

CHIEF CLERK AGENDA
August 14, 2023

SPECIAL ORDER OF BUSINESS

No special order of business.

NEW BUSINESS:

Chief Clerk, on behalf of the Washington County Council on Economic Development (DCED), respectfully requests the Commissioners adopt a resolution for the sale of Lot 17B, 8.108 acres of land, located at Starpointe Business Park in Hanover and Smith Townships, to Hormann Flexon, LLC for the purchase price of Four Hundred Ninety One Thousand Eight Hundred and Eighty-Eight 00/100 Dollars (\$491,880) with all proceeds to be used to offset outstanding debt on the property.

Chief Clerk respectfully requests the Commissioners approve an agreement between the County of Washington and the Washington County Chamber of Commerce in the amount of \$140,000/year for years 2023 and 2024 and a 3% raise annually thereafter. This agreement will be effective the date of agreement through December 31, 2033.

Chief Clerk respectfully requests the Commissioners adopt a resolution to the agreement with Alta Vista Business Park, located in Fallowfield Township, extending the term of exemptions, deductions, abatements, and credits for real property, earned income tax, net profits, mercantile, and business privilege taxes within a specific geographic area in Washington County designated as a Keystone Opportunity Expansion Zone (KOEZ) or Keystone Opportunity Improvement Zone (KOIZ).

Chief Clerk, on behalf of Public Safety, respectfully requests the Commissioners adopt a resolution authorizing the Chair of the Board, Diana Irey Vaughan, to electronically sign all grant documents related to PEMA administered grants which require an electronic signature.

Chief Clerk, on behalf of Elections, respectfully requests the Commissioners approve the ratification of a grant application with the Commonwealth of Pennsylvania, Department of Community and Economic Development (DCED) for the election integrity grant program as established under Act 88 of 2022. The application is in the amount of \$750,758.97 which is the amount allocated to Washington County.

Chief Clerk, on behalf of Elections, respectfully requests the Commissioners approve a grant agreement with the Commonwealth of Pennsylvania, Department of Community and Economic Development (DCED) for the election integrity grant program. The agreement is in the amount of \$750,758.97 and will be for the period of July 1, 2023 through June 30, 2024.

Chief Clerk, on behalf of the Redevelopment Authority of the County of Washington, respectfully requests the Commissioners adopt a resolution authorizing the execution of a conditional award of funds and grant agreement with the Pennsylvania Housing Finance Agency for the 2023 Pennsylvania Housing Affordability and Rehabilitation Enhancement (PHARE) Fund.

Chief Clerk, on behalf of the Sheriff's Office, respectfully request the Commissioners' approval to submit a grant application to the Pennsylvania Attorney General's Office for a Community Drug Abuse Prevention grant in the amount of \$2,000 to create a challenge coin outreach program for individuals experiencing a substance use disorder crisis. The one-time grant application does not have a match requirement, so no additional county funds are required.

Chief Clerk, on behalf of Juvenile Probation, respectfully requests the Commissioners approve a grant agreement and attachments with the Commonwealth of Pennsylvania, Juvenile Court Judges' Commission for the juvenile probation services grant program. The agreement is in the amount of \$250,889 and will be for the period of July 1, 2023 through June 30, 2024.

Chief Clerk, on behalf of Children and Youth Services, respectfully request the Commissioners approve a Memorandum of Understanding (MOU) with the Washington County Court of Common Pleas for the provision of the Leader Program for the period of July 1, 2023 through June 30, 2024. The total amount is \$907,960 and no county funds are required.

Chief Clerk, on behalf of Children and Youth Services, respectfully request the Commissioners approve a Memorandum of Understanding (MOU) with the Washington County Court of Common Pleas for the provision of the Jobs Program for the period of July 1, 2023 through June 30, 2024. The total amount is \$340,400 and no county funds are required.

MEMORANDUM

August 14, 2023

TO: Commissioner Irey Vaughn
Commissioner Maggi
Commissioner Sherman

FROM: Vincent P. Ley, Project Engineer

SUBJECT: Agenda Meeting – Monday, August 14, 2023
BOC Meeting – Wednesday, August 16, 2023

1. Liquid Fuels – Chartiers Bridge No. 64 Design Contract

The Planning Commission recommends approval of a contract with Gibson-Thomas Engineering Company, Inc. in the amount of \$494,502.49 for replacement of Chartiers Creek Bridge No. 64. In North Franklin Township. The total cost is being paid for with 100% Federal Funds and no match is required.

MEMORANDUM

TO: Commissioner Irey Vaughan, Chair
Commissioner Maggi, Vice Chair
Commissioner Sherman

FROM: Department of Human Services

SUBJECT: Agenda Meeting August 14, 2023

1. Children and Youth Services – Provider Agreement

Children and Youth Services is requesting approval of the following provider agreements for the period of July 1, 2023 – June 30, 2024. No additional county funds are required.

