

MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLVANIA

IMR LIMITED E1808491KV

Minute No. 1173

September 21, 2023

The Washington County Commissioners met in regular session in Public Meeting Room G-16, in the Crossroads Center at 95 West Beau Street, Washington, Pa., with the following members in attendance: Commissioners Diana Irey Vaughan, Larry Maggi, and Nick Sherman. Also present were Solicitor Jana Grimm; Chief Clerk Cindy Griffin and Administrative Assistant Debbie Corson; Chief of Staff Jim McCune; Executive Assistants Marie Trossman, Randi Marodi, and Patrick Geho; Financial Analyst Adam Petris; Controller April Sloane; Human Resources Assistant Director Andrea Johnston; Public Defender Rose Semple; Public Safety Director Gerald Coleman; Brandon Frankie and Ray Johnson, Sheriff's Department; Dia Hoffrage, Washington County Authority; Daryl Price, Redevelopment Authority; Jeff Kotula and Jim Lyle, Washington County Chamber of Commerce; Pastor Peggy Shannon, Chartiers Hill Church; Charles Elliott, US Army Veteran; Mary Jo Hatfield, Mental Health Director, BHDS; Rebecca Salsbury, Clinical Unit Director, Human Services; Ronda Craig, Public Involvement Coordinator, and Anthony Hickton, Transportation Demand Management Program Manager at Southwestern Pennsylvania Commission (SPC); Kyle Duff, Harmony Life Center; Michael Pierce, Veteran's Affairs; Gracie Able, Planning; State Representative Bud Cook of the 50th District; Board of Commissioner's Candidates Cindy Fisher and Electra Janis; Fern Sibert, Clean and Tidy Our County; WJPA Radio Joe Jasek; and citizen Bill Smith.

Mrs. Vaughan called the meeting to order at approximately 2 p.m. and announced the meeting was being video and audio live streamed through YouTube and via the Commissioners' Facebook page.

Commissioner Vaughan introduced Pastor Peggy Shannon of the Chartiers Hill Church, who led the meeting in prayer.

Charles Elliott, US Army veteran from Washington, led the Pledge of Allegiance.

Mrs. Vaughan entertained a motion to approve Minute No. 1172, dated August 16, 2023.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving Minute No. 1172, as written.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

SPECIAL ORDER OF BUSINESS

Mr. Sherman read a proclamation declaring May 2023 as Mental Health Awareness Month in Washington County.

Moved by Mr. Sherman; seconded by Mr. Maggi, to approve the proclamation.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Accepting the proclamation was Mary Jo Hatfield, Mental Health Director, BHDS, and Rebecca Salsbury, Clinical Unit Director, Human Services. Ms. Hatfield first thanked the Commissioners for all their support and spoke about the department's ability to reduce the number of suicide deaths in the community. She emphasized that their goal is to get to zero. Ms. Salsbury invited all to participate in the Out of the Darkness Walk supporting suicide prevention from 10:30 a.m. on Saturday, September 30, 2023 at the Washington Pavilion.

Mr. Maggi read a proclamation declaring September 18-22, 2023 as Transportation Demand Management Week in Washington County.

Moved by Mr. Maggi; seconded by Mr. Sherman, to approve the proclamation.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Accepting the proclamation was Ronda Craig, Public Involvement Coordinator, and Anthony Hickton, Manager, Transportation Demand Management Program at Southwestern Pennsylvania Commission (SPC). Mr. Hickton and Ms. Craig thanked the Commissioners for all their support and recognition.

RECESS FOR PHOTOS

PUBLIC COMMENT

The following Washington County residents addressed the Commissioners during public comment:

Electra Janis, Republican candidate for Washington County Board of Directors, spoke not as a candidate, but as a taxpayer about her concern with the contract with the Chamber of Commerce listed on the agenda. She appreciates all the work the Chamber does, but requested the Board not approve the Chamber contract on the agenda, as she feels the contract term is too long.

