

CHIEF CLERK AGENDA

November 15, 2023

SPECIAL ORDER OF BUSINESS

No special order of business.

NEW BUSINESS:

Chief Clerk respectfully requests the Commissioners approve the appointment of Adam Petris to the Hospital Authority Board; and the reappointments of Dennis Dutton and John LaCarte to the Authority Board; Michael Lusk, José Taracido, and Larry Maggi to the Conservation District Board.

Chief Clerk respectfully requests the Commissioners approve the terms of the Court Order dated October 26, 2023, reaching a resolution of the lawsuit filed at Docket No. 2023-6170 in the Court of Common Pleas of Washington County, Pennsylvania, between Peters Township, North Strabane Township, Michael McLaughlin, Jr., in his individual capacity, and Mark Grimm in his individual capacity (Plaintiffs) vs. Washington County, Washington County Board of Commissioners, Diana Irey Vaughan, in her official capacity as Commissioner Chair on the Board; Larry Maggi, in his official capacity as Commissioner on the Board; Nick Sherman, in his official capacity as Commissioner on the Board; April Sloane, in her official capacity as the County Controller; and MRA, Inc.

MEMORANDUM

November 15, 2023

TO: Commissioner Ireya Vaughn
Commissioner Maggi
Commissioner Sherman

FROM: Jason E. Theakston, Director
Planning Office

SUBJECT: Agenda Meeting – November 15, 2023

1. Planning – Statewide Local Share Grant

Planning requests authorization to submit a grant request under the Statewide Local Share Grant Program for the replacement of the Jersey and Guernsey Barns at the Washington County Fairgrounds. Match will be derived from Fair Gas Lease and Act 13 Greenways monies. Planning also requests approval of the \$100 grant submission fee to the Commonwealth Finance Authority.

2. Planning – Statewide Local Share Grant

Planning requests authorization to submit a grant request under the Statewide Local Share Grant Program for Maintenance Building Expansion at Cross Creek County Park. Match will be derived from the Cross Creek Gas Lease. Planning also requests approval of the \$100 grant submission fee to the Commonwealth Finance Authority.

3. Parks and Recreation – Tunnel #4

The Planning Commission requests approval of a contract with Gibson-Thomas Engineering Company, Inc. in the amount of \$246,278.16 for design of the National Pike Trail Tunnel #4 Project.

The County was awarded \$900,000 for construction costs of the Tunnel project through the PennDOT Transportation-Alternatives Set Aside Grant Program. The County is responsible for all pre-construction activities as part of grant requirements. Funding would be derived from the capital fund.

4. Parks and Recreation – Division Orders

Planning recommends approval of an amended division order with Range Resources for Sanns Frank Unit C (Mingo Creek County Park) with the decimal interest 0.04593713.

5. Washington County 2023 Paving Change Orders

The Planning Commission requests approval of a contract change order with Morgan Excavating in the amount of \$14,458.92 for paving the existing bike challenge course in Cross Creek Park as well as speed bumps placed in Cross Creek Park.

Funding for this change will be made with Cross Creek Gas Lease Funds.

The Planning Commission requests approval of a contract change order with Morgan Excavating in the amount of \$12,750.00 to correct the pavement approaches at Buffalo Creek Bridge No. 29 to prevent potential snowplow damage.

Funding for this change will be made with Liquid Fuel account funds.

The total **Change Order No. 2** amount is therefore **\$27,208.92** and the new contract total will be **\$566,847.92**.

6. Liquid Fuels – Chartiers Bridge No. 58 – Mackin Engineers and Consultants Supplement

The Planning Commission requests approval of a contract supplement with Mackin Engineers and Consultants, in the amount of \$10,000.00 to provide required construction inspection and management for the West Wheeling Street Bridge, Chartiers No. 58, pending Pa DOT approval.

The construction contract had been extended due to construction issues until May 24, 2024 and the increase is to allow for the required inspection for this extension.

Funding is 100% Federal Funds with no match required.



BOARD OF COMMISSIONERS
DIANA IREY VAUGHAN
CHAIR
LARRY MAGGI
VICE CHAIR
NICK SHERMAN
PHONE: 724-228-6724

County of Washington

FINANCE DEPARTMENT

COMMONWEALTH OF PENNSYLVANIA
95 WEST BEAU STREET – SUITE 430
WASHINGTON, PENNSYLVANIA 15301



Adam G. Petris
Assistant Finance Director

PHONE: 724-228-6894
FAX: 724-228-6941


FINANCE'S AGENDA

November 15, 2023

1. Finance, on behalf of Public Safety, respectfully requests the Commissioners approve and ratify the submission of a Safety-First Grant application from Norfolk Southern Railroad.
2. Finance, on behalf of Adult Probation, respectfully requests the Commissioners approve a Subgrant for Improvement of Adult Probation Services in the amount of \$152,589.00. These funds are used to provide community supervision for both rehabilitative efforts of criminally involved individuals as well as public safety.
3. Finance, on behalf of the Redevelopment Authority of the County of Washington as agent for the Washington County Airport, respectfully requests the Commissioners approve a Consent to Assignment agreement between the County and Aeronational, Inc. for consent to its assignment of the land lease with AAW Holdings, LLC. All other terms and conditions of the agreement shall remain the same.
4. Finance, on behalf of the Redevelopment Authority of the County of Washington as agent for the Washington County Airport, respectfully requests the Commissioners approval to amend the Bureau of Aviation (BOA) Grant ABG-2022 (County of Washington 00022) in the amount of \$97,000 for engineering (construction phase) and administration services. This will be funded by BOA and no County funds are required.

HUMAN RESOURCES
INTEROFFICE MEMORANDUM

TO: CINDY GRIFFIN

FROM: ANDREA JOHNSTON 
DIRECTOR OF HUMAN RESOURCES

SUBJECT: AGENDA ITEMS FOR 11/15/23 MEETING

DATE: NOVEMBER 3, 2023

Human Resources respectfully requests the Board of Commissioners approve the renewal of the DOT Drug and Alcohol Testing Consortium with the Washington Hospital Occupational Medicine Center. The agreement provides drug and alcohol testing services for DOT-regulated random lottery draws. The rates of the contract will increase as follows and will be effective January 1, 2024 through December 31, 2024:

- Specimen collection fee – Increase from \$20 to \$30

Human Resources respectfully requests the Board of Commissioners approve the renewal of the Share and Ride Program Consortium with the Washington Hospital Occupational Medicine Center. The agreement provides drug and alcohol testing services for non-regulated random lottery draws. The rates of the contract will increase as follows and will be effective January 1, 2024 through December 31, 2024:

- Specimen collection fee – Increase from \$20 to \$30

Human Resources respectfully requests the Board of Commissioners approve a service agreement with Inservco Insurance Services, Inc. to provide claims management services for open Workers' Compensation claims. The agreement will be effective from January 1, 2024 through December 31, 2026 with a yearly flat fee of \$13,000.

