

(Board's Agenda)

**SALARY BOARD MEETING**

September 21, 2023  
Immediately Following Public Meeting

Chairman calls meeting to order.

**MOTION BY SALARY BOARD MEMBER –**  
To approve Minute No. SB 8-16-23 dated August 16, 2023.

Chairman asks for PUBLIC COMMENTS.

**ELECTED OFFICIALS: (COMMISSIONER CALLS EACH SEPARATELY)**

**BOARD'S CONSIDERATION**

April Sloane – Controller

MAKE MOTION PER AGENDA

Rose Semple – Public Defender

MAKE MOTION PER AGENDA

**MOTION –** (made by Salary Board Member) To approve the remaining personnel requests found on the FOR THE BOARD'S CONSIDERATION chart.

**CHAIRMAN – NOTES FOR THE RECORD –** All leaves of absence that occurred since August 16, 2023 until the present are to be noted for the record.

**CHAIRMAN NOTES FOR THE RECORD –** It is the consensus of the Salary Board that any procedural errors in the 2023 salary schedule book may be corrected administratively by Human Resources.

**RECESS**

The Washington County Salary Board reconvened in Public Meeting Room G-16 of the Crossroads Center at 95 West Beau Street, Washington, Pennsylvania, for the purpose of reconvening with the following members being present: Commissioners Diana Irey Vaughan, Larry Maggi, Nick Sherman, Controller April Sloane, Treasurer Tom Flickinger, President Judge John DiSalle, Public Defender Rose Semple. Also present: Solicitor Jana Grimm; Chief of Staff Jim McCune; Human Resources Assistant Director Andrea Johnston; Administrative Assistants Marie Trossman, Randi Marodi, and Patrick Geho; Chief Clerk Cynthia Griffin and Administrative Assistant Debbie Corson; Court Administrator Patrick Grimm, Chief Deputy Anthony Mosco; Adult Probation Chief John Ridge; Recorder of Deeds Carrie Perrell; Financial Analyst Adam Petris; and Brad Hampton, Marquette Associates.

Chairman Vaughan called the meeting to order at approximately 2:47 p.m.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving Minute No. SB 7-20-23 dated July 20, 2023, as written.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes; Ms. Sloane – No.

Ms. Sloane said that as secretary she had not received the minutes to review and by law is required to receive them. Mrs. Vaughan said she would get those minutes.

Motion carried.

#### PUBLIC COMMENT

None.

#### FOR THE BOARD'S CONSIDERATION

Ms. Sloane requested the board individually approve each position listed in the "For the Board's Consideration" document.

Moved by Ms. Sloane, seconded by Mr. Sherman, to approve each position individually.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes; Ms. Sloane – Yes.

Motion carried unanimously.

#### COURTS

President Judge DiSalle, on behalf of Court Administration, presented to the board Problem-Solving Courts Administrator; abolish one (1) full-time \$58,484.17/year salaried position effective 8/16/23.

Moved by Judge DiSalle, seconded by Mr. Sherman, approving the foregoing personnel request.

Roll call vote taken:

Judge Gilman – Yes; Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes; Ms. Sloane – Yes.

Motion carried unanimously.

#### BOOKING CENTER

President Judge DiSalle, on behalf of the Booking Center, presented to the board Ancillary Services Supervisor; abolish one (1) vacant full-time \$70,152.42/year salaried position effective 8/16/23.

Moved by Judge DiSalle, seconded by Mr. Sherman, approving the foregoing personnel request.

Roll call vote taken:

Judge Gilman – Yes; Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes; Ms. Sloane – Yes.

Motion carried unanimously.

#### ADULT PROBATION

President Judge DiSalle, on behalf of Adult Probation, presented to the board, Clerk Typist II, Pay Grade 4-90%-\$20.238/hour; create one (1) full-time union position effective 8/16/23.

Moved by Judge DiSalle, seconded by Mr. Sherman, approving the foregoing personnel request.

Roll call vote taken:

Judge Gilman – Yes; Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes; Ms. Slone – Yes.

Motion carried unanimously.

President Judge DiSalle, on behalf of Adult Probation, presented to the board, Assistant Chief of Adult Probation, \$91,903.68/year; create one (1) full-time salaried position effective 8/16/23.

Moved by Judge DiSalle, seconded by Mr. Sherman, approving the foregoing personnel request.

Roll call vote taken:

Judge Gilman – Yes; Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes; Ms. Slone – No.

Motion carried.

#### SHERIFF

Sheriff Andronas presented to the board, the extension of one (1) summer employee position, not to exceed budgeted amount, through 12/31/23.

Moved by Sheriff Andronas, seconded by Mr. Sherman, approving the foregoing personnel request.

Roll call vote taken:

Sheriff Andronas – Yes; Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes; Ms. Sloane – Yes.

Motion carried unanimously.

#### PUBLIC DEFENDER

Public Defender Semple presented to the board the increase in annual salary from \$87,550/year to \$94,074/year for one (1) vacant full-time Deputy Public Defender salaried position effective 8/16/23.

Moved by Ms. Semple, seconded by Mr. Sherman, approving the foregoing personnel request.

Roll call vote taken:

Ms. Semple – Yes; Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes; Ms. Sloane – No.

Motion carried.

#### LEAVES OF ABSENCES – July 20, 2023 to August 15, 2023

Chairman Vaughan noted for the record the following leaves of absences:

Melissa Gorby, Caseworker II, Aging Services, 8/8/23 to 9/19/23

Ashley Skrobacs, Forensic Therapist, WCCF Administration, 8/9/23 to 11/1/23

Chairman Vaughan stated for the record, that all leaves of absence that occurred since July 20, 2023 until the present are to be noted for the record. It is the consensus of the Salary Board that any procedural errors in the 2023 salary schedule book may be corrected administratively by Human Resources.

There being no further business, Chairman Vaughan declared the meeting recessed at approximately 2:54 p.m.

THE FOREGOING MINUTES SUBMITTED FOR APPROVAL:

\_\_\_\_\_, 2023

ATTEST: \_\_\_\_\_

CHIEF CLERK





