

**PLEASE BE ADVISED THAT THIS PUBLIC MEETING OF THE WASHINGTON COUNTY COMMISSIONERS IS VIDEO AND AUDIO LIVE-STREAMED ON THE COMMISSIONERS' FACEBOOK PAGE AND YOUTUBE. IF YOU HAVE NOT SIGNED IN AND ARE PRESENT AT THIS MEETING, PLEASE DO SO, SO THAT WE HAVE ACCURATE RECORDS.**

**AGENDA THURSDAY, OCTOBER 19, 2023**

1. **Opening of Meeting**
  - a. Prayer
  - b. Pledge of Allegiance

Commissioner Diana Irey Vaughn  
**Jeff Gallagher**, USMC Veteran
2. **Approval of Meeting Minutes**

Minute No. 1173  
September 21, 2023
3. **Special Order of Business**

Proclamation – Domestic Violence Awareness Month

**Shannon Deely**  
Domestic Violence Services  
Southwestern PA

**(RECESS FOR PHOTOS)**

4. **Public Comments**

**THE VIEWS AND OPINIONS EXPRESSED BY THE SPEAKERS DURING PUBLIC COMMENT ARE EXCLUSIVELY THOSE OF THE SPEAKERS AND DO NOT REFLECT OR REPRESENT THOSE OF THE WASHINGTON COUNTY BOARD OF COMMISSIONERS AND HAVE NOT BEEN VERIFIED.**

5. **The Board of Commissioners' Response**
6. **Old Business**
  - a. RFP/BID – Purchasing
  - b. RFP/BID – Purchasing
  - c. RFP/BID – Purchasing
  - d. RFP/BID – Purchasing
  - e. RFP/BID – Purchasing
  - f. Change Orders – Purchasing
  - g. Change Order – Purchasing

**OLD BUSINESS**  
**October 19, 2023**

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| A. | <p><b><u>RFP/BID AWARD - PURCHASING</u></b></p> <p>Purchasing respectfully requests the Commissioners award the bid for envelopes and stationery, printing services and printed forms to the following vendors (Blanc Printing Company, Canonsburg, PA; Consolidated Graphics, Bridgeville PA; Geiger Bros. Lewiston, Maine) for the period of October 1, 2023 through September 30, 2024, with the option to extend for two additional two-year periods to the agreed upon vendors. This is the lowest most responsive and responsible bid received. The bids have been reviewed and recommended for award by the Purchasing Department.</p> |
| B. | <p><b><u>RFP/BID AWARD - PURCHASING</u></b></p> <p>Purchasing, on behalf of Corrections, respectfully requests the Commissioners award the bid for Flooring for the Correctional Facility Processing area to Allegheny Installations, Pittsburgh, PA, in the amount of \$81,000, to be funded from Act 13. This is the lowest most responsive and responsible bid received. If approved, the contract will be effective on the date of agreement. The bids were reviewed and recommended for award by the Correctional Facility and Purchasing.</p> <p>Note: This agreement is contingent upon Prison Board approval.</p>                     |
| C. | <p><b><u>RFP/BID AWARD - PURCHASING</u></b></p> <p>Purchasing, on behalf of the Redevelopment Authority of Washington County, respectfully requests the Commissioners award the bid for the rehabilitation Runway 9-27 Phase II, and the rehabilitation of Taxiway A for the Base Bid and Add Alternate #2 in the amount of \$3,079,161 to Eurovia Atlantic Coast, LLC dba Northeast Paving, Pittsburgh, PA. This is the lowest most responsive and responsible bid received. This award is contingent upon the receipt of the grants from the PennDOT Bureau of Aviation.</p>  |
| D. | <p><b><u>RFP/BID AWARD - PURCHASING</u></b></p> <p>Purchasing, on behalf of the Redevelopment Authority of Washington County, respectfully requests the Commissioners award the bid for the Rehabilitate Runway 9-27, rehabilitation of Runway 9-27, Runway Lighting to Bruce &amp; Merrilee’s Electric Company, Pittsburgh, PA, in the amount of \$615,557.26. This is the lowest most responsive and responsible bid received. This award is contingent upon the receipt of the grants from the PennDOT Bureau of Aviation.</p>   |
| E. | <p><b><u>RFP/BID AWARD - PURCHASING</u></b></p> <p>Purchasing, on behalf of the Redevelopment Authority of Washington County, respectfully requests the Commissioners award the bid for the construction of the Southside Taxiway project to Cast &amp; Baker, Canonsburg, PA, for the Base Bid in the amount of \$3,749,431.00. This is the lowest most responsive and responsible bid received. This award is contingent upon the receipt of the grants from the PennDOT Bureau of Aviation.</p>  |