MEMORANDUM

TO: Commissioner Irey Vaughan, Chair
Commissioner Maggi, Vice Chair
Commissioner Sherman

FROM: Department of Human Services

SUBJECT: Agenda Meeting November 15, 2023

1. Children and Youth Services – Provider Agreement

Children and Youth Services is requesting approval of the following provider agreements for the period of July 1, 2023 – June 30, 2024. No additional county funds are required.

<u>PROVIDER</u>	<u>AMOUNT</u>
Adelphoi Village – Family Finding	\$ 300,000.00
Adelphoi Village – IHPTA	\$ 500,000.00
Adelphoi Village – MST	\$ 140,000.00
Adelphoi Village – SO	\$ 25,000.00
Bair Foundation – Visitation	\$ 250,000.00
Family Care for Children and Youth, Inc.	\$ 100,000.00
Formative Outcomes, LLC	\$ 30,000.00
Justice Works Youth Care – Anger, STOPP, Just Care, NP, NPSA	\$ 800,000.00
Justice Works Youth Care – FGDM	\$ 750,000.00
Justice Works Youth Care – VIP	\$ 160,000.00
Justice Works Youth Care – Visitation	\$ 250,000.00
Justice Works Youth Care – WhyTry	\$ 100,000.00
Lifespan Family Services	\$ 400,000.00
Pathways Adolescent Center	\$ 450,000.00
The Children’s Institute of Pittsburgh – Care Coordination	\$ 150,000.00
The Children’s Institute of Pittsburgh – In Home Family	\$ 300,000.00
Valley Youth House	\$ 150,000.00
Wesley Family Services	\$ 140,000.00
White Deer Run, LLC	\$ 150,000.00
Total	\$ 5,145,000.00

2. Children and Youth Services – Provider Agreement

Children and Youth Services is requesting the approval of a provider agreement with The Clock Tower Schools for residential placement services for the period of September 1, 2023 through June 30, 2024. The contract authorization amount is \$100,000 and no additional county funds are required.

3. Children and Youth Services – Provider Agreement

Children and Youth Services is requesting the approval of a provider agreement with Harborcreek Youth Services for psychiatric residential placement services for the period of October 1, 2023 through June 30, 2024. The contract authorization amount is \$150,000 and no additional county funds are required.

- 4. Children and Youth Services – Provider Agreement**
Children and Youth Services is requesting the approval of a provider agreement with National Mentor Healthcare, LLC for placement services for the period of November 1, 2023 through June 30, 2024. The contract authorization amount is \$150,000 and no additional county funds are required.
- 5. Children and Youth Services – Provider Agreement Addendum**
Children and Youth Services is requesting the approval of a provider agreement addendum with Donnelly Boland and Associates to contract for one fiscal tech position. The contract authorization amount will be increased by \$42,500 and no additional county funds are required.
- 6. Children and Youth Services – 2024 Special Budget**
Children and Youth Services is requesting approval of its 2024 Special Budget in the amount of \$68,000. This budget will be used to cover supportive client services, child specific expenses, expenses related to the recruitment and retention of resource families, ancillary court expenses as well as meeting and event recognition expenses. No additional county funds are required.
- 7. Behavioral Health and Developmental Services – Provider Agreement**
Behavioral Health and Developmental Services is requesting the approval of a provider agreement with The Care Center, Inc. to implement the Person-Centered Forensics Service initiative for the period of July 1, 2023 through June 30, 2024. The contract authorization amount is \$49,078 and no additional county funds are required.
- 8. Behavioral Health and Developmental Services – Provider Agreement**
Behavioral Health and Developmental Services is requesting the approval of a provider agreement with Arc Human Services to implement the Person-Centered Forensics Service initiative for the period of July 1, 2023 through December 31, 2023. The contract authorization amount is \$45,000 and no additional county funds are required.
- 9. Behavioral Health and Developmental Services – Agreement Addendum**
Behavioral Health and Developmental Services is requesting the approval of an agreement addendum with the Pennsylvania Commission on Crime and Delinquency for the Prevention and Diversion Care Manager to extend the term nine months from December 31, 2023 to September 30, 2024. All other terms of the original agreement remain unchanged and no county funds are required.

BOARD OF COUNTY COMMISSIONERS:
DIANA IREY VAUGHAN, CHAIR,
LARRY MAGGI, VICE CHAIR,
NICK SHERMAN

(724) 228-6724



Randy Vankirk
Director of Purchasing
Phone: 724-228-6729

COUNTY OF WASHINGTON

PURCHASING DEPARTMENT
COMMONWEALTH OF PENNSYLVANIA
95 WEST BEAU STREET, SUITE 430
WASHINGTON, PA 15301

TO: BOARD OF COUNTY COMMISSIONERS

FROM: RANDY VANKIRK, DIRECTOR OF PURCHASING

DATE: NOVEMBER 8, 2023

SUBJECT: AGENDA ITEMS FOR NOVEMBER 15, 2023 - MIN#1175

Rev#4

I. BIDS/CONTRACT EXTENSIONS/PROPOSALS

A. Bid/RFP Awards

1. Bid Award - JMPP – Contract #100323-JMPP

Purchasing, respectfully requests the Board of County Commissioners **award the bid** for products under the Winter 2023/24 “**Joint Municipal Purchasing Program**” for Washington County to the following vendors based on their per unit cost as submitted in their bid proposals:

- Safety-Kleen Systems Inc., Norwell MA
- Ligonier Stone & Lime Co. dba/ Derry Stone & Lime Co., Latrobe PA
- Morton Salt, Inc. Chicago IL
- Arcosa Aggregates, Morgantown, WV

All items have been awarded to the lowest most responsive and responsible bidders meeting specifications. If approved, this contract will be effective date of approval through September 30, 2024.

2. Amended Broadband RFP Award – South Strabane Township, PA – 625 Commercial and Residential Targets

The Purchasing Department respectfully requests the Board of County Commissioners approve the modifications to our prior Broadband Services proposal award for a unified

turnkey solution providing Broadband Connectivity from 695 to 625 residential and commercial targets in the South Strabane Township, PA to **Verizon Pennsylvania, LLC and Verizon North, LLC; Collectively “Verizon” 1300 I Street NW, Washington, DC 20005** for 73 miles of fiber at a total cost of \$3,442,926, of which Washington County will pay \$1,996,897.00, the remainder will be supplemented by Verizon.

