

**CHIEF CLERK AGENDA**  
**July 19, 2023**

**SPECIAL ORDER OF BUSINESS**

Certificate of Recognition –

Brad Simms

PA American Legion 2023 Fire Fighter of the Year Award

**NEW BUSINESS:**

Chief Clerk respectfully requests the Commissioners approve the appointment of Scott Slagle to the Housing Authority Board.

Chief Clerk respectfully requests the Commissioners approve and ratify an agreement between the County and Debbie Corson in the amount of \$35/hour to assist with various tasks while the open positions of the Chief Clerk's Administrative Assistant and Executive Secretary remain vacant in the Commissioners' office. The contract will be on an as-needed basis and will not exceed 20 hours per week.

Chief Clerk, on behalf of the Register of Wills, respectfully requests the Commissioners approve an agreement with Lane Turturice, Esq. to provide solicitor services for the Register of Wills' office. The agreement is in the amount of \$200/month, is effective July 1, 2023, and shall be continuous until terminated by either party.

# MEMORANDUM

July 19, 2023

**TO:** Commissioner Irey Vaughn  
Commissioner Maggi  
Commissioner Sherman

**FROM:** Vincent P. Ley, Project Engineer

**SUBJECT:** Agenda Meeting - July 19, 2023  
BOC Meeting - July 20, 2023

## **1. Parks and Recreation – Division Orders**

Planning recommends approval of division orders with Range Resources for wells in Somerset Township associated with the US Natural Resources C Unit, Mingo Park Gas Lease.

Sanns Frank C Unit at 0.04802061 decimal interest

This agreement is an Additional Interest in Unit Agreement that will not affect the interest, or share of royalty, in the current unit.

## **2. Mingo Creek Park Hunting 2023**

Planning recommends approval of permitting hunting in Mingo Park from Tuesday December 26, 2023 through Monday January 1, 2024. Up to 75 Permits would be issued daily and would be available only to County residents. The hunting season proposed is during late season Muzzleloader and Archery.

If there are objections to permitting the hunting during the Holiday Season, an alternate date range of Tuesday January 2, 2024 through Saturday January 13, 2024 is proposed as an alternative.

# MEMORANDUM

**TO:** Commissioner Irey Vaughan, Chair  
Commissioner Maggi, Vice Chair  
Commissioner Sherman

**FROM:** Department of Human Services

**SUBJECT:** Agenda Meeting July 19, 2023

**1. Children and Youth Services – Provider Agreement**

Children and Youth Services is requesting approval of a provider agreement with CSI Corporate Security and Investigations for locating missing and runaway youths as well as victims of human trafficking for the period July 1, 2023 through June 30, 2025. The contract authorization amount is \$200,000 and no additional county funds are required.

**2. Children and Youth Services – Provider Agreement**

Children and Youth Services is requesting approval of the following provider agreements for the period of July 1, 2023 – June 30, 2024. No additional county funds are required.

<b><u>PROVIDER</u></b>	<b><u>AMOUNT</u></b>
Alternative Living Solutions	\$ 500,000.00
Blueprints – Consolidated	\$ 900,000.00
Blueprints – FGDM	\$ 200,000.00
Blueprints – Foster Care	\$ 3,000,000.00
Blueprints – Parents As Teachers	\$ 25,000.00
Blueprints – Team Dad	\$ 10,000.00
Blueprints – Triple P	\$ 195,000.00
Blueprints – Visitation	\$ 320,000.00
KidsPeace National Centers, Inc.	\$ 200,000.00
PA Parent and Family Alliance	\$ 355,037.00
Southwestern Pennsylvania Legal Services	\$ 165,000.00
<b>Total</b>	<b>\$ 5,870,037.00</b>

**3. Children and Youth Services – Purchase of Service Agreement**

Children and Youth Services is requesting approval of a purchase of service agreement with Anthony Dedola to represent Children and Youth Services in Juvenile Court for dependency cases for the period of July 1, 2023 through June 30, 2024. Services will be billed at \$150.00 per hour and no additional county funds are required.

**4. Children and Youth Services – Provider Agreement**

Children and Youth Services is requesting the approval of a provider agreement with Supernova Services, LLC for placement services for the period of April 1, 2023 through June 30, 2024. The contract authorization amount is \$15,000 and no additional county funds are required.

