

CHIEF CLERK AGENDA

December 13, 2023

SPECIAL ORDER OF BUSINESS

Retirement Plaque

Angie Mattes

NEW BUSINESS:

Chief Clerk, on behalf of the Correctional Facility, respectfully requests the Commissioners approve the cost of training, hotel, and all travel related fees, within the rules of the County's travel policy, for five employees (Jeff Fewell, Chris Cain, David Coddington, Kyrie Kenyon, and Paul Krajacic) to attend the annual American Jail Association Expo and Conference on May 17 – 22, 2024, in Ft. Lauderdale, FL. The cost will be approximately \$1,900/person and will be charged to the Correctional Facility's budget.

Chief Clerk, on behalf of the Redevelopment Authority of the County of Washington, respectfully requests the Commissioners adopt a resolution approving the amendments to the grant agreements with the Pennsylvania Housing Finance Agency (PHFA) for the Pennsylvania Housing Affordability and Rehabilitation Enhancement (PHARE) fund. The resolution authorizes the chair of the Board of Commissioners to execute all documents on behalf of the County.

Chief Clerk respectfully requests the Commissioners accept the donation of real property situated in Chartiers Township where the Fire Academy facilities are located, subject to the conditions that full due diligence is performed, and subject to proper budgeting and financial issues being acceptable. If approved, the Commissioners reserves the right to reject this donation and not accept it if the conditions outlined here are deemed unacceptable to the Board.



BOARD OF COMMISSIONERS
DIANA IREY VAUGHAN
CHAIR
LARRY MAGGI
VICE CHAIR
NICK SHERMAN
PHONE: 724-228-6724

County of Washington

FINANCE DEPARTMENT

COMMONWEALTH OF PENNSYLVANIA
95 WEST BEAU STREET – SUITE 430
WASHINGTON, PENNSYLVANIA 15301



Adam G. Petris
Assistant Finance Director

PHONE: 724-228-6894
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Finance Agenda-December 13, 2023

- Finance respectfully requests the Commissioners adopt a resolution and approval of the Applicable Elected Representative, relating to Section 147(f) of the Internal Revenue Code of 1986, as amended, approving modifications to the November 15, 2017, issuance by the Washington County Industrial Development Authority of its notes in the aggregate principal amount of \$1,400,000 for the Gerome Manufacturing Company. The parties agree to modify the repayment schedule for the bonds by deferring certain principal payments on the bonds to the years 2023 through 2032 and increasing the final payment at maturity of the bonds in 2044. The modifications of these bonds by the Authority does not pledge the faith and credit or taxing power of the County and the documents have been reviewed by the county solicitor.
- Finance respectfully requests the Commissioners adopt a resolution and approval of the Applicable Elected Representative, relating to Section 147(f) of the Internal Revenue Code of 1986, as amended, approving modifications to the November 15, 2017, issuance by the Washington County Industrial Development Authority of its notes in the aggregate principal amount of \$4,500,000 for the Chestnut Ridge consulting Services, Inc. The parties agree to modify the repayment schedule for the bonds by deferring certain principal payments on the bonds to the years 2023 through 2032 and increasing the final payment at maturity of the bonds in 2044. The modifications of these bonds by the Authority does not pledge the faith and credit or taxing power of the County and the documents have been reviewed by the county solicitor.
- Finance, on behalf of Adult Probation, respectfully requests the Commissioners approve a Memorandum of Understanding (MOU) for four (4) AHSS instructor contracts for the DUI Program at a rate increase from \$500 to \$600/12.5-hour session between the County of Washington and the recommended individuals (Brittanie Wudkwyh, April Bowen, Jon Mattozzi, and Lorey Selph).
- Finance, on behalf of Emergency Management, respectfully requests the Commissioners accept an award from PEMA in the amount of \$246,078.75 for the 2023 911 Statewide Interconnectivity Funding to be used for the previously recommended projects.
 - \$35,000 for Washington NG911 GIS Post Migration (Project #3120230151)
 - \$11,970 for WestCore ESInet Maintenance (Project #3120230073)
 - \$57,000 for Beaver/Washington Shared CAD Maintenance (Project #3120230083)
 - \$142,108.75 for Washington ILEC Post Migration Legacy (Project #3120230060)
- Finance, on behalf of the Redevelopment Authority of the County of Washington as agent for the Washington County Airport, respectfully requests the Commissioners approve a Land lease agreement with Hangar One, LLC d/b/a Friend Aircare, Inc., who is the lessee and Washington County who is the lessor.