Washington County’s cost will be funded from the American Rescue Plan Act Fund.

3. Bid Award – Plumbing Service – Contract #102423-Plumb

Purchasing, respectfully requests the Board of County Commissioners award the bid for **Plumbing Services to McVehil Inc., of Washington PA** at their proposed time and material rates. McVehil was the most **responsive, responsible bidder at the lowest cost** to the County. Supplies for work performed will be received at a 15% discount.

If approved, this contract will be in effect from **November 1, 2023, through October 31, 2024**, with the option to extend for two (2) additional, one (1) year periods.

4. RFP Award(s) – Transition of Age, CRR Home – Contracts #102423-TA Res Home and #102423-CRR Home

Purchasing, on behalf of Jennifer Scott, **BHDS**, respectfully requests the Board of County Commissioners award the RFP(s) for **Transition of Age Residential Program and Community Residential Program to Supportive Concepts for Families of Carnegie PA.**

Selecting one vendor for both RFP solutions will represent a total program cost for Transition of Age and Community Residential Homes of \$1,361,542.00 annually. Selection was based upon evaluations that considered background, experience, mission, care quality and qualifications as well as budget and total cost. If approved, these contracts will be funded via Block Grant funds.

5. RFP Award – Supportive Housing – #102423-SHC Provider RFP

Purchasing, on behalf of Jennifer Scott, **BHDS**, respectfully requests the Board of County Commissioners award the RFP for **Supportive Housing Provider** to the following service providers:

- **AMI, Inc. of Washington-Greene Counties, Washington PA**
- **The Mental Health Association, Washington PA**

Startup Costs of \$20,600.00 and \$230,700.00 Annually. Selection was based upon evaluations that considered background, experience, mission, care quality and qualifications as well as budget and total cost. If approved, funding will be provided via Block Grant funds.

B. Bid Award Extension

1. Bid Award - Thirty Day Extension – Bid Contract #091923 -MDJ Security

Pursuant to Act 142, Senate Bill 1154, effective February 20, 2001, Purchasing, on behalf of Courts, respectfully requests the Board of County Commissioners authorize a **thirty (30) day extension of the bid award for “MDJ Security”** for Washington County to the following vendors, as additional time is needed to evaluate the bid responses.

1. Valentis Group Inc.
2. Peak Security Inc.
3. OSA Global LLC

4. Signal of Central Pittsburgh
5. St. Moritz Security Services Inc.
6. Allied Universal Security Services

C. Bid Contract Extensions

1. Bid Extension - Wiring Services–Contract #100520-Wiring

Purchasing, on behalf of **Information Technology**, respectfully requests the Board of County Commissioners approve the **Wiring Services** contract **extensions** for the listed vendors on a “Time & Material” basis per their submitted hourly rates.

- **Computec Technical Solutions Inc, Eighty-Four PA**
- **Information Technologies Services, Carnegie PA**

If approved, the contract extensions will be effective January 1, 2024, through December 31, 2024. This will be the final renewal per the original agreement and will need re-bid next year.

D. Bid Rejections

1. MDJ 27-1-03 - #091923

Purchasing, on behalf of Patrick Grimm, **Court Administrator**, respectfully requests the Board of County Commissioners approve the **rejection of all proposals** for **MDJ 27-1-03 Office Space (Charleroi)** and approve rebidding.

2. #100323-PIO CYS RFP

Purchasing, on behalf of Anne Schlegel, **CYS**, respectfully requests the Board of County Commissioners approve the **rejection of all proposals** received for **Parenting Inside Out services** and approve rebidding.

3. #100323-DVS CYS RFP

Purchasing, on behalf of Anne Schlegel, **CYS**, respectfully requests the Board of County Commissioners approve the **rejection of all proposals received for Domestic Violence services** and approve rebidding as no proposals were received.

4. #100323-DA CYS RFP

Purchasing, on behalf of Anne Schlegel, **CYS**, respectfully requests the Board of County Commissioners approve the **rejection of all proposals received for Drug and Alcohol services** and approve rebidding as no proposals were received.

E. Bid Contract Purchases

1. MDJ Access Control System - Wiring Services–Contract #100520-Wiring

Purchasing, on behalf of **Information Technology**, respectfully requests the Board of County Commissioners approve the purchase of an **Access Control System for MDJ Manfredi, from Information Technologies Services, Carnegie PA**, our contract of record.

The total cost of the Access Control System, Equipment, & System Labor will be \$16,970.83 and funded from Act 13.

2. McVehil - Plumbing Services – Contract #101420-1PS

Purchasing, on behalf of **Warden Fewell, Correctional Facility**, respectfully requests the Board of County Commissioners approve our contracted vendor, **McVehil Plumbing, to Demo, Remove and Install a New In-Line Commercial Waste Grinder Pump.**

If approved, Service will be performed by **McVehil Plumbing, Heating & Supply Co., Inc., Washington PA.**, our contract of record. Work includes a New Pump, Piping, Piping Connections, Bracing and Startup Commissioning. Power to the unit will be connected by Jail Maintenance. Total Cost is \$73,704.00. and Funding to be provided from Act13 Monies.

NOTE: THIS AGREEMENT FOR THE CORRECTIONAL FACILITY IS CONTINGENT UPON PRISION BOARD APPROVAL.

F. Authorization to Bid/Request Proposals

1. Public Safety

Purchasing, on behalf of **Public Safety**, respectfully requests the Board of County Commissioners authorize the **advertising** for engineering, installation, servicing, repair, maintenance, and removal of 911 Countywide Communication Equipment.

2. Broadband Service – Phase 4

The Purchasing Department respectfully requests the Board of County Commissioners authorize the **advertising for Proposals (RFP) for Phase 4 Broadband Expansion in underserved communities.**

3. Human Services

The Purchasing Department, on behalf of **Human Services**, respectfully requests the Board of County Commissioners authorize the **advertising for Proposals (RFP) to Provide a Joint Transitional and Rapid Rehousing Program in the Mon Valley for individuals and families experiencing homelessness.**

4. Pedestrian Crosswalk

Purchasing, on behalf of **Building & Grounds**, respectfully requests the Board of County Commissioners authorize the **advertising for a Pedestrian Crosswalk on Beau Street.**

5. Oblique Imagery Addendum

Purchasing, on behalf of **Information Technology**, respectfully requests the Board of County Commissioners authorize the **advertising for Proposals (RFP) for “Digital Referenced Oblique Aerial Imagery.**

G. Change Orders to Bid Contract

Purchasing respectfully requests the Board of County Commissioners approve the following change order.

