

**PLEASE BE ADVISED THAT THIS PUBLIC MEETING OF THE WASHINGTON COUNTY COMMISSIONERS IS VIDEO AND AUDIO LIVE-STREAMED ON THE COMMISSIONERS' FACEBOOK PAGE AND YOUTUBE. IF YOU HAVE NOT SIGNED IN AND ARE PRESENT AT THIS MEETING, PLEASE DO SO, SO THAT WE HAVE ACCURATE RECORDS.**

**AGENDA THURSDAY, DECEMBER 14, 2023**

1. **Opening of Meeting**
  - a. Prayer **Bill West**
  - b. Pledge of Allegiance **Angie Mattes, US Navy Veteran**
2. **Approval of Meeting Minutes** Minute No. 1175  
November 16, 2023

**(RECESS FOR PHOTOS)**

3. **Public Comments**

**THE VIEWS AND OPINIONS EXPRESSED BY THE SPEAKERS DURING PUBLIC COMMENT ARE EXCLUSIVELY THOSE OF THE SPEAKERS AND DO NOT REFLECT OR REPRESENT THOSE OF THE WASHINGTON COUNTY BOARD OF COMMISSIONERS AND HAVE NOT BEEN VERIFIED.**

5. **The Board of Commissioners' Response**
6. **Old Business**
  - a. BID Extension – Purchasing
  - b. BID Contract Extension – Purchasing
  - c. Contract Extension – Purchasing
  - d. BID Extension – Purchasing
  - e. BID Extension – Purchasing
  - f. Contract Extension – Purchasing
  - g. BID Extension – Purchasing
  - h. BID Extension – Purchasing
  - i. BID Extension – Purchasing
  - j. BID Extension – Purchasing
  - k. RFP Extension – Purchasing
  - l. Change Orders – Purchasing

7. **New Business**

- a. Board Appointments – Chief Clerk
- b. Training – Chief Clerk
- c. Resolution – Chief Clerk
- d. Donation – Chief Clerk
- e. Revised Fee Schedule – Planning
- f. Resolution – Finance
- g. Resolution – Finance
- h. Award – Finance
- i. Land Lease Agreement – Finance
- j. Commercial Lease – Finance
- k. Budget Adoption – Finance
- l. Supplemental Appropriation – Finance
- m. Insurance Coverage – Finance
- n. Insurance Coverage – Finance
- o. Provider Agreements – Children & Youth Services
- p. Provider Agreement – Children & Youth Services
- q. Provider Agreement – Children & Youth Services
- r. Provider Agreement Addendum – Children & Youth Services
- s. Provider Agreement Addendums – Behavioral Health & Developmental Services
- t. Provider Agreement Addendums – Behavioral Health & Developmental Services
- u. Memorandum of Understanding – Human Services
- v. Maintenance Agreement – Purchasing
- w. Service Agreement – Purchasing
- x. Renewal Agreement – Purchasing
- y. Renewal Agreement – Purchasing
- z. Agreement – Purchasing
- aa. Services Agreement – Purchasing
- bb. Service Agreement – Purchasing
- cc. Maintenance Agreement – Purchasing
- dd. Renewal Agreements – Purchasing
- ee. Agreement – Purchasing
- ff. Agreement – Purchasing
- gg. Maintenance Agreement – Purchasing
- hh. Addendum – Purchasing
- ii. Agreement - Purchasing

**8. Announcements**

An executive session to discuss personnel and litigation was held at 10 a.m. on Wednesday, December 13, 2023, following the Agenda Meeting. The regularly scheduled Salary Board meeting will be held immediately following today's meeting. All county offices will be closed on Monday, December 25 and Tuesday, December 26, 2023 in observance of Christmas.

**9. Solicitor**

Tax refunds in the amount of \$10,933.98

**10. Adjournment**

**OLD BUSINESS**  
**December 14, 2023**

A.	<p><b><u>BID EXTENSION - PURCHASING</u></b></p> <p>Purchasing, on behalf of the Buildings &amp; Grounds, respectfully requests the Commissioners approve the extension of the bid for kitchen and housekeeping supplies with the recommended vendors.</p> <ul style="list-style-type: none"><li>• A-Z Janitorial Services, Washington, PA</li><li>• Jack Frye Sales &amp; Service, Monongahela, PA</li><li>• Pyramid School Products, Tampa, FL</li><li>• Central Poly Bag Corp., Linden, NJ</li></ul> <p>If approved, this contract will be effective January 1, 2024 through June 30, 2024, under the same contract terms and conditions.</p>
B.	<p><b><u>BID CONTRACT EXTENSION - PURCHASING</u></b></p> <p>Purchasing respectfully requests the Commissioners approve the extension of the bid contract for auto parts with Smith’s Auto Supply, Washington PA. This extension was recommended by Justin Welsh, Building &amp; Grounds, W.C. Maintenance Garage, and the Purchasing Department. If approved, this contract will be effective January 1, 2024 through December 31, 2025, with the option to extend for one additional two-year period.</p>
C.	<p><b><u>CONTRACT EXTENSION - PURCHASING</u></b></p> <p>Purchasing, on behalf of Human Resources and Elections, respectfully requests the Commissioners approve the contract extension with Express Employment Professionals, Washington, PA, for temporary staffing services at the 2024 percentage markup from the current Washington County employee rate. If approved, this contract will be effective February 1, 2024 through January 31, 2025.</p>
D.	<p><b><u>BID EXTENSION - PURCHASING</u></b></p> <p>Purchasing respectfully requests the Commissioners approve the extension of the bid contract for electrical service work to Schultheis Electric, Latrobe, PA. All work is to be done based on a time and material rate, on an as-needed basis. This contract was recommended for renewal by Justin Welsh, Building &amp; Grounds, and the Purchasing Department. If approved, this contract will be effective January 1, 2024 through December 31, 2024, with the option to extend for one additional one-year period.</p>
E.	<p><b><u>BID EXTENSION - PURCHASING</u></b></p> <p>Purchasing respectfully requests the Commissioners approve the extension of the bid contract for flags to Metro Flag Co., Wharton, NJ, at the submitted unit price of \$0.83/flag. If approved, this contract will be effective January 1, 2024 through December 31, 2024, with the option to extend for one additional one-year period.</p>
F.	<p><b><u>CONTRACT EXTENSION - PURCHASING</u></b></p> <p>Purchasing respectfully requests the Commissioners approve the extension of the contract for drug test kits to Redwood Toxicology Laboratory, Inc., based upon their unit costs. This renewal will be effective January 1, 2024 through December 31, 2024, with an option to extend for one additional year. Costs will be charged to Adult Probation and CYS budgets.</p>

G.	<p><b><u>BID EXTENSION - PURCHASING</u></b>  Purchasing, on behalf of Elections, respectfully requests the Commissioners approve the extension of the bid contract for pickup and delivery services to All Ways Moving, Washington, PA, at a rate of \$165/hr./truck with two movers. If approved, this contract will be effective February 1, 2024 through January 31, 2025, under the same contract terms and conditions with no remaining options to extend.</p>
H.	<p><b><u>BID EXTENSION - PURCHASING</u></b>  Purchasing, on behalf of the Correctional Facility, respectfully requests the Commissioners approve the extension of the bid contract for linen supplies for the Correctional Facility to Victor Supply LLC., Mt Pleasant, TN, at the submitted per unit cost. If approved, this contract will be effective January 1, 2024 through December 31, 2024, with the option to extend for one additional one-year period. This contract has been recommended for extension by Georgia Dovshek, Correctional Facility, and the Purchasing Department.</p>
I.	<p><b><u>BID EXTENSION - PURCHASING</u></b>  Purchasing respectfully requests the Commissioners approve the extension of the bid contract for locksmith services to SLS Services, Inc., dba Pop-A-Lock Pittsburgh, Eighty-Four, PA, at the hourly rates provided in the original bid proposal. If approved, this contract will be effective January 1, 2024 through December 31, 2024, and may be extended for one additional one-year period, unless otherwise terminated. The submitted rates are \$85/hour, and \$125/hour for emergency services. This contract has been recommended for extension by both Building &amp; Grounds and Purchasing.</p>
J.	<p><b><u>BID EXTENSION - PURCHASING</u></b>  Purchasing, on behalf of Elections, respectfully requests the Commissioners approve the extension of the bid contract for election supplies to William Penn Printing, Pittsburgh, PA, at their submitted per-unit bid prices. If approved, this contract will be effective January 1, 2024, and has been recommended for extension by both Elections and the Purchasing Department.</p>
K.	<p><b><u>RFP EXTENSION - PURCHASING</u></b>  Purchasing, on behalf of the Coroner, respectfully requests the Commissioners approve an extension for our Professional Services Agreement with S. Timothy Warco II, Owner, Ridgewood Services, for the retrieval, removal and transportation of bodies from death scenes, in accordance with the RFP specifications. This extension will be effective January 1, 2024 through December 31, 2026.</p>

L.