- Finance, on behalf of the Redevelopment Authority of the County of Washington as agent for the Washington County Airport, respectfully requests the Commissioners approve a commercial agreement with Hangar One, LLC d/b/a Friend Aircare, Inc., who is the lessee and Washington County who is the lessor.
- Finance respectfully requests the Commissioners approve a tax levy and appropriation resolution fixing the tax rate for 2024 at 2.43 mills for county purposes and appropriating specific sum estimates to be required for the specific purposes of county government for the year 2024.
- Finance respectfully requests the Commissioners approve the annual supplemental appropriation.
- Finance respectfully requests the Commissioners approve a policy for aviation general liability insurance coverage with Old Republic Aerospace Company. The policy premium is in the amount of \$6,289 and will be effective January 1, 2024, through January 1, 2025.
- Finance respectfully requests the Commissioners approve a policy renewal for accident insurance coverage with Philadelphia Indemnity Insurance Company for program attendees for community service/ FITS, alternative sentencing, volunteers and seasonal juveniles. The policy premium is in the amount of \$4,339 and will be effective January 1, 2024, through January 1, 2025.

MEMORANDUM

TO: Commissioner Ireya Vaughan, Chair
Commissioner Maggi, Vice Chair
Commissioner Sherman

FROM: Department of Human Services

SUBJECT: Agenda Meeting December 15, 2023

1. Children and Youth Services – Provider Agreement

Children and Youth Services is requesting approval of the following provider agreements for the period of July 1, 2023 – June 30, 2024. No additional county funds are required.

<u>PROVIDER</u>	<u>AMOUNT</u>
Adelphoi Village – Placement	\$ 2,500,000.00
Adelphoi Village – FRC	\$ 250,000.00
Bair Foundation - Placement	\$ 600,000.00
Blueprints – Independent Living Non-Adjudicated Youth	\$ 150,000.00
Blueprints – Transitional Living	\$ 125,000.00
Community Specialist Corporation d/b/a The Academy	\$ 175,000.00
Concern	\$ 125,000.00
George Junior Republic in Pennsylvania	\$ 775,000.00
Opportunity Adkinson Project	\$ 150,000.00
People R Us	\$ 200,000.00
Pressley Ridge – Placement	\$ 400,000.00
Summit School, Inc. d/b/a Summit Academy	\$ 180,000.00
UPMC – Western Behavioral Health at Mon Yough	\$ 125,000.00
Total	\$ 5,755,000.00

2. Children and Youth Services – Provider Agreement

Children and Youth Services is requesting the approval of a provider agreement with Innersight, LLC. assessments, counseling, evaluations and medication management for youth involved with Juvenile Justice or the Child Welfare System for the period of January 1, 2024 through June 30, 2025. The contract authorization amount is \$379,770 and no additional county funds are required.

3. Children and Youth Services – Provider Agreement

Children and Youth Services is requesting the approval of a provider agreement with Pathway to Everyday Life Human Services for residential placement services for the period of November 1, 2023 through June 30, 2024. The contract authorization amount is \$150,000 and no additional county funds are required.

4. Children and Youth Services – Provider Agreement Addendum

Children and Youth Services is requesting the approval of a provider agreement addendum with Every Child, Inc. placement services for the period of July 1, 2023 through June 30, 2024. The contract authorization amount will be increased by \$180,000 and no additional county funds are required.

5. Behavioral Health and Developmental Services – Provider Agreement Addendums

Behavioral Health and Developmental Services is requesting approval of the following provider agreement addendums to add mental health supportive housing services for a total increase of \$120,000 for the period July 1, 2023 through June 30, 2024. No additional county funds are required.