1. Change Order #15 Courthouse Courtroom Renovation - Contract #102222

Purchasing, on behalf of Justin Welsh, **Building & Grounds**, respectfully requests the Board of County Commissioners **approve the following change orders with StoneMile Group, LLC., Canonsburg, PA.**

Change Order #15 includes the following work.

- \$2,486 - COR 33 –Costs associated with supply & installation of a lighting fixture in Courtroom 7.

Change order 15 will change the amount of their current contract from \$2,797,541.65 to \$2,488.492.65. This Change Order has been reviewed and

recommended by Justin Welsh, Building & Grounds, Pat Grimm, Courts, MacBracey Corp. & Buchart Horn Architects, Pittsburgh, PA.

II. AGREEMENTS & CONTRACTS/LEASES

A. Professional Service Agreements

1. Professional Services Addendum - Courthouse Renovation - Contract #060618-A/E

Purchasing, on behalf of Justin Welsh, **Building & Grounds** respectfully requests the Board of County Commissioners **approve an Addendum to our Professional Service Agreement with Buchart Horn Architects, Pittsburgh, PA**, to provide for a **time extension** for **Architectural/Engineering Administrative and Project Management Services for the Courthouse Courtroom Project** at a cost of \$6,135.00.

If approved, this Addendum will continue until project completion or February 1, 2024, whichever comes first. Funding will be from the **American Rescue Plan Act Fund**.

2. GAI Consultants, Inc. – Professional Services

Purchasing, on behalf of Justin Welsh, Director of **Building & Grounds**, respectfully requests the Board of County Commissioners **approve a work order** for Professional Services with our contracted vendor, **GAI Consultants, Inc.** This work order is for the **WC Courthouse Square Parking Garage Drawings & Construction Consultation** at a total estimated cost of \$58,885.00.

This work has been approved for Act 13 Funding.

- **GAI Scope of Services:** GAI will perform the following services under this Work Order. Update the existing Courthouse Square Plaza and Garage Renovations drawing set in accordance with the Required Drawing Changes Report that GAI previously submitted.

3. Digital Staff Training - Emerge Career for Digital (tablet) CDL training

The Purchasing Department, on behalf of **Warden Fewell, Correctional Facility**, respectfully requests the Board of County Commissioners **approve an agreement with Emerge Career for digital (tablet) CDL training** to our incarcerated population. Each month, Emerge Career will enroll a cohort of 10 incarcerated persons into its program, at its Washington, PA location. There is No cost to the County.

NOTE: THIS AGREEMENT FOR THE CORRECTIONAL FACILITY IS CONTINGENT UPON PRISION BOARD APPROVAL.

4. Legal Research Agreement - Lexis Nexis

Purchasing, on behalf of Warden Fewell, **Correctional Facility**, respectfully requests the Board of County Commissioners approve the following **renewal service agreement** for the backup electronic drive (law library) for legal research:

- **Lexis Nexis** - to provide legal research for the inmates Law Library at a cost of \$75.00 per month (three years) funded from Correctional Facilities Operating Budget. If approved, this agreement will be effective November 1, 2023, through October 31, 2026. This is a stand-alone system. There are no books or CD's.

NOTE: THIS AGREEMENT FOR THE CORRECTIONAL FACILITY IS CONTINGENT UPON PRISION BOARD APPROVAL.

5. Segra Internet Agreement

Purchasing, on behalf of Ryan Anderson, **Information Technology**, respectfully requests the Board of County Commissioners **approve** a 3-year agreement with **Segra, dba Lumos Networks, Inc.**, for the new **North Strabane MDJ (Manfredi) Location** to provide **Broadband Internet Connection and Managed Services** at a total monthly cost of \$525.00 from the IT Operating budget.

Note: Per Ryan, “The cost includes the Sd-Wan so they can connect back to us, which reduces the access control, phones, and security cameras cost.

6. Addendum - Cloud Phone System - Contract #120121-Cloud Phone - RFP

The Purchasing Department, on behalf of Ryan Anderson, **Information Technology**, respectfully requests the Board of County Commissioners **approve a contract Addendum with Full-Service Network LP, Pittsburgh, PA, for our Cloud Phone hosted System** to add **MDJ Manfredi** to the new phone system.

Total cost will be \$299.99 for activation and \$179.99 monthly, funded from their Operating Budget.

7. IT - Scantek Infomanagement Solutions – Contract #009-E22-090, Exp 12/14/2024

Purchasing, on behalf of Ryan Anderson, **Information Technology**, respectfully requests the Board of County Commissioners **approve the renewal Agreement with Scantek Infomanagement Solutions, Willow Grove, PA, for the Laserfiche Document Management Licenses including support & Maintenance** at a total cost of \$73,820.00, which includes both the County & Courts Systems and Project management.

If approved, this will be a 12-Month Subscription and will be paid from their Operating budget.

Note: This is the County’s **Electronic records software** with 72 Full Named User Licenses – Business Tier and 200 Participant User Licenses.

8. Radio Console System Preventative Maintenance/Software Agreement

Purchasing, on behalf of **Public Safety**, respectfully requests the Board of County Commissioners approve the **Maintenance agreement** on the Software for the **Radio Console** purchased on the GSA Contract from **Avtec**. Maintenance & Support are now provided by **MRA Incorporated, Washington, PA**.

If approved, this maintenance agreement will be effective January 1, 2024, through December 31, 2024, at a total amount of \$73,487.93. The total cost of this maintenance will be paid from the Public Safety State Collected Surcharge Funds.

Note: This agreement covers the Systems at both the Primary & Airport Locations.

9. Time Savers Inc.

Purchasing on behalf of **Human Resources**, respectfully requests the Board of County Commissioners **extend** our agreement with **Time Savers Inc, of Waynesburg PA**, for the purpose of providing **after hours drug and alcohol screening of employees** on an as needed basis. If approved, this renewal will be effective January 1, 2024, through December 31, 2024.

10. Real Estate Tax Notices- Master’s Touch

The Purchasing Department respectfully requests the Board of County Commissioners **approve an agreement for “Providing, Printing & Mailing of Real Estate Tax Notices** for

the Washington County Treasurer to The Master's Touch LLC, Spokane WA. If approved, this contract will be in effect from November 1, 2023, through October 31, 2024, at an annual cost of approximately \$18,368.15, plus postage.

This was the most responsive and **cost-effective** quote received. Due to the rising costs of printing services, this service will be re-bid following contract term.