**CHANGE ORDERS – PURCHASING**

Purchasing, on behalf of the Buildings & Grounds, respectfully requests the Commissioners approve Courthouse Courtroom Renovations via Change Order #16 for a total cost of \$1,400; and Change Order #17 for a total cost of \$33,585 with StoneMile Group, LLC, Canonsburg, PA. This will result in changing the amount of the current contract from \$2,844,598.65 to \$2,879,623.65. These Change Orders have been reviewed and recommended by Justin Welsh, Building & Grounds; Pat Grimm, Courts; MacBracey Corp.; and Buchart Horn Architects.

**NEW BUSINESS**  
**December 14, 2023**

A.	<p><b><u>BOARD APPOINTMENTS – CHIEF CLERK</u></b> Chief Clerk respectfully requests the Commissioners approve the appointment of Mary Stollar to the Washington County Industrial Development Authority (WCIDA) Board.</p>
B.	<p><b><u>TRAINING – CHIEF CLERK</u></b> Chief Clerk, on behalf of the Correctional Facility, respectfully requests the Commissioners approve the cost of training, hotel, and all travel related fees, within the rules of the County’s travel policy, for five employees (Jeff Fewell, Chris Cain, David Coddington, Kyrie Kenyon, and Paul Krajacic) to attend the annual American Jail Association Expo and Conference on May 17-22, 2024, in Fort Lauderdale, FL. The cost will be approximately \$1,900/person and will be charged to the Correctional Facility’s budget.</p>
C.	<p><b><u>RESOLUTION – CHIEF CLERK</u></b> Chief Clerk, on behalf of the Redevelopment Authority of the County of Washington, respectfully requests the Commissioners adopt a resolution approving the amendments to the grant agreements with the Pennsylvania Housing Finance Agency (PHFA) for the Pennsylvania Housing Affordability and Rehabilitation Enhancement (PHARE) fund. The resolution authorizes the chair of the Board of Commissioners to execute all documents on behalf of the County.</p>
D.	<p><b><u>DONATION – CHIEF CLERK</u></b> Chief Clerk respectfully requests the Commissioners accept the donation of real property situated in Chartiers Township, where the Fire Academy facilities are located, subject to the condition that full due diligence is performed, and subject to proper budgeting and financial issues being acceptable. The Commissioners reserve the right to reject this donation and not accept it if the conditions outlined here are deemed unacceptable to the Board.</p>
E.	<p><b><u>REVISED FEE SCHEDULE – PLANNING</u></b> Planning respectfully requests the Commissioners authorize the implementation of a flat fee schedule for Washington County resident shelter rentals, beginning with the 2024 season. The fee would increase weekday rentals to \$45 for small shelters and log cabin rentals, \$50 for large shelters and the Henry House, and \$75 for shelters 10 and 11. The weekend and holiday rental pricing, including non-resident rental fees, would remain the same.</p>

F.	<p><b><u>RESOLUTION – FINANCE</u></b></p> <p>Finance respectfully requests the Commissioners adopt a resolution for the approval of the Applicable Elected Representative, relating to Section 147(f) of the Internal Revenue Code of 1986, as amended, approving modifications to the November 15, 2017, issuance by the Washington County Industrial Development Authority (IDA) of its notes in the aggregate principal amount of \$1.4 million for the Gerome Manufacturing Company. The parties agree to modify the repayment schedule for the bonds by deferring certain principal payments on the bonds to the years 2023 through 2032 and increasing the final payment at maturity of the bonds in 2044. The modifications of these bonds by the Authority does not pledge the faith and credit or taxing power of the County. These documents have been reviewed by the County Solicitor.</p>
G.	<p><b><u>RESOLUTION – FINANCE</u></b></p> <p>Finance respectfully requests the Commissioners adopt a resolution for the approval of the Applicable Elected Representative, relating to Section 147(f) of the Internal Revenue Code of 1986, as amended, approving modifications to the November 15, 2017, issuance by the Washington County Industrial Development Authority (IDA) of its notes in the aggregate principal amount of \$4.5 million for the Chestnut Ridge Consulting Services, Inc. The parties agree to modify the repayment schedule for the bonds by deferring certain principal payments on the bonds to the years 2023 through 2032 and increasing the final payment at maturity of the bonds in 2044. The modifications of these bonds by the Authority does not pledge the faith and credit or taxing power of the County. These documents have been reviewed by the County Solicitor.</p>
H.	<p><b><u>AWARD – FINANCE</u></b></p> <p>Finance, on behalf of Emergency Management, respectfully requests the Commissioners accept an award from PEMA in the amount of \$246,078.75 for the 2023 911 Statewide Interconnectivity Funding to be used for the previously recommended projects.</p> <ul style="list-style-type: none"> <li>a. \$35,000 for Washington NG911 GIS Post Migration (Project #3120230151)</li> <li>b. \$11,970 for WestCore ESInet Maintenance (Project #3120230073)</li> <li>c. \$57,000 for Beaver/Washington Shared CAD Maintenance (Project #3120230083)</li> <li>d. \$142,108.75 for Washington ILEC Post Migration Legacy (Project #3120230060)</li> </ul>
I.	<p><b><u>LAND LEASE AGREEMENT – FINANCE</u></b></p> <p>Finance, on behalf of the Redevelopment Authority of County of Washington, as agent for the Washington County Airport, respectfully requests the Commissioners approve a Land Lease Agreement with Hangar One, LLC dba Friend Aircare, Inc., who is the lessee and Washington County who is the lessor.</p>