County resident and recycling advocate Fern Sibert from Clean and Tidy Our County spoke about their adopted benches made from recycled plastic bottlecaps, stating they recently made 11 park benches out of the collections from throughout the county. She thanked the Board for allowing her to have drop boxes in county buildings. She mentioned that the benches for the Adopt-a-Bench program are available for \$300, plus 200 pounds of washed and dried bottlecaps.

State Representative Bud Cook of the 50th District asked the Board to not approve the Chamber of Commerce contract stating that “a good deal today will be a good deal tomorrow and will be a great deal 30 days from now.”

Commenting on the topic of LSA funds, Rep. Cook said there is \$10 million unaccounted for, and a lot of money being spent to fight Right-to-Knows. He also stated there are conflicts of interest currently existing, requesting the Board not act on Item A on the Agenda.

COMMISSIONER’S RESPONSE

Commissioner’s Vaughan and Maggi both recognized Fern Sibert for all the work she does throughout the county, saying she is a treasure and a truly outstanding example of leadership.

OLD BUSINESS
BID AWARD

Solicitor Grimm recommended the Board, on behalf of Purchasing and Buildings & Grounds, award the bid for paint and plaster repairs for all County buildings on an as-needed, time and material basis to Steel City Plastering, Inc., Cheswick, PA, and MacBracey Corporation, Washington PA, the lowest, most responsive and responsible bidders meeting specifications. If approved, this contract will be effective September 21, 2023 through September 30, 2024 with the option to extend for two (2) additional one-year terms.

Moved by Mr. Sherman, seconded by Mr. Maggi, awarding the painting and plaster repairs bid to Steel City Plastering of Cheswick, PA and MacBracey Corporation, Washington, PA.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

BID AWARD

Solicitor Grimm recommended the Board, on behalf of Purchasing and Buildings & Grounds, award the bid for the Caldwell Building climate controls to Tudi Mechanical Systems, McKees Rocks, PA, the lowest, most responsive and responsible bidder meeting specifications. The total price is \$34,880 to furnish all necessary components.

If approved, this contract will be effective September 21, 2023 through completion with a one-year warranty on the finished system.

Moved by Mr. Sherman, seconded by Mr. Maggi, awarding Caldwell Building climate controls bid to Tudi Mechanical Systems, McKees Rocks for a total of \$34,880.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

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ADDENDUM

Solicitor Grimm recommended the Board, on behalf of Purchasing, approve an addendum to the Broadband Services agreement for a unified turnkey solution providing Broadband Connectivity to include 65 residential targets in the Hopewell Township, Smith Township, and the Mt. Pleasant Township areas with Hickory Telephone Company, LLC, of Hickory, PA for 10 miles of fiber at a total cost of \$492,000 of which Washington County will pay \$147,600 with the remaining \$344,400 being supplemented by Hickory Telephone. Washington County's cost will be paid with American Rescue Plan Act (ARPA) funds.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving the Broadband Services addendum to Hopewell, Smith and Mount Pleasant Township areas with Hickory Telephone.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

BID CONTRACT EXTENSION

Solicitor Grimm recommended the Board, on behalf of Purchasing, approve a renewal agreement for records storage with Joyce and Aaron Stimmell, Washington, PA. If approved, in accordance with the rent schedule of 2014, this agreement will be effective July 1, 2023 through June 30, 2024, at the rate of \$4.64 per sq. ft. for a total monthly rent of \$5,548.66 for 14,350 total sq. ft., with the option to renew for an additional one-year term.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving a renewal agreement for records storage with Joyce and Aaron Stimmell of Washington, PA.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

BID/RFP

Solicitor Grimm recommended the Board, on behalf of Behavioral Health and Developmental Services, authorize the advertising for proposals for the listed items.