11. Global Payments Integrated

Purchasing, on behalf of IT, respectfully requests the Board of County Commissioners approve an **agreement with Global Payments Integrated** for all credit card transactions in the Parks & Rec Department. This will include all Washington County Parks, including, online pavilion rentals, online class registrations, payments in office and on the phone for rentals and permits.

If approved, this agreement will be effective DOA for 1-year with automatic renewals and/or 30 day termination notice, at a total discounted rate of 3.5000% (passed onto customer) and associated fees as noted on page 2 of the agreement. Additional \$45 rental fee for four (4) Pin Pads.

Note: We are implementing Tyler Parks & Rec software. Our go live date is November 29. This new software does not work with MSB/Nexus which is their current credit card vendor. Tyler software had two options that integrate with their software: Global Payments/OpenEdge and Tyler Payments. Tyler Payments did not work with online payments so for the Parks Department, we were down to one option which is Global Payments/Open Edge.

III. STATE CONTRACT/COSTARS PURCHASES

1. Amended Cost - COSTARS 14 – Standard Pavilions – Exp. 5/23/24 Cross Creek Park Pavilions

Purchasing, on behalf of **Planning**, respectfully requests the Board of County Commissioners **approve the amended purchase price of two (2) RigidPly 30x60 Standard Pavilions & installation to be installed at Cross Creek Park.** Total Pavilion cost of \$45,703.00 each and Ancillary Services & Inground Mount at a cost of \$23,360.00 each for a total cost of \$138,126.00. The proposed vendor is **Pete Jeffrey & Associates, of Indianola, PA.**

The proposed purchase would be placed via CoStars 14, and therefore does not require bidding. The proposed expenditure would be paid via Oil and Gas Funds.

2. Community Services Vehicle – CoStars 26

Purchasing, on behalf of Cliff Warnick, **Community Services**, respectfully requests the Board of County Commissioners **approve the purchase** of the following vehicle:

- **2024 Chevy 3500 Passenger Van** in the amount \$44,351.18

The proposed vendor is **TriStar Chevy**, Blairsville, PA. The purchase would be made via CoStars 26, and therefore does not require bidding. Proposed funding will be from Capital.

Note: Community Services will be replacing a 2005 Dodge Caravan with mileage over 122,000. This purchase has been recommended by Pat Grimm, Court Administrator.

3. COSTARS 6 – Exp 11/30/2024 - Abnormal Inbound Email Security & Abnormal Platform

Purchasing, on behalf of Ryan Anderson, **Information Technology**, respectfully requests the Board of County Commissioners **approve the Purchase of Abnormal Inbound Email Security (850) & Abnormal Platform.**

The total cost is **\$47,622.93**, and the proposed vendor is **CDW-G, Inc. of Vernon Hills, IL.** The proposed purchase is in accordance with the pricing on PA State Contract/CoStars 6 and therefore does not require bidding. The funding source will be Act 13.

Note: This product will allow the County IT Department to act quickly when an end user gets phished, it will automatically remove suspected spam from the user mailbox to help mitigate a user from interacting with it. The renewal in the future, will be funded from the IT Operating Budget.

4. Costars 1 – Copiers

Purchasing, on behalf of Jason Theakston, Director Planning Commission, respectfully requests the Board of County Commissioners authorize a sixty (60) month lease for a Canon Image Press V800 – from Canon Business Solutions Inc. The monthly cost is \$1880.00, \$0.037 per copy for color and \$0.0084 for black & white copies. Lease amount includes maintenance, toner & service.

Note: There is no charge for images until we exceed 18,000 color & 15,000 black & white.

IV. DONATION

A. Donation Resolution

1. Donation of Portraits

The Purchasing Department, as per Section 1805 of the County Code governing the sale or disposition of personal property of the County, respectfully requests the Board of County Commissioners authorize the resolution for the **donation of a desk from the Social Security Office**, who has formerly requested making the donation & have completed the “Application for Donation” application and have met all required criteria.

MIN #1175, Dated 11/16/2023.



REDEVELOPMENT AUTHORITY OF THE COUNTY OF WASHINGTON

100 WEST BEAU STREET, SUITE 603, WASHINGTON, PENNSYLVANIA 15301



STEPHEN T. JOHNSON
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LAURAL ZIEMBA
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ROBERT C. GRIFFIN
EXECUTIVE DIRECTOR

COUNTY COMMISSIONERS
DIANA IREY VAUGHAN, CHAIR
LARRY MAGGI, VICE CHAIR
NICK SHERMAN

PROJECT ACTIVITY REPORT

DATE: November 15, 2023
TO: Washington County Commissioners
FROM: Redevelopment Authority of the County of Washington

Washington County Local Share Account Program

Requests for funding under the 2024 LSA Program year were due on October 25. We received 94 applications requesting approximately \$28.1 million. The applications were reviewed by our staff for completeness. The requesting entities had an opportunity to submit any missing documentation by November 3. All application information received will be converted to PDF files and copied to USB flash drives for distribution to the LSA Review Committee Members.

The Review Committee will begin their review and evaluation of the applications in November. It is anticipated that the Public Briefing Sessions will be held in January and the Board of Commissioners will take action on the projects recommended in February. Projects will be submitted to DCED before the March 31, 2024 deadline.

East Bethlehem Front Street Park Improvements Project No. CD 20-12 & LS 22-50

This project involves recreation improvements to the Fredericktown Front Street Gateway Project along the Monongahela River. The improvements will include the installation of approximately 400 lf of ADA accessible walking trail, accessible access, parking and related site improvements. The focus of the Gateway project is to provide residents of the area and visitors a welcoming and attractive access to East Bethlehem Township's most valuable resource, the Monongahela River. Completion of this project will be the culmination of a much-needed community resource for the Township.

Estimated Project Cost: \$273,894
Funding: \$250,000 East Bethlehem Community Development Block Grant Funds
\$ 23,894 Local Share Account Funds
Bid Opening: November 8, 2023

Washington Environmental Remediation and Demolition Project No. LS 22-17

Environmental remediation and demolition of the structures located at 26 West Chestnut Street and 87 North Main Street in the City of Washington.

Estimated Project Cost: \$300,000
Funding: Local Share Account Funds
Bid Opening: November 16, 2023

Monongahela Recreation Improvements Project Nos. CV 20-14 & CD 21-18

This project involves installation of two pavilions in the playground area of Mounds Park.

