

(Board's Agenda)

**SALARY BOARD MEETING**

October 19, 2023  
Immediately Following Public Meeting

Chairman calls meeting to order.

**MOTION BY SALARY BOARD MEMBER –**

To approve Minute No. SB 9-21-23 dated September 21, 2023.

Chairman asks for PUBLIC COMMENTS.

**MOTION** – (made by Salary Board Member) To approve the personnel requests found on the FOR THE BOARD'S CONSIDERATION chart.

**CHAIRMAN – NOTES FOR THE RECORD** – All leaves of absence that occurred since September 21, 2023 until the present are to be noted for the record.

**CHAIRMAN NOTES FOR THE RECORD** – It is the consensus of the Salary Board that any procedural errors in the 2023 salary schedule book may be corrected administratively by Human Resources.

**RECESS**

The Washington County Salary Board reconvened in Public Meeting Room G-16 of the Crossroads Center at 95 West Beau Street, Washington, Pennsylvania, with the following members being present: Commissioners Diana Irey Vaughan, Larry Maggi, Nick Sherman, Controller April Sloane, Treasurer Tom Flickinger, Public Defender Rose Semple. Also present: Solicitor Jana Grimm; Chief of Staff Jim McCune; Human Resources Assistant Director Andrea Johnston; Executive Assistants Marie Trossman and Randi Marodi; Administrative Assistant Debbie Corson; Sheriff's Deputies Brandon Frankie and Ray Johnson; Financial Analyst Adam Petris; Joe Jasek from WJPA.

Mrs. Vaughan called the meeting to order at approximately 2:53 p.m.

Mrs. Vaughan entered a motion to approve Minute No. SB 8-16-23 dated August 16, 2023.

Motion Moved by Mr. Sherman, seconded by Mr. Maggi, approving Minute No. SB 8-16-23 as written.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes; Ms. Sloane voted to abstain.

Motion carried.

#### PUBLIC COMMENT

None.

#### FOR THE BOARD'S CONSIDERATION

##### CONTROLLER

Controller, Temporary Employee, \$19.50/hour reduced to \$15/hour; reduction in hourly salary for one (1) position effective 9/21/23 and extend position through 5/31/24.

Moved by Ms. Sloane, seconded by Mr. Sherman.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes; Ms. Sloane – Yes.

Motion carried unanimously.

##### PUBLIC DEFENDER

Public Defender's Office, Ms. Semple presented to the board, Assistant Public Defender- Trial Attorney; title change for one (1) full-time union position effective 9/21/2023.

Seconded by Mr. Sherman.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes; Ms. Sloane – Yes.

Motion carried unanimously.

##### PARKS

Mrs. Vaughan presented to the board, on behalf of the Parks Department, create one (1) temporary position effective 9/21/23 through 12/8/23, not to exceed 75 hours (equivalent to \$1,125.00) at a rate of \$15/hour.

Entertained by Mrs. Vaughan, seconded by Mr. Sherman.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes; Ms. Sloane – Yes.

CHILDREN & YOUTH

Mrs. Vaughan presented to the board, on behalf of the Children & Youth Services Department, Casework Supervisor, \$69,987.11; reduction in annual salary for one (1) vacant full-time salaried position to \$60,500.00, effective 9/21/23.

Entertained by Mrs. Vaughan, seconded by Mr. Sherman.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes; Ms. Sloane – Yes.

LEAVES OF ABSENCES – August 16, 2023 to September 21, 2023

Chairman Vaughan noted for the record the following leaves of absences:

John Sweeny, County Detective, 8/16/23 to 10/16/23

Tracy West, Security/Custodial Worker, 8/22/23 to 8/22/24

Steven Wright, Utility worker, 8/28/23 to 11/20/23

Jonathan Dawson, HS Clinician, 8/30/23 to 9/13/23

Rebecca Gray, Clerk Typist II, 9/6/23 to 9/6/24

Cynthia Griffin, Chief Clerk, 9/15/23 to 9/15/24

Chairman Vaughan stated for the record, that all leaves of absence that occurred since August 16, 2023 until the present are to be noted for the record. It is the consensus of the Salary Board that any procedural errors in the 2023 salary schedule book may be corrected administratively by Human Resources.

There being no further business, Chairman Vaughan declared the meeting recessed at approximately 2:56 p.m.

THE FOREGOING MINUTES SUBMITTED FOR APPROVAL:

\_\_\_\_\_, 2023

ATTEST: \_\_\_\_\_

CONTROLLER