- Transition of Age Community Residential Home
- Community Residential Rehabilitation Home
- Supportive Housing Casework Provider

Moved by Mr. Sherman, seconded by Mr. Maggi, authorizing the advertising of listed proposals.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

CHANGE ORDERS

Solicitor Grimm recommended the Board, on behalf of Purchasing and Buildings & Grounds, approve Change Order #11 in the amount of \$1,067 with StoneMile Group, Inc., Canonsburg, PA. This change will alter the amount of the current contract from \$2,744,287.65 to \$2,745,354.65. This Change Order has been reviewed and recommended by Justin Welsh, Buildings & Grounds; Pat Grimm, Courts; MacBracey Corp., Washington, PA, and Buchart Horn Architects, Pittsburgh, PA.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving Change Order #11 in the amount of \$1,067 with StoneMile Group, Inc. of Canonsburg, PA.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Solicitor Grimm recommended the Board, on behalf of Purchasing and Buildings & Grounds, approve Change Order #12 in the amount of \$29,452 with StoneMile Group, Inc., Canonsburg, PA. This change will alter the amount of the current contract from \$2,745,354.65 to \$2,774,806.65. This Change Order has been reviewed and recommended by Justin Welsh, Buildings & Grounds; Pat Grimm, Courts; MacBracey Corp., Washington, PA, and Buchart Horn Architects, Pittsburgh, PA.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving Change Order #12 in the amount of \$29,452 with StoneMile Group, Inc. of Canonsburg, PA.

Roll call vote taken:
Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.
Motion carried unanimously.

Solicitor Grimm recommended the Board, on behalf of Purchasing and Buildings & Grounds, approve Change Order #2 for the Caldwell Building Project in the amount of \$5,200 with MacBracey Corp., Washington, PA. This change will alter the amount of the current contract from \$713,879 to \$719,079 and will provide for the installations of a Judges’ bench and witness stand. This Change Order has been reviewed and recommended by Justin Welsh, Building & Grounds and Pat Grimm, Courts.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving Change Order #2 in the amount of \$5,200 with MacBracey Corp., Washington, PA.
Roll call vote taken:
Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.
Motion carried unanimously.

DONATIONS

Solicitor Grimm recommended the Board, on behalf of Purchasing, authorize a resolution for the donation of a portrait of George Washington by Joseph Biays Ord and an engraved portrait of George Washington by Henry S. Sadd from Richard B. Tucker, III and Dorothy D. Tucker, who have formerly requested making the donation, completed the “Application for Donation” and met all required criteria.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving the donation of artwork from Richard B. Tucker, III and Dorothy D. Tucker.
Roll call vote taken:
Mr. Sherman – Yes; Mr. Maggi – Yes;
Before voting, Yes, Mrs. Vaughan stated, that for the record, this contract has been in place for more than the past 28-years.
Motion carried unanimously.

Solicitor Grimm recommended the Board, on behalf of Purchasing, authorize a resolution for the donation of a 2015 Dodge Ram Truck from EQT to the Washington County Public Services Department. EQT has formerly requested making the donation, completed the “Application for Donation” and met all required criteria.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving the donation of a truck from EQT to the Washington County Public Services Department.
Roll call vote taken:
Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.
Motion carried unanimously.

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NEW BUSINESS

Chief Clerk presented to the Board for their consideration and approval, an agreement between the County of Washington and the Washington County Chamber of Commerce in the amount of \$140,000/year for years 2023 and 2024, and a 3% raise annually thereafter. This agreement will be effective date of agreement through December 31, 2033.

Before voting Commissioner Sherman made the following comments: He appreciates the Chamber but needs to do what is in the best interest of the taxpayers. He stated it is the job of a county commissioner to do economic development, stating it is why he was elected. He believes the Chamber has been a great partner, but we don't know what the future holds, and the fact that the contract ties the county to 10 years with an annual 3% increase with a 50% penalty for an early termination is not in the best interest of the taxpayers.