Contractor: Jeider, Inc.
Contract Award: \$121,114
Funding: \$ 79,079 Community Development Block Grant Coronavirus Funds
\$ 42,035 Community Development Block Grant Funds
Award Date: November 7, 2023

Chartiers Demolition Project No. CD 21-05

This project involves the demolition and site clearance of the following blighted residential structures which have been condemned under the Township's Code Enforcement Program:

- 235 Sprowls Avenue
- 603 Railroad Street
- 317½ Reed Avenue

Contractor: David J. Woodhouse
Contract Award: \$ 22,700
Funding: Community Development Block Grant Funds
Award Date: November 15, 2023

Board Meetings

Our December board meetings will be Tuesday, December 12, 2023 starting at 4:00pm at the Hilton Garden Inn Pittsburgh/Southpointe.

SIGNED:  _____

BOARD OF COUNTY COMMISSIONERS:
DIANA IREY VAUGHAN, CHAIR,
LARRY MAGGI, VICE CHAIR,
NICK SHERMAN

(724) 228-6724



Randy Vankirk
Director of Purchasing
Phone: 724-228-6729

COUNTY OF WASHINGTON

PURCHASING DEPARTMENT
COMMONWEALTH OF PENNSYLVANIA
95 WEST BEAU STREET, SUITE 430
WASHINGTON, PA 15301

TO: BOARD OF COUNTY COMMISSIONERS

FROM: RANDY VANKIRK, DIRECTOR OF PURCHASING

DATE: NOVEMBER 8, 2023

SUBJECT: AGENDA ITEMS FOR NOVEMBER 15, 2023 - MIN#1175

Rev#4

I. BIDS/CONTRACT EXTENSIONS/PROPOSALS

A. Bid/RFP Awards

1. Bid Award - JMPP – Contract #100323-JMPP

Purchasing, respectfully requests the Board of County Commissioners **award the bid** for products under the Winter 2023/24 “**Joint Municipal Purchasing Program**” for Washington County to the following vendors based on their per unit cost as submitted in their bid proposals:

- Safety-Kleen Systems Inc., Norwell MA
- Ligonier Stone & Lime Co. dba/ Derry Stone & Lime Co., Latrobe PA
- Morton Salt, Inc. Chicago IL
- Arcosa Aggregates, Morgantown, WV

All items have been awarded to the lowest most responsive and responsible bidders meeting specifications. If approved, this contract will be effective date of approval through September 30, 2024.

2. Amended Broadband RFP Award – South Strabane Township, PA – 625 Commercial and Residential Targets

The Purchasing Department respectfully requests the Board of County Commissioners approve the modifications to our prior Broadband Services proposal award for a unified

turnkey solution providing Broadband Connectivity from 695 to 625 residential and commercial targets in the South Strabane Township, PA to **Verizon Pennsylvania, LLC and Verizon North, LLC; Collectively “Verizon” 1300 I Street NW, Washington, DC 20005** for 73 miles of fiber at a total cost of \$3,442,926, of which Washington County will pay \$1,996,897.00, the remainder will be supplemented by Verizon.

Washington County’s cost will be funded from the American Rescue Plan Act Fund.

3. Bid Award – Plumbing Service – Contract #102423-Plumb

Purchasing, respectfully requests the Board of County Commissioners award the bid for **Plumbing Services to McVehil Inc., of Washington PA** at their proposed time and material rates. McVehil was the most **responsive, responsible bidder at the lowest cost** to the County. Supplies for work performed will be received at a 15% discount.

If approved, this contract will be in effect from **November 1, 2023, through October 31, 2024**, with the option to extend for two (2) additional, one (1) year periods.

4. RFP Award(s) – Transition of Age, CRR Home – Contracts #102423-TA Res Home and #102423-CRR Home

Purchasing, on behalf of Jennifer Scott, **BHDS**, respectfully requests the Board of County Commissioners award the RFP(s) for **Transition of Age Residential Program and Community Residential Program to Supportive Concepts for Families of Carnegie PA.**

Selecting one vendor for both RFP solutions will represent a total program cost for Transition of Age and Community Residential Homes of \$1,361,542.00 annually. Selection was based upon evaluations that considered background, experience, mission, care quality and qualifications as well as budget and total cost. If approved, these contracts will be funded via Block Grant funds.

5. RFP Award – Supportive Housing – #102423-SHC Provider RFP

Purchasing, on behalf of Jennifer Scott, **BHDS**, respectfully requests the Board of County Commissioners award the RFP for **Supportive Housing Provider** to the following service providers:

- **AMI, Inc. of Washington-Greene Counties, Washington PA**
- **The Mental Health Association, Washington PA**

Startup Costs of \$20,600.00 and \$230,700.00 Annually. Selection was based upon evaluations that considered background, experience, mission, care quality and qualifications as well as budget and total cost. If approved, funding will be provided via Block Grant funds.

B. Bid Award Extension

1. Bid Award - Thirty Day Extension – Bid Contract #091923 -MDJ Security

Pursuant to Act 142, Senate Bill 1154, effective February 20, 2001, Purchasing, on behalf of Courts, respectfully requests the Board of County Commissioners authorize a **thirty (30) day extension of the bid award for “MDJ Security”** for Washington County to the following vendors, as additional time is needed to evaluate the bid responses.

1. Valentis Group Inc.
2. Peak Security Inc.
3. OSA Global LLC

4. Signal of Central Pittsburgh
5. St. Moritz Security Services Inc.
6. Allied Universal Security Services

C. Bid Contract Extensions

1. Bid Extension - Wiring Services–Contract #100520-Wiring

Purchasing, on behalf of **Information Technology**, respectfully requests the Board of County Commissioners approve the **Wiring Services** contract **extensions** for the listed vendors on a “Time & Material” basis per their submitted hourly rates.

- **Computec Technical Solutions Inc, Eighty-Four PA**
- **Information Technologies Services, Carnegie PA**

If approved, the contract extensions will be effective January 1, 2024, through December 31, 2024. This will be the final renewal per the original agreement and will need re-bid next year.

D. Bid Rejections

1. MDJ 27-1-03 - #091923

Purchasing, on behalf of Patrick Grimm, **Court Administrator**, respectfully requests the Board of County Commissioners approve the **rejection of all proposals** for **MDJ 27-1-03 Office Space (Charleroi)** and approve rebidding.

2. #100323-PIO CYS RFP

Purchasing, on behalf of Anne Schlegel, **CYS**, respectfully requests the Board of County Commissioners approve the **rejection of all proposals** received for **Parenting Inside Out services** and approve rebidding.

3. #100323-DVS CYS RFP

Purchasing, on behalf of Anne Schlegel, **CYS**, respectfully requests the Board of County Commissioners approve the **rejection of all proposals received for Domestic Violence services** and approve rebidding as no proposals were received.