**5. Behavioral Health and Developmental Services – Provider Agreement**

Behavioral Health and Developmental Services is requesting approval of the following provider agreements for the period July 1, 2023, through June 30, 2024. No additional county funds are required.

<u>PROVIDER</u>	<u>AMOUNT</u>
accessAbilities, Inc.	\$ 280,000.00
Achieva Support	\$ 75,000.00
Blueprints	\$ 168,000.00
Carelon Health of Pennsylvania, Inc.	\$ 47,250.00
Center for Community Resources, Inc.	\$ 940,000.00
Centerville Clinics, Inc.	\$ 67,800.00
Chartiers Center	\$ 4,000.00
Diversified Human Services, Inc.	\$ 49,000.00
George Junior Republic in Pennsylvania	\$ 4,000.00
JG Early Intervention Specialist, Inc.	\$ 160,000.00
Mental Health Association of Washington County	\$2,015,000.00
Pathways of Southwestern Pennsylvania, Inc.	\$ 450,000.00
Pathways of Southwestern Pennsylvania, Inc.	\$ 96,749.00
Pediatric Therapy Professionals, Inc.	\$ 125,000.00
Pressley Ridge	\$ 10,000.00
Transitional Employment Consultants	\$ 175,000.00
Washington County Transit Authority	\$ 1,560.00
<b>TOTAL</b>	<b>\$4,668,359.00</b>

**6. Aging Services – Grant Agreement**

Aging Services is requesting approval of a grant agreement with The Henry Hillman Foundation for a Senior Center Services Planning Grant to develop a comprehensive revitalization plan to modernize the Washington County senior centers. The grant amount is \$160,000 and no county match is required.

**7. Human Services – Provider Agreement**

Human Services is requesting approval of a provider agreement with Blueprints to implement an adult self-sufficiency and 2Gen Programming for the period of July 1, 2023 through June 30, 2024. The contract authorization amount is \$195,000 and no county funds are required.

**8. Children and Youth Services – Purchase of Service Agreement**

At the request of the Court, Children and Youth Services is requesting approval of a purchase of service agreement with Guardian ad Litem Jessica Roberts, Esq. for the provision of legal service/counsel to children involved with the CYS agency. The agreement will run from July 1, 2023 through June 30, 2024 and the contractor will be paid at a monthly rate of \$5,500.00 per month and no additional county funds are required.

**9. Children and Youth Services – Purchase of Service Agreement**

At the request of the Court, Children and Youth Services is requesting approval of a purchase of service agreement with Guardian ad Litem Benita Thompson, Esq. for the provision of legal service/counsel to children involved with the CYS agency. The agreement will run from July 1, 2023 through June 30, 2024 and the contractor will be paid at a monthly rate of \$5,500.00 per month and no additional county funds are required.

**10. Children and Youth Services – Purchase of Service Agreement**

At the request of the Court, Children and Youth Services is requesting approval of a purchase of service agreement with Guardian ad Litem Erin Dickerson, Esq. for the provision of legal service/counsel to children involved with the CYS agency. The agreement will run from July 1, 2023 through June 30, 2024 and the contractor will be paid at a monthly rate of \$5,500.00 per month and no additional county funds are required.

**11. Children and Youth Services – Purchase of Service Agreement**

At the request of the Court, Children and Youth Services is requesting approval of a purchase of service agreement with Guardian ad Litem Christina DeMarco-Breeden, Esq. for the provision of legal service/counsel to children involved with the CYS agency. The agreement will run from July 1, 2023 through June 30, 2024 and the contractor will be paid at a monthly rate of \$4,166.66 per month and no additional county funds are required.

**12. Children and Youth Services – Purchase of Service Agreement**

At the request of the Court, Children and Youth Services is requesting approval of a purchase of service agreement with Guardian ad Litem Carrie O'Connell, Esq. for the provision of legal service/counsel to children involved with the CYS agency. The agreement will run from July 1, 2023 through June 30, 2024 and the contractor will be paid at a monthly rate of \$4,166.66 per month and no additional county funds are required.