Commissioner Maggi made the following comments before voting. He agrees with Commissioner Sherman that the Chamber has done a great job since 1997/98 with the energy sector, Southpointe I & II, and without an increase in 23 years through three boards of commissioners. He disagreed with Commissioner Sherman, saying economic development is up to the private sector, not the government. For the last 20 years, he stated, Washington County has been one of the few counties increasing in population and credited the Chamber with doing a good job with businesses.

Commissioner Irey Vaughan provided the following commentary: Nowhere in the county code does it describe the job of commissioner to include economic development. For months, the board has discussed the Chamber contract and Commissioner Sherman asked to table it from last month's public meeting. She noted it is not a 10-year, but a five-year contract, with the option to renew in five years. Needs change, but the Chamber has a 24-year history, making a five-year contract acceptable. She also noted that the contract includes a description of services and additional duties to be performed.

Related to the public comments about unaccounted LSA monies, the statement is not accurate. There is a three-step process in place in which the Dept of Community & Economic Development has oversight. Over the past 24 years, the Chamber of Commerce has made the region a leader in economic development and is the largest chamber in Southwestern Pennsylvania.

Moved by Mr. Maggi, seconded by Mrs. Vaughan, approving the agreement with the Washington County Chamber of Commerce in the agreed upon amounts.

Roll call vote taken:

Mr. Sherman – No; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried.

Chief Clerk presented to the Board for their consideration and approval, the submission of the 2023 PEMA 911 grant applications.

- NG911 GIS Readiness and Maintenance - \$35,000
- ILEC Post Migration Legacy 911 Service - \$142,109

Moved by Mr. Sherman, seconded by Mr. Maggi, approving the submission of PEMA 911 grant applications.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk presented to the Board for their consideration and approval, an addendum to the Engagement Letter with Maher Duessel for the GASB 87 Lease Assistance Work related to completing the December 31, 2022 audit at the cost of \$125/hour.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving the addendum to the Maher Duessel Engagement Letter.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Planning, presented to the Board for their consideration and approval, the Washington County Parks Master Plan update to be completed by Herbert, Rowland, and Grubic, Inc., in the amount of \$81,640. The cost will be paid with Mingo Creek Park Gas funds.

The parks plan update must be completed periodically to have a current plan on file, allowing the County to apply for grant funding for future park improvements.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving the update to the Washington County Parks Master Plan.

Roll call vote taken:
Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.
Motion carried unanimously.

Chief Clerk, on behalf of Planning, presented to the Board for their consideration and approval, an addendum to the Washington County 2023 paving contract with Morgan Excavating, Inc., to regrade and pave the intersection of Mingo Road and Mansion Hill Road to allow for intersection improvements. The cost of the improvement (earthwork and subbase) is \$52,874 and will be paid with Mingo Creek Park Gas funds.

Note: Mingo Creek Road will need to be closed for four midweek days.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving the addendum to the Washington County paving contract with Morgan Excavating in the amount of \$53,874.

Roll call vote taken:
Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.
Motion carried unanimously.

Chief Clerk, on behalf of Planning, presented to the Board for their consideration and approval, the adoption of a resolution for the Washington County Comprehensive Plan, which was developed by the Planning Commission and Mackin Engineers, Inc.

Moved by Mr. Sherman, seconded by Mr. Maggi, adopting a resolution for the Washington County Comprehensive Plan.

Roll call vote taken:
Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.
Motion carried unanimously.

Chief Clerk, on behalf of Finance and Adult Probation, presented to the Board for their consideration and approval, a renewal grant application with the Pennsylvania Commission on Crime and Delinquency (PCCD) for the RTP/DUI Treatment Courts for IP Offenders. The application is in the amount of \$286,530 and will be for the period of July 1, 2023 through June 30, 2024.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving the renewal grant application with PCCD for July 1, 2023 through June 30, 2024.

Roll call vote taken:
Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.
Motion carried unanimously.