J.	<p><b><u>COMMERCIAL LEASE – FINANCE</u></b>  Finance, on behalf of the Redevelopment Authority of County of Washington, as agent for the Washington County Airport, respectfully requests the Commissioners approve a Commercial Agreement with Hangar One, LLC dba Friend Aircare, Inc., who is the lessee and Washington County who is the lessor.</p>
K.	<p><b><u>BUDGET ADOPTION – FINANCE</u></b>  Finance respectfully requests the Commissioners approve a tax levy and appropriation resolution fixing the tax rate for 2024 at 2.43 mills for county purposes and appropriating specific sum estimates to be required for the specific purposes of county government for the year 2024.</p>
L.	<p><b><u>SUPPLEMENTAL APPROPRIATION – FINANCE</u></b>  Finance respectfully requests the Commissioners approve the annual supplemental appropriation.</p>
M.	<p><b><u>INSURANCE COVERAGE – FINANCE</u></b>  Finance respectfully requests the Commissioners approve a policy for aviation general liability insurance coverage with Old Republic Aerospace Company. The policy premium is in the amount of \$6,289 and will be effective January 1, 2024 through January 1, 2025.</p>
N.	<p><b><u>INSURANCE COVERAGE – FINANCE</u></b>  Finance respectfully requests the Commissioners approve a policy renewal for accident insurance coverage with Philadelphia Indemnity Insurance Company for program attendees for community service/FITS, alternative sentencing, volunteers and seasonal juveniles. The policy premium is in the amount of \$4,339 and will be effective January 1, 2024 through January 1, 2025.</p>
O.	<p><b><u>PROVIDER AGREEMENTS – CHILDREN &amp; YOUTH SERVICES</u></b>  Children &amp; Youth Services respectfully requests the Commissioners approve the previously recommended provider agreements totaling \$5,755,000 for the period of July 1, 2023 through June 30, 2024. No additional county funds are required.</p>
P.	<p><b><u>PROVIDER AGREEMENT – CHILDREN &amp; YOUTH SERVICES</u></b>  Children &amp; Youth Services respectfully requests the Commissioners approve a provider agreement with Innersight, LLC for assessments, counseling, evaluations and medication management for youth involved with Juvenile Justice or the Child Welfare System for the period of January 1, 2024 through June 30, 2025. The contract authorization amount is \$379,770. No additional county funds are required.</p>

Q.	<p><b><u>PROVIDER AGREEMENT – CHILDREN &amp; YOUTH SERVICES</u></b>  Children &amp; Youth Services respectfully requests the Commissioners approve a provider agreement with Pathway to Everyday Life Human Services for residential placement services for the period of November 1, 2023 through June 30, 2024. The contract authorization amount is \$150,000. No additional county funds are required.</p>
R.	<p><b><u>PROVIDER AGREEMENT ADDENDUM – CHILDREN &amp; YOUTH SERVICES</u></b>  Children &amp; Youth Services respectfully requests the Commissioners approve a provider agreement addendum with Every Child, Inc. for placement services for the period of July 1, 2023 through June 30, 2024. The contract authorization amount will be increased by \$180,000. No additional county funds are required.</p>
S.	<p><b><u>PROVIDER AGREEMENT ADDENDUMS – BHDS</u></b>  Behavioral Health &amp; Developmental Services respectfully requests the Commissioners approve the recommended provider agreement addendums to add mental health supportive housing services for a total increase of \$120,000 for the period July 1, 2023 through June 30, 2024. No additional county funds are required.</p>
T.	<p><b><u>PROVIDER AGREEMENT ADDENDUMS – BHDS</u></b>  Behavioral Health &amp; Developmental Services respectfully requests the Commissioners approve the recommended provider agreement addendums for a total increase of \$508,503 for the period July 1, 2022 through June 30, 2023. No additional county funds are required.</p>
U.	<p><b><u>MEMORANDUM OF UNDERSTANDING – HUMAN SERVICES</u></b>  Human Services respectfully requests the Commissioners approve a Memorandum of Understanding (MOU) with the Washington Library System to provide advance funding of the county’s allocation for 2024 in the amount of \$200,044 and \$165,000 of the allocated funding they receive from the State. This request is to ensure a continuation of services by the 14 libraries throughout the county during the state budget impasse. The portion of State funding being advanced will be repaid to the County within 30 days of the funds being received from the State.</p>
V.	<p><b><u>MAINTENANCE AGREEMENT – PURCHASING</u></b>  Purchasing, on behalf of the Correctional Facility, respectfully requests the Commissioners approve a three-year maintenance agreement with COM-TEC Security LLC for the security system to keep the system up to date. This agreement will be effective January 1, 2024 through December 31, 2026, at a cost of \$13,598/year for the three-year term, to be paid from the Correctional Facility’s Operating Budget.</p>
W.	<p><b><u>SERVICE AGREEMENT – PURCHASING</u></b>  Purchasing, on behalf of Buildings &amp; Grounds, respectfully requests the Commissioners approve a service agreement extension for the rental of floor mats and uniforms with Cintas Corporation at their submitted 2024-unit costs. This extension will be effective January 1, 2024 through December 31, 2024, with the option to extend year-to-year, unless canceled with a 30-day written notice.</p>

X.	<p><b><u>RENEWAL AGREEMENT – PURCHASING</u></b>  Purchasing, on behalf of Information Technology, respectfully requests the Commissioners approve a renewal agreement with Brian Norris Consulting Services to provide the Courts with web services, including maintenance and support for the electronic retrieval system (ERS). This agreement will be effective January 1, 2024 through December 31, 2024, with a not to exceed amount of \$25,000.</p>
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Y.	<p><b><u>RENEWAL AGREEMENT – PURCHASING</u></b>  Purchasing respectfully requests the Commissioners approve a renewal agreement with the PA District Attorneys Institute (PDAI) for the maintenance and continuance of the PA Statewide Automated Victim Information &amp; Notification (SAVIN) program. PA Commission on Crime &amp; Delinquency (PCCD) will pay 100% of the maintenance and service fees for 2024. This agreement will be effective January 1, 2024 through December 31, 2024. No county funds are required.</p>
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Z.	<p><b><u>AGREEMENT – PURCHASING</u></b>  Purchasing, on behalf of the Correctional Facility, respectfully requests the Commissioners approve an agreement with Chappy5 LLC, dba Home Instead and Prime Care Medical for the purpose of providing comprehensive and mental health services at the Correctional Facility for a cost of \$43/hour on weekdays, \$45/hour on weekends and 1.5 times the normal rate for holidays. This agreement will be effective January 1, 2024 through December 31, 2024, with the option to terminate with a 30-day written notice.</p>
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AA.	<p><b><u>SERVICES AGREEMENT – PURCHASING</u></b>  Purchasing respectfully requests the Commissioners approve a professional services agreement with PSI Engineering, to include the 2024-2025 General Fee Schedule for all county facilities for the purpose of providing air quality control testing, including abatement projects, on an as needed basis. All other terms and conditions of the current agreement remain in full force.</p>
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BB.	<p><b><u>SERVICE AGREEMENT – PURCHASING</u></b>  Purchasing, on behalf of Public Safety, respectfully requests the Commissioners approve a renewal service agreement with SynergIT to provide support for the HP blades, servers, and SAN systems located in the County’s 911 Center. This will be for the period of January 1, 2024 through December 31, 2024, with an option to extend for an additional year. Base costs are not to exceed \$75,000/year and are based on 8.5 pre-scheduled hours of services for 3-4 days per month.</p>
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CC.	<p><b><u>MAINTENANCE AGREEMENT – PURCHASING</u></b>  Purchasing, on behalf of Information Technology, respectfully requests the Commissioners approve a maintenance agreement with Vertiv Services, Inc. for the Emerson/Liebert UPS systems located in the Courthouse, Courthouse Square, and Public Safety buildings. The purpose of this maintenance agreement is to keep the systems functioning up-to-date with two preventative maintenance visits per year, per site and will be effective January 1, 2024 through December 31, 2024. The cost will be \$38,930.06 and will be paid through IT’s and Public Safety’s Operating Budgets.</p>
DD.	<p><b><u>RENEWAL AGREEMENT – PURCHASING</u></b>  Purchasing, on behalf of Public Safety, respectfully requests the Commissioners approve a renewal agreement with Motorola Solutions for software license, maintenance, and call center support for the NG 911 Ready Hardware and Software. The cost for is \$83,500, will be effective January 1, 2024 through December 31, 2024, and will be paid from the 911 Fund.</p>
EE.	<p><b><u>AGREEMENT – PURCHASING</u></b>  Purchasing, on behalf of Public Safety, respectfully requests the Commissioners approve a maintenance and support agreement with MRA Inc. for the Eventide logging recorder. This agreement will be effective January 1, 2024 through December 31, 2024, in the amount of \$26,950 and will be paid through a state collected public safety surcharge.  Note: This agreement covers the systems at both the primary and airport locations.</p>