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| F. | <p><b><u>CHANGE ORDERS - PURCHASING</u></b></p> <p>Purchasing, on behalf of the Buildings &amp; Grounds, respectfully requests the Commissioners approve Change Orders #13 and #14 with StoneMile Group of Canonsburg, PA. These Change Orders are for additional construction costs in Courtroom 7 for a total cost of \$22,735 for Change Order #13 and \$44,571 for Change Order #14. This will result in changing the amount of the current contract from 2,774,806 to 2,842,112.65. These Change Orders have been reviewed and recommended by Justin Welsh, Building &amp; Grounds, Pat Grimm, Courts, MacBracey Corp. and Buchart Horn Architects, Pittsburgh, PA.</p> |
| G. | <p><b><u>CHANGE ORDER - PURCHASING</u></b></p> <p>Purchasing, on behalf of the Public Safety, respectfully requests the Commissioners approve Change Order #1 in the amount of \$50,000 to MRA Inc., of Washington, PA. Change Order #1 is needed to complete necessary municipal permitting for construction occurring at 911 tower sites. Change Order #1 will change the amount of the current contract from \$17,462,682 to \$17,512,682. This Change Order has been reviewed and recommended by Gerald Coleman and Justin Shawley from Public Safety.</p>   |

**NEW BUSINESS**  
**October 19, 2023**

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| A. | <p><b><u>RESOLUTION – CHIEF CLERK</u></b><br/>Chief Clerk respectfully requests the Commissioners approve a resolution authorizing the extension of a program to provide for a tax exemption under the Local Economic Revitalization Tax Assistance Act (LERTA).</p>   |
| B. | <p><b><u>CONTRACT – CHIEF CLERK</u></b><br/>Chief Clerk respectfully requests the Commissioners approve a contract between the County and Community Cremation Services for long-term storage and the cremation of indigent bodies.</p>   |
| C. | <p><b><u>GRANT AUTHORIZATION – PLANNING</u></b><br/>Planning respectfully requests the Commissioners authorize the submission of a grant request under the Local Share Account (LSA) grant program for the site plan and engineering documents for a new Horse Arena at the Washington County Fairgrounds.</p>   |
| D. | <p><b><u>AUTHORIZATION – PLANNING</u></b><br/>Planning respectfully requests the Commissioners authorize a \$12,230 payment to replace heat pumps and add surge protection to Washington County Fairgrounds Hall No. 3, which was recently damaged during a storm.</p>   |
| E. | <p><b><u>BID AUTHORIZAZTION – PLANNING</u></b><br/>Planning respectfully requests the Commissioners authorize a bid for rehabilitation construction on Hall No.1 at the Washington County Fairgrounds. The project will replace the existing roof, provide for HVAC, and upgrade the restrooms for the facility. Costs are to be paid through LSA grant funds, as well as Fairgrounds Gas Lease/Greenways funds.</p>   |
| F. | <p><b><u>AGREEMENT – PLANNING</u></b><br/>Planning respectfully requests the Commissioners approve a Reimbursement Agreement with the Department of Transportation in the amount of \$2 million for the rehabilitation of Pike Run Bridge No. 1. Costs will be 100% federally funded and no local match is required. Pike Bridge No.1 is a Historic Metal Truss and will be rehabilitated to preserve the structure and access to Coal Center Borough. This motion authorizes Commission Chair Diana Irey Vaughan to be the signatory for the agreement, as well as authorizing Commissioner Vaughan to execute the agreement through the state’s ECMS system.</p> |
| G. | <p><b><u>CONTRACT – PLANNING</u></b><br/>Planning respectfully requests the Commissioners approve a contract with Dawood Engineering in the amount of \$620,487.90 for the design of Raccoon Bridge No. 23 in Burgettstown Borough. This is 100% federally funded and no local match is required.</p>  |
| H. | <p><b><u>GRANT – FINANCE</u></b><br/>Finance, on behalf of the Redevelopment Authority of the County of Washington, as agent for the Washington County Airport, respectfully requests the Commissioners approval to accept a grant from PennDOT Bureau of Aviation in the amount of \$3,308,817 for</p>  |