Chief Clerk, on behalf of Finance and Adult Probation, presented to the Board for their consideration and approval, a renewal agreement with the Commonwealth of Pennsylvania and the Pennsylvania Parole Board for the State Offender Supervision Fund program. This agreement enables the County to receive its portion of state supervision funding estimated to be at \$400,000 for the period of July 1, 2022 through June 30, 2027.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving the renewal agreement with the Commonwealth of Pennsylvania and the Pennsylvania Parole Board for the State Offender Supervision Fund program.

Roll call vote taken:
Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.
Motion carried unanimously.

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Chief Clerk, on behalf of Finance and the District Attorney, presented to the Board for their consideration and approval, a project modification request with the Commonwealth of Pennsylvania and the Pennsylvania Commission on Crime and Delinquency (PCCD) for a quantitative analysis grant. The project modification request extends the grant period to September 30, 2024.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving the project modification request with the Commonwealth of Pennsylvania and for a qualitative analysis grant.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Finance and the Sheriff, presented to the Board for their consideration and approval, the ratification of an agreement with Project Lifesaver to help locate individuals with cognitive impairments. There is no annual fee, and no County funds are required.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving the ratification of an agreement with Project Lifesaver.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Finance and the Sheriff, presented to the Board for their consideration and approval, an agreement with Southwestern Pennsylvania Threat Assessment Hub to share information regarding possible threats in Washington County. No County funds are required.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving the agreement with Southwestern Pennsylvania Threat Assessment Hub.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Human Resources, presented to the Board for their consideration and approval, the renewal of the opt-out rate for 2024 health insurance to remain the same at a monthly rate of \$200.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving the renewal of the 2024 opt-out health insurance to remain the same.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Human Resources, presented to the Board for their consideration and approval, the renewal contract with Highmark Blue Cross Blue Shield for the Highmark HRA Plan and Performance Blue Plan for medical coverage effective January 1 through December 31, 2024. Premiums will increase by 4%.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving the renewal contract with Highmark Blue Cross Blue Shield effective January 1 through December 31, 2024.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Human Resources, presented to the Board for their consideration and approval, the renewal contract with Highmark Freedom PPO Blue for retirees over 65 effective January 1 through December 31, 2024. There will be no change in the premium.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving the retiree renewal contract with Highmark Freedom PPO Blue effective January 1 through December 31, 2024.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.
Motion carried unanimously.

Chief Clerk, on behalf of Human Resources, presented to the Board for their consideration and approval, the renewal contract with Highmark Blue Cross Blue Shield for vision coverage effective January 1 through December 31, 2024. There will be no change in the premium.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving the vision coverage renewal contract with Highmark Blue Cross Blue Shield effective January 1 through December 31, 2024.

Roll call vote taken:
Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.
Motion carried unanimously.

Chief Clerk, on behalf of Human Resources, presented to the Board for their consideration and approval, the renewal contract with United Concordia for dental coverage effective January 1 through December 31, 2024. There will be no change in the premium.

In addition, the contract will include an optional employee "Buy-Up" Plan.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving the dental coverage renewal contract with United Concordia effective January 1 through December 31, 2024.

Roll call vote taken:
Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.
Motion carried unanimously.

Chief Clerk, on behalf of Human Resources, presented to the Board for their consideration and approval, the renewal contract with The Standard for life, AD&D, and long-term disability insurance effective January 1 through December 31, 2024. There will be no change in the premium.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving the life, AD&D, and long-term disability insurance renewal contract with The Standard effective January 1 through December 31, 2024.

Roll call vote taken:
Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.
Motion carried unanimously.

Chief Clerk, on behalf of Human Resources, presented to the Board for their consideration and approval, the renewal contract with Colonial Supplemental Insurance for the 2024 voluntary benefits effective January 1 through December 31, 2024.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving supplemental insurance renewal contract with Colonial Supplemental Insurance effective January 1 through December 31, 2024.

Roll call vote taken:
Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.
Motion carried unanimously.