<u>PROVIDER</u>	<u>ORIGINAL AMOUNT</u>	<u>ADJUSTED AMOUNT</u>
AMI, Inc. of Washington-Greene Co.	\$ 420,000.00	\$ 460,000.00
Mental Health Association of Washington County	\$2,015,000.00	\$2,095,000.00

6. Behavioral Health and Developmental Services – Provider Agreement Addendums

Behavioral Health and Developmental Services is requesting approval of the following provider agreement addendums for a total increase of \$508,503 for the period July 1, 2022 through June 30, 2023. No additional county funds are required.

<u>PROVIDER</u>	<u>ORIGINAL AMOUNT</u>	<u>ADJUSTED AMOUNT</u>
accessAbilities, Inc.	\$ 245,000.00	\$ 313,708.00
Achieva Support	\$ 62,000.00	\$ 77,597.00
The CARE Center, Inc. dba SPHS CARE Center	\$1,285,800.00	\$1,325,212.00
Centerville Clinics, Inc.	\$ 67,000.00	\$ 77,670.00
Diversified Human Services, Inc.	\$ 225,000.00	\$ 252,967.00
Mental Health Association of Washington County	\$2,000,000.00	\$2,226,483.00
Pathways of Southwestern Pennsylvania	\$ 442,000.00	\$ 485,700.00
Pediatric Therapy Professionals, Inc.	\$ 120,000.00	\$ 184,907.00
Specialized Therapy and Related Services (STARS)	\$ 55,000.00	\$ 59,143.00
Transitional Employment Consultants	\$ 188,000.00	\$ 194,916.00

BOARD OF COUNTY COMMISSIONERS:
DIANA IREY VAUGHAN, CHAIR,
LARRY MAGGI, VICE CHAIR,
NICK SHERMAN

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Randy Vankirk
Director of Purchasing
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COUNTY OF WASHINGTON

PURCHASING DEPARTMENT
COMMONWEALTH OF PENNSYLVANIA
95 WEST BEAU STREET, SUITE 430
WASHINGTON, PA 15301

TO: BOARD OF COUNTY COMMISSIONERS

FROM: RANDY VANKIRK, DIRECTOR OF PURCHASING

DATE: DECEMBER 8, 2023

SUBJECT: AGENDA ITEMS FOR DECEMBER 14, 2023 - MIN#1176

I. BIDS/CONTRACT EXTENSIONS/PROPOSALS

A. Bid Contract Extensions

1. Bid Extension - Kitchen & Housekeeping Supplies – Contract #111522-HS

Purchasing, on behalf of Justin Welsh, Director of **Building & Grounds**, respectfully requests that the Board of County Commissioners **extend the bid** for **Kitchen & Housekeeping Supplies** with the following vendors:

- A-Z Janitorial Services, Washington, PA
- Jack Frye Sales & Service, Monongahela, PA
- Pyramid School Products, Tampa, FL
- Central Poly Bag Corp., Linden, NJ

If approved, this contract will be effective **January 1, 2024, through June 30, 2024**, under the same contract terms & conditions.

2. Bid Extension – Auto Parts – Contract #112520-Auto Parts

The Purchasing Department respectfully requests the Board of County Commissioners **extend the bid contract** for **Auto Parts** to the following:

Smith's Auto Supply; Washington PA

This agreement has been recommended for extension by Justin Welsh, Building & Grounds, W.C. Maintenance Garage, and the Purchasing Department. If approved, this contract will be effective **January 1, 2024, through December 31, 2025**, with the option to extend for one additional two-year period.

3. Bid Extension - Temporary Staffing Services, Contract #012220-TTSS

The Purchasing Department on behalf of Andrea Johnston, **Human Resources** and Melanie Ostrander, **Elections**, respectfully requests the Board of County Commissioners approve the **extension** of our contract with **Express Employment Professionals, Washington, PA**, for **Temporary Staffing Services** at the 2024 percentage mark up from the current Washington County Employee Rate. If approved, this contract will be effective **February 1, 2024, through January 31, 2025**.

If approved, this contract will adhere to the same terms and conditions with **no remaining options to extend** and will be re-advertised.