4. #100323-DA CYS RFP

Purchasing, on behalf of Anne Schlegel, **CYS**, respectfully requests the Board of County Commissioners approve the **rejection of all proposals received for Drug and Alcohol services** and approve rebidding as no proposals were received.

E. Bid Contract Purchases

1. MDJ Access Control System - Wiring Services–Contract #100520-Wiring

Purchasing, on behalf of **Information Technology**, respectfully requests the Board of County Commissioners approve the purchase of an **Access Control System for MDJ Manfredi, from Information Technologies Services, Carnegie PA**, our contract of record.

The total cost of the Access Control System, Equipment, & System Labor will be \$16,970.83 and funded from Act 13.

2. McVehil - Plumbing Services – Contract #101420-1PS

Purchasing, on behalf of **Warden Fewell, Correctional Facility**, respectfully requests the Board of County Commissioners approve our contracted vendor, **McVehil Plumbing, to Demo, Remove and Install a New In-Line Commercial Waste Grinder Pump.**

If approved, Service will be performed by **McVehil Plumbing, Heating & Supply Co., Inc., Washington PA.**, our contract of record. Work includes a New Pump, Piping, Piping Connections, Bracing and Startup Commissioning. Power to the unit will be connected by Jail Maintenance. Total Cost is \$73,704.00. and Funding to be provided from Act13 Monies.

NOTE: THIS AGREEMENT FOR THE CORRECTIONAL FACILITY IS CONTINGENT UPON PRISION BOARD APPROVAL.

F. Authorization to Bid/Request Proposals

1. Public Safety

Purchasing, on behalf of **Public Safety**, respectfully requests the Board of County Commissioners authorize the **advertising** for engineering, installation, servicing, repair, maintenance, and removal of 911 Countywide Communication Equipment.

2. Broadband Service – Phase 4

The Purchasing Department respectfully requests the Board of County Commissioners authorize the **advertising for Proposals (RFP) for Phase 4 Broadband Expansion in underserved communities.**

3. Human Services

The Purchasing Department, on behalf of **Human Services**, respectfully requests the Board of County Commissioners authorize the **advertising for Proposals (RFP) to Provide a Joint Transitional and Rapid Rehousing Program in the Mon Valley for individuals and families experiencing homelessness.**

4. Pedestrian Crosswalk

Purchasing, on behalf of **Building & Grounds**, respectfully requests the Board of County Commissioners authorize the **advertising for a Pedestrian Crosswalk on Beau Street.**

5. Oblique Imagery Addendum

Purchasing, on behalf of **Information Technology**, respectfully requests the Board of County Commissioners authorize the **advertising for Proposals (RFP) for “Digital Referenced Oblique Aerial Imagery.**

G. Change Orders to Bid Contract

Purchasing respectfully requests the Board of County Commissioners approve the following change order.

1. Change Order #15 Courthouse Courtroom Renovation - Contract #102222

Purchasing, on behalf of Justin Welsh, **Building & Grounds**, respectfully requests the Board of County Commissioners **approve the following change orders with StoneMile Group, LLC., Canonsburg, PA.**

Change Order #15 includes the following work.

- \$2,486 - COR 33 –Costs associated with supply & installation of a lighting fixture in Courtroom 7.

Change order 15 will change the amount of their current contract from \$2,797,541.65 to \$2,488.492.65. This Change Order has been reviewed and

recommended by Justin Welsh, Building & Grounds, Pat Grimm, Courts, MacBracey Corp. & Buchart Horn Architects, Pittsburgh, PA.

II. AGREEMENTS & CONTRACTS/LEASES

A. Professional Service Agreements

1. Professional Services Addendum - Courthouse Renovation - Contract #060618-A/E

Purchasing, on behalf of Justin Welsh, **Building & Grounds** respectfully requests the Board of County Commissioners **approve an Addendum to our Professional Service Agreement with Buchart Horn Architects, Pittsburgh, PA**, to provide for a **time extension** for **Architectural/Engineering Administrative and Project Management Services for the Courthouse Courtroom Project** at a cost of \$6,135.00.

If approved, this Addendum will continue until project completion or February 1, 2024, whichever comes first. Funding will be from the **American Rescue Plan Act Fund**.

2. GAI Consultants, Inc. – Professional Services

Purchasing, on behalf of Justin Welsh, Director of **Building & Grounds**, respectfully requests the Board of County Commissioners **approve a work order** for Professional Services with our contracted vendor, **GAI Consultants, Inc.** This work order is for the **WC Courthouse Square Parking Garage Drawings & Construction Consultation** at a total estimated cost of \$58,885.00.

This work has been approved for Act 13 Funding.

- **GAI Scope of Services:** GAI will perform the following services under this Work Order. Update the existing Courthouse Square Plaza and Garage Renovations drawing set in accordance with the Required Drawing Changes Report that GAI previously submitted.

3. Digital Staff Training - Emerge Career for Digital (tablet) CDL training

The Purchasing Department, on behalf of **Warden Fewell, Correctional Facility**, respectfully requests the Board of County Commissioners **approve an agreement with Emerge Career for digital (tablet) CDL training** to our incarcerated population. Each month, Emerge Career will enroll a cohort of 10 incarcerated persons into its program, at its Washington, PA location. There is No cost to the County.

NOTE: THIS AGREEMENT FOR THE CORRECTIONAL FACILITY IS CONTINGENT UPON PRISION BOARD APPROVAL.

4. Legal Research Agreement - Lexis Nexis

Purchasing, on behalf of Warden Fewell, **Correctional Facility**, respectfully requests the Board of County Commissioners approve the following **renewal service agreement** for the backup electronic drive (law library) for legal research:

- **Lexis Nexis** - to provide legal research for the inmates Law Library at a cost of \$75.00 per month (three years) funded from Correctional Facilities Operating Budget. If approved, this agreement will be effective November 1, 2023, through October 31, 2026. This is a stand-alone system. There are no books or CD's.

NOTE: THIS AGREEMENT FOR THE CORRECTIONAL FACILITY IS CONTINGENT UPON PRISION BOARD APPROVAL.

5. Segra Internet Agreement

Purchasing, on behalf of Ryan Anderson, **Information Technology**, respectfully requests the Board of County Commissioners **approve** a 3-year agreement with **Segra, dba Lumos Networks, Inc.**, for the new **North Strabane MDJ (Manfredi) Location** to provide **Broadband Internet Connection and Managed Services** at a total monthly cost of \$525.00 from the IT Operating budget.

Note: Per Ryan, “The cost includes the Sd-Wan so they can connect back to us, which reduces the access control, phones, and security cameras cost.