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|    | Rehabilitate of Runway 9-27 Phase, II and Rehabilitate Taxiway A. There will be a 5% local match required for this grant in the amount of \$165,443.   |
| I. | <b><u>GRANT – FINANCE</u></b><br>Finance, on behalf of the Redevelopment Authority of the County of Washington, as agent for the Washington County Airport, respectfully requests the Commissioners approval to accept a grant from the PennDot Bureau of Aviation in the amount of \$668,966 for the rehabilitation of Runway 9-27, Runway Lighting. There will be a 5% local match required for this grant in the amount of \$33,449.26.   |
| J. | <b><u>GRANT – FINANCE</u></b><br>Finance, on behalf of the Redevelopment Authority of the County of Washington, as agent for the Washington County Airport, respectfully requests the Commissioners approval to accept a grant from PennDOT Bureau of Aviation in the amount of \$933,334 for the construction of the Southside Taxiway, Part B project. There will be a 25% local match required for this grant in the amount of \$233,334.   |
| K. | <b><u>GRANT – FINANCE</u></b><br>Finance, on behalf of the Redevelopment Authority of the County of Washington, as agent for the Washington County Airport, respectfully requests the Commissioners approval to accept a grant from PennDOT Bureau of Aviation in the amount of \$1.5 million for the construction of the Southside Taxiway, Part C project. There will be a 25% local match required for this grant in the amount of \$375,000.   |
| L. | <b><u>GRANT – FINANCE</u></b><br>Finance, on behalf of the Redevelopment Authority of the County of Washington, as agent for the Washington County Airport, respectfully requests the Commissioners approval to accept a grant from PennDOT Bureau of Aviation in the amount of \$652,223 for the construction of the Southside Taxiway, Part D (Hangar Apron and Access Road Pavement), (ADP) project. There will be a 25% local match required for this grant in the amount of \$163,055.75.   |
| M. | <b><u>CONTRACT RENEWAL – HUMAN RESOURCES</u></b><br>Human Resources respectfully requests the Commissioners approve a renewal of the professional services contract with The Cameron Wellness Center of the Washington Health System. The purpose of this contract is to provide employee wellness services. The rates of the contract will remain the same and will be effective January 1, 2024 through December 31, 2024.   |
| N. | <b><u>AGREEMENT RENEWAL – HUMAN RESOURCES</u></b><br>Human Resources respectfully requests the Commissioners approve a renewal of the Employee Assistance Program (EAP) agreement with Gateway Rehabilitation Center d/b/a Washington EAP Services. This agreement provides services to all full-time employees and eligible family members. EAP Services will be compensated at an annual contract fee of \$16,143, the monthly fee per employee remains the same at \$1.69, the effective date is January 1, 2024 through December 31, 2024. |