FF.	<p><b><u>AGREEMENT – PURCHASING</u></b>  Purchasing, on behalf of the Courts, respectfully requests the Commissioners approve an agreement with For the Record (FTR) to upgrade recording software for the courtroom, including licensing and monitoring software and support at a cost of \$3,695. This purchase will be paid with Act 13 Funds.</p>
GG.	<p><b><u>MAINTENANCE AGREEMENT – PURCHASING</u></b>  Purchasing, on behalf of the Correctional Facility, respectfully requests the Commissioners approve a 3-year preventative maintenance agreement for the cameras/DVR system with Cornerstone Detention Products Inc. in the amount of \$13,980 for year one; \$14,412 for year two, and \$14,857 for year three. This agreement will be effective January 1, 2024 through January 1, 2026 and costs will be charged to their Operating Budget.</p>

HH.	<p><b><u>ADDENDUM – PURCHASING</u></b>  Purchasing, on behalf of the Coroner, respectfully requests the Commissioners approve an addendum to the existing autopsy services contract with Jessica Seng to include a fee of \$225/autopsy, plus mileage. This agreement will be effective according to the existing terms and conditions and may be renewed year-to-year by mutual consent, unless otherwise terminated pursuant to the terms of the agreement. All fees will be paid from the Coroner’s</p>
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	budget.
II.	<b><u>AGREEMENT – PURCHASING</u></b> Purchasing, on behalf of Information Technology, respectfully requests the Commissioners approve a Microsoft Enterprise Agreement with CDW-G. This is a 36-month agreement at the cost of \$314,175.47/year, including a \$118.50/month charge for 75 additional licenses during migration. The total cost is shared by the General Fund, Courts, CYS, Domestic Relations, MH/MR, APO, Public Safety, Liquid Fuels, and the Drug Task Force.

The Washington County Commissioners met in regular session in Public Meeting Room G-16, in the Crossroads Center at 95 West Beau Street, Washington, Pa., with the following members in attendance: Commissioners Diana Irey Vaughan, Larry Maggi, and Nick Sherman. Also present were Solicitor Jana Grimm; Chief Clerk Cindy Griffin and Administrative Assistant Debbie Corson; Chief of Staff Jim McCune; Executive Assistants Randi Marodi and Patrick Geho; Commissioner-elect Electra Janis; Financial Analyst Adam Petris; Controller April Sloane; Human Resources Assistant Director Andrea Johnston; USMC Veteran Sandy Young; Pastor Gary Gibson, Washington Health System; Deborah Dellorso from the Public Defender's Office; Edward Picchiarini, ARC Human Services; Dia Hoffrage, Washington County Authority; Brad Hampton and Lee Martin, Marquette & Associates; WJPA Radio Reporter Joe Jasek; and citizens James Piper, Ann Thomas and Annie Shaner.

Mrs. Vaughan called the meeting to order at approximately 2 p.m. and announced the meeting was being video and audio live streamed through YouTube and via the Commissioners' Facebook page.

Commissioner Vaughan introduced Pastor Gary Gibson from Washington Health System, who led the meeting in prayer.

Commissioner Maggi introduced Sandy Young, USMC veteran from Washington, who led the Pledge of Allegiance.

Mrs. Vaughan entertained a motion to approve Minute No. 1174, dated October 19, 2023.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving Minute No. 1174, as written.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

#### SPECIAL ORDER OF BUSINESS

None.

#### RECESS FOR PHOTOS

#### PUBLIC COMMENT

Edward Picchiarini, CEO, ARC Human Services spoke about how his organization was seeking two of the county's Behavioral Health & Developmental Services contracts on the agenda. The first item being the Transition of Age Residential Program and the second being the Supportive Housing Provider.

Saying his organization provides services to hundreds in Washington County, employs hundreds throughout the county and is very much a part of the fabric of this county. Mr. Picchiarini continues stating he didn't understand why a contract would be awarded to a Reading, PA-based company instead of an organization within the county. He said his organization was told they pay people too much and they pay overtime, noting he felt shortchanged with the contract negotiations and didn't understand why.

Washington County resident Annie Shaner thanked Mrs. Vaughan for her years of dedicated service to the county, calling her a trailblazer. She continued saying she was hoping Mr. Sherman and the new board will continue to ensure the taxpayers are protected from false claims of election deniers who have caused division and dissention in our elections at both the national and local levels.

#### COMMISSIONERS' RESPONSES

Mrs. Vaughan responded to Mr. Picchiarini saying, we (the Board) love ARC and would have preferred to stay with ARC, but due to the shortfall in funding, the county was simply unable to cover those costs. Based on staff recommendations choices were made to best serve the county's needs with available funding. She thanked him for his service to the county and said she hopes the county and ARC would be able to partner again in the future, provided funding is available.

Mr. Maggi requested tabling the matter, but Mrs. Vaughan said they had already discussed in a previous meeting with Behavioral Health & Developmental Services staffers and knew there was no money to cover the \$300,000 shortfall with ARC.

OLD BUSINESS  
CHANGE ORDERS

Solicitor Grimm recommended the Board, on behalf of Planning, approve Change Order #2 with Morgan Excavating for speed bumps and paving of the existing bike challenge course in Cross Creek Park for a total cost of \$14,458.92, changing the current contract total to \$554,097.92. Funding will be derived from Cross Creek Gas Lease monies.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving Change Order #2 with Morgan Excavating for the paving of the bike challenge course at Cross Creek Park for a total cost of \$14,458.92.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Solicitor Grimm recommended the Board, on behalf of Planning, approve Change Order #2 with Morgan Excavating to correct the pavement approaches at Buffalo Creek Bridge No. 29, for a total cost of \$12,750, changing the current contract total to \$566,847.92. Funding will be derived from Cross Creek Gas Lease monies.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving Change Order #2 with Morgan Excavating for paving fixes of Buffalo Creek Bridge No. 29 for a total cost of \$12,750.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

BID AWARDS

Solicitor Grimm recommended the Board, on behalf of Purchasing, award the bid for products under the Winter 2023/24 Joint Municipal Purchasing Program to the following vendors based on their per unit costs, as submitted in their bid proposals: Safety-Kleen Systems Inc., Norwell MA; Ligonier Stone & Lime Co. dba Derry Stone & Lime Co., Latrobe PA; Morton Salt, Inc. Chicago IL; Arcosa Aggregates, Morgantown, WV. These are the lowest, most responsive and responsible bids received. If approved, this contract will be effective from the date of approval through September 30, 2024.

Moved by Mr. Sherman, seconded by Mr. Maggi, awarding the Winter 2023/24 JMPP to the listed vendors effective from the date of approval through September 30, 2024.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Solicitor Grimm recommended the Board, on behalf of Purchasing, approve the modifications to the prior Broadband Services proposal award for a unified turnkey solution providing Broadband Connectivity from 695 to 625 residential and commercial targets in the South Strabane Township, PA to Verizon (Verizon Pennsylvania, LLC and Verizon North, LLC), Washington, DC for 73 miles of fiber at a total cost of \$3,442,926, of which Washington County will pay \$1,996,897. The remainder will be supplemented by Verizon. Washington County's cost will be funded through the American Rescue Plan Act (ARPA) Fund.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving the modifications to the prior broadband services proposal awarded to Verizon for a total County cost of \$1,996,897.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Solicitor Grimm recommended the Board, on behalf of Purchasing, award the bid for plumbing services to McVehil Inc., Washington, PA at their proposed time and material rates. This was the lowest, most responsive and responsible bid received. Supplies for work performed will be received at a 15% discount. This

contract will be in effect from November 1, 2023 through October 31, 2024, with the option to extend for two (2) additional, one (1) year periods.