4. Bid Extension - Electrical Service Contract#120622-ES

The Purchasing Department respectfully requests the Board of County Commissioners **extend** the bid contract for **Electrical Service Work** to the following:

- **Schultheis Electric, Latrobe PA**

All work is to be done based on a “Time & Material” rate on an “as needed” basis. The bid will also include hourly rates for emergency repairs on a time and material basis. This contract was recommended for renewal by Justin Welsh, Building & Grounds, and the Purchasing Department. If approved, this contract will be effective January 1, 2024, through December 31, 2024, with the option to extend for one additional one-year period.

5. Bid Extension – Veteran’s Flags– Contract #121322-FM

Purchasing, respectfully requests the Board of County Commissioners **extend the bid contract for Flags to Metro Flag Co., Wharton NJ** at their submitted unit price of \$0.83/flag.

If approved, this contract will be effective **January 1, 2024, through December 31, 2024**, with the option to extend for one additional one-year period.

6. Bid Extension - Drug Test Kits – Contract#121322-DTK

Purchasing respectfully requests the Board of County Commissioners extend the contract for **Drug Test Kits to Redwood Toxicology Laboratory, Inc., Santa Rosa, CA**. based upon their per unit costs.

If approved, this renewal will be effective **January 1, 2024, through December 31, 2024**, with the option to extend for one additional one-year period, paid from their operating budgets. Responses have been reviewed by Jon Ridge, Adult Probation, CYS and the Purchasing Department.

7. Bid Extension - Elections- All ways Moving Pick up & Delivery, Contract #012220-Move

The Purchasing Department, on behalf of Melanie Ostrander, **Elections/Voter Registration**, respectfully requests the Board of County Commissioners **extend the bid contract for Pick up & Delivery Services to All ways Moving, Washington, PA**, at a rate of \$165/hr. per truck/2 movers.

If approved, this contract will be effective **February 1, 2024, through January 31, 2025**, under the same contract terms and conditions with **no remaining options** to extend and will be re-advertised.

8. Bid Extension - Linen Supplies – Contract #011023-Linen Supplies

Purchasing respectfully requests the Board of County Commissioners **extend the bid contract for linen supplies** for the **Correctional Facility to Victor Supply LLC., Mt Pleasant, TN** at their “per unit” costs submitted in their bid.

If approved, this contract will be effective **January 1, 2024, through December 31, 2024**, with the option to extend for one additional (1) one-year period. This Contract has been recommended for extension by Georgia Dovshek, Correctional Facility, and the Purchasing Department.

9. Bid Extension - Locksmith Services – Contract 013123-Locksmith

Purchasing respectfully requests the Board of County Commissioners **extend the bid contract for Locksmith Services to SLS Services, Inc., dba Pop-A-Lock Pittsburgh, Eighty-Four, PA**, at the hourly rates provided in their original bid proposal.

If approved, this contract will be effective **January 1, 2024, through December 31, 2024**, which may be extended for one additional one (1) year period unless otherwise terminated pursuant to the terms of the Agreement. The submitted rates are \$85.00/hour for regular rates and \$125.00/hour for emergency rates. There will be a 25% markup for invoiced equipment.

This contract has been recommended for extension by Building and Grounds and the Purchasing Department.

10. Bid Extension - Election Supplies- Contract #013123-Elections

Purchasing, on behalf of **Melanie Ostrander, Elections**, respectfully requests the Board of County Commissioners **extend the bid contract for Election Supplies to William Penn Printing, Pittsburgh PA**, at their submitted “per unit” bid prices.

If approved, this contract will be effective January 1, 2024, and has been recommended for extension by Elections and the Purchasing Department.

11. RFP Extension - RFP-Retrieval Services – Contract #100417- RS

Purchasing, on behalf of Tim Warco, **Coroner**, respectfully requests the Board of County Commissioners **Approve an extension** for our **Professional Services Agreement** with S. Timothy Warco II, Owner, **Ridgewood Services**, for the **Retrieval, Removal and Transportation of bodies from death scenes** in accordance with the RFP Specifications.

If approved this extension will be effective **January 1, 2024, through December 31, 2026**.

B. Change Orders to Bid Contract

Purchasing respectfully requests the Board of County Commissioners approve the following change order.

1. Change Order’s #16 & 17 Courthouse Courtroom Renovation - Contract #102222

Purchasing, on behalf of Justin Welsh, **Building & Grounds**, respectfully requests the Board of County Commissioners **approve the following change orders** with **StoneMile Group, LLC., Canonsburg, PA**.