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| O. | <p><b><u>AGREEMENT RENEWAL – HUMAN RESOURCES</u></b><br/> Human Resources respectfully requests the Commissioners approve a renewal of the general services agreement with the Washington Health System Occupational Medicine Center (OMC) dba Washington Physicians Group. This agreement provides pre-employment exams and related testing for all County employees in job categories subject to PADOT regulations. Rates of the contract will increase, as previously listed and will be effective January 1, 2024 through December 31, 2024.</p> |
| P. | <p><b><u>AGREEMENT RENEWAL – HUMAN RESOURCES</u></b><br/> Human Resources respectfully requests the Commissioners approve a renewal of the Drug &amp; Alcohol Testing agreement with the Washington Health Systems Occupational Medicine Center (OMC). This agreement provides general drug and alcohol testing services for all County employees in job categories subject to PADOT regulations. Rates of the contract will increase as previously listed and will be effective January 1, 2024 through December 31, 2024.</p>                      |
| Q. | <p><b><u>PROVIDER AGREEMENTS – CHILDREN &amp; YOUTH SERVICES</u></b><br/> Children &amp; Youth Services respectfully requests the Commissioners approve the agreed upon provider agreements for the period of July 1, 2023 through June 30, 2024. No additional county funds are required.</p>   |
| R. | <p><b><u>PROVIDER AGREEMENT – CHILDREN &amp; YOUTH SERVICES</u></b><br/> Children &amp; Youth Services respectfully requests the Commissioners approve the provider agreement with Dr. Beth Bliss, Psy.D. to complete psychological and risk of harm assessments for the period of July 1, 2023 through June 30, 2024. The contract authorization amount is \$100,000. No additional county funds are required.</p>  |
| S. | <p><b><u>GRANT APPLICATION – CHILDREN &amp; YOUTH SERVICES</u></b><br/> Children &amp; Youth Services respectfully requests the Commissioners approval to submit a grant application to the Statewide Adoption and Permanency Network (SWAN) in the amount of \$1,300 to assist with costs associated with National Adoption Day. The one-time grant application does not have a match requirement, and no additional county funds are required.</p>   |

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| T.  | <b><u>PROVIDER AGREEMENT – BEHAVIORAL HEALTH &amp; DEVELOPMENTAL SERVICES</u></b><br>Behavioral Health & Developmental Services respectfully requests the Commissioners approve a provider agreement with Behavioral Health Corporation to implement the Person Centered Forensics Service Initiative for the period of July 1, 2023 through June 30, 2024. The contract authorization amount is \$233,703. No additional county funds are required.      |
| U.  | <b><u>PROVIDER AGREEMENT ADDENDUM – HUMAN SERVICES</u></b><br>Human Services respectfully requests the Commissioners approve the provider agreement addendum with Blueprints for the 2022 HUD Emergency Shelter Grant to extend the term six months from December 31, 2023 to June 30, 2024. All other terms of the agreement remain unchanged. No county funds are required.   |
| V.  | <b><u>PROVIDER AGREEMENT ADDENDUM – HUMAN SERVICES</u></b><br>Human Services respectfully requests the Commissioners approve the provider agreement addendum with the Washington County Transportation Authority to administer the Medical Assistance Transportation Program (MATP) for the period of July 1, 2022 through June 30, 2023. The contract authorization amount will be increased by \$35,101 to \$2,150,000. No county funds are required.   |
| W.  | <b><u>PROVIDER AGREEMENT– HUMAN SERVICES</u></b><br>Human Services respectfully requests the Commissioners approval to enter into an agreement with the Washington County Transportation Authority for one-time funding provided by the Pennsylvania Department of Human Services for a driver retention program for the MATP program in the amount of \$235,713.24 for the period of July 1, 2022 through June 30, 2023. No county funds are required.   |
| X.  | <b><u>PURCHASE OF SERVICE AGREEMENT– HUMAN SERVICES</u></b><br>Human Services respectfully requests the Commissioners approve a purchase of service agreement with Alliance for Nonprofit Resources, Inc. for the licensing and maintenance of their eSystem software for the period of July 1, 2023 through June 30, 2024. The contract authorization amount is based on the number of users but will not exceed \$23,900. No county funds are required. |
| Y.  | <b><u>BID AUTHORIZATION - PURCHASING</u></b><br>Purchasing, on behalf of the Treasurer, respectfully requests the Commissioners authorize the advertising for real estate tax notices.  |
| Z.  | <b><u>REQUEST FOR QUALIFICATIONS (RFQ) - PURCHASING</u></b><br>Purchasing, on behalf of the Board of Commissioners, respectfully requests the Commissioners authorize the advertising for qualifications (RFQ) for an Energy Savings Company.   |
| AA. | <b><u>PAYMENT - PURCHASING</u></b><br>Purchasing, on behalf of Planning, respectfully requests the Commissioners authorize payment of \$21,787 to run a water line to the new shelter at Mingo Creek Park. Service will be performed by McVehil Plumbing, Heating & Supply Co., Inc., the contract of record. Funding to be provided from oil & gas lease monies.   |

