and maintenance of aircrafts and other vehicles, and equipment for the daily operations of RS Aviation business. The cost for this agreement will be \$5,824 per annum (the total square footage is based on the leased office space of 10,400 square feet).

Moved by Ms. Janis, seconded by Mr. Maggi, approving the commercial agreement between the County of Washington and the Beech Group, Inc., at a cost of be \$5,824 per year.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Finance, presented to the Board for their consideration, the approval and ratification of a policy renewal for workers' compensation coverage with Encova. The policy premium will not exceed \$200,000 and will be effective January 1, 2024 through January 1, 2025. In addition to the premium, the policy will require the renewal of a letter of credit from Washington Financial.

Moved by Ms. Janis, seconded by Mr. Maggi, approving and ratifying the renewal of a workers' compensation coverage with Encova with premiums not exceeding \$200,000, effective January 1, 2024 through January 1, 2025.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Finance and Public Safety, presented to the Board for their consideration, the approval and ratification a Building Resilient Infrastructure and Communities (BRIC) grant application to update the Hazard Mitigation Plan for Washington County, as required under federal law.

Moved by Ms. Janis, seconded by Mr. Maggi, approving and ratifying a BRIC grant application.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Children & Youth Services, presented to the Board for their consideration and approval, a provider agreement with Children's Hospital of Pittsburgh for comprehensive evaluations for children who are suspected victims of physical or sexual abuse or human trafficking. The agreement authorization amount is \$100,000 and will be for the period of July 1, 2023 through June 30, 2024. No additional county funds are required.

Moved by Ms. Janis, seconded by Mr. Maggi, approving a provider agreement with Children's Hospital of Pittsburgh, in the amount of \$100,000 for the period of July 1, 2023 through June 30, 2024.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E1808491KV

Chief Clerk, on behalf of Behavioral Health & Developmental Services, presented to the Board for their consideration and approval, the recommended provider agreement addendums for a total increase of \$121,457 for the period July 1, 2022 through June 30, 2023. No additional county funds are required.

Providers include Center for Community Resources, Inc. (MH and ID); Healing Bridges; Positive Steps Therapy, LLC.

Moved by Ms. Janis, seconded by Mr. Maggi, approving the recommended provider agreement addendums for a total increase of \$121,457 for the period July 1, 2022 through June 30, 2023.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Behavioral Health & Developmental Services, presented to the Board for their consideration and approval, an agreement with Southwest Behavioral Health Management, Inc. for the implementation of a Community-Based Care Management program for the period of January 1, 2024 through December 31, 2024. The contract authorization amount is \$215,553, and no county funds are required.

Moved by Ms. Janis, seconded by Mr. Maggi, approving an agreement with Southwest Behavioral Health Management, Inc., for the authorized amount of \$215,553 for the period of January 1, 2024 through December 31, 2024.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Purchasing, presented to the Board for their consideration and authorization, the advertising for proposals for Auditing Services.

Moved by Ms. Janis, seconded by Mr. Maggi, approving advertising for proposals for Auditing Services.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Purchasing and Buildings & Grounds, presented to the Board for their consideration and authorization, the advertising for proposals for temporary beam shoring.

Moved by Ms. Janis, seconded by Mr. Maggi, approving advertising for proposals for temporary beam shoring.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Purchasing and Public Safety, presented to the Board for their consideration and authorization, the advertising for proposals for Land/Mobile Radio Network.

Moved by Ms. Janis, seconded by Mr. Maggi, approving advertising for proposals for Land/Mobile Radio Network.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Purchasing and Buildings & Grounds, presented to the Board for their consideration and authorization, the advertising for bids for the courthouse dome leak repair.

Moved by Ms. Janis, seconded by Mr. Maggi, approving advertising for bids for the courthouse dome leak repair.

Roll call vote taken:

Mr. Maggi – Yes; Ms. Janis – Yes; Mr. Sherman – Yes.

Motion carried unanimously.

MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E1808491KV

End 2023 Tax Refunds - 1/18/24 - Meeting No. 1178

YEAR	AMOUNT	DATE	NAME	ADDRESS	CITY	STATE	ZIP	DISTRICT	PARCEL
2023	94.49	1/3/2024	POPICH JOYCE	540 COLEMAN RD	MCDONALD	PA	15057	CECIL	140-006- 03-00- 0034-00
2023	16.50	1/3/2024	CICCOLELLA LARA	600 VIRGINIA AVE	FOLLANSBEE	WV	26037	HANOVER	340-018- 00-00- 0001-03
TOTAL \$110.99									

There being no further business, Chairman Sherman declared the meeting adjourned at approximately 2:16 p.m.

THE FOREGOING MINUTES WERE SUBMITTED FOR APPROVAL:

_____ *February 21* _____, 2024

ATTEST: _____ *Cynthia B. Gruff* _____
CHIEF CLERK

MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E1808491KV