Moved by Mr. Sherman, seconded by Mr. Maggi, awarding the plumbing services bid to McVehil, Inc, effective November 1, 2023 through October 31, 2024.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Solicitor Grimm recommended the Board, on behalf of Purchasing and Behavioral Health & Developmental Services, award the RFPs for Transition of Age Residential Program and Community Residential Program to Supportive Concepts for Families of Carnegie PA. Selecting one vendor for both RFP solutions will represent a total program cost for Transition of Age and Community Residential Homes of \$1,361,542 annually. Selection was based upon evaluations of background, experience, mission, care quality and qualifications, as well as budget and total cost. If approved, these contracts will be funded through Block Grant funds.

Moved by Mr. Sherman, seconded by Mr. Maggi, awarding the transition of age residential program and community residential program to Supportive Concepts for Families for an annual cost of \$1,361,542.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Solicitor Grimm recommended the Board, on behalf of Purchasing and Behavioral Health & Developmental Services, award the RFP for Supportive Housing Provider to the agreed upon service providers with startup costs totaling \$20,600, and annual costs of \$230,700. Selection was based upon evaluations of background, experience, mission, care quality and qualifications, as well as budget and total cost. Funding will be provided through Block Grant funds.

Moved by Mr. Sherman, seconded by Mr. Maggi, awarding the RFP for supportive housing provider to the agreed upon service providers for an annual cost of \$230,700.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

#### BID EXTENSIONS

Pursuant to Act 142, Senate Bill 1154, effective February 20, 2001, Solicitor Grimm recommended the Board, on behalf of Purchasing and the Courts, authorize a thirty- (30-) day extension of the bid award for MDJ security for Washington County to the previously recommended vendors, as additional time is needed to evaluate their responses.

Moved by Mr. Sherman, seconded by Mr. Maggi, authorizing a thirty- (30-) day extension of the MDJ security bid.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Solicitor Grimm recommended the Board, on behalf of Purchasing and the Information Technology, approve the wiring services contract extensions for the previously recommended vendors on a time and material basis, per their submitted hourly rates. The contract extensions will be effective January 1, 2024 through December 31, 2024.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving wiring services contract extensions for previously recommended vendors.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

#### BID REJECTIONS



Solicitor Grimm recommended the Board, on behalf of Purchasing and the Court Administrator, approve the rejection of all proposals for MDJ 27-1-03 office space (Charleroi) and approve rebidding.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving the rejection and approving the rebidding of all proposals for MDJ office space in Charleroi.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Solicitor Grimm recommended the Board, on behalf of Purchasing and Children & Youth Services, approve the rejection of all proposals received for Parenting Inside Out services and approve rebidding.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving the rejection and approving the rebidding of all proposals for Parenting Inside Out services.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Solicitor Grimm recommended the Board, on behalf of Purchasing and Children & Youth Services, approve the rejection of all proposals received for Domestic Violence services and approve rebidding, as no proposals were received.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving the rejection and approving the rebidding for domestic violence services.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Solicitor Grimm recommended the Board, on behalf of Purchasing and Children & Youth Services, approve rejection of all proposals received for Drug and Alcohol services and approve rebidding, as no proposals were received.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving the rejection and approving the rebidding for drug and alcohol services.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

## CONTRACT PURCHASES

Solicitor Grimm recommended the Board, on behalf of Purchasing and Information Technology, approve the purchase of an Access Control System for MDJ Manfredi, from Information Technologies Service, Carnegie, PA, our contract of record. Total cost of the Access Control System, equipment and labor will be \$16,970.83. This will be funded with Act 13 monies.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving a purchase of a access control system from Information Technologies Service for a total cost of \$16,970.83.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Solicitor Grimm recommended the Board, on behalf of Purchasing and Corrections, approve the demolition, removal and installation of a new inline commercial water grinder pump to McVehil Plumbing, our contract of record. Work includes a new pump, piping, piping connections, bracing and startup commissioning. Power to the unit will be connected by Jail Maintenance. Total cost is \$73,704. This will be funded with Act 13 monies.

Note: This has been approved by the Prison Board.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving the demolition, removal and installation of a commercial water grinder pump purchase from McVehil Plumbing for a total cost of \$73,704.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.  
Motion carried unanimously.

#### CHANGE ORDER

Solicitor Grimm recommended the Board, on behalf of Purchasing and Buildings & Grounds, approve Change Order #15 with StoneMile Group, LLC, Canonsburg, PA. Change Order #15 is for supply and installation of a lighting fixtures in Courtroom 7 for a total cost of \$2,486. This will result in changing the amount of the current contract from \$2,797,541.65 to \$2,488,492.65. This Change Order has been reviewed and recommended by Justin Welsh, Building & Grounds; Pat Grimm, Courts; MacBracey Corp.; and Buchart Horn Architects.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving Change Order #15 with StoneMile Group for a total cost of \$2,486.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

#### DONATION

Pursuant to Section 1805 of the County Code governing the sale or disposition of personal property of the County, Solicitor Grimm recommended the Board, on behalf of Purchasing, authorize a resolution for the donation of a desk from the Social Security Office, which has formerly requested the donation and completed the “Application for Donation” and has met all required criteria.

Moved by Mr. Sherman, seconded by Mr. Maggi, authorizing a resolution for the donation of a desk from the Social Security Office.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

## NEW BUSINESS

Chief Clerk presented to the Board for their consideration and approval, the appointment of Adam Petris to the Hospital Authority Board; and the reappointments of Dennis Dutton and John LaCarte to the Authority Board; Michael Lusk, José Taracido, and Larry Maggi to the Conservation District Board.

Mr. Sherman moved to table the matter. There was not a second.

Motion died.

Motion by Mrs. Vaughan, seconded by Mr. Maggi, approving the board appointment and reappointments.

Roll call vote taken:

Mr. Sherman – No; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried.

Chief Clerk presented to the Board for their consideration and approval, terms of the Court Order dated October 26, 2023, reaching a resolution of the lawsuit filed at Docket No. 2023-6170 in the Court of Common Pleas of Washington County, PA, between Peter's Township, North Strabane Township, Michael McLaughlin, Jr., in his individual capacity, and Mark Grimm in his individual capacity (Plaintiffs) vs. Washington County Board of Commissioners, Diana Irey Vaughan, in her official capacity as Commission Chair on the Board; Larry Maggi, in his official capacity as Vice Chair on the Board; Nick Sherman, in his official capacity as Commissioner on the Board; April Sloane, in her official capacity as the County Controller, and MRA, Inc.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving the terms of the Court Order dated October 26, 2023.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Planning, presented to the Board for their consideration and approval, the submission of a grant request and a \$100 submission fee under the Statewide Local Share Grant (LSA) Program for the replacement of the Jersey and Guernsey Barns at the Washington County Fairgrounds. County matching funds will be derived from Fair Gas Lease and Act 13 Greenways monies.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving the LSA grant submission for the replacement of two barns at the Washington County Fairgrounds.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Planning, presented to the Board for their consideration and approval, the submission of a grant request and a \$100 submission fee under the Statewide Local Share Grant (LSA) Program for Maintenance Building Expansion at Cross Creek County Park. County matching funds will be derived from the Cross Creek Gas Lease monies.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving the LSA grant submission for the maintenance building expansion at Cross Creek County Park.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Planning, presented to the Board for their consideration and approval, a contract with Gibson-Thomas Engineering Company, Inc. in the amount of \$246,278.16 for design of the National Pike Trail Tunnel #4 Project. The County is responsible for all pre-construction activities as part of grant requirements. Funding would be derived from the Capital Fund.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving the contract with Gibson-Thomas Engineering Company in the amount of \$246,278.16.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Planning, presented to the Board for their consideration and approval, an amended Division Order with Range Resources for Sanns Frank Unit C (Mingo Creek County Park) at the previously recommended decimal interest rate (0.04593713).

