

CHIEF CLERK AGENDA

January 4, 2024

SPECIAL ORDER OF BUSINESS:

No special order of business.

NEW BUSINESS:

Chief Clerk respectfully requests the Commissioners approve the reappointments of William West, Patrick Geho, and John Rheel to the Tax Assessment Board and Bill Iams as the Chair of the Farmland Preservation Board.

Chief Clerk, on behalf of the Register of Wills, respectfully requests the Commissioners approve an agreement with Steve Toprani, Esquire to provide solicitor services for the Register of Wills office. The agreement is in the amount of \$200/month, is effective January 1, 2024, and shall be continuous until terminated by either party.

MEMORANDUM

January 3, 2024

TO: Commissioner Irey Vaughn
Commissioner Maggi
Commissioner Sherman

FROM: Jason E. Theakston, Director
Planning Office

SUBJECT: Agenda Meeting – January 3, 2024

1. Planning – Farmland Preservation Program Survey Contract Extension

Planning recommends approval of a three-month contract extension with Harshman CE Group for survey services on farms being preserved under the Farmland Preservation Program. The original contract expired 1/21/2023, and a one-year addendum was executed to extend the terms of the original contract to 1/21/2024. Exercising the option to extend will extend the contract up to 4/21/2024 allowing for continuity on farms currently going through the easement process. All terms and conditions of the original contract remain in effect.

2. Parks and Recreation - Change Order

The Planning Commission requests approval of a contract change order with Beavers Marine Storage LLC in the amount of \$10,450.00 for a variance in the ADA accessible access point on the new fishing pier in Cross Creek Park. The increased total contract amount of \$987,716.00 will be paid with Cross Creek Gas Lease Funds.

BOARD OF COUNTY COMMISSIONERS:
NICK SHERMAN
LARRY MAGGI
ELECTRA JANIS
(724) 228-6724



Randy Vankirk
Director of Purchasing
Phone: 724-228-6729

COUNTY OF WASHINGTON

PURCHASING DEPARTMENT
COMMONWEALTH OF PENNSYLVANIA
95 WEST BEAU STREET, SUITE 430
WASHINGTON, PA 15301

TO: BOARD OF COUNTY COMMISSIONERS

FROM: RANDY VANKIRK, DIRECTOR OF PURCHASING

DATE: DECEMBER 29, 2023

SUBJECT: AGENDA ITEMS FOR JANUARY 3, 2024 - MIN#1177

I. BIDS/CONTRACT EXTENSIONS/PROPOSALS

A. Bid/RFP Awards

1. Bid Award - WCCF Milk Furnishing and Delivery - #121923-WCCF Milk

Purchasing, on behalf of the WCCF and Warden Fewell, respectfully requests the Board of County Commissioners **award the bid for Milk to Schneider's Dairy Inc., Pittsburgh PA at their bid submitted, minimum pricing standard established by the Milk Marketing Board.**

If approved, this contract will be effective **January 1, 2024 through December 31, 2026** with automatic year to year renewals unless otherwise terminated pursuant to the 30-day written notice termination clause.

B. Bid Contract Purchases

1. McVehil - Plumbing Services – Contract #102423-PlumbS

Purchasing, on behalf of **Building and Grounds**, respectfully requests the Board of County Commissioners authorize payment of **\$65,907.00 for demo, pipe replacement, inspection, backfill and concrete repair** near the Caldwell Building loading dock and entrance. Service

will be performed by **McVehil Plumbing, Heating & Supply Co., Inc., Washington PA.**, our contract of record.

C. Bid Contract Extensions

1. Bid Extension – Veteran’s Markers All Quality Memorial - #020723-Markers

Purchasing, on behalf of Veteran’s, respectfully requests that the Board of County Commissioners **extend the bid** contract for **Veteran’s Markers with All Quality Memorial Markers, Smoketown PA** at an estimated annual cost of \$15,000.00.

If approved, this contract will be effective **March 1, 2024, through February 28, 2025**, under the same contract terms & conditions.

2. Bid Extension – Law Enforcement Radio Equipment - #020723-LERadio

Purchasing respectfully requests that the Board of County Commissioners **extend the bid** contract for provision, installation and repairs of **Law Enforcement Radio Equipment** with **Crystal Sounds Systems, McMurray PA** at submitted rates for 2024/2025, all other bid conditions remain in full force and effect.

If approved, this contract will be effective **March 1, 2024, through February 28, 2025**, under the same contract terms & conditions.

D. Authorization to Bid/Request Proposals

1. Outdoor Equipment Repairs and Maintenance

Purchasing, on behalf of **the Planning and Building and Grounds**, respectfully requests the Board of County Commissioners authorize the **advertising** for **Outdoor Equipment Repairs and Maintenance** as our current agreement term will expire this spring.

II. AGREEMENTS & CONTRACTS/LEASES/ADDENDUM

A. Service Agreements

1. MDJ 27-3-05 Cleaning Services – Arc Human Services

Purchasing, on behalf of Court Administration, respectfully requests the Board of County Commissioners approve a one-year **office cleaning agreement** for the new MDJ Office Space at 3000 Park Place Drive Suite 106 with **Arc Human Services, Canonsburg PA**.

If approved, this agreement will be effective **January 1, 2024, through December 31, 2024**, at a total estimated cost of \$3,900.00/year or \$75/cleaning, representing the most cost-effective quote with cleaning supplies included.

2. Aging Claysville Sr Center Waste Removal/Pickup Services – Waste Management

Purchasing, on behalf of Aging, respectfully requests the Board of County Commissioners approve a service agreement with Waste Management, Moon Township PA for trash removal and once weekly pickup service at the Claysville Senior Center.

If approved, the agreement will represent a cost of \$233.16/monthly for the first year with 8% fee increases with each subsequent year until term ends December 31, 2028.

3. MDJ 27-3-05 Waste Removal/Pickup Services – Waste Management

Purchasing, on behalf of Court Administration, respectfully requests the Board of County Commissioners approve a service agreement with Waste Management, Moon Township PA for trash removal and once weekly pickup service at the MDJ Office Located at 3000 Park Place Drive, Washington PA.

If approved, the agreement will represent a cost of \$379.27/monthly for the first year with 8% fee increases with each subsequent year until term ends December 31, 2028.

B. Addendum

1. 911 Equipment Maintenance Time Extension #112719-911EquipMaint – MRA Inc.

Purchasing, on behalf of **Public Safety**, respectfully requests the Board of County Commissioners approve a sixty (60) day term extension to the agreement dated December 5, 2019 for 9-1-1 Communication Equipment Maintenance with MRA Inc. of Washington PA under the same terms and conditions of the original agreement.

If approved, this addendum will be effective **January 1, 2024, through February 29, 2024**, and is meant solely to prevent a lapse in maintenance coverage during RFP review.

MIN #1177, Dated 01/03/2024.