<u>PROVIDER</u>	<u>AMOUNT</u>
Achieva	\$ 100,000.00
Adoption Connection PA – Foster Care	\$ 1,000,000.00
Adoption Connection PA – Visitation	\$ 50,000.00
A Child’s Place	\$ 250,000.00
CASA for Kids, Inc.	\$ 25,000.00
Community Family Advocates	\$ 200,000.00
Drug and Alcohol Rehabilitation Services, Inc.	\$ 100,000.00
Hope’s Haven Residential Services, LLC	\$ 150,000.00
Pentz Run Youth Services, Inc	\$ 60,000.00
Pressley Ridge – Crisis Stabilization	\$ 600,000.00
Pressley Ridge – Family Behavioral Therapy	\$ 350,000.00
Pressley Ridge – Homebuilders	\$ 600,000.00
Sarah A. Reed Children’s Center	\$ 100,000.00
Three Rivers Adoption Council	\$ 120,000.00
Washington Drug and Alcohol Commission	\$ 125,000.00
Total	\$ 3,830,000.00

2. Children and Youth Services – Provider Agreement

Children and Youth Services is requesting the approval of a provider agreement with Dr. Eric Bernstein for the provision of psychological evaluations for the period of July 1, 2023 through June 30, 2024. The contract authorization amount is \$100,000 and no additional county funds are required.

3. Children and Youth Services – Provider Agreement

Children and Youth Services is requesting the approval of a provider agreement with Dr. Terry O’Hara for the provision of psychological evaluations for the period of July 1, 2023 through June 30, 2024. The contract authorization amount is \$100,000 and no additional county funds are required.

4. Children and Youth Services – Provider Agreement

Children and Youth Services is requesting the approval of a provider agreement with Dr. Neal Rosenblum for the provision of psychological evaluations for the period of July 1, 2023 through

June 30, 2024. The contract authorization amount is \$200,000 and no additional county funds are required.

5. Children and Youth Services – Provider Agreement

Children and Youth Services is requesting the approval of a provider agreement with Washington Psychological Services for the provision of psychological evaluations for the period of July 1, 2023 through June 30, 2024. The contract authorization amount is \$100,000 and no additional county funds are required.

6. Children and Youth Services – Provider Agreement

Children and Youth Services is requesting the approval of a provider agreement with Hughes Forensics and Behavioral Consultants, LLC for the provision of risk of harm assessments and non-offending parenting interventions for the period of July 1, 2023 through June 30, 2024. The contract authorization amount is \$100,000 and no additional county funds are required.

7. Children and Youth Services – Provider Agreement Addendum

Children and Youth Services is requesting approval of a provider agreement addendum with Keystone Adolescent for placement services for the period July 1, 2022 through June 30, 2023. The contract authorization amount will be increased by \$20,000 to \$620,000 and no additional county funds are required.

8. Children and Youth Services – Provider Agreement Addendum

Children and Youth Services is requesting approval of a provider agreement addendum with Invisawear for safety devices for caseworkers for the period May 1, 2023 through June 30, 2024. The contract authorization amount will be increased by \$2,500 to \$7,500 and no additional county funds are required.

9. Children and Youth Services – Ratification of the Needs-Based Budget County Assurance

Children and Youth Services is requesting the ratification of the approval to submit the County Assurance of Financial Commitment and Participation associated with the Needs-Based Plan and Budget for the period of July 1, 2024 through June 30, 2025. The county match requirement is approximately \$5,800,000 which is based on a projected budget of \$37,760,560.

10. Behavioral Health and Developmental Services – Provider Agreement

Behavioral Health and Developmental Services is requesting approval of the following provider agreements for the period July 1, 2023, through June 30, 2024. No additional county funds are required.

PROVIDER

Arc Human Services, Inc. (Intellectual Disabilities)

Crossroads Speech & Hearing, Inc.

TOTAL

AMOUNT

\$ 131,000.00

\$ 12,000.00

\$ 143,000.00

11. Behavioral Health and Developmental Services – Provider Agreement

Behavioral Health and Developmental Services is requesting the approval of a provider agreement with Arc Human Services for residential services for the period of June 1, 2023 through December 31, 2023. The contract authorization amount is \$685,500 and no additional county funds are required.

12. Human Services – Human Services Block Grant Application

Human Services is requesting approval of an Assurance of Compliance associated with the Human Services Block Grant application for the period of July 1, 2023 through June 30, 2024. The funds are provided by the Pennsylvania Department of Human Services and no additional county funds are required.

13. Human Services – Purchase of Service Agreement Addendum

Human Services is requesting the approval of a purchase of service agreement addendum with Aunt Bertha for the provision of their Enterprise Platform that provides a comprehensive network of community resources, a referral and tracking system and support services to extend the term one year from September 24, 2023 through September 23, 2024. The contract authorization amount is \$56,389 and no additional county funds are required.