Moved by Mr. Sherman, seconded by Mr. Maggi, approving the amended Division Order with Range Resources.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Planning, presented to the Board for their consideration and approval, a contract supplement with Mackin Engineers and Consultants in the amount of \$10,000 to provide required construction inspection and management for the West Wheeling Street Bridge, Chartiers No. 58, pending PADOT approval. Costs will be 100% federally funded and no local match is required.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving the contract supplement with Mackin Engineers and Consultants for a cost of \$10,000.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Finance and Public Safety, presented to the Board for their consideration and approval, the ratification for the submission of a Safety-First Grant Application from Norfolk Southern Railroad.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving the ratification for the submission of a Safety-First Grant Application.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Finance and Adult Probation, presented to the Board for their consideration and approval, a Subgrant for Improvement of Adult Probation Services in the amount of \$152,589. These funds are used to provide community supervision for both rehabilitative efforts of criminally involved individuals, as well as public safety.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving a subgrant for improvement of Adult Probation Services in the amount of \$152,589.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Finance and the Redevelopment Authority of the County of Washington, as agent for the Washington County Airport, presented to the Board for their consideration and approval, a Consent to Assignment Agreement between the County and Aeronational, Inc. for consent to its assignment of the land lease with AAW Holdings, LLC. All other terms and conditions of the agreement shall remain the same.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving consent to the assignment of the land lease with AAW Holdings.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Finance and the Redevelopment Authority of the County of Washington, as agent for the Washington County Airport, presented to the Board for their consideration and approval, the amendment of the Bureau of Aviation (BOA) Grant ABG-2022 (County of Washington 00022) in the amount

of \$97,000 for engineering and administration services (construction phase). This will be funded by BOA and no County funds are required.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving the amendment of the BOA Grant ABG-2022 in the amount of \$97,000.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Human Resources, presented to the Board for their consideration and approval, a renewal of the PADOT Drug and Alcohol Testing Consortium agreement with the Washington Hospital Occupational Medicine Center (OMC). The agreement provides drug and alcohol testing services for PADOT-regulated, random lottery draws. Rates of the contract will increase from \$20 to \$30 for specimen collection fees and will be effective January 1, 2024 through December 31, 2024.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving the agreement with Washington Hospital OMC for state regulated testing services, effective January 1, 2024 through December 31, 2024.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Human Resources, presented to the Board for their consideration and approval, the renewal Share and Ride Program Consortium agreement with the Washington Hospital Occupational Medicine Center (OMC). The agreement provides drug and alcohol testing services for non-regulated, random lottery draws. Rates of the contract will increase from \$20 to \$30 for specimen collection fees and will be effective January 1, 2024 through December 31, 2024.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving the agreement with Washington Hospital OMC for non-regulated testing services, effective January 1, 2024 through December 31, 2024.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Human Resources, presented to the Board for their consideration and approval, a service agreement with Inservco Insurance Services, Inc. to provide claims management services for open Workers' Compensation claims. The agreement will be effective from January 1, 2024 through December 31, 2026, at a flat fee of \$13,000/year.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving the agreement with Inservco Insurance Services for claims management services, effective January 1, 2024 through December 31, 2024 for a cost of \$13,000/year.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Children & Youth Services, presented to the Board for their consideration and approval, the previously recommended provider agreements totaling \$5,145,000 for the period of July 1, 2023 through June 30, 2024. No additional county funds are required.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving the recommended provider agreements totaling \$5,145,000, effective July 1, 2023 through June 30, 2024.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Children & Youth Services, presented to the Board for their consideration and approval, a provider agreement with The Clock Tower Schools for residential placement services for the period of September 1, 2023 through June 30, 2024. The contract authorization amount is \$100,000, and no additional county funds are required.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving provider agreement with The Clock Tower Schools totaling \$100,000, effective September 1, 2023 through June 30, 2024.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Children & Youth Services, presented to the Board for their consideration and approval, a provider agreement with Harborcreek Youth Services for psychiatric residential placement services for the period of October 1, 2023 through June 30, 2024. The contract authorization amount is \$150,000, and no additional county funds are required.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving provider agreement with Harborcreek Youth Services totaling \$150,000, effective October 1, 2023 through June 30, 2024.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Children & Youth Services, presented to the Board for their consideration and approval, a provider agreement with National Mentor Healthcare, LLC for placement services for the period of November 1, 2023 through June 30, 2024. The contract authorization amount is \$150,000 and no additional county funds are required.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving provider agreement with National Mentor Healthcare totaling \$150,000, effective November 1, 2023 through June 30, 2024.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Children & Youth Services, presented to the Board for their consideration and approval, a provider agreement addendum with Donnelly Boland and Associates to contract for one fiscal tech position. The contract authorization amount will be increased by \$42,500 and no additional county funds are required.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving provider agreement with Donnelly Boland and Associates totaling \$42,500.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Children & Youth Services, presented to the Board for their consideration and approval, their 2024 Special Budget in the amount of \$68,000. This budget will be used to cover supportive client services, child specific expenses, expenses related to the recruitment and retention of resource families, ancillary court expenses, as well as meeting and event recognition expenses. No additional county funds are required.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving a 2024 Special Budget in the amount of \$68,000.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Behavioral Health & Developmental Services, presented to the Board for their consideration and approval, a provider agreement with The Care Center, Inc. to implement the Person-Centered Forensics Service initiative for the period of July 1, 2023 through June 30, 2024. The contract authorization amount is \$49,078 and no additional county funds are required.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving provider agreement with The Care Center totaling \$49,078, for the period of July 1, 2023 through June 30, 2024.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Behavioral Health & Developmental Services, presented to the Board for their consideration and approval, a provider agreement with Arc Human Services to implement the Person-Centered Forensics Service initiative for the period of July 1, 2023 through December 31, 2023. The contract authorization amount is \$45,000 and no additional county funds are required.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving provider agreement with Arc Human Services totaling \$45,000, for the period of July 1, 2023 through December 31, 2023.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Behavioral Health & Developmental Services, presented to the Board for their consideration and approval, an agreement addendum with the Pennsylvania Commission on Crime and Delinquency (PCCD) for the Prevention and Diversion Care Manager to extend the term nine months from December 31, 2023 to September 30, 2024. All other terms of the original agreement remain unchanged, and no county funds are required.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving an agreement addendum with PCCD to extend the term by 9 months from December 31, 2023 to September 30, 2024.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Purchasing and Public Safety, presented to the Board for their consideration and approval, the advertising for proposals (RFPs) for engineering, installation, servicing, repair, maintenance, and removal of 911 countywide communication equipment.

Moved by Mr. Sherman, seconded by Mr. Maggi, authorizing the advertising for proposals for the 911 communication equipment.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Purchasing, presented to the Board for their consideration and approval, the advertising for proposals (RFPs) for Phase 4 Broadband Expansion in underserved communities.

Moved by Mr. Sherman, seconded by Mr. Maggi, authorizing the advertising for proposals for the Phase 4 Broadband Expansion.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Purchasing and Human Services, presented to the Board for their consideration and approval, the advertising for proposals (RFPs) to provide a Joint Transitional and Rapid Rehousing Program in the Mon Valley area for individuals and families experiencing homelessness.

Moved by Mr. Sherman, seconded by Mr. Maggi, authorizing the advertising for proposals for the Joint Transitional and Rapid Rehousing Program for those experiencing homelessness.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Purchasing and Buildings & Grounds, presented to the Board for their consideration and approval, the advertising for proposals (RFPs) for a pedestrian crosswalk on Beau Street.

Moved by Mr. Sherman, seconded by Mr. Maggi, authorizing the advertising for proposals for a pedestrian crosswalk on Beau Street.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Purchasing and Information Technology, presented to the Board for their consideration and approval, the advertising for proposals (RFPs) for digital referenced oblique aerial imagery.