**13. Human Services – Grant Allocation Agreement**

Human Services is requesting approval of a grant allocation agreement with the Pennsylvania Department of Human Services for the Medical Assistance Transportation Program (MATP) in the amount of \$2,446,454 for the period of July 1, 2023 through June 30, 2024 and no county funds are required.

**14. Human Services – MATP Provider Agreement**

Human Services is requesting approval to enter into an agreement with the Washington County Transportation Authority for management of the MATP program in the amount of \$2,446,454 for the period of July 1, 2023 through June 30, 2024 and no county funds are required.

BOARD OF COUNTY COMMISSIONERS:  
DIANA IREY VAUGHAN, CHAIR,  
LARRY MAGGI, VICE CHAIR,  
NICK SHERMAN

(724) 228-6724



Randy Vankirk  
Director of Purchasing  
Phone: 724-228-6729

## COUNTY OF WASHINGTON

PURCHASING DEPARTMENT  
COMMONWEALTH OF PENNSYLVANIA  
95 WEST BEAU STREET, SUITE 430  
WASHINGTON, PA 15301

**TO:** BOARD OF COUNTY COMMISSIONERS

**FROM:** RANDY VANKIRK, DIRECTOR OF PURCHASING

**DATE:** JULY 14, 2023

**SUBJECT:** AGENDA ITEMS FOR JULY 19, 2023 - MIN#1171

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### I. BIDS/CONTRACT EXTENSIONS/PROPOSALS

#### A. Bid/RFP Awards

##### 1. Broadband Services- East Finley Township, Donegal Township, and Ten Mile Creek – 2,600 Commercial and Residential Targets - Contract #013123-Broadband - RFP

The Purchasing Department respectfully requests the Board of County Commissioners **award the Broadband Services proposal, contingent upon funding**, for a unified turnkey solution providing Broadband Connectivity for 2,600 residential and commercial targets in the **East Finley Township, Donegal Township, and the Ten Mile Creek Areas to Comcast Cable Communications, LLC, of Philadelphia, PA** for 392 miles of fiber at a total cost of \$27,814,387 of which Washington County will pay \$8,973,212 the remainder will be supplemented by Comcast.

Portions of this award are stipulated upon the award of either ARC POWER and/or PA Capital Projects Fund.

Washington County's cost will be funded from the American Rescue Plan Act Fund.

Areas include Hopewell Twp., Blaine Twp., Buffalo Twp., South Franklin Twp., Morris Twp., Amwell Twp., Marianna Boro, and West Bethlehem Twp.

**2. FCC Boiler Room Re-Roof(s)-Contract #062723-Roof**

Purchasing, on behalf of Justin Welsh, **Building and Grounds**, respectfully requests the Board of County Commissioners **award the bid** for the **FCC Boiler Room Re-Roof(s)** to **Eneix Enterprises, Washington PA**, the lowest most responsive and responsible bidder in the amount of **\$45,100.00** for the removal and disposal of existing roofing material and exhausts as well as the installation of new rubber roofs warranted for 15 years. The total cost will be funded from Act 13.

**B. Bid Contract Extensions**

**1. HVAC Maintenance –Family Court Center –Building Control Systems, Inc.**

Purchasing, on behalf of Justin Welsh, Director of **Building & Grounds**, respectfully requests the Board of County Commissioners **extend** our current contract with **Building Control Systems Inc.**, for **preventative maintenance** for the **HVAC Temperature Control System** for the Family Court Center.

If approved, this contract extension will be effective through July 31, 2024, with an option to extend year to year at a yearly cost of \$4,435.00. All repairs will be done “as needed” at the rate of \$130/hr. regular time. This contract extension is under the same terms and conditions as the original contract.

**C. Bid Contract Purchases**

**1. PDK Access Control System - Wiring Services–Contract #100520-Wiring**

Purchasing, on behalf of **Information Technology Services**, respectfully requests the Board of County Commissioners approve the following **PDK Access Control System Purchase, from Information Technologies Services, Carnegie PA**, our contract of record. The total cost will be funded from Act 13.

- **Courthouse PDK Access Control System, Equipment, & System Labor \$47,336.92.**

**II. AGREEMENTS & CONTRACTS/LEASES**

**A. Professional Service Agreements**

**1. Guardian RFID Renewal Agreement**

Purchasing on behalf of Warden Fewell, **Correctional Facility**, respectfully requests the Board of County Commissioners approve a three year **Renewal Agreement with Guardian RFID, Maple Grove MN**, for the provision of software, hardware, support services and web-based software for inmate management, monitoring and tracking.