Chief Clerk, on behalf of Children & Youth Services, presented to the Board for their consideration and approval, provider agreements, with the agreed upon providers, for the period of July 1, 2023 through June 30, 2024 in the amount of \$1,850,000. No additional County funds are required.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving the agreed upon providers from July 1, 2023 through June 30, 2024 for a total of \$1,850,000.

Roll call vote taken:
Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.
Motion carried unanimously.

Chief Clerk, on behalf of Children & Youth Services, presented to the Board for their consideration and approval, an agreement with Tenisha Brown and the University of Pittsburgh’s School of Social Work for Ms. Brown to become a part-time student at the University’s graduate Child Welfare Education for Leadership

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(CWEL) program. This agreement is effective July 19, 2023 and will end upon Ms. Brown's graduation or withdrawal from the program. No additional County funds are required.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving the agreement with Tenisha Brown and the University of Pittsburgh for the CWEL program effective July 19, 2023.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Behavioral Health & Developmental Services, presented to the Board for their consideration and approval, provider agreements, with the agreed upon providers, for the period July 1, 2023 through June 30, 2024 in the amount of \$215,000. No additional County funds are required.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving provider agreements with the agreed upon providers for July 1, 2023 through June 30, 2024 for a cost of \$215,000.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Behavioral Health & Developmental Services, presented to the Board for their consideration and approval, a provider agreement with Merakey Pennsylvania for Assertive Community Treatment Team services for the period of April 1, 2023 through June 30, 2023. The contract authorization amount is \$10,000. No additional County funds are required.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving a provider agreement with Merakey Pennsylvania for April 1, 2023 through June 30, 2023 in the amount of \$10,000.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Human Services, presented to the Board for their consideration and approval, provider agreements, with the agreed upon providers, to provide homelessness assistance services for the period of July 1, 2023 through June 30, 2024 in the amount of \$148,700. No County funds are required.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving provider agreements with agreed upon providers for July 1, 2023 through June 30, 2024 in the amount of \$148,700.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Human Services, presented to the Board for their consideration and approval, the ratification of the submission of a grant application to the Mobility Action Learning Network to partner with the Urban Institute for technical support to promote upward mobility from poverty, including increasing affordable housing in Washington County. No County funds are required.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving and ratifying the grant application of Mobility Action Learning Network in partnership with the Urban Institute for technical support.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Behavioral Health & Developmental Services, presented to the Board for their consideration and approval, the ratification of the submission of a grant application to the Office of Mental Health and Substance Abuse Services (OMHSAS) for funding to provide mental health services to residents involved in the legal system. The application will be approximately \$800,000, and the County will have a match of \$25,000.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving and ratifying the grant application of Mobility Action Learning Network in partnership with the Urban Institute for technical support.

Roll call vote taken:
Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.
Motion carried unanimously.

Chief Clerk, on behalf of Purchasing and the Correctional Facility, presented to the Board for their consideration and approval, a renewal agreement with Lexis Nexis for the inmate law library at a cost of \$6,492/year for a three-year period. This agreement will be effective November 1, 2023 through October 31, 2026. The cost will be charged to the Correctional Facilities’ operating budget.

Note: This agreement is contingent upon Prison Board approval.
Moved by Mr. Sherman, seconded by Mr. Maggi, approving the renewal agreement with Lexis Nexis for November 1, 2023 through October 31, 2026 at a cost of \$6,492/year.

Roll call vote taken:
Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.
Motion carried unanimously.

Chief Clerk, on behalf of Purchasing and Aging Services, presented to the Board for their consideration and approval, a consulting agreement with The Hill Group for the development of a four-phase strategic plan for 12 senior centers. Total cost is \$115,000 and will be funded with the Henry L. Hillman Foundation grant.

Note: This agreement is contingent upon Prison Board approval.
Moved by Mr. Sherman, seconded by Mr. Maggi, approving the consulting agreement with The Hill Group for a cost of \$115,000 to develop a strategic plan for 12 senior centers.