6. Addendum - Cloud Phone System - Contract #120121-Cloud Phone - RFP

The Purchasing Department, on behalf of Ryan Anderson, **Information Technology**, respectfully requests the Board of County Commissioners **approve a contract Addendum with Full-Service Network LP, Pittsburgh, PA, for our Cloud Phone hosted System** to add **MDJ Manfredi** to the new phone system.

Total cost will be \$299.99 for activation and \$179.99 monthly, funded from their Operating Budget.

7. IT - Scantek Infomanagement Solutions – Contract #009-E22-090, Exp 12/14/2024

Purchasing, on behalf of Ryan Anderson, **Information Technology**, respectfully requests the Board of County Commissioners **approve the renewal Agreement with Scantek Infomanagement Solutions, Willow Grove, PA, for the Laserfiche Document Management Licenses including support & Maintenance** at a total cost of \$73,820.00, which includes both the County & Courts Systems and Project management.

If approved, this will be a 12-Month Subscription and will be paid from their Operating budget.

Note: This is the County’s **Electronic records software** with 72 Full Named User Licenses – Business Tier and 200 Participant User Licenses.

8. Radio Console System Preventative Maintenance/Software Agreement

Purchasing, on behalf of **Public Safety**, respectfully requests the Board of County Commissioners approve the **Maintenance agreement** on the Software for the **Radio Console** purchased on the GSA Contract from **Avtec**. Maintenance & Support are now provided by **MRA Incorporated, Washington, PA**.

If approved, this maintenance agreement will be effective January 1, 2024, through December 31, 2024, at a total amount of \$73,487.93. The total cost of this maintenance will be paid from the Public Safety State Collected Surcharge Funds.

Note: This agreement covers the Systems at both the Primary & Airport Locations.

9. Time Savers Inc.

Purchasing on behalf of **Human Resources**, respectfully requests the Board of County Commissioners **extend** our agreement with **Time Savers Inc, of Waynesburg PA**, for the purpose of providing **after hours drug and alcohol screening of employees** on an as needed basis. If approved, this renewal will be effective January 1, 2024, through December 31, 2024.

10. Real Estate Tax Notices- Master’s Touch

The Purchasing Department respectfully requests the Board of County Commissioners **approve an agreement for “Providing, Printing & Mailing of Real Estate Tax Notices** for

the Washington County Treasurer to The Master's Touch LLC, Spokane WA. If approved, this contract will be in effect from November 1, 2023, through October 31, 2024, at an annual cost of approximately \$18,368.15, plus postage.

This was the most responsive and **cost-effective** quote received. Due to the rising costs of printing services, this service will be re-bid following contract term.

11. Global Payments Integrated

Purchasing, on behalf of IT, respectfully requests the Board of County Commissioners approve an **agreement with Global Payments Integrated** for all credit card transactions in the Parks & Rec Department. This will include all Washington County Parks, including, online pavilion rentals, online class registrations, payments in office and on the phone for rentals and permits.

If approved, this agreement will be effective DOA for 1-year with automatic renewals and/or 30 day termination notice, at a total discounted rate of 3.5000% (passed onto customer) and associated fees as noted on page 2 of the agreement. Additional \$45 rental fee for four (4) Pin Pads.

Note: We are implementing Tyler Parks & Rec software. Our go live date is November 29. This new software does not work with MSB/Nexus which is their current credit card vendor. Tyler software had two options that integrate with their software: Global Payments/OpenEdge and Tyler Payments. Tyler Payments did not work with online payments so for the Parks Department, we were down to one option which is Global Payments/Open Edge.

III. STATE CONTRACT/COSTARS PURCHASES

1. Amended Cost - COSTARS 14 – Standard Pavilions – Exp. 5/23/24 Cross Creek Park Pavilions

Purchasing, on behalf of **Planning**, respectfully requests the Board of County Commissioners **approve the amended purchase price of two (2) RigidPly 30x60 Standard Pavilions & installation to be installed at Cross Creek Park.** Total Pavilion cost of \$45,703.00 each and Ancillary Services & Inground Mount at a cost of \$23,360.00 each for a total cost of \$138,126.00. The proposed vendor is **Pete Jeffrey & Associates, of Indianola, PA.**

The proposed purchase would be placed via CoStars 14, and therefore does not require bidding. The proposed expenditure would be paid via Oil and Gas Funds.

2. Community Services Vehicle – CoStars 26

Purchasing, on behalf of Cliff Warnick, **Community Services**, respectfully requests the Board of County Commissioners **approve the purchase** of the following vehicle:

- **2024 Chevy 3500 Passenger Van** in the amount \$44,351.18

The proposed vendor is **TriStar Chevy**, Blairsville, PA. The purchase would be made via CoStars 26, and therefore does not require bidding. Proposed funding will be from Capital.

Note: Community Services will be replacing a 2005 Dodge Caravan with mileage over 122,000. This purchase has been recommended by Pat Grimm, Court Administrator.

3. COSTARS 6 – Exp 11/30/2024 - Abnormal Inbound Email Security & Abnormal Platform

Purchasing, on behalf of Ryan Anderson, **Information Technology**, respectfully requests the Board of County Commissioners **approve the Purchase of Abnormal Inbound Email Security (850) & Abnormal Platform.**

The total cost is **\$47,622.93**, and the proposed vendor is **CDW-G, Inc. of Vernon Hills, IL.** The proposed purchase is in accordance with the pricing on PA State Contract/CoStars 6 and therefore does not require bidding. The funding source will be Act 13.

Note: This product will allow the County IT Department to act quickly when an end user gets phished, it will automatically remove suspected spam from the user mailbox to help mitigate a user from interacting with it. The renewal in the future, will be funded from the IT Operating Budget.

4. Costars 1 – Copiers

Purchasing, on behalf of Jason Theakston, Director Planning Commission, respectfully requests the Board of County Commissioners authorize a sixty (60) month lease for a Canon Image Press V800 – from Canon Business Solutions Inc. The monthly cost is \$1880.00, \$0.037 per copy for color and \$0.0084 for black & white copies. Lease amount includes maintenance, toner & service.

Note: There is no charge for images until we exceed 18,000 color & 15,000 black & white.

IV. DONATION

A. Donation Resolution

1. Donation of Portraits

The Purchasing Department, as per Section 1805 of the County Code governing the sale or disposition of personal property of the County, respectfully requests the Board of County Commissioners authorize the resolution for the **donation of a desk from the Social Security Office**, who has formerly requested making the donation & have completed the “Application for Donation” application and have met all required criteria.

MIN #1175, Dated 11/16/2023.