The yearly renewal fee of \$3,500.00 per year will be in effect for three years. The yearly fee covers maintenance, software updates, data backup, customer service and technical support and will be paid from the WCCF Operating Budget.

This agreement has been reviewed and recommended for approval by Ryan Anderson, Information Technology.

**NOTE: THIS RENEWAL AGREEMENT IS CONTINGENT UPON PRISION BOARD APPROVAL.**

**2. Washington County Correctional Facility – Cambria County Agreement**

Purchasing, on behalf of **Warden Fewell**, respectfully requests the Board of County Commissioners enter into an **agreement with Cambria County** for the provision of **housing**

**Washington County's Juvenile inmates** on an **as needed basis** as per the contract conditions including, \$150.00 per Juvenile inmate, per day, \$37.83 per hour/per officer for transports plus any medical expenses to be paid from their Operating budget.

**NOTE: THIS RENEWAL AGREEMENT IS CONTINGENT UPON PRISION BOARD APPROVAL.**

**3. Washington County Correctional Facility – Lawrence County Agreement**

Purchasing, on behalf of **Warden Fewell**, respectfully requests the Board of County Commissioners enter into an **agreement with Lawrence County** for the provision of **housing Washington County's Juvenile inmates** on an **as needed basis** as per the contract conditions including, \$800.00 per **Juvenile** inmate, per day, plus transports and medical expenses to be paid from their Operating budget.

**NOTE: THIS RENEWAL AGREEMENT IS CONTINGENT UPON PRISION BOARD APPROVAL.**

**4. For The Record Agreement**

Purchasing on behalf of Patrick Grimm, **Court Administrator**, respectfully requests the Board of County Commissioners **approve an agreement** with **For The Record, Denver, CO**, for for 33 licenses for annotation software for the Court's digital recording software. The total cost is \$5,445.00 and will be funded from Act 13.

**Note:** We recently purchased upgraded licenses for the recording software, which are in the process of being installed by the Information Technology department. The annotation software is used by the judges, court reporters, and other staff to playback the recordings and make extensive notes during proceedings. We are currently on Version 6.2; this purchase is to update all 33 licensed users to Version 7.6.

**5. Ninjio Prodigy Pro**

Purchasing, on behalf of Ryan Anderson, Director of **Information Technology**, respectfully requests the Board of County Commissioners **approve an agreement** with **Ninjio Prodigy Pro, Westlake Village, CA**, for the provision of **Security Awareness training** for users (900) to identify phishing emails. This product uses real-world cases to relay the information and the information is updated on a monthly basis.

The monthly cost of \$1,346.00 will be in effect for three years. The fee includes Ninjio Prodigy (30% Discount) Ninjio DOJO Security Awareness Platform and Certification and will be paid from Act 13 Funds.

**6. The Hill Group – Senior Center Planning**

Purchasing, on behalf of Human (Aging) **Services**, respectfully requests the Board of County Commissioners enter into an **agreement** with **The Hill Group, Carnegie, PA** for **four phase Strategic Planning for twelve Senior Centers**. Total cost of \$115K to be funded from the **Henry L. Hillman Foundation Grant**.

**7. SiteLogiQ**

Purchasing, respectfully requests the Board of County Commissioners authorize a professional services agreement with **SiteLogiQ, Oakmont, PA** for the purpose of providing **Construction Management Services** for the Washington County Parking Garage & Plaza Project. Costs are estimated at \$34,500 per month for full construction phase staffing which can be reduced during slow points during the project. Close out costs of \$19,700 per month (approx.. 2 months) and \$45,000 (if needed) lump sum Preconstruction Bid phase services.

**III. FUNDING REQUEST**

**1. Washington County – Pennsylvania Capital Projects Fund (CPF) Program**



Purchasing, on behalf of **Finance**, respectfully requests the Board of County Commissioners **approve a Letter of Intent (LOI)** to be submitted to **PA Capital Projects Fund (CPF) Program to support Comcast** to apply for additional funding of \$9.3M for a grant for broadband services to be matched by funds from ARPA and Comcast themselves to further extend broadband services for the Unserved of Washington County for a total \$27.9M. Portions of the final three projects in broadband program phase three are dependent on receiving this funding grant.