Roll call vote taken:
Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.
Motion carried unanimously.

Chief Clerk, on behalf of Purchasing and Planning, presented to the Board for their consideration and approval, an agreement with Gannett Fleming, Inc. for yearly inspections of ten (10) Washington County dams. The total cost for the first year is \$6,500 and is scheduled to be completed by December 15, 2023. This agreement will be effective date of agreement, with available extensions for three (3) additional one-year terms. The cost will be charged to Planning’s operating budget.

Note: This agreement is contingent upon Prison Board approval.
Moved by Mr. Sherman, seconded by Mr. Maggi, approving the agreement with Gannett Fleming for the inspection of 10 county dams.

Roll call vote taken:
Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.
Motion carried unanimously.

Chief Clerk, on behalf of Purchasing and the Board of Commissioners, presented to the Board for their consideration and approval, a professional services agreement with V-COMM, LLC for the purpose of providing P25 Radio Services, on an as-needed time and materials basis and related travel expenses. Costs will be paid with American Rescue Plan Act (ARPA) funds.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving the agreement with V-COMM for P25 Radio Services.
Roll call vote taken:
Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.
Motion carried unanimously.

Chief Clerk, on behalf of Purchasing and the Correctional Facility, presented to the Board for their consideration and approval, the annual service agreement with Hobart Service for the provision of on-call services to provide all parts and labor necessary for the maintenance of the dishwashing machine in the Correctional Facility. The cost will be \$2,603 and will be effective through September 9, 2024.

Note: This agreement is contingent upon Prison Board approval.

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Moved by Mr. Sherman, seconded by Mr. Maggi, approving the annual service agreement with Hobart Service for dishwasher servicing and maintenance for \$2,603, effective through September 9, 2024.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Purchasing, Information Technology and Public Safety, presented to the Board for their consideration and approval, a renewal agreement with AEC Group, LLC for the annual renewal of the VEEAM Backup and Replication Enterprise Software, including maintenance. This agreement will be effective October 1, 2023 through September 30, 2024, for a total cost of \$12,003.60.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving the renewal agreements with AEC Group for maintenance effective through September 30, 2024, for a cost of \$12,003.60.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Purchasing and Buildings & Grounds, presented to the Board for their consideration and approval, a work order for professional services with GAI Consultants, Inc., for the previously agreed upon services, to the Washington County Courthouse Square Parking Garage & Plaza at a total estimated cost of \$32,475, and this will be paid with American Rescue Plan Act (ARPA) funds.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving a work order with GAI Consultants for work at the Courthouse Square Parking Garage & Plaza for a cost of \$32,475.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Purchasing and Information Technology, presented to the Board for their consideration and approval, participation in the State and Local Cybersecurity Grant Program (SLCGP). The project includes the Intrusion Detection Service, and there is no cost to the County for participation.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving participation in the State and Local Cyber Security Grant Program.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Chief Clerk, on behalf of Purchasing, presented to the Board for their consideration and approval, entering into an agreement with Pitney Bowes for the lease of eleven (11) postage machines for the District Justices' offices. This is a 60-month lease at \$633.42/month for all locations and is in accordance with the Pennsylvania State Contract.

Moved by Mr. Sherman, seconded by Mr. Maggi, approving the entering into an agreement with Pitney Bowes for the lease of 11 postage machines for \$633.42/month.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

ANNOUNCEMENTS

An Executive Session was held at 10 a.m. on Wednesday, September 20, 2023, following the agenda meeting to discuss personnel and litigation. The regularly scheduled Salary Board meeting will be immediately following today's meeting. All county offices closed on Monday, October 9, 2023 in observance of Columbus Day.

MINUTE BOOK

BOARD OF COMMISSIONERS

WASHINGTON COUNTY, PENNSYLANIA

IMR LIMITED E1808491KV

SOLICITOR

Solicitor Grimm presented to the Board for their consideration and approval tax refunds in the amount of \$3,436.81.