Change Order #16 includes the following work.

- COR 31 - Add window film at Council Conference Room \$1,086.00
- COR 34 - Replace glazing at Door 56A with obscure glazing \$354.00.

Total: \$ 1,440.00

Change order 16 will change the amount of their current contract from \$2,844,598.65 to \$2,846,038.65. This Change Order has been reviewed and recommended by Justin Welsh, Building & Grounds, Pat Grimm, Courts, MacBracey Corp. & Buchart Horn Architects, Pittsburgh, PA.

Change Order #17 includes the following work.

- COR 35 - Material and labor for replacement of existing carpet with new carpet tile in additional Phase 2 rooms \$ 33,585.00.

Change order 17 will change the amount of their current contract from \$2,846,038.65 to \$2,879,623.65. This Change Order has been reviewed and recommended by Justin Welsh, Building & Grounds, Pat Grimm, Courts, MacBracey Corp. & Buchart Horn Architects, Pittsburgh, PA.

II. AGREEMENTS & CONTRACTS/LEASES

A. Professional Service Agreements

1. COM-TEC Security System Preventative Maintenance Agreement

Purchasing, on behalf of Jeffrey Fewell, **Warden**, respectfully requests the Board of County Commissioners approve a three-year **maintenance agreement** for the **COM-TEC Security System**. The purpose of this maintenance agreement is to keep the system up to date.

If approved, this maintenance agreement will be effective **January 1, 2024, through December 31, 2026**, at a total estimated cost of \$13,598.00/year for the three-year term. This agreement has been reviewed and recommended for award by Information Technology, and the Purchasing Department. If approved, it will be paid from their operating budget.

2. Mats & Uniforms Service Agreement

Purchasing, on behalf of Justin Welsh, Director of **Building and Grounds**, respectfully requests the Board of County Commissioners approve an extension of our **service agreement for the rental of floor mats and uniforms with Cintas Corporation, Bridgeville PA** at their submitted 2024 “per unit” costs.

The floor mats are for various county buildings and uniforms are for Building Maintenance & Garage Staff. If approved, this extension will be effective **January 1, 2024, through December 31, 2024**, with options to extend year to year unless canceled by providing a thirty-day written notice.

3. Professional Services – Brian Norris Consulting Services, Chapel Hill, NC

Purchasing, on behalf of Ryan Anderson, **Information Technology**, respectfully requests the Board of County Commissioners **approve the renewal of an agreement with Brian Norris Consulting Services**. Mr. Norris provides the **Courts with Web Services** as well as **Maintenance & Support for the Electronic Retrieval System (ERS)**. The ERS provides the ability to accept credit card or ACH payments for online services. If approved the contract

will be effective **January 1, 2024, through December 31, 2024**, with a not to exceed amount of \$25,000.00.

4. SAVIN Maintenance Agreement Renewal

Purchasing, respectfully requests the Board of County Commissioners enter into a **Renewal agreement with the PA District Attorneys Institute (PDAI) for the maintenance and continuance of the PA Statewide Automated Victim Information & Notification (SAVIN) program**. The program was provided to the Correctional Facility through PCCD (PA Commission on Crime & Delinquency) grant funds for the purposes of victim notification. The SAVIN program automatically notifies a victim 24/7 of an offender's escape, subsequent apprehension, date of release, work release, etc.

- PCCD will pay 100% of the maintenance and service fees for '2024 with **no cost incurred for Washington County**. Washington County will pay 0% of the maintenance fees. If approved, this agreement will be effective **January 1, 2024 through December 31, 2024**.

5. Home Instead & Prime Care Medical Agreement - Correctional Facility

The Purchasing Department, on behalf of **Warden Fewell, Correctional Facility**, respectfully requests the Board of County Commissioners approve an **agreement** with **Chappy5 LLC, d.b.a.Home Instead, Washington, PA & Prime Care Medical, Harrisburg, PA**, for the purpose of providing **Comprehensive & Mental Health Services** at the Correctional Facility at a cost of \$43/hour on weekdays & \$45/hour on weekends. Holidays are at a rate of 1.5 times the normal rate.