Moved by Mr. Sherman, seconded by Mr. Maggi, authorizing the advertising for proposals for digital referenced oblique aerial imagery.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Purchasing and Buildings & Grounds, presented to the Board for their consideration and approval, an addendum to the professional service agreement to provide for a time extension for architectural/engineering administrative and project management services for the Courthouse courtroom project with Buchart Horn Architects at a total cost of \$6,135.

This addendum will continue until project completion or on February 1, 2024, whichever comes first. Costs will be paid through the American Rescue Plan Act (ARPA) Fund.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving a time extension to the agreement with Buchart Horn Architects for a total cost of \$6,135, effective on or before February 1, 2024.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Purchasing and Buildings & Grounds, presented to the Board for their consideration and approval, a work order for professional services for drawings and construction consultation with GAI Consultants, Inc. This work order is for the Washington County Courthouse Square Parking Garage for a total estimated cost of \$58,885. Funding for this work has been approved for Act 13 monies.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving a work order with GAI Consultants for a total cost of \$58,885.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Purchasing and the Correctional Facility, presented to the Board for their consideration and approval, an agreement with Emerge Career for digital tablet CDL training to our incarcerated population. Each month, Emerge Career will enroll a cohort of 10 incarcerated persons into its program. There is no cost to the County.

Note: This has been approved by the Prison Board

Moved by Mr. Sherman, seconded by Mr. Maggi, approving an agreement with Emerge Career for 10 incarcerated persons to receive CDL training.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Purchasing and the Correctional Facility, presented to the Board for their consideration and approval, a renewal service agreement for the backup electronic drive for the inmate law library for legal research with Lexis Nexis at a cost of \$75/month for three (3) years. This will be funded through the Correctional Facility's Inmate Welfare Fund and will be effective November 1, 2023 through October 31, 2026. This is a stand-alone system. There are no books or CDs.

Note: This has been approved by the Prison Board.



Moved by Mr. Sherman, seconded by Mr. Maggi, approving an agreement with Lexis Nexis at a cost of \$75/month for three (3) years, effective November 1, 2023 through October 31, 2026.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Purchasing and Information Technology, presented to the Board for their consideration and approval, a three- (3-) year agreement with Segra dba Lumos Networks, Inc., for the new North Strabane MDJ (Manfredi) location to provide broadband internet connection and managed services at a total monthly cost of \$525. Costs will be paid through the IT operating budget.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving an agreement with Lumos Networks for total monthly cost of \$525, for internet connectivity services.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Purchasing and Information Technology, presented to the Board for their consideration and approval, a contract addendum with Full-Service Network LP for a cloud phone hosted system to add MDJ Manfredi. Total cost will be \$299.99 for activation and \$179.99/month. Costs will be paid through the IT operating budget.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving a contract addendum with Full-Service Network.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Purchasing and Information Technology, presented to the Board for their consideration and approval, a renewal agreement with Scantek Infomanagement Solutions for the Laserfiche document management licenses including support and maintenance at a total cost of \$73,820, which includes both the County and courts systems and project management. This agreement will be a twelve (12) month subscription and costs will be paid through the IT operating budget.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving a renewal agreement with Scantek Infomanagement Solutions, for a total cost of \$73,820, for a 12-month subscription.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Purchasing and Public Safety, presented to the Board for their consideration and approval, a maintenance agreement on the software for the radio console purchased on the GSA contract from Avtec. Maintenance and support will now be provided by MRA Inc.

Mr. Sherman moved to table the matter. There was not a second.

Motion to approve item by Mrs. Vaughan, seconded by Mr. Maggi, approving a maintenance agreement with MRA Inc., for radio console software.

Roll call vote taken:

Mr. Sherman – No; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried.

Chief Clerk, on behalf of Purchasing and Human Resources, presented to the Board for their consideration and approval, an agreement extension with Time Savers Inc., for the purpose of providing after-hours drug and alcohol screening of employees on an as-needed basis. This agreement will be effective January 1, 2024 through December 31, 2024.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving an agreement extension with Time Savers Inc., effective January 1, 2024 through December 31, 2024.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.  
Motion carried unanimously.

Chief Clerk, on behalf of Purchasing, presented to the Board for their consideration and approval, an agreement to provide printing and mailing of real estate tax notices for the Washington County Treasurer to The Master's Touch LLC. This agreement will be effective from November 1, 2023 through October 31, 2024, at an annual cost of approximately \$18,368.15, plus postage. This was the lowest, most responsive and responsible bid received.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving an agreement with The Master's Touch, effective November 1, 2023 through October 31, 2024.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.  
Motion carried unanimously.

Chief Clerk, on behalf of Purchasing and Information Technology, presented to the Board for their consideration and approval, an agreement with Global Payments Integrated for all credit card transactions in the Parks & Recreation Department. This will include all Washington County Parks, online pavilion rentals, online class registrations, in-office payments and over the phone payments for rentals and permits. This agreement will be effective from the date of approval for one (1) year with automatic renewals, unless terminated with a 30-day written notice. There will be an additional \$45 rental fee for four (4) pin pads.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving an agreement with Global Payments Integrated, effective from the date of approval for one (1) year with automatic renewals.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.  
Motion carried unanimously.

Chief Clerk, on behalf of Purchasing and Public Safety, presented to the Board for their consideration and approval, a work order, in accordance with the time and material consulting contract with V-COMM, LLC. This follows the Court Order issued by Judge Gilman on October 26, 2023, and shall entail agreed upon time and material services. This work order will be effective from the date of approval through scope of work (SOW) completion with total costs not to exceed \$54,000. All services performed will be in adherence to the existing as-needed radio consulting agreement.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving a work order V-COMM, effective from the date of approval through completion with total costs not to exceed \$54,000.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.  
Motion carried unanimously.

Chief Clerk, on behalf of Purchasing and Planning, presented to the Board for their consideration and approval, the amended purchase price with Pete Jeffrey & Associates, for two (2) RigidPly 30x60 standard pavilions to be installed at Cross Creek Park. The cost will be \$45,703/pavilion, plus \$23,360/pavilion for ancillary services and inground mount for a total cost of \$138,126. Costs will be paid through oil and gas funds.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving the amended purchase price with Pete Jeffrey & Associates for a total cost of \$138,126.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.  
Motion carried unanimously.

Chief Clerk, on behalf of Purchasing and Community Services, presented to the Board for their consideration and approval, the purchase of a 2024 Chevy 3500 passenger van in the amount \$44,351.18 from TriStar Chevy. Costs will be paid from the Capital Fund.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving the purchase of a 2024 Chevy 3500 passenger van from TriStar Chevy, in the amount \$44,351.18.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.  
Motion carried unanimously.

Chief Clerk, on behalf of Purchasing and Information Technology, presented to the Board for their consideration and approval, the purchase of Abnormal Inbound Email Security (850) and Abnormal Platform from CDW-G, Inc., for a total cost of \$47,622.93. The cost will be funded with Act 13 monies.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving a purchase from CDW-G, Inc., for a total cost of \$47,622.93.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Purchasing and Planning, presented to the Board for their consideration and approval, a sixty- (60-) month lease for a Canon Image Press V800 from Canon Business Solutions Inc., at a cost of \$1,880/month. The lease amount includes maintenance, toner, and service.