**Note:** Any fiber and/or internet service providers will have already completed a competitive RFP which these engineering design and construction costs were provided on 01/31/23.

#### **IV. STATE CONTRACT/COSTARS PURCHASES**

##### **1. State Contract #4400028019 Exp. 1/31/2028**

Purchasing, on behalf of Warden Fewell, **Correctional Facility**, respectfully requests the Board of County Commissioners approve the purchase of **Toilet Flush Valves** for the Correctional Facility from **I-CON Systems, Inc., Oviedo, FL**, for the total amount of \$56,112.62.

This purchase will be funded from Inmate Welfare Funds and is being made from the PA State Contract, therefore it does not require bidding.

**NOTE:** This is the first batch of four batches (each batch will fix 40 toilets with a total of 160 toilets) and will provide the inmate population with cell flood prevention. These values restrict flushing to two or three flushes per hour per toilet thus preventing the persons from continuously flushing the toilets creating floods, preventing severe property damage and protecting overall health. PK, our building engineer, and his folks will install these valves.

**NOTE: THIS PURCHASE IS CONTINGENT UPON PRISON BOARD APPROVAL.**

##### **2. COSTARS – Contract#003-E22-603 - Dell Marketing Services Exp. 11/03/23**

Purchasing, on behalf of Ryan Anderson, **Information Technology**, respectfully requests the Board of County Commissioners approve an agreement with **Dell Financial Services** for the purpose of **leasing equipment** on an **as needed basis** in effort to benefit user departments with budget constraints. This will also bring the County IT Team to a more “unified” platform with all county tech being certified as Dell repair technicians further improving “down” time or repair times/Costs.

The proposed purchase would be placed via CoStars, and therefore does not require bidding and would be paid via individual department operating budgets.



# REDEVELOPMENT AUTHORITY OF THE COUNTY OF WASHINGTON

100 WEST BEAU STREET, SUITE 603, WASHINGTON, PENNSYLVANIA 15301



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EXECUTIVE DIRECTOR

COUNTY COMMISSIONERS  
DIANA IREY VAUGHAN, CHAIR  
LARRY MAGGI, VICE CHAIR  
NICK SHERMAN

## PROJECT ACTIVITY REPORT

DATE: July 19, 2023  
TO: Washington County Commissioners  
FROM: Redevelopment Authority of the County of Washington

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### Washington County Consolidated Entitlement Program

RACW requests that the County Commissioners adopt a resolution approving the proposed 2016-2021 Action Plan revisions to the Community Development Block Grant (CDBG) Program.

Proposed Revisions & Resolution attached

### California, Cokeburg, Marianna and West Brownsville Recreation Improvements Project Nos. CV 20-08, CV 20-10, CV 20-13 AND CV 20-16

This project involves the following recreation improvements:

#### California Borough

Construction of an ADA compliant walking trail at Mechanics Street Park (approximately 500 lf).

#### Cokeburg Borough

Construction of an ADA compliant walking trail at Cokeburg Park (approximately 1,000 lf).

#### Marianna Borough

Construction of an ADA compliant walking trail at Mine Road, former mine site (approximately 5,000 lf).

#### West Brownsville Borough

Construction of an ADA compliant walking trail at West Brownsville Community Park (approximately 2,500 lf).

Contractor: El Grande Industries, Inc.  
Contract Award: \$394,872.50  
Funding: Community Development Block Grant Coronavirus Funds  
Award Date: July 13, 2023

**Monongahela Fire Station Sidewalk Improvements No. CD 22-13**

This project involves replacement of the existing entrance sidewalk and steps to the fire station, which is located at 451 West Main Street. The project will also include the replacement of the two railings going up the steps.

Contractor: Piccolomini Development, LLC  
Contract Award: \$25,496.81  
Funding: Community Development Block Funds  
Award Date: July 18, 2023

**Board Meetings**

Our July board meetings will be Tuesday, July 25, 2023 starting at 4:00pm at the Hilton Garden Inn Pittsburgh/Southpointe.

SIGNED: 