If approved, this contract will be effective **January 1, 2024, through December 31, 2024** with a 30 day termination option.

6. PSI Engineering - Professional Services Agreement

Purchasing, respectfully requests the Board of County Commissioners **approve** a professional services agreement with **PSI Engineering**, to include the **2024-2025 General Fee Schedule** for all county facilities on an as needed basis, for the purpose of providing air quality control testing, including Abatement Projects. All other terms and conditions of the current agreement remain in full force.

7. SynergIT Contract – Eff. 1/1/2024 thru 12/31/2024

Purchasing, on behalf of **Public Safety**, respectfully requests the Board of County Commissioners **approve the renewal** of the annual service agreement with **SynergIT**. This agreement will continue to provide support for the HP blades, servers, and SAN systems located in our 911 Center. The base cost of the support services for the period of **January 1, 2024, thru December 31, 2024**, with an option to extend for an additional year and is **not to exceed \$75,000 per year**. The cost is based on 8.5 hours pre-scheduled services only (3-4 days per month). Services outside this scope of work would require written approval from Washington County and would be billed separately. This renewal has been reviewed and recommended for approval by Information Technology.

8. UPS System Preventative Maintenance Agreement

Purchasing, on behalf of Ryan Anderson, **Information Technology**, respectfully requests the Board of County Commissioners approve a **maintenance agreement** for the **Emerson/Liebert UPS Systems** located in the Courthouse, Courthouse Square, and Public Safety. The proposed vendor is **Vertiv Services, Inc. of Westerville, OH**. The purpose of

this maintenance agreement is to keep the system mechanical and software functions up to date with 2 (two) preventative maintenance visits per year/site.

If approved, this maintenance agreement will be effective **January 1, 2024, through December 31, 2024, at a cost of \$38,930.06**. This agreement has been reviewed and recommended for award by IT and Public Safety. If approved, it will be paid from the IT and Public Safety Operating budgets.

9. Maintenance Agreement- IP Based 911 System

Purchasing, on behalf of **Public Safety**, respectfully requests the Board of County Commissioners approve the **Software License/maintenance/call center support renewal Agreements** for the **NG 9-1-1 Ready Hardware & Software**, with **Motorola Solutions, Lithium, MD**, in the amount of \$83,500.00, for the period of January 1, 2024, through December 31, 2024.

The total cost of this contract will be funded from the 9-1-1 Fund.

10. Logging Recorder Preventative Maintenance/Software Agreement

Purchasing, on behalf of **Public Safety**, respectfully requests the Board of County Commissioners approve the **Maintenance agreement** on the Software & Hardware for the **Logging Recorder** purchased on the **GSA Contract from Eventide**. Maintenance & Support are now provided by MRA Incorporated, Washington, PA. If approved, this maintenance agreement will be effective January 1, 2024, through December 31, 2024, at a total amount of \$26,950.00. The total cost of this maintenance will be paid from the Public Safety State Collected Surcharge.

Note: This agreement covers the Systems at both the Primary & Airport Locations.

11. Courts - For the Record Addendum

Purchasing, on behalf of Patrick Grimm, **Court Administrator**, respectfully requests the Board of County Commissioners **approve an Agreement with For the Record (“FTR”), Denver, CO**, to upgrade our recording software for the courtroom, including licenses for the monitoring software, and support from **FTR** at a cost of \$3,695.00.

If approved, this purchase will be funded from Act 13 Funds.

Note: This quote provides for (For the Record Gold Recording Suite version 7.7).

12. WCCF – Camera/DVR – Contract #052720 -Camera/DVR

Purchasing on behalf of **Warden Fewell**, respectfully requests the Board of County Commissioners **approve a three-year Preventative Maintenance Agreement** for our **Cameras/DVR System** with **Cornerstone Detention Products Inc, Greenville, WI**, in the amount of \$13,980.00 year 1, \$14,412.00 year 2, & \$14,857.00 year 3.

If approved, this agreement will be effective 1/1/24 through 1/1/26 and funded from the WCCF Operating Budget.