14. Human Services – Emergency Shelter Grant Agreements

Human Services is requesting approval to enter into agreements with the following providers for emergency shelter services for the period of July 1, 2023 through December 31, 2024. The funds are provided by the U.S. Department of Housing and Urban Development and no county funds are required.

<u>PROVIDER</u>	<u>AMOUNT</u>
Connect, Inc.	\$134,000
Domestic Violence Services of Southwestern PA	48,000
Blueprints	<u>111,000</u>
Total	\$ 293,000

15. Human Services – SFPP Program Agreement

Human Services is requesting approval to enter into an agreement with the Greater Pittsburgh Community Food Bank to administer the State Food Purchase Program for the period of July 1, 2023 through June 30, 2024 in an amount up to \$300,000.00. No county funds are required.

16. Human Services – TEFAP Program Agreement

Human Services is requesting approval to enter into an agreement with the Greater Pittsburgh Community Food Bank administer the Temporary Emergency Food Assistance Program for the period of October 1, 2023 through September 30, 2024 in an amount up to \$50,000.00 and no county funds are required.

BOARD OF COUNTY COMMISSIONERS:
DIANA IREY VAUGHAN, CHAIR,
LARRY MAGGI, VICE CHAIR,
NICK SHERMAN

(724) 228-6724



Randy Vankirk
Director of Purchasing
Phone: 724-228-6729

COUNTY OF WASHINGTON

PURCHASING DEPARTMENT
COMMONWEALTH OF PENNSYLVANIA
95 WEST BEAU STREET, SUITE 430
WASHINGTON, PA 15301

TO: BOARD OF COUNTY COMMISSIONERS

FROM: RANDY VANKIRK, DIRECTOR OF PURCHASING

DATE: AUGUST 9, 2023

SUBJECT: AGENDA ITEMS FOR AUGUST 14, 2023 - MIN#1172

I. BIDS/CONTRACT EXTENSIONS/PROPOSALS

A. Bid/RFP Awards

1. Cost Correction - Broadband Services- East Finley Township, Donegal Township, and Ten Mile Creek – 2,600 Commercial and Residential Targets - Contract #013123- Broadband - RFP

The Purchasing Department respectfully requests the Board of County Commissioners **award the Broadband Services proposal, contingent upon funding**, for a unified turnkey solution providing Broadband Connectivity for 2,600 residential and commercial targets in the **East Finley Township, Donegal Township, and the Ten Mile Creek Areas to Comcast Cable Communications, LLC, of Philadelphia, PA** for 392 miles of fiber at a total cost of \$27,814,387 of which Washington County will pay \$18,841,175 with the remainder of \$8,973,212 being supplemented by Comcast.

Portions of this award are stipulated upon the award of either ARC POWER and/or PA Capital Projects Fund.

Washington County's cost will be funded from the American Rescue Plan Act Fund.

Areas include Hopewell Twp., Blaine Twp., Buffalo Twp., South Franklin Twp., Morris Twp., Amwell Twp., Marianna Boro, and West Bethlehem Twp.

B. Bid Contract Extensions

1. Bid Extension -Industrial Commodities – Contract #071818-IC

Purchasing, respectfully requests the Board of County Commissioners **approve an extension** of the bid contract for **Industrial Commodities** to the following vendors based on their percentage discount from their catalog/website unit cost:

- a. **W.W. Grainger**, Lake Forest, IL through local Pittsburgh office.
- b. **Sherwin Williams Co.**, Washington PA.

If approved, this extension will be effective through August 31st, 2024. All other terms and conditions of the current agreement remain in full force.

2. Coffee & Equipment – Contract#062420-Coffee

The Purchasing Department, respectfully requests the Board of County Commissioners approve an **addendum** to our current **Coffee & Equipment** agreement with **J.D. Marra Hotel & Restaurant Service, Washington, PA**, to **transfer ownership to Belfiore Coffee & Food Service Company, LLC., Canonsburg, PA.**

If approved, this agreement will continue through August 31st, 2024, under the same contract terms and conditions, with an option to extend for one additional year.

C. Bid Award Extension -Thirty Day Extension – Bid Contract #072523-ParksMP (Parks Master Site Plan RFP)

1. Pursuant to Act 142, Senate Bill 1154, effective February 20, 2001, Purchasing respectfully requests the Board of County Commissioners authorize a **thirty (30) day extension of the bid proposal award for the “Parks Master Site Plan”** for Washington County, as additional time is needed to evaluate the bid responses.