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| BB. | <p><b><u>INVOICES - PURCHASING</u></b></p> <p>Purchasing, on behalf of Elections, respectfully requests the Commissioners approve the listed invoices for 2023 Election Support, and the cost will be paid from their Operating budget.</p> <ul style="list-style-type: none"> <li>• Election Systems &amp; Software, Chicago, IL, for 2023 Election Support (Project management day tabulation) at a cost of \$47,400.</li> <li>• Election Systems &amp; Software, Chicago, IL, for the 2023 Primary Election Support (On-site election support event tabulation) at a cost of \$10,950.</li> </ul> <p>For a total of \$58,350.</p> |
| CC. | <p><b><u>AGREEMENT ADDENDUM - PURCHASING</u></b></p> <p>Purchasing, on behalf of Buildings &amp; Grounds, respectfully requests the Commissioners approve an addendum to the professional service agreement with MacBracey Corporation, to extend the construction management services for the Courthouse Courtroom project at a cost of \$2,300/month until project completion and \$76/day for the final month of the project. Costs will come from American Rescue Plan Act (ARPA) Funds.</p>   |
| DD. | <p><b><u>AGREEMENT ADDENDUM - PURCHASING</u></b></p> <p>Purchasing, on behalf of Buildings &amp; Grounds, respectfully requests the Commissioners approve Addendum 1 to the GAI Master Services Agreement to extend the previous PSA Agreement through December 31, 2024. Costs will come from American Rescue Plan Act (ARPA) Funds.</p>  |
| EE. | <p><b><u>AGREEMENT - PURCHASING</u></b></p> <p>Purchasing, on behalf of Aging Services, respectfully requests the Commissioners approve an agreement with Cogeco US (Penn), LLC. dba Breezeline to provide high-speed internet access to the Bentleyville Senior Center. The cost is \$144.98/month for a thirty six- (36-) month period and will be funded from their Operating Budget.</p>   |
| FF. | <p><b><u>AGREEMENT ADDENDUM- PURCHASING</u></b></p> <p>Purchasing, on behalf of Corrections, respectfully requests the Commissioners approve an addendum to the Lawrence County agreement for the provision of housing Washington County’s juvenile inmates on an as-needed basis as per the contract conditions, including a reduction in cost from \$800 to \$600/day/juvenile, plus transports and medical expenses to be paid from their Operating Budget.</p> <p>Note: This agreement is contingent upon Prison Board approval.</p>   |
| GG. | <p><b><u>RENEWAL AGREEMENT - PURCHASING</u></b></p> <p>Purchasing, on behalf of Public Safety, respectfully requests the Commissioners approve renewal of the maintenance agreement for the CAD System from Hexagon Intergraph Corporation. The agreement will be effective January 1, 2024 through December 31, 2024, at a total amount of \$310,112.88, and the cost of this maintenance will be paid from their Operating Budget.</p>   |