13. Forensic Pathologist Services

Purchasing, on behalf of Tim Warco, **County Coroner**, respectfully requests the Board of County Commissioners approve an addendum to our existing Autopsy Services contract with **Jessica Seng, Pittsburgh, PA for autopsy technician services**. The County shall compensate the Autopsy Technician by paying a fee as follows:

- a. \$225.00/Autopsy plus mileage

If approved, this agreement will be effective according to the existing terms and conditions and may be renewed year to year by mutual consent of both parties, unless otherwise terminated pursuant to the terms of this Agreement. All services will be charged to the Coroner's Budget.

III. STATE CONTRACT/COSTARS PURCHASES

1. Costars 6 – Exp 11/30/24 CDW-G – IT Virus Protection & Software/Support Agreement

Purchasing, on behalf of Ryan Anderson, **Information Technology**, respectfully requests the Board of Commissioners **approve a Microsoft Enterprise Agreement with CDW-G**. This is a thirty-six-month agreement at the cost of \$258,447.87 each year, including a \$118.50 per month charge for (75) additional licenses during migration. The total cost is shared by the General Fund, Courts, CYS, Domestic Relations, MH/MR, APO, Public Safety, Liquid Fuels, Drug Task Force, etc.

Note: This agreement covers Windows Desktops, Servers, and Office 365 for the entire County. This includes our exchange environment as well which is currently hosted by Ideal.

MIN #1176, Dated 12/14/2023.



REDEVELOPMENT AUTHORITY OF THE COUNTY OF WASHINGTON

100 WEST BEAU STREET, SUITE 603, WASHINGTON, PENNSYLVANIA 15301



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EXECUTIVE DIRECTOR

COUNTY COMMISSIONERS
DIANA IREY VAUGHAN, CHAIR
LARRY MAGGI, VICE CHAIR
NICK SHERMAN

PROJECT ACTIVITY REPORT

DATE: December 13, 2023
TO: Washington County Commissioners
FROM: Redevelopment Authority of the County of Washington

FY 2024 ANNUAL ACTION PLAN

The Annual Action Plan is a one-year plan that identifies the sources, uses, and planned distribution of the County's allocation of Community Development Block Grant (CDBG), Home Investment Partnerships (HOME), and Emergency Solutions Grants (ESG) funds. The Annual Action Plan also establishes goals to be achieved as a result of the projects and programs that are undertaken with these funds.

We have begun the planning process for the upcoming FY 2024 Plan, which will cover the one-year period from July 1, 2024 through June 30, 2025. We administer the CDBG and HOME Programs and the County Human Services Department administers the ESG Program.

HUD requires that a public hearing be held as part of the planning process for the CDBG, HOME, and ESG programs. The purpose of this hearing is to obtain the views of citizens on community development and housing needs, to review the range of eligible program activities, to present anticipated funding levels for the fiscal year 2024 programs, to provide a timetable for publishing the proposed programs, and other related matters. The needs hearing will be held on January 4, 2024 at 10:00 A.M.

East Bethlehem Township Municipal Building Renovation Project No. CD 17-27, CD 18-34 & LS 22-08

This project will involve rehabilitation of the former street department facility located at 36 Water Street, Fredericktown to provide a township community center. The project will buildout approximately 1,500 sq ft including, walls, ceiling, flooring, windows, doors, mechanicals, and ADA accessible restrooms in the community center. The Township currently does not have a community center space available for public events and the completion of this project will provide the residents of the Township with an ADA accessible facility.

Contractor: TBI Contracting, Inc.
Contract Award: \$587,000.00
Funding: \$130,000.00 East Bethlehem Community Development Block Grant Funds
\$145,086.84 Local Share Account Funds
\$311,913.16 East Bethlehem Funds
Award Date: November 29, 2023

Dunlevy Community Center Improvements Project No. CD 22-07 - Rebid

The project involves renovations to the Dunlevy Community Center Building including interior remodeling and upgrading of mechanical systems.

Estimated Project Cost: \$49,500.00

Funding: Dunlevy Community Development Block Grant Funds

Bid Opening: January 10, 2024

Board Meetings

Our January board meetings will be Tuesday, January 23, 2024 starting at 4:00pm at the Hilton Garden Inn Pittsburgh/Southpointe.

SIGNED:  _____