Moved by Mr. Sherman; seconded by Mr. Maggi, approving the above tax refunds.

Roll call vote taken:

Mr. Sherman – Yes; Mr. Maggi – Yes; Mrs. Vaughan – Yes.

Motion carried unanimously.

Cycle H Tax Refunds 9/21/23

Year	Amount	Date	Name	Address	City	State	ZIP	District	Parcel No.
2023	\$4.05	9/6/2023	KARDER LAND & EQUIP INC	76 GRASS-HOPPER LN	CHARLEROI	PA	15022	CALIFORNIA	080-046-00-00-0008-00
2023	\$137.36	9/6/2023	DEYOUNG RICHARD & CANDACE B	424 INDEPEN-DENCE WAY	CANONSBURG	PA	15317	CECIL	140-014-02-03-0013-00
2023	\$38.83	9/6/2023	LIPNER GARY A & LEAH M	411 INDEPEN-DENCE WAY	CANONSBURG	PA	15317	CECIL	140-014-02-03-0060-00
2023	\$36.45	9/6/2023	HESS DAWN M	657 MCCREA AVE	DONORA	PA	15033	DONORA	240-031-00-04-0004-00
2023	\$84.78	9/6/2023	KRAMER MARTIN R & JILL L	251 REDDS MILL RD	CHARLEROI	PA	15022	FALLOWFIELD	320-006-00-00-0003-02
2023	\$41.92	9/6/2023	MUSKOVICH PHILIP J & BARBARA J	471 PLUM RUN RD	BURGETTS-TOWN	PA	15021	JEFFERSON	380-003-00-00-0014-00
2023	\$138.36	9/6/2023	JOHNSON LUKE Z & DANIELLE M	1021 LAKESIDE DR	MCDONALD	PA	15057	MT PLEASANT	460-015-01-00-0011-00
2023	\$294.76	9/6/2023	KELEMEN CHERYL ANN	348 OLD FRAME RD	SMITHFIELD	PA	15478	N. STRABANE	520-013-01-00-0062-00
2023	\$104.78	9/6/2023	BUMBERNICK JAIME & CHAUVET SAMUEL	3031 DONALDSON RD	MCDONALD	PA	15057	ROBINSON	550-015-00-00-0006-00
2023	\$64.07	9/6/2023	DURGUT MUHAMMET & AMY M	511 FIFTH ST	MCDONALD	PA	15057	ROBINSON	550-020-01-01-0006-00
2023	\$10.24	9/6/2023	ROSS JEFFREY E	1174 DEERFIELD RD	WASHINGTON	PA	15301	S. FRANKLIN	590-005-00-00-0014-22
2023	\$47.14	9/6/2023	CRAMPO MARCINUS & TERRI LYNN & MCDA	8 CHERRY LANE	CHARLEROI	PA	15022	TWILIGHT	630-018-00-00-0014-00
2023	\$375.54	9/6/2023	SELMON DEBRA J	264 CLOVIS RIDGE RD	WEST FINLEY	PA	15377	W. FINLEY	680-003-00-00-0027-02
2023	\$14.29	9/6/2023	WOODS DONNA JACKSON	23 CIRCLE RD	DAISYTOWN	PA	15427	W. PIKE RUN	700-012-03-05-0026-00
2023	\$2,044.24	9/6/2023	WASHINGTON CNTY	95 WEST BEAU STREET, SUITE 430	WASHINGTON	PA	15301	WASHINGTON 2ND W	720-001-00-00-0001-01
TOTAL	\$3,436.81								

There being no further business, Chairman Vaughan declared the meeting adjourned at approximately 2:53 p.m.

THE FOREGOING MINUTES WERE SUBMITTED FOR APPROVAL:

October 20, 2023
ATTEST: Cynthia S. Gieffer
CHIEF CLERK