Note: Only after exceeding 18,000 color and 15,000 black & white copies will there be a charge of \$0.037/color copy and \$0.0084/black and white copy.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving a sixty- (60-) month lease with Canon Business Solutions, for a cost of \$1,880/month.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Purchasing and Adult Probation, presented to the Board for their consideration and approval, the purchase of laptops, tablets, and computers to replace aging equipment in the Adult Probation Office with Dell Technologies for a total cost of \$75,297.87. The cost will be paid from APO Supervision Fees.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving equipment purchases with Dell Technologies, for a total cost of \$75,297.87.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

#### ANNOUNCEMENTS

An Executive Session to discuss personnel and litigation was held at 10 a.m. on Wednesday, November 15, 2023, following the Agenda Meeting. The regularly scheduled Salary Board and Retirement Board meetings will be immediately following today's meeting. All county offices will be closed on Thursday, November 23 and Friday, November 24, 2023 in observance of Thanksgiving.

#### SOLICITOR

Solicitor Grimm presented to the Board for their consideration and approval tax refunds in the amount of \$3,036.01.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the above tax refunds.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

## Cycle J Tax Refunds - 11/16/23

Year	Amt.	Date	Name	Address	City	St.	Zip	District	Parcel No.
2020	154.56	11/8/2023	EARNEST RICHARD A	120 LITTLE CREEK RD	MARIANNA	PA	15345	W. BETHLEHEM	660-014-00-00-0002-02

2021	154.56	11/8/2023	EARNEST RICHARD A	120 LITTLE CREEK RD	MARIANNA	PA	15345	W. BETHLEHEM	660-014-00-00-0002-02
2022	154.56	11/8/2023	EARNEST RICHARD A	120 LITTLE CREEK RD	MARIANNA	PA	15345	W. BETHLEHEM	660-014-00-00-0002-02
2023	6.19	11/8/2023	BORDER DARLA K	985 BRUSH RUN RD	WASHINGTON	PA	15301	AMWELL	020-014-00-00-0030-02
2023	73.82	11/8/2023	KIRSCHNER CAROL A	161 IAMS HILLS RD	MARIANNA	PA	15345	AMWELL	020-033-00-00-0011-00
2023	17.86	11/8/2023	ELLIOTT TANNER R	46 MAIN ST	TAYLORSTOWN	PA	15365	BLAINE	050-005-01-03-0015-00
2023	104.3	11/8/2023	HEISER RICHARD SEBASTIAN	1200 ROSS ST	CANONSBURG	PA	15317	CANONSBURG 1ST W ANNEX	095-001-02-01-0010-00
2023	371.02	11/8/2023	GUADAGNI JOSEPH PATRICK & VALERIE	CORELOGIC CENTRALIZED REFUNDS PO BOX 9202	COPPELL	TX	75019	CANONSBURG 2ND W	100-018-00-03-0003-00
2023	5.24	11/8/2023	TAYLOR CHANDLER	240 N CENTRAL AVE	CANONSBURG	PA	15317	CANONSBURG 3RD W	110-026-00-00-0006-00
2023	305.53	11/8/2023	ALTIERI PATRICIA L & HARRY W KERNER	JR & MARY J PIFFERETTI 1007 MEADOW LANE APT 208	CANONSBURG	PA	15317	CECIL	140-012-18-00-0017-00C
2023	168.6	11/8/2023	POOT AARON C & ZELENIK HALLIE	1080 SKYLINE DR	CANONSBURG	PA	15317	CECIL	140-015-06-00-0053-28
2023	176.7	11/8/2023	SULKOWSKI ALEXANDER & CAIN JACLYN	2060 BREEZEWOOD DRIVE	CANONSBURG	PA	15317	CECIL	140-015-06-00-0068-00
2023	110.97	11/8/2023	KLONICKE ALECIA MARIE & KAITLYN MAR	1003 MAGNOLIA COURT	MCDONALD	PA	15057	CECIL	140-006-25-00-0017-00
2023	11.67	11/8/2023	THALHOFFER CORRY L	120 BUCKEYE RD	CLAYSVILLE	PA	15323	EAST FINLEY	270-011-00-00-0040-00
2023	110.97	11/8/2023	ROSCOE SPORTSMENS ASSOC	PO BOX 339	ROSCOE	PA	15477	ELCO	300-006-00-00-0021-00
2023	7.38	11/8/2023	PIDICH CURTIS W & DARLA V	1500 RTE 481	CHARLEROI	PA	15022	FALLOWFIELD	320-010-09-99-0068-00
2023	19.76	11/8/2023	SMITH MARK ANTHONY	25 CARSON STREET	BELLE VERNON	PA	15012	FALLOWFIELD	320-007-05-02-0001-00
2023	75.01	11/8/2023	BLACKBURN RICHARD	2 LIBERTY ST	BENTLEYVILLE	PA	15314	FALLOWFIELD	320-011-09-99-0002-01T
2023	21.91	11/8/2023	LAMOREAU STEVEN	15 CHURCH ST	BURGETTSTOWN	PA	15021	HANOVER	340-004-09-99-0014-01A

2023	7.63	11/8/2023	HERFORTH PATRICK C & PEGGY A	805 WALNUT ST	MONONGAHELA	PA	15063	MONONGAHELA 1ST W	420-038-00-03-0006-00
2023	95.26	11/8/2023	SMITH JAMES T	507 JACKSON ST	MONONGAHELA	PA	15063	MONONGAHELA 2ND W	430-012-00-03-0007-00
2023	6.91	11/8/2023	URSIC WILLIAM B	120 KINDER RD	SCENERY HILL	PA	15360	N. BETHLEHEM	490-025-09-99-0005-02
2023	74.3	11/8/2023	GIANGREGO RIO MICHAEL & LAURIE	245 CLARE DR	CANONSBURG	PA	15317	N. STRABANE	520-013-18-00-0014-00
2023	99.07	11/8/2023	HRA MIKA ROBERT & CATHERINE	1021 SADDLECLUB DR	CANONSBURG	PA	15317	N. STRABANE	520-002-04-00-0004-00
2023	50.25	11/8/2023	JOHNSON AUSTIN TYLER & ALI M	107 MULTIFLORA DR	CANONSBURG	PA	15317	N. STRABANE	520-015-10-00-0013-00
2023	150.99	11/8/2023	LEWICKI JOSEPH W JR & JASON & MICHE	84 CHUBBIC RD	CANONSBURG	PA	15317	N. STRABANE	520-009-00-00-0044-08
2023	58.27	11/8/2023	OKORN GEORGE S & DANA A	241 LINDEN CREEK RD	CANONSBURG	PA	15317	N. STRABANE	520-002-00-00-0018-00
2023	114.78	11/8/2023	WENTWORTH JAMES A & JODIE K	299 CLARE DR	WASHINGTON	PA	15301	N. STRABANE	520-013-19-00-0030-00
2023	1.87	11/8/2023	OLSON MATTHEW W & DANIELLE	135 MAGGIE DR	EIGHTYFOUR	PA	15330	N. STRABANE	520-003-07-00-0018-00
2023	40.25	11/8/2023	NYSTROM DEBORAH & GREGORY C	110 DANA DR	EIGHTY FOUR	PA	15330	NOTTINGHAM	530-002-07-00-0005-00
2023	157.71	11/8/2023	EARNEST RICHARD A	120 LITTLE CREEK RD	MARIANNA	PA	15345	W. BETHLEHEM	660-014-00-00-0002-02
2023	15.95	11/8/2023	SMITH MARK A & TRACEY A	733 BURNSVILLE RIDGE RD	CLAYSVILLE	PA	15323	WEST FINLEY	680-017-00-00-0006-01
2023	112.16	11/8/2023	RAGGI EUGENE & MARY BETH	27 WILLOWBROOK LN	WASHINGTON	PA	15301	WASHINGTON 6TH W	760-009-00-03-0004-00
<b>TOTAL \$3,036.01</b>									

There being no further business, Chairman Vaughan declared the meeting adjourned at approximately 2:49 p.m.

THE FOREGOING MINUTES WERE SUBMITTED FOR APPROVAL:

\_\_\_\_\_, 2023

ATTEST: \_\_\_\_\_

CHIEF CLERK