D. Authorization to Bid/Request Proposals

1. Plumbing Supplies

Purchasing, on behalf of **Building & Grounds**, respectfully requests the Board of County Commissioners authorize the **advertising for Plumbing Supplies.**

2. Milk Products

Purchasing, on behalf of **the Correctional Facility**, respectfully requests the Board of County Commissioners authorize the **advertising for Milk Products.**

3. JMPP – Joint Municipal Purchasing Program

Purchasing, respectfully requests the Board of County Commissioners authorize the **advertising for the Winter “Joint Municipal Purchasing Program”** for Washington County.

E. Reject All Proposals

1. #121322-A/E RFQ - Courthouse Square Garage and Plaza Engineering

Purchasing, respectfully requests the Board of County Commissioners **reject all submissions for Engineering Services, Consulting & Bid Specs** for Washington County's Courthouse Square Parking Garage and Plaza.

F. Change Orders to Bid Contract

Purchasing respectfully requests the Board of County Commissioners approve the following change orders.

1. Change Order #10 Courthouse Courtroom Renovation - Contract #102222

Purchasing, on behalf of Justin Welsh, **Building & Grounds**, respectfully requests the Board of County Commissioners **approve the following change order** in the amount of **\$9,628.00** with **Stonemile Group, Inc., Canonsburg, PA.**

Change Order #10 includes the following work.

- \$3,043 - COR 22 to provide additional flooring preparation and replacement/new substrate in the Judge’s Chambers in order to level the existing subfloor for the new carpet installation.
- \$1,208 - COR 23 to change the millwork stain color. This cost is necessary as the originally approved stain color was already purchased and can not be returned.
- \$5,377 – COR 25 to provide ceiling medallions at light fixtures in the Judge’s Chambers which will allow SMG to install the new fixtures and conceal the new boxes.

Change order 10 will change the amount of their current contract from \$2,734,659.65 to \$2,744,287.65. This Change Order has been reviewed and recommended by Justin Welsh, Building & Grounds, Pat Grimm, Courts, Macbracey Corp. & Buchart Horn Architects, Pittsburgh, PA.

2. Change Order #2 – Caldwell Building - Contract #051618-GC

Purchasing, on behalf of Justin Welsh, **Building & Grounds**, respectfully requests the Board of County Commissioners **approve the following change order** with **MacBracey Corporation, Washington, PA., for the Caldwell Building Project.**

Change Order #2, Add in the amount of **\$5,200.00**, including prevailing wage rates for Supply and install Judges Bench and Witness Stand. **Change order 2 will change the amount** of their current contract from \$713,879.00 to \$719,079.00. This Change Order has been reviewed and recommended by Justin Welsh, Building & Grounds & Pat Grimm, Courts.

II. DONATION

A. Donation Resolution- Center for Community Resources, Inc.

1. Donation of Furniture

The Purchasing Department, as per Section 1805 of the County Code governing the sale or disposition of personal property of the County, respectfully requests the Board of County Commissioners authorize the resolution for the **donation of Furniture Items from the Center for Community Resources, Inc.** to the **Washington County Human Services**, who has formerly requested the donation & have completed the “Application for Donation” application and have met all required criteria.

III. AGREEMENTS & CONTRACTS/LEASES

A. Professional Service Agreements

1. Bakers Waterproofing – Courthouse

Purchasing, on behalf of Justin Welsh, Director of **Building & Grounds**, respectfully requests the Board of County Commissioners **approve an agreement with Baker Waterproofing**, for a **Sump Pump, AquaStop Wall Seal, FreezeGuard, Sitework Labor & Materials for the Courthouse**.

If approved, the total cost of \$8,143.98 will be paid from ARPA Funds.

Note: This is the Right side facing the Courthouse and part of the ongoing Courtroom Project.

2. Sheriff – Canine Training

Purchasing, on behalf of the **Sheriff's Department**, respectfully requests the Board of County Commissioners **approve an agreement with Garrow Canine Training, LLC., Charleroi, PA**, for the provision of **Weekly Canine Training**.

If approved, this agreement will be retro to December 1, 2022 for a period of one (1) year with automatic renewals unless terminated earlier by either party. Total weekly training cost is \$40.00, (\$10/hr.) to be paid from the Canine Fund.

3. Cloud Phone System - Addendum- Contract #120121-Cloud Phone - RFP

The Purchasing Department, on behalf of Ryan Anderson, **Information Technology**, respectfully requests the Board of County Commissioners **approve a contract Addendum with Full Service Network LP, Pittsburgh, PA, for our Cloud Phone hosted System** to add **MDJ Stewart** to the new phone system.

Total cost will be \$299.99 for activation and \$149.99 monthly, funded from their Operating Budget.

4. Guardians of the Memorial Garden – Indemnity Agreement

Purchasing, respectfully requests the Board of County Commissioners **approve an Indemnity agreement with Guardians of the Memorial Garden**, for contracted work to be performed on the **Crime Victims Memorial Garden**.

If approved, their will be NO cost to the County.