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| HH. | <p><b><u>AGREEMENT - PURCHASING</u></b><br/> Purchasing, on behalf of the Courts, respectfully requests the Commissioners approve a monthly maintenance and service agreement with ComDoc, Inc., for parts and labor to Judge Lucas' VersaLink printing machine. The total maintenance cost will be \$16/month and shall continue for 12 months from the date of approval and will automatically renew year-to-year, unless canceled by either party.</p>   |
| II. | <p><b><u>CONTRACT PURCHASE - PURCHASING</u></b><br/> Purchasing, on behalf of Planning, respectfully requests the Commissioners approve the purchase of two Rocky Mountain Double-Vault Bathroom Buildings for Cross Creek Park, at a total cost of \$78,860 each from CXT Concrete Buildings. The cost will be paid with oil and gas funds.</p>  |
| JJ. | <p><b><u>CONTRACT PURCHASE - PURCHASING</u></b><br/> Purchasing, on behalf of Planning, respectfully requests the Commissioners approve the purchase of two (2) RigidPly 30x60 Standard Pavilions, plus installation for Cross Creek Park, at a total cost of \$45,703 each from Pete Jeffrey &amp; Associates. The cost would be paid with oil and gas funds.</p>  |
| KK. | <p><b><u>CONTRACT PURCHASE - PURCHASING</u></b><br/> Purchasing, on behalf of Public Safety, respectfully requests the Commissioners approve the purchase of FirstNet data service for 600 Cradlepoint R1900 modems to be installed in County First Responder vehicles and 911 tower sites. Activations will occur on a rolling basis with all installations completed by March 15, 2024.<br/> Monthly service charges will not exceed \$36.99/unit/month and will be paid from the 911 Operating Budget.</p> |
| LL. | <p><b><u>POLICY &amp; PROCEDURES - PURCHASING</u></b><br/> Purchasing respectfully requests the Commissioners approve the revised Purchasing Policy &amp; Procedures Manual.</p>  |

7. **New Business**

- a. Resolution – Chief Clerk
- b. Contract – Chief Clerk
- c. Grant Authorization – Planning
- d. Authorization – Planning
- e. Bid Authorization – Planning
- f. Agreement – Planning
- g. Contract – Planning
- h. Grant – Finance
- i. Grant – Finance
- j. Grant – Finance
- k. Grant – Finance
- l. Grant – Finance
- m. Contract Renewal – Human Resources
- n. Agreement Renewal – Human Resources
- o. Agreement Renewal – Human Resources
- p. Agreement Renewal – Human Resources
- q. Provider Agreements – Children & Youth Services
- r. Provider Agreement – Children & Youth Services
- s. Grant Application – Children & Youth Services
- t. Provider Agreement – Behavioral Health & Developmental Services
- u. Provider Agreement Addendum – Human Services
- v. Provider Agreement Addendum – Human Services
- w. Provider Agreement – Human Services
- x. Purchase of Service Agreement – Human Services
- y. Bid Authorization – Purchasing
- z. Request for Qualifications (RFQ) – Purchasing
- aa. Payment – Purchasing
- bb. Invoices – Purchasing
- cc. Agreement Addendum – Purchasing
- dd. Agreement Addendum – Purchasing
- ee. Agreement – Purchasing
- ff. Agreement Addendum – Purchasing
- gg. Renewal Agreement – Purchasing
- hh. Agreement – Purchasing
- ii. Contract Purchase – Purchasing
- jj. Contract Purchase – Purchasing
- kk. Contract Purchase – Purchasing
- ll. Policies & Procedures - Purchasing

**8. Announcements**

An Executive Session to discuss personnel and litigation was held at 10 a.m. on Wednesday, October 18, 2023, following the Agenda Meeting. The regularly scheduled Salary Board meeting will be immediately following today's meeting. All county offices will be closed on Friday, November 10, 2023, in observance of Veterans Day.

**9. Solicitor**

Tax refunds in the amount of \$341.74

**10. Adjournment**